

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th April 2016** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, J Pickles , D Cole, M Kessell, R Brawn, C Dixon, C Parkyn & C Cowburn.
Police PSCO Burgess.

APOLOGIES: Cllrs P Cocks, J Baker M Morcom & D Hearl.

16/061 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

None declared.

16/062 Police Report

PCSO Parry in attendance.

PCSO Parry reported 10 crimes had been recorded this month, equal to the amount reported for the same period last year.

Parking on grass verges raised as this issue was raised at the Annual Assembly.

PCSO Parry stated she had put warning notices on cars but would follow this up, Cllr Bunyan asked if there was anything the Parish Council could do to assist, it was **agreed** the Parish Council would write to offenders; PCSO Parry to supply offenders' details to the Clerk.

PCSO Parry thanked for attending.

16/063 Presentation from Kingsley Developers re proposals for Carvynick.

Mr John Marshall, from Kingsley Developers along with Abe Simpson, Director stated Kingsley Developers have owned Carvynick Resort for approx. 3 weeks. Mr Marshall stated the existing buildings need to be brought up to standard (approx. 30 holiday cottages) and there is existing approval for 44 holiday lodges. Their proposal is to extend the large storage shed adjacent to the pool for the gym to relocate from its current location at Kingsley Village. They are seeking interest from people to run the pub, which may need an extension in future to increase the covers, this is a listed building. They plan refurbishment of holiday cottages and to lift the holiday restriction (change of use) on both the existing holiday cottages and 44 approved lodges, also looking to build additional dwellings, all initially open market rented. Previous concerns associated to the site include access lane & landscaping on boundaries.

The Chair explained to members & public this is a pre-app consultation as part of the planning process; no decision will be made tonight although members may give an indicative response.

Cllr Cole queried whether this was a holiday resort or village? Mr Simpson stated some properties were already lived in full-time (5 or 6).

Cllr Pickles asked how many permanent homes in total; it was reported their aspirations are 96 permanent dwellings and an additional 23 touring pitches for caravans and RVs.

Chair invoked SO 1d to allow members of the public to speak.

Concern raised regarding sewage in the rivers, there are existing problems on

the site and with the planned development this will get worse, cattle drink from the river. Mr Marshall replied a survey had been commissioned, at present there are 3 septic tanks on the site and stated he will ensure they are working correctly and dealing with foul drainage correctly.

Mr Marshall stated 2 passing places will be put into the lane. Mr Simpson confirmed Kingsley Developers were looking to rent the houses not sell; properties are mainly 2 bed.

Cllr Hopkins queried conference facilities; these will not be provided on site.

Affordable housing queried; this may come out of the viability report or Cornwall Council may request.

Cllr Pickles raised concerns regarding school places, doctor surgery and hospital pressures, she stated there was insufficient information to make an indicative response. Cllr Cole suggested inviting Kingsley Developers back in 2 months when reports will be available.

Chair thanked Kingsley Developers for attending.

16/064 Public Session

No issues to raise.

16/065 Youth Workers- update to Council regarding 1st year and proposals for the forthcoming year.

Mandy, Junior Youth Club Leader stated the Junior Youth Club runs a Charity Bingo each month which pays for the Junior Youth Club. It is run entirely by volunteers, currently there are 14 children attending. Children are supervised at all times, they need to register when they arrive, and if they go into the Recreation Ground a volunteer goes with them. Mandy stated they are hoping to increase numbers. Although they require tables and chairs, they would also like the settee and bean bags removed as they take up too much room, also need to sort out flooring, not carpet. Cllr Bunyan to discuss with youth workers and bring back to Council.

Laura, Senior Youth Club Leader stated it had been a successful year and she had covered various topics. Laura requested a small lock up to store equipment and a freezer for ice creams. Laura is paid and she currently has 2 volunteers.

Chair informed Laura the Senior Youth Club had gone over budget for the forthcoming year, therefore members will need to use contingency, Chair requested proposed budget is submitted to Council in November for consideration by the Finance Committee when setting the precept. He stated Council did not fund a youth club building for it not to be used therefore Council needs to ensure there is sufficient funds for it to be ran. Query raised whether Parish Council can employ youth worker direct; Clerk to check as may need to set up separate trading company.

DBS checks queried; it was reported all adults have been checked. Cllr Bunyan has a meeting on Friday 8pm to check all paperwork; Clerk to attend.

Youth workers thanked for attending.

16/066 Planning Matters

a. Planning Applications.

