

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 23rd April 2019** in the Fraddon Village Hall at 7.30pm.

PRESENT: Cllrs M Bunyan, D Cole, C Cowburn, C Parkyn, R Wimberley, M Tyler, C Dixon, M Kessell & M Gregory.

APOLOGIES: Cllrs G Lobb, D Hearl & P Cocks.

ABSENT: Cllrs Baker & Bullock.

19/059 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items).

Cllr Parkyn declared a non-registerable interest in agenda item 4a ii planning application PA19/02770 (works with applicant).

19/060 Police Report

No report received due to Annual Assembly comprehensive report 2 weeks ago.

Cllr Wimberley took the Chair.

19/061 Planning Matters

a. Planning Applications.

- i. PA19/02423 14 St James View Fraddon TR9 6NW. Proposed extensions

Applicant present; site visit taken place.

Proposal by Cllr Bunyan to support the application as neighbouring property has carried out a similar extension, seconded Cllr Cowburn, carried with 1 abstention.

The above was duly **resolved**.

Cllr Parkyn left the room.

- ii. PA19/02770 Little Halloon Farm Moorland Road Indian Queens TR9 6HF.

Application for Outline Planning Permission with all matters reserved for Residential Development of up to 5 residential units (Residential reuse of previously developed site).

Applicant and planning agent present.

Proposal by Cllr Cowburn to support the application as it will reduce traffic movements, seconded Cllr Tyler, carried with 1 abstention.

The above was duly **resolved**.

Cllr Parkyn re-entered the room.

Cllr Cole as Cornwall Cllr did not vote on the above application.

b. Decisions and Appeals

- i. PA19/01654 120 Kingsley Court, Fraddon. First floor extension and associated works- approved.

Cllr Bunyan re-took the Chair.

19/062 Public Session

Concerns raised regarding the speed of traffic through the Villages and on street parking. Query raised regarding whether Kingsley Village development will increase traffic through the Village and, if so, if there was anything we could do.

Another resident stated traffic speeds in from Ladock across the bridge were particularly high and raised concerns with the new entrance/exit onto this road from the Retail Park.

Resident queried why there were no speed humps through the Parish, when other Parishes who had had a bypass had traffic calming installed, it was felt the problems could have been solved by the installation of speed humps. It was envisaged the problems would only get worse and additional 30mph signs were needed.

Cllr Cole explained that when the by-pass was put in, which predates all current Parish Councillors, as he understands, the Parish Council at the time could not agree and therefore it did not happen. Cllr Cole stated he had already requested from Highways a count of current traffic through the Village, as a baseline is needed before the Retail Park opens, once this has been done another reading will be taken and if there is an increase, he will request Highways site visits to see what can be done.

Cllr Cole stated historically he had £24,000 to spend on Highways improvements and this was spent on streetlighting and some traffic calming, but not enough money has gone back into the system for the same level of funding. The China Clay Network will receive £50,000 over the next 4 years, with our share being £25,000, and we have prioritised Summercourt School 20mph speed limit and a flashing mobile speed device. The device will also record the data but whilst we have enough budget to install the device the maintenance and moving costs are very high, at present Cormac are being chased to lower these costs.

Parked cars on double yellow lines are an issue throughout the Parish but with the installation of ANPR cameras in the town car parks it will mean the Enforcement Officers will have more time to come out to rural locations as they will no longer need to monitor the car parks. The issues around Penhale Garage parked cars, we are fully aware, but there are other issues in this location.

We did try to extend the 30mph around Kingsley Village but Highways did not agree, therefore we were overruled.

Another query raised as to whether this side of the Parish will be getting a Post Office. This is not in the hands of the Parish Council and it is dependant on one of the businesses at Kingsley Village wishing to have a Post office in their store. Cllr Cowburn reported the Post Office may be providing a van for rural locations.

19/063 Minutes of the ordinary meeting of 26th March 2019 to be approved.

It was proposed by Cllr Parkyn, seconded by Cllr Dixon that the Minutes of the meeting of 26th March 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

19/064 Matters Arising

- a. 19/037- Indian Queens Boundary- completed, all forms signed and posted to Land Registry.
- b. 19/053- Kelliers- Cllr Cole has spoken to the land owner and will be carrying out a site visit in the next couple of weeks.
- c. 19/052- Parish Planters, following last month's meeting the Clerk was requested to obtain a further quote from local supplier, they were £150 more expensive each than previously agreed price. Clerk has still not ordered as not heard from the Victory Hall whether they wish to sponsor 2.

