

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 27th February 2018** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, J Baker, M Tyler, P Cocks, J Bullock, C Cowburn, C Parkyn, & R Wimberley.

APOLOGIES: Cllrs G Lobb, M Kessell, D Hearl & C Dixon

18/030 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

Cllr Parkyn declared a non-pecuniary interest in agenda item 15, Summercourt Cemetery Legal Advice (family member is an acquaintance).

Cllr Cowburn declared a non-pecuniary interest in agenda item 16 Grass Cutting Contracts (opened the tenders with the Clerk and helped to prepare summary sheet).

18/031 Police Report.

Report received too late for the meeting.

Cllr Cowburn took the Chair.

18/032 Planning Matters

a. Planning Applications.

- i. None

b. Decisions and Appeals

- i. APP/D0840/W/17/3182803 Little Meadows Arbour, Toldish. The change of use of land to 6 gypsy/ traveller pitches with associated works including 6 mobile homes, 6 touring caravans, 4 semi-detached day rooms and hardstanding. Part retrospective- Informal Hearing on 14th March 2018 Fraddon Village Hall commencing 10am- Cllr Cole to attend.
- ii. PA17/11082 Alma Farm Cottage School Road Summercourt TR8 5DZ. Retention and extension of existing sand school, provision of a portacabin and use of the land and associated buildings for livery purpose- approved.
- iii. PA17/11536 Aviary Brighton Grampound Road Truro Cornwall. Construction of three single storey holiday chalets, with associated landscaping works, vehicular and pedestrian access- approved.
- iv. PA17/11635 6 Arrallas Barns Access To Arrallas Barns Ladock Truro TR2 4NP. Listed building consent for replacement of windows and doors- approved.
- v. PA18/00358 53 Kingsley Court Fraddon TR9 6PD. Extension over two floors forms additional dining space and two extra bedrooms- approved.
- vi. APP/D0840/W/17/3180940 Fraddon Biogas Plant, Penare Farm, Higher Fraddon, St Columb, Cornwall TR9 6NL. Submission of details to discharge condition 14 in regards to PA15/03073 (Allowed at appeal ref: APP/D0840/W/16/3147454)- allowed.
- vii. APP/D0840/W/17/3176445 Fraddon Biogas Plant, Penare Farm, Higher Fraddon, St Columb, Cornwall TR9 6NL. Variation of condition 14 (vehicle movements) in respect of PA15/05220 (appeal decision APP/D0840/W/16/3147446 dated 28.09.2016) and PA15/03073 (appeal decision APP/D0840/W/16/3147454) to allow the change of staff/other vehicle

movements (Light Goods Vehicles) from 7 per week to an average of 17 staff/other vehicle movements (Light Goods Vehicles) per week (over a 4 week monthly period) to a maximum of 24 in any given week (Monday to Sunday) in the 4 week period- allowed.

- viii. PA18/00303 Co-Operative Retail Services Ltd, St Francis Road, St Columb Road. Advertisement consent for 1 x internally illuminated fascia sign, 1 x internally illuminated Co-Op projector sign, 1 x internally illuminated Co-Op logo sign and 6 x non-illuminated wall mounted flat aluminium panel signs- approved.

c. Enforcement report

- i. EN18/0200 Fraddon Biogas, Higher Fraddon. Alleged breach of condition 14 (vehicle movements) of APP/D0840/W/16/3147454 and APP/D0840/W/16/3147446- pending consideration.
- ii. EN18/00202 Fraddon Biogas, Higher Fraddon. Alleged breach of condition 15 (vehicle deliveries) of APP/D0840/W/16/3147454 and APP/D0840/W/16/3147446- pending consideration.
- iii. EN18/00290 Land SW of 46 Manor Villas, Atlantic Reach, Carworgie, Newquay, TR8 4LX. Alleged felling of TPO tree- pending consideration.
- iv. EN18/00028 Old Furniture Store, Oakdene Villas, Fraddon. Alleged installation of rooflight- case closed, no harm to amenities permitted development.

Cllr Bunyan re-took the Chair.

18/033 Public Session.

No public present.

18/034 Minutes of the Ordinary meeting of 23rd January 2018 & Extra-Ordinary meeting of 13th February 2018 to be approved.

It was proposed by Cllr Cocks, seconded by Cllr Parkyn that the Minutes of the meeting of 23rd January 2018 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

It was proposed by Cllr Baker, seconded by Cllr Cowburn that the Minutes of the meeting of 13th February 2018 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

18/035 Matters Arising

None.