- i. PA16/02056 Goonabarn Farm, Summercourt. Proposed land recovery operation to provide hardstanding area.

Proposal by Cllr Brawn to support the application to keep the roads cleaner and drier on the proviso the comments of the Highway Officer are taken into account, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

- ii. PA16/03280 Glebe Farm Narrow Lane Penhale Summercourt TR8 5EE. Proposed new garage/utility extension, sun room extension, internal refurbishment and demolition of existing garage.
- iii. PA16/03281 Glebe Farm Narrow Lane Penhale Summercourt TR8 5EE. Listed Building consent for proposed new garage/utility extension, sun room extension, internal refurbishment and demolition of existing garage.
PA16/03280 & PA16/03281 taken together, site visit taken place.
Proposal by Cllr Pickles to support the application as it is in keeping, seconded Cllr Brawn,
carried.

The above was duly **resolved**.

Cllr Cole did not vote on any of the above applications due to being the Cornwall Councillor.

b. Decisions and Appeals

- i. PA15/11756 Land SE of Pentamur House, Fraddon. Outline application with some matters reserved for the erection of five dwellings, formation of new vehicle access and installation of a packaged sewage treatment plant-withdrawn.
- ii. APP/D0840/W/16/3147454 Penare Farm, Higher Fraddon. Application under Section 73 of the Town and Country Planning Act 1990 for the Retention of 2 domes and Technical Building as built, and the reduction in height of the most southerly dome by 3.1m- failed to determine. Written representations by 20th May.
- iii. APP/D0840/W/16/3147446 Penare Farm, Higher Fraddon. Variation of condition 20 and propose two additional conditions to decision notice PA12/01700 to revise transport management arrangements at Fraddon Biogas Ltd- refused. Written representations by 20th May.
Proposal by Cllr Pickles to request a Public Hearing rather than written representations due to the complexity of the case and the contentious issues for our residents, seconded Cllr Hopkins, carried.
The above was duly **resolved**.
Proposal by Cllr Pickles to delegate Cllr Cole to prepare the written reports, so we are prepared, seconded Cllr Brawn, carried.
The above was duly **resolved**.

c. Enforcement report

- i. None

d. Planning Committee

- i. To resolve Cllrs Parkyn and Cowburn members.
Proposal by Cllr Pickles, Cllrs Parkyn and Cowburn are members of the Planning Committee, seconded Cllr Brawn, carried.
The above was duly **resolved**.

e. Planning Decisions over this term

Proposal by Cllr Hopkins to defer to the Planning Meeting due to lighter agenda, seconded Cllr Bunyan, carried.
The above was duly **resolved**.

16/067 Report of Cornwall Councillor

Report circulated prior to the meeting; full report available on the website. Cllr Cole went through the report for members.

16/068 Minutes of the Ordinary meeting of 22nd March 2016 to be approved and signed.

It was proposed by Cllr Parkyn, seconded by Cllr Cowburn that the Minutes of the meeting of 22nd March 2016 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

16/069 Matters Arising

a. 16/048 – Mr Pritchard out of hospital following operation and recovering well.

b. 16/057- Cllr Bunyan attended senior youth club and carried out a spot check, no Heelys or smoking. The concrete worn away is natural wear and tear.

Concerns raised regarding DBS checks, discussion took place regarding schools requiring all parent helpers to be checked.

Proposal by Cllr Pickles, St Enoder Parish Council require all volunteers/adult attendees to have a DBS check covering the Youth Club, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

Cllr Pickles left the meeting.

16/070 Finance

a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
3893	EDF - Changing rooms	£3.02	£63.34
3894	Mr K Pritchard- Cemetery (replacement)		£0.00
3895	Mrs W Glanville - Queen's 90th		£500.00
3896	Mr A Inglefield- Play inspections		£92.00
3897	Kernowek Gardeners Ltd - Cemeteries & Open spaces	£296.50	£1,779.00
3898	Mr K Pritchard- Cemetery		£133.33
3899	Trevithick Supplies- Handyman sundry	£13.09	£78.55
3900	Kernow Youth CIC- Youth workers (£470 overbudget, contingency)		£2,670.00
3901	St Austell trophies- Annual Assembly	£20.00	£120.00
3902	CALC- Membership	£116.90	£1,032.69
3903	Edyvean Printers - Annual Assembly	£2.80	£16.80
3904	Investec- Photocopier	£23.25	£139.48
3905	Ralph & Co- Legal fees		£1,520.51
3906	AED Locator Ltd- 2 defibrillators	£118.00	£708.00
3907	Postage		£50.00
3908	Playsafety Ltd- Annual inspection	£37.80	£226.80
3909	Cormac- grass cutting	£18.23	£109.37
3910-			
3911	Salaries & expenses		£2,213.01
3912	Lawn & Order - Noticeboard removal		£15.00
3913	South West Internal Audit- Audit		£325.00
	Total		£11,792.88

Proposal by Cllr Hopkins Youth Club submits budget by November, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

Proposal by Cllr Cole additional £470 Youth Club is over budget be transferred from contingency, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

Proposal to approve payments by Cllr Kessell, seconded Cllr Dixon, carried.