Proposal by Cllr Bunyan to order our 5 or we will miss the planting season, seconded Cllr Cowburn, carried with 1 abstention.

The above was duly **resolved**.

19/065 Cornwall Councillor report.

No report due to Annual Report having updates.

19/066 Finance

a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
4565	TP Tree Services- Cem maintenance		£125.00
4566	Duchy Cemeterys Ltd- cem maintenance		£720.00
4567	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4568	SWW- Cem & Rec		£82.98
4569	Lanier- photocopier	£11.85	£71.09
4570	St Austell Trophies- Salver	£9.17	£55.00
4571	Trevithick- handyman supplies	£7.79	£46.75
4572	Mr A Inglefied- Play Area inspections & refurb.		£138.00
4573	Playsafety- Annual Inspection	£50.50	£303.00
4574	Biffa- Bin lift	£11.65	£69.89
4575	Edyveans- Hon Ser Cert	£1.80	£10.80
4576	Fraddon Village Hall- rent		£75.00
4577	A Kendall- refund postage/ phone/sundries		£74.21
4578	CALC- membership	£148.69	£1,256.46
4579	Indian Queens Vic Hall- NDP hire		£12.00
4580	Mr N Mountifield- Thomas Playing Field benches		£97.50
4581	NJT Services- Thomas Playing Field benches		£97.50
4582-4583	Staff Salaries incl pension & hmrc		£2,293.83
4584	Aaalgaard Renshaw- Internal Audit	£70.00	£420.00
4585	Honorary Service Boards		£120.00
	Total	£536.45	£7,419.01

Monthly budget forecast & expenditure to budget circulated prior to the meeting.

Proposal by Cllr Tyler to note budget forecast & expenditure to budget as part of Internal Control and to approve payments totalling £7419.01, seconded Cllr Wimberley, unanimous.

The above was duly **resolved**.

b. To receive Internal Audit Report.

Internal Audit Report circulated via email prior to the meeting, bound report presented to members.

Proposal by Cllr Bunyan to note the Report, no issues raised, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

19/067 Risk Assessments- to review Play Area Risk and to approve any assoc.

expenditure (if any)

No new issues- noted. Annual Play Inspection report received, Clerk to email out, Clerk advised members it did report additional safety surfacing was required around the viper swing.

Proposal by Cllr Cole, Cllr Kessell, the Clerk and himself get together as there are several rust issues and put together a report for Hags, seconded Cllr Bunyan, carried.

The above was duly **resolved**. Annual Play Risk Assessment to go through in full at next GP.

19/068 Report from Finance Committee- to note report & Internal Control checks completed for Qtr 4.

Draft minutes circulated with meeting papers.

Proposal by Cllr Bunyan to note, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

19/069 Annual Governance Statement- to consider & approve.

Annual Governance Statement circulated with meeting papers.

After consideration it was proposed by Cllr Tyler to confirm all the statements and approve the Annual Governance Statement, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**; and signed by the Chairman signed.

19/070 Annual Accounting Statements to 31st March 2019 – to consider & approve.

Annual Accounting Statement circulated with meeting papers.

Proposal by Cllr Cole to approve Annual Accounts 31st March 2019, seconded Cllr Tyler, unanimous.

The above was duly **resolved**.

Clerk will now prepare paperwork for External Audit and send off. The Exercise of Public Rights will be 17th June- 26th July all notices will be displayed in the boards and on the Website.

19/071 Youth Club- update report.

Update report received. Request for cleaning equipment but as not on the agenda as financial this will need to go forward to the next agenda. Clerk to check with the youth worker how much funding is required.

19/072 Churchyard- to consider SLA, to consider quote received, if approved to reallocate funds from contingency and approve CC SLA of £220.

Quote received for £900 per annum (this will be 10 cuts @ £90 each) which is in line with the cutting of the old St Enoder Cemetery next door.

