

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 24th January 2017** in the Fraddon Village Hall at 7pm

PRESENT: Cllrs M Bunyan, M Hopkins, D Cole, P Cocks, M Kessell, D Hearl, C Dixon, J Baker, C Cowburn C Parkyn, G Lobb & M Tyler.

APOLOGIES: Cllrs M Morcom & R Brawn.

17/001 Co-option of Councillor- 3 applications (1 vacancy).

Mr Bullock, Mr Tyler & Mr Wimberley summarised reasons for applying, written applications circulated with the agenda.

Cllr Cole reminded applicants that it was election year therefore if they were not successful now they could still apply in March/April for the May election.

The Chairman explained that the successful applicant would need to have a majority, therefore a second ballot may be needed and the applicant with the least votes not included.

Paper ballot took place.

Mr Tyler received majority of votes.

It was **resolved** Mr Tyler is co-opted onto the Parish Council.

Cllr Tyler invited to join the table and signed the Declaration of Acceptance of Office, Register of Interest form passed to Mr Tyler and advised it needs to be returned to the Clerk within 28 days.

17/002 Declarations of Interest (in agenda items)

None

17/003 Police Report

No report received.

Cllr Baker took the Chair.

17/004 Planning Matters

a. Planning Applications.

- i. PA16/11413 Glebe Farm, Narrow Lane, Penhale, Summercourt. Proposed detached garage with loft annex including new site entrance, driveway & additional parking.

Site visit taken place.

Proposal by Cllr Hopkins to support the application as it maintains the integrity of the Listed Building on the proviso a condition is added so the garage loft is an annex to the main house, seconded Cllr Parkyn, 10 for, 1 against, 1 abstention, carried.

The above was duly **resolved**.

Cllr Cole, as Cornwall Cllr, did not vote on the above application.

b. Decisions and Appeals

- i. PA16/12218 Electricity Sub Station, Summercourt. Prior notification to erect 2 new switch rooms within grounds of existing substation- prior approval not required.
- ii. APP/D0840/W/16/3158674 Scarcewater Tip, Grampound Road. Installation of 3 wind turbines with a maximum height of 92.5m to tip, electrical switch station, crane hardstandings, site access, onsite access tracks, underground

cabling, temporary construction compound and ancillary infrastructure- written reps by 10th February 2017.

- iii. APP/D0840/W/16/3159836 Scarcewater Tip, Grampound Road. Amendment of conditions 3 and 29 of the agreed restoration scheme attached to CC/R/03/00808, CC/CK/CC15/0310/03/B (R27(13)) for the disposal of china clay wastes arising from Melbur and Virginia Pits with associated developments and progressive restoration and landscaping on land at Scarcewater Tip- written reps by 10th February 2017.

Proposal by Cllr Hearl to delegate Cllr Cole to prepare the Parish Council's response to the above 2 Appeals, seconded Cllr Hopkins, unanimous.

The above was duly **resolved**.

- iv. PA16/11051 Unit 12 Moorland Road Industrial Park, moorland Road, Indian Queens. Application for change of use from B1 and B8 (business and storage and distribution/warehouse) to D2 (assembly & leisure)- approved.

c. Enforcement report

- i. EN16/01397 Land South of Momambri, Black Cross, Newquay. Alleged removal of Cornish hedge and creation of access into the field- no further action.
- ii. EN16/02067 Land South West of Burthy Row Farm, Trefullock Moor, Summercourt. Alleged breach of condition 2 (material details) of PA15/03758- Course of action agreed.
- iii. EN17/00087 K-M Skip Hire Ltd, Chypraze Farm, Trefullock Moor, Summercourt, Newquay. Alleged new vehicle access works not carried out in accordance with approved plans PA12/08701; namely highway surface water disrupted following removal of back ditch- pending consideration.

Cllr Bunyan took the Chair.

- d. **Flying Fish** – to attend February planning with presentation- invite to members to look around building if required.

The Chairman reported to members an invitation had been received to visit the site, which was the old school on Moorland Road, prior to next month's planning meeting.

Cllr Cole reported he had received a phone call from the company requesting the Parish Council considers providing parking for the use of the offices on the Kelliers.

17/005 Public Session

A resident reported that various agencies would be attending the next clay pigeon shoot at Goonabarn Farm to monitor.

17/006 Report of Cornwall Councillor (Cllr. Cole)

Written report circulated with the agenda, also available on the website.

Written report noted.

Cllr Baker reported there were vehicles parking on the pavement on Chapel Road, Indian Queens, blocking pedestrians.

