

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 12<sup>th</sup> December 2017** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, M Kessell, J Baker, D Cole, M Tyler, D Hearl, P Cocks, C Parkyn & R Wimberley.

**APOLOGIES:** Cllrs G Lobb, J Bullock & C Cowburn.

**ABSENT:** Cllr C Dixon.

Proposal by Cllr Hearl to approve Cllr Lobb's absence due to extenuating circumstances and allow extension to the 6 months rule, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**.

**17/242 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.**

None

**17/243 Police Report.**

PC Lenton in attendance.

PC Lenton reported there were 13 reported crimes in the last month; 15 for the same period last year. He mentioned the neighbourhood phone at St Columb is not for reporting crime or emergencies, due to shift patterns there maybe no one in the office to pick up for 2 days.

Local Schools have been visited and there are plans to visit in the New Year with the new police vehicle which will also incorporate a Speed Watch campaign.

Members reported HGVs possibly speeding through Summercourt and an issue with HGVs in Fraddon.

Cllr reported he had attended the CCNM and the roles of PCSOs were raised, it was stated at this meeting they will reduce from 360 to 150. PC Lenton stated it was a 4 year program, of which they are 1 year in and he had not heard any rumours regarding St Columb being cut. The Chairman stated he had met with the Inspector at Newquay who also confirmed there were no cuts planned.

The Chairman thanked PC Lenton for his work throughout the year.

*Proposal by Cllr Baker, Cllr Bunyan remains in the Chair due to apologies received from Vice-Chairman of Planning and no current Planning Chairman, seconded Cllr Cocks, unanimous.*

*The above was duly **resolved**.*

**17/244 Planning Matters**

**a. Planning Applications.**

- i. PA17/10932 Goss Moor And Tregoss Moor National Nature Reserve Goss Moor St Columb. Erection of an agricultural building for use as covered dung store. Proposal by Cllr Baker to support the application, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA17/03157/PREAPP Land South East Of Gaie Vue My Lords Road Fraddon Cornwall TR9 6LX. Pre-application advice for 5 dwellings.

Proposal by Cllr Cocks to comment the Parish Council feels this should be

treated as an exception site and as such should provide some affordable housing, seconded Cllr Wimberley, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Cole, due to being Cornwall Councillor, did not vote on any of the above applications.*

**b. Decisions and Appeals**

- i. PA17/08587 Carvynick Golf & Country Club Summercourt TR8 5AF. Extension to existing car parking area, erection of shower/wc/wash up block facilities for existing camping and touring pitches- approved.
- ii. PA17/09068 The Old School House Moorland Road Indian Queens St Columb Cornwall. Revisions to Listed Building Consent (PA17/02810) for the proposed refurbishment of the Grade II Listed building for Units A and B to be used as office accommodation and Unit C for general store namely 2 No. general/fire escape entrances, Unit C as additional office space, relocation of ground floor corridors, replacement of rear fire exit concrete platform and timber steps and replacement of roller shutter door with window- approved.
- iii. PA17/10529 Land SSE Of Lethcherville My Lords Road Fraddon Cornwall. Non-material amendment (1) to Plot 1 finished floor level raised 400mm to enable gravity fed sewer connection in respect of decision notice PA17/03125 - construction of 5no. infill dwellings with off road parking- approved.
- iv. PA16/03225 Toldish Units 1, 2A, 2B Toldish Road Toldish Indian Queens St Columb. Continued use of the existing storage building (Class B8) as a mixed use for the storage of reclaimed building materials (Class B8), including ancillary sales, workshop and offices, and for the manufacture of timber frames (Class B2)- approved.
- v. PA17/08946 Land North East Of 1 The Gables Chapel Road Indian Queens Cornwall TR9 6GB. Two storey dwelling (amended application to PA15/07371- approved.
- vi. PA17/09078 Land South West Of 1 Leghorn Cottages Goss Moor St Columb Cornwall TR9 6HW. Application for Outline Consent with all matters reserved for the construction of a new dwelling and detached garage- refused.
- vii. PA17/08185 Garve, Carnego Lane, Summercourt. Construct an ancillary accommodation unit alongside the property- withdrawn.