Proposal by Cllr Bunyan to accept quote and enter into a Service Level Agreement (SLA) with Cornwall Council and to reallocate the additional £680 required from contingency, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

19/073 New Indian Queens Cemetery- to consider quotes for grass cutting contract (12 cuts per year).

3 quotes received, for 12 cuts a year, £2040, £1080 & £720.

Proposal by Cllr Cowburn to accept quote of £720 and to re-allocate £720 from Indian Queens Cemetery earmarked reserves, seconded Cllr Cole, carried.
The above was duly **resolved**. Contract awarded to TP Tree Services.

19/074 To adopt Parish Council Annual Report- as circulated at Annual Assembly (Annual Meeting of Parishioners).

Proposal by Cllr Cole to adopt the Parish Council Annual Report 2018-19 as circulated at the Annual Assembly, seconded Cllr Parkyn, carried.
The above was duly **resolved**.

19/075 Parish Council email addresses-update on issues and to consider if happy to receive papers electronically, and to sign declaration if agreed.
Issue with domain address has now been sorted, and VisionICT are now hosting and have full access. All Councillors email addresses are live, just need Cllrs to go in and activate (as per email), once activated all Parish Council papers will be emailed via this address. This means if there is an FOI it will be just the Parish Council email that can be accessed and not all personal email addresses. If in future members require their meeting papers by email a declaration needs to be signed stating consent is given to forgo rights under LGA 1972 Sch 12 para 10 (2) b, which can be withdrawn at any time. Cllrs Kessell and Tyler signed to have meeting papers electronically.

19/076 Dog Bins- Goss Moor Trail, to consider.

Cllr Parkyn reported there is 1 dog bin in the lay by and 1 by Screech Owl Sanctuary, the path and bridge are full of dog poo. Cllr Cowburn agreed it was a health risk. Cllr Wimberley queried if the dog warden could attend.
Proposal by Cllr Cole, Clerk to write to Cornwall Council to deliver extra bins as promised and ensure one is by the entrance to Goss Moor and one in the car park by St Dennis turning, seconded Cllr Parkyn, unanimous.
The above was duly **resolved**.

19/077 20mph speed limit – Summercourt School & New Row, to consider.

Cllr Dixon queried if there were any guidelines regarding 20mph speed limits through Villages and the cost involved. Cllr Cole stated he is already trying by the School as most Schools in Cornwall already have 20mph limits, but is happy to find out what is possible.

There is some funding from Central Government for A3058 improvements between the crossroads at Summercourt and Quintrell Downs, he is currently taking advice from funders to see if this can be extended. Possibly a pedestrian crossing from Kessell Cars to shop opposite. The scheme will be worked on this year with funding available 2020, but we need to ensure we get as much as possible. Cllr Kessell stated more 30mph signs were needed, Cllr Wimberley added the Duchy are providing some funding for Carland improvements.

19/078 To seal Exclusive Right of Burials

Proposal by Cllr Cole, to seal ERB 216 for Indian Queens Cemetery & ERB 179 for St Enoder Cemetery, seconded Cllr Tyler, carried.
The above was duly **resolved**.

19/079 CORRESPONDENCE - Cornwall Council

- a. Highway Engagement Session Cllr Dixon and the Clerk to attend Bodmin session on 9th May.
- b. TPO request registered from Tree Warden- noted.

19/080 CORRESPONDENCE – General

- a. Update from Mitchell Village Assoc. re Playing Field- to consider Mitchell Village Assoc. have halved the size of their field but are struggling with funding grass cutting. Their current quote is £40 per cut and they have it cut 17 times per year. The Playing Field is in our Parish, so whilst it is the residents of St Newlyn East PC who mainly use the field due to its location they will not help.
Proposal by Cllr Cole St Enoder Parish Council grants Mitchell Village Assoc. £250, and contact Coastline Housing to ascertain if they will give a similar grant, seconded Cllr Wimberley, carried.
The above was duly **resolved**.
- b. Imerys Invite to meeting on 8th May-noted
- c. Thank you letters from Sowenna & Cornwall Hospice Care re grant-noted
- d. Indian Queens Power Station quarterly report—noted

19/081 Agenda Items for the next Meeting.

CCTV- Thomas Playing Field.
Police- Special Constables

There being no further business the meeting was closed at 9.00pm.

Chairman.....

Date.....