18/036 Cornwall Councillor report.

Report circulated via email prior to the meeting.

Cllr Cole updated members on other issues; Broadband for Summercourt School has been ordered and provisionally booked 15th March 2018 for public consultation for the play area at Thomas Field.

Cllr Tyler queried the scrutiny inquiry day on 'positive parking', Cllr Cole explained there would be a further meeting with recommendations for our area, he will report in full next month.

18/037 Finance

a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Total
4293	Biffa- Bin lift	£13.44	£80.64
4294	Mr A Inglefield- Play inspections		£115.00
4295	Mr K Pritchard- Cemetery Maintenance		£133.33
4296	A Kendall- Postage/ phone/chains for bins		£117.29
4297	Cormac Solutions Ltd- Grass cutting	£18.23	£109.37
4298	CIS- Black refuse sacks	£22.08	£132.49
4299	Information Commissioner- renewal		£35.00
4300	Kernowek Gardeners Ltd- grass cutting	£96.50	£579.00
4301	SeaDog IT- Domain name renewal		£19.50
4302	SLCC- 1/2 Membership		£116.50
4303	Moneysoft- payroll software	£13.00	£78.00
4304-4305	Staff Salaries incl pension		£2,164.69
4306	HMPO- WW1 research certificates		£42.00
DD	PWLB- Cemetery Loan repayment		£2,262.64
	Total	£163.25	£5,985.45

Proposal by Cllr Baker to approve payments, seconded Cllr Tyler, carried.

The above was duly **resolved**.

Budget statement circulated.

b. **SLCC training seminar- to approve ½ fees for Clerk and full fees for any Cllr wishing to attend.**

Proposal by Cllr Cole to approve ½ training fees for Clerk, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

18/038 Risk Assessments- to review Play Area Risk.

Risk Assessments noted; no new issues reported.

Since the despatch of the agenda Cllr Kessell has reported the large unit at Indian Queens Recreation Ground is very rusty, photos were sent to the Clerk. On closer inspection it would appear the powder coating is lifting off and the rust is coming through. CALOO have been contacted, email sent, but to date no response. The Chairman and Cllr Cole have also inspected the equipment. Clerk to request our Play Inspector quotes for repair and with a view to claiming back value from Caloo.

18/039 Report from Finance Committee and to approve recommendation:

Recommendation: Grants to the 5 local charities of £400 each and the 2 Cornish charities £250 each, totalling £2,500, residual £500 to be placed in ear-marked reserves for urgent grants throughout the year.

Proposal by Cllr Baker to note report and approve recommendation as written, seconded Cllr Cole, carried.

The above was duly **resolved**; 5 local charities granted £400 each and the 2 Cornish charities £250 each, totalling £2,500, residual £500 to be placed in earmarked reserves for urgent grants throughout the year

18/040 Parish Council Assets (valuation)- update on potential values.

Defer to next meeting.

18/041 Youth Club – Update from Young People Cornwall

Young People Cornwall will be starting to advertise the Youth Club and visiting Schools etc. during March with a view to commencing the 2 sessions a week from April. YPC will also submit grant applications for shortfall of funding. Cllr Parkyn to advertise for volunteers on facebook. Cllr Bunyan stated he had all the contact details for the young people which he will pass on to YPC.

18/042 Church Lane-update from site notices, and to consider representations (if any).

Clerk reported she had received no representations regarding signs stating 'This Land is owned by St Enoder Parish Council'. The Site notices have now disappeared, they were in situ on Friday 23rd February but on Sunday 25th February they had gone. Notices have been in place for over 2 months. Proposal by Cllr Tyler to assume ownership of the land and start the process for Title, seconded Cllr Cocks, carried.

The above was duly **resolved**; Cllr Tyler agreed to look at the process.

Cllr Parkyn left the room.

18/043 Summercourt Cemetery- legal advice received regarding stones in Lawn Cemetery, to consider advice received and further action.

Clerk circulated second letter from ERB holder following last month's meeting, and advice received from legal adviser regarding his letter.

The Parish Council owns the grave the ERB holder has the Exclusive Right to use that plot for burial, but does not own the grave, all rights remain with the Parish Council. The Parish Council has a legal duty to enforce the rules, not just because of the complaints received from other ERB holders. The undertaker has been contacted and he has assured the Clerk the family were told it is a Lawn Cemetery.

