

**MINUTES** of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 24<sup>th</sup> April 2018** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, D Cole, M Kessell, C Dixon, M Tyler, J Bullock, C Cowburn, P Cocks & R Wimberley.

**APOLOGIES:** Cllrs G Lobb, C Parkyn, J Baker & D Hearl

**18/076 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.**

Cllr Wimberley declared a pecuniary interest in agenda item 5ai, PA18/02349, applicant.

**18/077 Police Report.**

No report

**18/078 Pre-planning presentation re Carvynick, Summercourt.**

Mr Marshall, Mr A Simpson & Mr D Simpson in attendance.

Mr Marshall explained they wished to lift the holiday condition on the approved lodges for the site to allow them to increase leisure facilities. A composite application will be submitted to Cornwall Council reducing the lodges to 38 but increasing the space around them and improve the quality. Mr Marshall explained since the fire upgrading of 20 cottages has taken place. They have built the 2<sup>nd</sup> shower block and made improvements to the drainage system, the gym has also been re-instated. They have been requested to pay the S106 to Cornwall Council which will take place by the end of the month. By lifting the holiday conditions on the lodges, it would allow them to build a better gym, swimming pool, courts etc.

Resident queried S106 contribution on this new application as it is effectively an Open Market development, no discussions had taken place regarding any S106 contributions. Mr Marshall clarified they did not want to build like for like they wished to improve the facilities. Mr Abe Simpson clarified they also wished the new building to be carbon neutral with solar panels and underground heating. Resident queried if a new open market site would be supported on a green field down a narrow lane?

Another resident stated the drainage was not sorted but still leaking into the neighbouring fields.

The Chairman thanked Mr Marshall and Messrs Simpson for attending.

*Cllr Cowburn took the Chair.*

**18/079 Planning Matters**

**a. Planning Applications.**

*Cllr Wimberley left the room.*

- i. PA18/02349 Garve Carnego Lane Summercourt Newquay Cornwall TR8 5BG. Re-submission of Withdrawn Application No. PA17/08185 dated 7th December 2017 to construct an ancillary accommodation unit alongside the property. Proposal by Cllr Kessell to support the application as it helps a family with their needs, seconded Cllr Cocks, carried.

The above was duly **resolved**.

*Cllr Wimberley re-entered the room.*

- ii. PA18/03531 Aviary Brighton Grampound Road Truro. Proposed first-floor extension with balcony.  
Site visit taken place.

Proposal by Cllr Bunyan to support the application , seconded Cllr Bullock, carried.

The above was duly **resolved**.

- iii. PA18/03614 Kingsley Village Access To The Travel Inn Penhale Fraddon TR9 6NA. Non-material amendment (No. 8) for: Unit C has been altered at the rear in order to not to impose on the party wall to the existing Starbucks unit and to also retain Starbucks existing toilets to the rear. The size of unit remains the same as approved, and complies with the relevant planning conditions on the outline permission; The car upper car park has been altered to suit the new tenant including 1 space for a trolley bay and 5no. P&C spaces; The GA entrance, rear doors, refuse and plant area to rear revised to suit tenant; Elevations and sections altered to suit the revised GA; Car park C and D layout altered slightly following further survey information (Car Parking numbers remain as approved) and Proposed Cornish Wall - height to car park side reduced and position altered due to existing/ proposed levels to (PA16/08067) Application for variation of Condition 4 on Decision Notice PA15/04129 for Redevelopment and extension of existing retail facilities, associated access, car parking and ancillary work, namely to allow flexibility in unit size to secure tenants and ensure deliverability of the scheme. Proposed Condition 4 to be varied as follows: "The floorspace of Unit G shall provide no more than 6,288 sq m (GIA) and 929 sq m (food) Net) and 3,386 sq m non food (Net). The block of units as shown on the approved drawings as units C-F shall provide no more than 3,977 sq m GIA and 2,983 sq m net sales area in total. No one unit in the block shown as units C-F shall provide more than 1,858 sq m GIA/1,386 sq net sales area, or less than 232 sq m GIA/186 sq m net sales area. There shall be no fewer than 3 units in this block in total, and no more than 5.