The above was duly **resolved**.

Budget statement circulated.

b. To approve Annual Governance Statement

Report circulated with the agenda.

Proposal by Cllr Dixon to approve Annual Governance Statement, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

c. To approve End of Year Accounts to 31st March 2016.

End of Year Accounts circulated with the agenda.

Proposal by Cllr Bunyan to approve End of Year Accounts to 31st March 2016, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

16/071 Update on land purchase re Indian Queens Cemetery Extension –update on situation, and to approve any assoc. expenditure.

Clerk reported Transfer Deed received ready for signing. Further amendment has been made to the document requiring the Parish Council to bring the Cornish hedge around the corner replacing the temporary gate.

Proposal by Cllr Bunyan to approve all conditions and sign the Deed, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

Chairman informed members due to building methods of Cornish Hedge we may need to provide an electric fence before the permanent stock proof fence is erected.

16/072 To adopt Annual Report of the Parish Council-as circulated at the Annual Assembly.

Report circulated with agenda.

Proposal by Cllr Dixon to adopt the Annual Report, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

16/073 Update on Indian Queens Play Area.

No update as we do not know if the grant application was successful.

16/074 Grass verges – due to parking grass verges throughout the Parish verges are very muddy and rutted to consider rolling or other action.

Photographs produced of problems at Penhale.

Clerk to write to offenders when information provided by the police.

16/075 Facebook page-to delegate additional Cllr to update the page.

Cllr Cole stated to update Facebook you need admin status, discussion took place.

Proposal by Cllr Cole any Cllr who wishes to post on St Enoder Parish Council Facebook page to be given admin status, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**; Cllrs to contact Cllr Morcom who will add them to the admin.

16/076 Trees Thomas Playing Field- request to cut down on the right side & left side breaking and falling, to consider and approve any assoc. expenditure.

Photographs produced for members.

Proposal by Cllr Hopkins to fell all trees on the left and right, and to take out the bottom and lop the trees along the top, seconded Cllr Bunyan, carried.

The above was duly **resolved**; 3 quotes to be obtained.

16/077 Tree fallen at Recreation Ground- to resolve situation following site visits & to approve any assoc. expenditure.

Photographs produced and members carried out site visits.

Proposal by Cllr Brawn to clear hedge and erect fence along to the green shed, then to plant with black thorn, seconded Cllr Bunyan, unanimous.

The above was duly **resolved**.

16/078 To seal Exclusive Right of Burials

Proposal by Cllr Cole to seal ERB 149 for St Enoder Cemetery and 185 for Indian Queens Cemetery, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

16/079 CORRESPONDENCE - Cornwall Council

a. Agency Agreement- strip of land added by Band Room, extra money provided but not enough to cover cutting.

Proposal by Cllr Cole to approve revised Agency Agreement and to transfer additional funds from contingency to cover shortfall, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

16/080 CORRESPONDENCE – General

a. Resignation John Austin- letter read to members.

Proposal by Cllr Bunyan thank you letter is sent and if election not requested to co-opt replacement at May meeting, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

b. CALC newsletter- noted.

c. Letter re Parish Noticeboard & parking at Fraddon Pizza House (former Post Office)

Letter circulated with the agenda.

Noticeboard has been removed due to obstruction.

Proposal by Cllr Parkyn to replace noticeboard on grass verge opposite near bench, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Parking issues raised in letter noted and it was confirmed the photographs

mentioned have not been received by the Parish Council.

d. Letter re Par Running Track

Proposal by Cllr Cole to send a letter of support, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

e. Peninsula Health quarterly newsletter- noted.

f. Thank you letters received from Mrs Fitton, Indian Queens Under 5s, Mrs Glanville & Cruse Bereavement.

16/081 Agenda Items for the next Meeting.

Trees Thomas Playing Field quotes & Youth Club.

There being no further business the meeting was closed at 9.45pm.

Chairman.....

Date.....