17/007 Minutes of the Ordinary meeting of 13th December 2016 to be approved and signed.

It was proposed by Cllr Baker, seconded by Cllr Cowburn that the Minutes of the meeting of 13th December 2016 be approved and signed as a true and correct

record by the Chairman, unanimous.
The above was duly **resolved**.

17/008 Matters Arising

- a. 16/205- Clerk confirmed letter had been sent to Mr Richards before Christmas, although no acknowledgement or reply received.
Proposal by Cllr Hopkins, Cllr Cole or the Clerk approaches Mr Richards and have the 2nd wind turbine agreement signed and request the Community Benefit Payment, seconded Cllr Hearl, carried.
Cllr Cole volunteered to visit Mr Richards.

17/009 Finance

- a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
4058	Wellers Hedleys- Legal fees re Kelliers	£80.00	£520.00
4059	SWW- Cemetery & Changing rooms		105.41
4060	Biffa- bin lift	£12.50	£75.00
4061	Summercourt New Memorial Hall- rent		£232.00
4062	Kernowek Gardeners Ltd - Cemeteries & Open space	£96.50	£579.00
4063	Cormac- grass cutting (3 months)	£54.69	£328.11
4064	Sign-it- various signs	£78.60	£471.60
4065	A Kendall- refund for postage & phone		£63.36
4066	Mr K Pritchard- Cemetery		£133.33
4067	CIS- large black bags	£11.43	£68.59
4068	Staples- admin	£11.43	£68.02
4069	Mr A Inglefield- Play inspections		£92.00
4070	Cornwall Council- NDP maps	£64.00	£384.00
4071	Investec- Photocopier	£23.25	£139.48
4072-4073	Salaries & expenses (inc hmrc & pension)		£2,177.98
	Total		£5,437.88

Proposal to approve payments by Cllr Hearl, seconded Cllr Kessell, carried.
The above was duly **resolved**.

Budget statement, ear marked reserves & quarter 3 bank reconciliation circulated.

- b. To approve cheque indemnity for bank.
The Chairman reported the bank needed an indemnity form completed instructing them to accept credits for either St Enoder Parish Council or St Enoder PC. Recently a credit had to be returned to the issuer as it was made out to St Enoder PC.
Proposal by Cllr Cole to approve the indemnity form and instruct Lloyds Bank to accept credits for either St Enoder Parish Council or St Enoder PC, seconded Cllr

Baker, unanimous.

The above was duly **resolved**.

- c. Internal Audit- current Internal Auditor no longer available.

Clerk explained CALC is trying to fill the gap, as this auditor was used by a large proportion of Parish & Town Councils, by training a group of Cllrs and Clerks, CALC are requesting names of interested Cllrs. A Cllr is not able to audit their Council. Cllr Baker stated she would be interested; Clerk to forward her name to CALC.

17/010 Kelliers- to approve land transfer and seal document.

Land transfer document received from solicitor, it is a limited title guarantee rather than full title guarantee. This is where the seller has limited knowledge of the property that they are selling and therefore cannot give an unqualified guarantee; Cllr Tyler stated this was common with Councils.

Proposal by Cllr Hopkins to approve land transfer and seal document, seconded Cllr Cowburn, unanimous.

The above was duly **resolved** and document sealed.

Cllr Cole volunteered to walk the Kelliers in the future to create a management plan, he also reported the grant from Cornwall Council of £4950, for improvements to the Kelliers had been signed off; therefore we should receive it soon.

17/011 Yellow lines St Francis Road – update.

Cllr Cole produced a copy of the letter sent to Cornwall Council to members. Cllr Cole summarised the letter for the benefit of members of the public. (Copy of letter available in file copy).

17/012 Pedna Carne footpath- to consider digging out and laying hardcore on muddy section, to approve assoc. expenditure.

Cllr Cole explained residents had complained the path is too muddy to use. Cllrs Cowburn & Bunyan stated they had also walked the path and it is only the small section at the beginning.

The Clerk has shown the handyman the section and he recommends digging out and then laying hardcore as the hardcore will just sink through the mud if laid on top, the quote is £300 including materials.

Proposal by Cllr Cocks to approve re-instatement of the section of path at £300, seconded Cllr Baker, carried.

The above was duly **resolved**.

17/013 War Memorial Cemetery- headstones & wall, to discuss improvements and approve any assoc. expenditure.

Cllr Cole stated the wall needs rebuilding; some of the original stone is still on site. Cllr Cole stated he would be happy to apply for grants to facilitate the project, but he will require a specification and quotes before grant applications can be submitted.

