

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 23<sup>rd</sup> January 2018** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, M Kessell, D Cole, J Baker, M Tyler, D Hearl, P Cocks, J Bullock, C Cowburn, C Parkyn, C Dixon & R Wimberley.

**APOLOGIES:** Cllr G Lobb.

**18/001 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.**

Cllr Kessell declared a pecuniary interest in planning application PA17/11615 (customers).

**18/002 Police Report.**

Written report received and circulated prior to the meeting.

19 crimes recorded for the last month up from 13 for the same period last year. New police vehicle received, which PC Lenton stated is fantastic, he has visited Summercourt Academy to give a presentation.

The PCSO has located the boy racers who were causing issues on the Goss Moor Trail, they will be monitoring the youths closely.

A Speed Watch campaign involving Indian Queens School is scheduled soon.

*Cllr Baker took the Chair.*

**18/003 Planning Matters**

**a. Planning Applications.**

- i. PA17/11082 Alma Farm Cottage, School Road, Summercourt TR8 5DZ.

Retention and extension of existing sand school, provision of a portacabin and use of the land and associated buildings for livery purpose.

Revised plans received.

Proposal by Cllr Cocks to object to the application as it is the wrong location for a business and the road is already congested with parked cars, seconded Cllr Kessell; 5 for, 5 against 2 abstentions, Chairman used casting vote, proposal defeated.

Proposal by Cllr Tyler to support the application but request horseboxes and parking are off road, seconded Cllr Baker, 6 for, 5 against, 1 abstention, carried. The above was duly **resolved**.

*Cllr Kessell left the room.*

- ii. PA17/11615 The Nutshell, Gummows Shop, Newquay. Conversion of storage over garage to create self-contained flat, including removal of internal stairs and creation of external stairs and associated works.

Site visit taken place.

Proposal by Cllr Hearl to support the application as there is plenty of off-road parking, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Kessell re-entered the room.*

- iii. PA18/00358 53 Kingsley Court Fraddon TR9 6PD. Extension over two floors forming additional dining space and two extra bedrooms.

Site visit taken place.

Proposal by Cllr Parkyn to support the application as it will improve the family home, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

- iv. PA18/00137 Cornwall Energy Recovery Centre, St Dennis. Proposed variation of condition 26 of Planning Reference APP/D0840/A/09/2113075 to allow additional deliveries of waste to the CERC on Public/National Holidays but excluding Christmas Day and Boxing Day.

Proposal by Cllr Hearl to support the application on the proviso there are no additional traffic movements over a 12 month period, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Cole did not vote on any of the above applications due to being a Cornwall Councillor.*

**b. Decisions and Appeals**

- i. APP/D0840/W/17/3180940 Penare Farm Higher Fraddon. Submission of details to discharge condition 14 in regards to PA15/03073 (Allowed at appeal ref: APP/D0840/W/16/3147454) – Informal Hearing will commence at 10:00 am on 7 February 2018 in Roche Victory Hall, Victoria Road, Roche, St Austell, PL26 8JF.

- ii. APP/D0840/W/17/3176445 Penare Farm Access From Chapel Road To Piggery Higher Fraddon. Variation of condition 14 (vehicle movements) in respect of PA15/05220 (appeal decision APP/D0840/W/16/3147446 dated 28.09.2016) and PA15/03073 (appeal decision APP/D0840/W/16/3147454) to allow the change of staff/other vehicle movements (Light Goods Vehicles) from 7 per week to an average of 17 staff/other vehicle movements (Light Goods Vehicles) per week (over a 4 week monthly period) to a maximum of 24 in any given week (Monday to Sunday) in the 4 week period- Informal Hearing will commence at 10:00 am on 7 February 2018 in Roche Victory Hall, Victoria Road, Roche, St Austell, PL26 8JF.

Cllr Cole stated he would be attending the Informal Hearing and Parish Councillors are welcome to attend.

**c. Enforcement report**

- i. EN18/00084 Southleigh, Lower Penhale, Fraddon TR9 6ND. Alleged untidy site- pending consideration.

*Cllr Bunyan re-took the Chair.*

**18/004 Public Session.**

No issues to raise not on the agenda.

*The Chairman invoked SO 1a to alter the order of the agenda to bring forward items of public interest; agenda items 16 & 19 brought forward, agreed.*

**17/005 Parking issues on School Road, Summercourt due to Academy traffic- deferred from Planning Meeting- to consider.**

The Chairman stated he had driven by the Academy a couple of times and witnessed parents parking on pavements and double parked.