**c. Enforcement report**

- i. EN17/01699 Little Orchard Trefullock Moor Summercourt Newquay Cornwall TR8 5BH. Notification of a new address point as an alleged new property without planning consent- case closed, permitted development.
- ii. EN17/02365 The Chalet, Manor Drive, Fraddon. Alleged temporary residential unit, for use during construction of nearby properties, being rented out- pending consideration.
- iii. EN14/02217 Bodanna Farm, Summercourt. Alleged temporary 3 year permission lapsed, caravan remains, no longer an horticultural business. Application approved under PA15/01282, therefore in view of this case closed.

**d. Pre-app advice request -Land at Higher Fraddon.**

Discussion took place.

Proposal by Cllr Cocks to respond that due to the Planning history of the site members felt it would be difficult to support any planning application on this site, seconded Cllr Hearl, carried.

The above was duly **resolved**.

**17/245 Public Session.**

No public present.

**17/246 Minutes** of the Ordinary meeting of 28<sup>th</sup> November 2017 to agree & sign.

It was proposed by Cllr Cocks, seconded by Cllr Hearl that the Minutes of the meeting of 28<sup>th</sup> November 2017 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**17/247 Matters Arising**

- a. 17/206- Grazing License- Clerk still to do; Licensee not home when Clerk has visited.

**17/248 Finance**

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Total
4264	Biffa- Bin lift	£16.13	£96.77
4265	Mr A Inglefield- Play inspections		£92.00
4266	Mr K Pritchard- Cemetery Maintenance		£133.33
4267	A Kendall- Postage & phone		£65.26
4268	Cormac Solutions Ltd- Grass cutting	£18.23	£109.37
4269	S Dawes- additional conduit	£20.00	£120.00
4270	Siemens- photocopier	£29.73	£178.39
4271	Kernowek Gardeners Ltd- grass cutting	£386.50	£2,319.00
4272	Cornwall Council- Election		£238.76
4273-4275	Staff Salaries incl HMRC		£3,293.40
	<b>Total</b>	<b>£470.59</b>	<b>£6,646.28</b>

Proposal by Cllr Hearl to approve payments, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

Budget statement circulated.

**17/249 Risk Assessments-** to review Play Area Risk Assessments (skate ramps at Indian

Queens) and approve recommendations (if any) and approve assoc. expenditure. Screws are loose on the ramps, mainly near the top at the transition bar. The Play Inspector has tried fitting new screws but there is nothing underneath to grip it, may need Rhino Ramps to come and 'service' the ramps.

Also a small hole in the box section, skateboarders present when Clerk inspected the area stated they did not use this ramp therefore query repair.

Proposal by Cllr Baker to leave all ramps in situ as she had seen them all used, and request Rhino Ramps revamp, but to double check Summercourt skate park as if any repairs needed there they can be carried out at the same time, seconded Cllr Cole, carried.

The above was duly **resolved**.

**17/250 Parish Council Assets (valuation)- update on potential values.**

Discussion took place regarding how much a professional valuer would cost, it was felt between £400-£600.

To defer to next meeting and wait for free valuation.

**17/251 St Enoder Old Cemetery- update following meeting with Ed Faull.**

Cllr Cole & the Clerk have met with Mr Faull in the Old Cemetery.

Cllr Cole stated he was very impressed, the quote is £7,500 which was agreed.

Additional cost would be for re-pointing but Cllr Cole did not feel any repointing was needed.

There is a potential extra cost for additional capping stones, which Mr Faull is obtaining a price for, and additional stone, but this won't be known until the job is nearly finished as it is hard to tell how much stone is on site.

Cllr Cole to see Mr Jeffrey to obtain permission to enter his field behind.

Mr Faull is looking to start April.