Clerk stated the original 'dangerous' headstones had been secured but the 'loose' headstone project needed authorising, the quote is £3715 + vat and the stone mason is happy to honour this quote from previous tendering process in 2015. The money for this project is in ear-marked reserves.

Proposal by Cllr Baker to authorise repair of the loose headstones at £3715 + vat and to delegate Cllr Cole to research specification and grants to rebuild the wall, seconded Cllr Hopkins, carried.

The above was duly **resolved**.

17/014 Grit Bins, road to Pedna Carne- to consider replacing the 2 removed bins and approve any assoc. expenditure.

Cllr Cole stated historically 3 grit bins had been positioned at Pedna Carne but Cornwall Council removed 2 as they were no longer safe. He has approached Cornwall Council to replace them but they do not have the funds.

Clerk has contacted the insurance company regarding liability; the advice is if we provide the bin then it is our responsibility to ensure it contains grit. The insurance officer stated if we start to spread the grit i.e. it is placed on the handyman's schedule or a Cllr volunteers to undertake the task then if someone slipped we could be held liable. But, if the grit was not spread and someone slips, but if it is left for residents to spread as long as there is grit in the bin we will not be held liable. He also advised keeping a written record of when the grit bin was checked as you would not be expected to check it every day. Cllr Cole felt replacement of 1 bin was adequate.

Proposal by Cllr Hopkins to purchase one 285 litre grit bin at £109+ vat, if Cornwall Council will not supply the grit to request the handyman fills it with grit and checks the bin regularly during the winter, to leave residents spread the grit, which was the current practice, seconded Cllr Baker, carried.

The above was duly **resolved**.

17/015 Hanover Park, Indian Queens- to consider taking over maintenance of entrance and to approve any assoc. expenditure.

Residents have asked the Parish Council if we will consider maintaining the green area at the entrance to the estate (with the electricity box on). Cllr Parkyn queried whether the other green strip also needed maintaining.

Proposal by Cllr Cocks the Parish Council maintains this area to keep the Parish tidy, seconded Cllr Baker, carried.

The above was duly **resolved**, Cllr Cole to clarify if the additional green strip needs to be included.

17/016 To seal Exclusive Right of Burials

Proposal by Cllr Cocks to seal ERB Indian Queens Cemetery 191 & St Enoder Cemetery 166, seconded Cllr Baker, carried.

The above was duly **resolved**.

17/017 CORRESPONDENCE - Cornwall Council

a. Cornwall Community Infrastructure Levy – preliminary draft, comments by 14th February.

Circulated with the agenda.

Cllr Cole explained that CIL (Community Infrastructure Levy) would be paid to Parish Council direct from developers on planning applications dependent on the zone Cornwall Council had placed them into. St Enoder Parish has been placed in zone 5 therefore the CIL is practically 0%, S106 will still be in place, therefore our Parish will need to continue ensuring the correct S106 conditions are imposed on

planning applications.
Discussion took place and preliminary draft noted.

17/018 CORRESPONDENCE – General

- a. CALC- weekly roundup x2- circulated with the agenda- noted.
Battle’s Over- a Nation’s Tribute was discussed. This is a tribute to commemorate and remember the end of WW1 and the many millions who were killed or wounded. One thousand beacons will be lit at 7pm on 11th November 2018; registration to take part is before March 2017 with co-ordination beginning April 2017.
Proposal by Cllr Cole St Ender Parish Council registers for Battle’s Over – a Nation’s Tribute, seconded Cllr Cocks, carried.
Cllr Hearl volunteered to speak to Imerys to enquire if we can use their land.
- b. Steve Double MP- re Referendum principles- circulated with agenda; noted.
- c. Resident re Carvynick – circulated with agenda.
Cllr Hopkins stated that whilst the issues raised by the resident are separate to the current planning application Enforcement will not act when there is an application being considered.
Cllr Cole updated members on the progress of the current application.
Proposal by Cllr Hopkins to respond to the resident that whilst we sympathise with him there is nothing we can do until the current application has been determined, seconded Cllr Kessell, carried.
The above was duly **resolved**.
- d. Health and Social Care Plan-passed to Cllr Baker.
- e. Support a Charter for Cornwall- circulated with the agenda.
Proposal by Cllr Cocks to note the letter but not join the group, seconded Cllr Hopkins, carried.
The above was duly **resolved**.

17/019 Items for the next Agenda.

NDP.

There being no further business the meeting was closed at 8.45pm.

Chairman.....

Date.....