Cllr Hearl stated if the car park was just for the Academy the Parish Council had no Power to spend money, it would need to be a Community Car Park open to

all.

Cllr Cocks felt it was a police issue, and tickets should be issued.

Cllr Cole reiterated Cornwall Council cabinet are considering funding for members for Highway improvements, small schemes. The funding is £1m per year for 4 years between 123 Cllrs. Cllr Cole also stated he felt it was odd that a 20mph had not been put in place for this area.

Cllr Wimberly queried whether we could approach Mr Jeffery for land for a Community Car Park. Cllr Kessell felt if a car park was provided double yellow lines would need to be put in place outside of the Academy to force cars to use it.

Proposal by Cllr Baker to form a working party to visit all neighbouring landowners to see what options are available, seconded Cllr Tyler, carried. The above was duly **resolved**; Working Party of Cllrs Baker, Tyler & Cole to investigate and report back to the next meeting.

**18/006 Email from resident- to consider issues raised and approve any assoc. expenditure (if any).**

Email circulated with the agenda.

Flowerbeds on My Lords Road considered; whether to remove and grass over or add weeding to the Handyman's job spec.

Proposal by Cllr Baker to retain the flowerbeds and add to the handyman's job spec. seconded Cllr Cowburn, carried.

The above was duly **resolved**.

Other points went through, some had been identified by the Parish Council previously and action already taken (overgrown hedges and planning issues).

Regarding the waste and sweeper, Cllr Cole reported the street cleaning contract was currently being reviewed by Cornwall Council.

Cllr Cole to forward the request to add Truro to the A30 signs to Highways.

**18/007 Minutes** of the Ordinary meeting of 12<sup>th</sup> December 2017 to agree & sign.

It was proposed by Cllr Parkyn, seconded by Cllr Kessell that the Minutes of the meeting of 12<sup>th</sup> December 2017 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**18/008 Matters Arising**

- a. 17/206- Grazing License- Clerk visited the lady just before Christmas to explain the reasons and gave her the Grazing License, waiting for it to be returned.
- b. 17/249- Rhino Ramps- waiting to hear when they are in the area.

**18/009 Cornwall Councillor report.**

Report circulated via email prior to the meeting.

Cllr Cole reported he is getting frustrated by the evidence supplied by Cornwall Council regarding Gypsy/Traveller Sites as it is inaccurate, he suggested the Parish Council writes a letter highlighting the holes in their evidence therefore they need to review their policies.

Proposal by Cllr Hearl, the Clerk writes a letter to Cornwall Council, seconded Cllr Cocks, carried.

The above was duly **resolved**.

Cllr Cole stated that at present the Boundary Commission has left our Parish untouched and added it to St Dennis.

Proposal by Cllr Cowburn the Clerk writes a letter to the Boundary Commission stating we are happy with the current proposal and it is important our Parish stays in the same Ward, seconded Cllr Hearl, carried.

The above was duly **resolved**.

#### 18/010 Finance

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Total
4276	EDF- IQ Rec	£5.14	£107.97
4277	Royal Mail Group Ltd- NDP	£5.62	£33.70
4278	SWW- IQ Rec & Cemetery		£103.15
4279	Caloo- Rec fencing	£700.00	£4,200.00
4280	Biffa- Bin lift	£16.13	£96.77
4281	Mr A Inglefield- Play inspections		£107.00
4282	Mr K Pritchard- Cemetery Maintenance		£133.33
4283	A Kendall- Postage & phone		£91.15
4284	Cormac Solutions Ltd- Grass cutting	£18.23	£109.37
4285	Local World Ltd- Tender advert Guardian	£26.52	£159.12
4286	Summercourt New Memorial Hall-rent		£216.00
4287	Kernowek Gardeners Ltd- grass cutting	£96.50	£579.00
4288	Lanier-photocopier	£10.72	£64.34
4289-4290	Staff Salaries incl HMRC		£2,039.83
4291	Timbercraft- seat for Summercourt		£130.00
4292	SEaDog IT- Domain name renewal		£15.00
	<b>Total</b>	<b>£168.10</b>	<b>£8,185.73</b>

Proposal by Cllr Hearl to approve payments & Bank reconciliation, seconded Cllr Cocks, carried.

The above was duly **resolved**.

Budget statement circulated.