Cllrs Cole and Cowburn stated the Parish Council must abide by its rules.

Proposal by Cllr Cocks to write to ERB holder again, stating we would like to give him the opportunity to remove the stones but if they are not removed by 1st May we will remove them and he can collect them from the Cemetery, seconded Cllr Tyler, unanimous.

The above was duly **resolved**.

Cllr Parkyn re-entered the room.

Cllr Cowburn left the room.

18/044 Grass cutting contracts- to award contract for Verges/Open Spaces/ Footpaths & Closed Cemetery, St Enoder.

Tenders were opened by Cllr Cowburn in the presence of the Clerk and an anonymous summary sheet prepared by both Cllr Cowburn and the Clerk, circulated with the agenda.

Proposal by Cllr Tyler tender 4 is awarded the contract for Verges/Open Spaces/

Footpaths , seconded Cllr Baker, carried.

The above was duly **resolved**; contract awarded to Kernowek Gardeners at £10,200 per annum with added value of 3rd cut of footpaths if needed FOC.

Proposal by Cllr Cocks tender 4 is awarded the contract for Closed Cemetery, and as this is a sensitive area to incorporate a 6 months trial period, seconded Cllr Bullock, carried.

The above was duly **resolved**; contract awarded to Thomas Preddy at £1250 per annum.

Cllr Cowburn re-entered the room.

18/045 Parking issues on School Road, Summercourt due to Academy traffic- update from Working Group.

Cllr Baker & Cllr Tyler have had a look at the problem and feel double yellow lines down one side would be the cheapest option. They have looked at Alma Farm and John Richards' land opposite the Academy, but Cllr Tyler is worried we could create a bottleneck and in and out would need to be created to prevent cars spilling out onto School Road. Cllr Cole felt the 3 members of the Working Party should meet and present a written report to the next meeting with recommendations. Cllr Baker queried if the Academy is planning an extension? Cllr Cowburn offered to speak with Mr Shrigley to see if he has any plans for land opposite the Academy as this could be another option. Cllr Wimberley queried whether verges on Cemetery Lane could be used as parking. Cllr Cocks queried police/enforcement as they should also ensure the cars park safely. To re-agenda for next month.

18/046 Allotments- Fly-tipping to consider how to resolve and approve any assoc. expenditure.

Cllr Bunyan & Cllr Cole have visited the allotments and feel the tip should be filled in with rubble/hardcore and topped off with a good amount of top soil. Cllr Wimberley stated an Environmental Agency License will need to be applied and suggested Hoopers are contacted to see if they would be interested in using it. Proposal by Cllr Cocks to fill in the tip, seconded Cllr Wimberley, carried. The above was duly **resolved**.

18/047 Honorary Service Award- To consider recommendation from Working Group and approve.

Discussion took place.

Proposal by Cllr Cole Jenny Wakeley is awarded the Honorary Service Award for 2018, seconded Cllr Cocks, carried.

The above was duly **resolved**.

18/048 Annual Review of Standing Orders & Financial Regs.

Standing Orders & Financial Regulations circulated with the agenda.

Proposal by Cllr Cowburn Standing Orders & Financial Regulations reviewed and approved with no changes, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

18/049 To seal Exclusive Right of Burials & Grazing Licence.

Proposal by Cllr Cocks to seal ERB for Indian Queens Cemetery 202,203 & 204,

seconded Cllr Bullock, carried.

The above was duly **resolved**.

Proposal by Cllr Tyler to seal the Grazing Licence for land on Moorland Road, seconded Cllr baker, carried.

The above was duly **resolved**.

18/050 CORRESPONDENCE - Cornwall Council

- a. None

18/051 CORRESPONDENCE – General

- a. Indian Queens Power Station -quarterly report - noted.
- b. Info. regarding Annual British Spring Clean- it was noted Indian Queens Spring Clean meeting 9am at The Working Men’s Club Saturday 3rd March.
- c. Cornwall Rural Housing Assoc- covering letter – noted
- d. Road closure - Road From Ridgewell Terrace To Barton Road, Blue Anchor, Fraddon, 19th to 23rd March 2018 (24 hours).
- e. Update from proposed Mitchell Fruit Farm development, proposal is 26 affordable houses- noted.

18/052 Agenda Items for the next Meeting.

- None

There being no further business the meeting was closed at 8.29pm.

Chairman.....

Date.....