Proposal by Cllr Cocks to request further information as not confident this a NMA and have concerns regarding levels and lowering of the Cornish Wall, seconded Cllr Tyler, carried.

The above was duly **resolved**.

- iv. PA18/01989 Bodanna Vean; 5 Day notice.

Proposal by Cllr Bunyan to request this application goes to Committee, seconded Cllr Cocks, carried.

The above was duly **resolved**.

- v. PA18/02012 1 Florence Court, Penhale, Fraddon- 5 day notice.

Proposal by Cllr Cocks to agree to disagree, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

*Cllr Cole as Cornwall Cllr did not vote in any of the above applications.*

#### **b. Decisions and Appeals**

- i. PA18/01736 Troan Bungalow Troan Summercourt Newquay Cornwall.  
Construction of a workshop/garden room- approved.
- ii. PA18/02354 17 Clodan Mews St Columb Road St Columb Cornwall TR9 6TQ.  
Notification for prior approval for a rear extension- planning application required.

- iii. PA18/02609 Old Rose Cottage Access From Chapel Road To Piggery Higher Fraddon Fraddon TR9 6NL. Non-Material Amendment for a reduction of width of annex to 7.5m from 7.8m in respect of decision notice PA15/04592- approved.
- iv. PA18/00841 Arrallas Farm, Ladock, Truro. Construction of cow tracks on a newly tenanted farm which will also enable access to a recent addition of land next door to the present farm- approved.
- v. PA18/02068 4 Harvenna Close, Fraddon. Single storey side extension to side of bungalow to form additional living space- approved.

**c. Enforcement report**

- i. EN18/00187 Land SW Of Goonabarn Farm Summercourt. Alleged breach of Enforcement Notice served under EN16/02252 - shooting still occurring on site after compliance period- case closed, file with legal for review.

*Cllr Bunyan re-took the Chair.*

**18/080 Public Session.**

No public present.

**18/081 Minutes of the Ordinary meeting of 27<sup>th</sup> March 2018 to be approved.**

It was proposed by Cllr Kessell, seconded by Cllr Tyler that the Minutes of the meeting of 27<sup>th</sup> March 2018 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**18/082 Matters Arising**

18/068 – Play equipment ordered from Hags.

**18/083 Cornwall Councillor report.**

Councillor Cole will present a 2 month report next month.

**18/084 Finance**

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Total
4332	Biffa- Bin lift	£10.75	£64.51
4333	Mr A Inglefield- Play inspections		£92.00
4334	Kernowek Gardeners Ltd- grass cutting	£301.50	£1,809.00
4335	A Kendall- Postage/ phone/sundries		£84.24
4336	SLCC- training	£15.00	£52.50
4337	CALC- membership	£132.76	£1,121.83
4338	Lanier-photocopier	£10.74	£64.43
4339	Edyvean Printers- Hon. Cert	£1.40	£8.40
4340	HMPO- WW1 research certificates		£72.00
4341	St Austell Trophies- salver	£10.00	£60.00
4342	Young People Cornwall- Youth Club		£600.00
4343	SWW- cemetery		£16.20

4344	TP Tree Services- cemetery maintenance		£125.00
4345	SWW- IQ rec		£171.92
4346-4347	Staff Salaries incl pension		£2,112.94
4348	SLCC- Law Book (1/2 )		£36.80
4349	Zurich Municipal- insurance		£4,434.21
4350	CIS- black bags & litter picker for handyman	£8.98	£53.90
4351	JK Electrical- dehumidifier & checks IQ Rec	£36.00	£216.00
	<b>Total</b>	<b>£482.15</b>	<b>£11,195.88</b>

Proposal by Cllr Ttyler to approve payments, seconded Cllr Kessell, carried.  
The above was duly **resolved**.

Budget statement circulated; all internal control checks for 2017/18 are up to date.

- b. Clerk Pay raise- SCP rise of 2%- the unions have agreed a 2% pay rise- noted
- c. EDF Price rise – noted; Clerk instructed to look for a cheaper supplier and to re-agenda for next month.
- d. Request from resident for a bus shelter at Pedna Carne – to consider and approve assoc. expenditure (if any) to note approval from Highways is needed. The Chairman reported he had visited the resident and clarified Summercourt Travel pick up from Pedna Carne 3 times day, 6 days a week. He then phoned Summercourt Travel to enquire about usage. They checked their records and the service is little used with only 1 person a week normally using it.