#### 18/011 Risk Assessments- to review Play Area Risk.

The Risk Assessments have highlighted holes appearing in the frames of the swings at Thomas Playing Field. The Clerk has explained to the inspector these are to be replaced within the next 6 months. He is going to keep a close eye and once he deems they are dangerous he will remove them from site.

#### 18/012 Parish Council Assets (valuation)- update on potential values.

Cllr Hearl to chase, defer to next meeting.

#### 18/013 Shipping Container for Youth Club storage- To consider and approve any assoc. expenditure.

Cllr Bunyan stated he wished to defer this item to the next agenda.

#### 18/014 Church Lane-update from site notices, and to consider representations (if any).

Clerk reported she had received no representations regarding signs stating 'This Land is owned by St Enoder Parish Council'; it was agreed to leave for another month before consideration of next step.

**18/015 St Francis Mission Church- ownership query as Deeds are lost- to consider what help the Parish Council can offer.**

Cllr Hearl reported he had spoken to the Church Warden suggesting he visits St Columb Church as all paperwork indicates it was an outreach from this Church, Cllr Hearl to pursue.

**18/016 Grass cutting contracts- to consider whether wish tenders opened in advance of meeting or to open at the designated meeting- if before to delegate Cllr to open Tenders with the Clerk.**

Proposal by Cllr Cowburn that she is delegated to open the Tenders in advance and a comparison summary sheet is prepared to circulate with the agenda for the meeting, seconded Cllr Hearl, carried.

The above was duly **resolved**.

**18/017 Allotments- Fly-tipping to consider how to resolve and approve any assoc. expenditure.**

Clerk reported she had taken advice and it was possible to clear the pit of rubbish using a digger and we would then need to consider using someone to take away the rubbish. All allotment holders had been written to asking them to be vigilant and reminding them to lock the gate. Still need to consider how to stop the fly-tipping.

Proposal by Cllr Cole to defer to the next meeting to allow Cllrs time to visit the Allotments, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

**18/018 Youth Club- notice received reverting to one evening session per week, to consider impact and consider engaging a further/different Youth Worker and/or a day session, wi-fi, to approve any assoc. expenditure.**

Notice circulated with the agenda. 4 quotes requested to provide Youth Services, 2 returned. Current provider has been unreliable recently and several sessions were cancelled at short notice.

Current provider at 1 session per week, as over committed, and Young People Cornwall 2 sessions per week.

Discussion took place.

Proposal by Cllr Baker the Chairman and Clerk meet with Young People Cornwall and investigate their provision, seconded Cllr Cocks, carried.

The above was duly **resolved**.

Proposal by Cllr Hearl to contact our current provider to ascertain how many sessions are owing to us and thank her for the work she has done, seconded Cllr Cocks, carried.

The above was duly **resolved**.

**18/019 Report from GP meeting- for noting.**

Report circulated with the Agenda- noted.

**18/020 To seal Exclusive Right of Burials**

None outstanding.

**18/021 CORRESPONDENCE - Cornwall Council**

- a. Consultation- re Highways improvements near Kingsley Village.  
Cllr Cole explained the consultation comprises of additional double yellow lines and extending the 30mph zone, linked to the planning application. Consultation circulated.  
Proposal by Cllr Bunyan the Parish Council responds requesting the 30mph zone is increased so it extends to the other side of the bridge, seconded Cllr Kessell, carried.  
The above was duly **resolved**.

**18/022 CORRESPONDENCE – General**

- a. CALC December newsletter- noted
- b. Fraddon Biogas- triannual report - noted
- c. HMRC re reclaiming VAT- noted
- d. Highways England- A30 slipway closures to complete improvements works – noted.  
*Proposal by Cllr Bunyan that due to the sensitive nature of the urgent correspondence and a possible data protection issues the meeting is closed to the press and public, seconded Cllr Hearl, carried.*  
*The above was duly **resolved**; public left the meeting.*
- e. Other urgent general correspondence received after circulation of the agenda.  
Letter from owner of a grave circulated to members, Clerk produced a photograph of the grave in question and explained the background.  
Proposal by Cllr Hearl to request the owner kindly removes the stones and agree maintenance of the grave. General Purposes Committee to review the Burial Rules at their next meeting ensuring it is clear St Enoder Lawn Cemetery does not permit ornamental stone/slate, so this misunderstanding does not happen again, seconded Cllr Tyler, unanimous.  
The above was duly **resolved**.

**18/023 Agenda Items for the next Meeting.**

- None

There being no further business the meeting was closed at 9.10pm.

Chairman.....

Date.....