**17/252 Church Lane- update from Carworgie and Cornwall Records Office Search.**

Clerk reported she had received no reply from the contact she had been given regarding Carworgie.

Clerk has visited CRO, the documents dated 1922 with an itinerary of St Francis Church, and it states 'No Deeds available'. The Clerk spoke to the archivist who suggested as the Parish Council have maintained the Lane for many years a Notice is placed either end stating 'This Land is owned by St Enoder Parish Council' and see if anyone comes forward proving otherwise.

Cllr Hearl has found documentation stating St Francis Mission Church Land is leased from Carworgie, which could explain why no Deeds are available. All paperwork links it to an outreach of St Columb Church, so may be worth checking if they have any paperwork.

Proposal by Cllr Tyler a Notice is placed either end of the Lane stating 'St Enoder Parish Council owns this Land' for at least 1 month, seconded Cllr Baker, carried. The above was duly **resolved**.

Who owns St Francis Mission Church ownership also needs investigating; to place on next agenda.

**17/253 Band owned land on Recreation Ground Lane- update from Cllr Hearl.**

Cllr Hearl has spoken to a member of the Band who will take to their Committee, to re-agenda when update available.

**17/254 Grass cutting contracts- to review tender specs. for verges/footpaths/open spaces, Old St Enoder Cemetery and Open Cemeteries (3 contracts), to amend/approve specifications, length of contracts and resolve date tenders need to be returned to the Clerk**

Draft tender specs circulated with the agenda.

Alterations agreed, 4 years tender, with 2 tenders back for Feb meeting and the Open Cemeteries tender returned by the March meeting.

Proposal by Cllr Cole to approve amendments seconded Cllr Bunyan, carried.

The above was duly **resolved**.

**17/255 Conduit- update re CCTV conduit, to consider and approve assoc. expenditure (if any).**

The Chairman reported he had met with the installer on site, along with the Clerk. Whilst the installer admitted he had measured incorrectly he could not complete the job for the same price. He started at £300 and eventually agreed £100 but he was told not to do anything until it had been agreed by Council. On Friday the Clerk received a phone call from the Under 5s to say he was installing the conduit and an invoice has been received for £100.

Cllr Bunyan re-iterated, at the time he had recommended CDA as they installed the CCTV and if we had any issues it would be their responsibility.

Proposal by Cllr Baker to ratify payment of £100, seconded Cllr Cocks, carried.

The above was duly **resolved**.

Proposal by Cllr Cole to instruct CDA to finish the ground works and install inspections chambers at £350, seconded Cllr Baker, carried.

The above was duly **resolved**.

**17/256 To note meeting dates 2018.**

Meeting dates circulated with the agenda-noted.

**17/257 WW1- A Nations Tribute- to resolve to arrange a meeting with Imerys and to consider requesting Indian Queens Band involvement, (6pm Sleep In Peace Now The Battle's Over & 6.55pm Last Post)**

Info circulated with the agenda.

Cllr Hearl stated Imerys are happy with Pines Tip although a meeting is needed as we need to consider where the people will view from.

Proposal by Cllr Cole to delegate himself, Cllr Hearl and the Clerk to meet with Imerys, book Indian Queens Band and sort the detail later, seconded Cllr Bunyan, carried.

The above was duly **resolved**; Cllr Hearl to arrange a meeting.

**17/258 To seal Exclusive Right of Burials**

Proposal by Cllr Cole to seal ERB 201 for Indian Queens Cemetery, seconded Cllr Baker, carried.

The above was duly **resolved**.

**17/259 CORRESPONDENCE - Cornwall Council**

a. Cornwall Statement of Community Involvement -noted

**17/260 CORRESPONDENCE – General**

a. CALC November newsletter - noted

b. Zurich Workshop re risk assessments and safeguarding 24<sup>th</sup> Jan 2018 (Clerk to attend), any Cllrs wishing to attend notify the Clerk.

**17/261 Agenda Items for the next Meeting.**

- None

There being no further business the meeting was closed at 8.20pm.

Chairman.....

Date.....