Proposal by Cllr Bunyan not to provide a bus shelter in this area due to financial restrictions and the small use, seconded Cllr Cocks, carried.

The above was duly **resolved**.

**18/085 Risk Assessments-** to review Play Area Risk.

Risk Assessments noted; no new issues reported.

**18/086 To adopt Parish Council Annual Report-** as circulated at the Annual Assembly Report circulated with the agenda.

Proposal by Cllr Kessell to adopt the report, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

**18/087 Parish Council Assets (valuation)- update on potential values.**

Defer to next meeting.

**18/088 Youth Club – Update from Young People Cornwall**

No update.

**18/089 Church Lane-update from Cllr Tyler**

Cllr Tyler reported he had now gathered all the information required and would be preparing the application.

**18/090 GDPR- to consider information received from CALC and to review Data Audit Schedule.**

Information from CALC circulated with the agenda, members need to consider whether the Full Council will be Data Controller or delegate the full

responsibilities to a Committee. There are still some issues regarding whether the Clerk can be Data- Protection Officer or whether this will have to be outsourced. Data Audit Schedule circ. with the agenda for consideration. It was **agreed** to defer all decisions until next month when there is clarity regarding the DPO role.

**18/091 Parking issues on School Road, Summercourt due to Academy traffic- update from Working Group (if available).**

To defer as the Working Group has not met.

**18/092 Kelliars- update following tidy up works.**

Cllr Cole reported the skip was very full and a pile of tyres, gas bottles, fridges etc. have been placed at the top end. Cllr Cole reported there was also fly-tipping of rubble, he thinks Cornwall Council will help with the initial clear out but any subsequent litter picks we will have to clear.

The Chairman queried how we could stop the fly tipping? Cllr Cole felt it was historic. Cllr Cowburn felt more people may join the litter pick next time as they were impressed by how much was cleared in such a short time.

It was **agreed** to arrange a further litter pick.

**18/093 Paper use – to consider how the Parish Council can reduce.**

Councillors have a right to receive their papers in hard copy, if they wish to receive them electronically then they would need to sign an opt out sheet; Clerk to prepare and any Cllr wishing to opt out can.

Councillors will need their own designated email address as Parish Council personal data cannot be shared on their own individual email address, Clerk to contact website provider to obtain a quote, to re-agenda for next month.

**18/094 To seal Exclusive Right of Burials.**

Proposal by Cllr Cocks to seal ERB for Indian Queens Cemetery 205 & 206 & ERB for St Enoder Cemetery 177, seconded Cllr Kessell, carried.

The above was duly **resolved**.

**18/095 CORRESPONDENCE - Cornwall Council**

- a. Localism Newsletter- noted.
- b. Road Closure- Newquay Road St Columb Road 2000hrs 16<sup>th</sup> May to 0600hrs 17<sup>th</sup> May- noted.

**18/096 CORRESPONDENCE – General**

- a. Thank you letter Cornwall Air Ambulance re grant- noted
- b. Free use of garden tools for volunteer groups- noted
- c. CALC newsletter- noted

**18/097 Agenda Items for the next Meeting.**

- Poultry in Allotments- to place on GP

**18/098 Exclude members of the Press and Public from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of**

**the LGA 1972-** to resolve that due to the confidential nature of the business about to be transacted it is advisable that the press & public be excluded and are instructed to withdraw during the discussion of the following item.  
Proposal by Cllr Bunyan to resolve that due to the confidential nature of the business about to be transacted that the press & public be excluded, seconded Cllr Kessell, carried.  
The above was duly **resolved**.

**18/099 Confidential: Update on action regarding Cemetery issue, and Sexton requirements.**

The Clerk updated members on action of the solicitor and request by Sexton. It was agreed on a date to remove the stones if the ERB holder has not removed them and those to be present.

There being no further business the meeting was closed at 8.32pm.

Chairman.....

Date.....