

**MINUTES** of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 24<sup>th</sup> July 2018** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, D Cole, M Kessell, C Cowburn, D Hearl, C Parkyn, J Bullock, J Baker & R Wimberley.

**APOLOGIES:** Cllrs G Lobb, C Dixon, P Cocks & M Tyler.

**18/150 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct** (to declare interests on agenda items).

Cllr Parkyn declared a pecuniary interest in planning application PA18/01708 (customer) & a non-pecuniary interest in FOI request (friend).

Cllr Cowburn declared a pecuniary interest in planning application PA18/01495/PREAPP (family member).

**18/151 Police Report**

Apologies received and written report circulated prior to the meeting.

26 crimes reported, Clerk has spoken with PCSO Parry, who has confirmed these figures are correct.

*Proposal by Cllr Kessell to invoke SO 1a and bring forward agenda items of public interest, seconded Cllr Wimberley, carried.*

*The above was duly **resolved**.*

**18/152 Heather Meadow-** due to anti-social behaviour to consider removing low walls at the entrance to the estate and large bushes, to approve assoc. expenditure (if any).

Member of the public stated there had always been anti-social behaviour, but this has escalated recently, the police are involved and Orders issued. They do not want to lose the wall as it gives character to the entrance, they also requested all the shrubs are retained. Another resident of Heather Meadows stated she had visited all the residents and all except one wished the wall to remain.

The Chairman stated he had site visited along with Cllr Wimberley and whilst they witnessed youths they agreed it was a beautiful feature.

Proposal by Cllr Cole, no action is taken, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

*Cllr Wimberley took the Chair.*

**18/153 Planning Matters**

**a. Planning Applications.**

*Cllr Cowburn left the room.*

- i. PA18/01495/PREAPP Land South East Of Lindsay Fields, Pit Lane, Higher Fraddon, Fraddon, TR9 6LG. Pre application advice for residential development.  
*Cllr Baker joined the meeting.*

Residents raised concerns regarding possible access through Heather Meadows, although the plan shows access from Pit Lane.

Proposal by Cllr Hearl to respond it was against the emerging NDP and outside

of the building envelope, seconded Cllr Bunyan, carried with 2 abstentions.

The above was duly **resolved**.

*Cllr Cowburn re-entered the room; members of the public left the meeting.*

- ii. PA18/04916 Land adjacent to Pedna Carne Mobile Home Park, Pedna Carne, Higher Fraddon. Installation of LPG, 3 tonne tanks (propane) above ground to serve 20 mobile homes on Pedna Carne.

Proposal by Cllr Bunyan to support the application, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

- iii. PA18/05652 9 Kingsley Court, Fraddon. NMA for enclosure of roof canopy to form front porch in respect of decision PA17/06682.

Proposal by Cllr Bunyan to agree this is an NMA, seconded Cllr Cowburn, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Parkyn left the room.*

- iv. PA18/01708/PREAPP Coast View, Moorland Road, Indian Queens. Pre-application advice for erection of self-contained private dwelling with parking. Site visit taken place.

Proposal by Cllr Wimberley to respond the Parish Council would support a bungalow in the curtilage of the existing garden, in principle, to keep with the roof levels, but would raise concerns with development behind, seconded Cllr Bullock, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Parkyn re-entered the room.*

- v. PA18/05902 Arrallas Farm, Ladock. Section of hedgerow to the left of the farm entrance, section of hedgerow opposite also to be removed- to allow access for cow tracks.

Proposal by Cllr Bunyan to support the application, seconded Cllr Bullock, carried with 1 abstention.

The above was duly **resolved**.

- vi. PA18/05996 Tregosel, Highgate Hill, Indian Queens. Siting and residential occupation of a caravan which has been adapted and altered into a building to form a dwelling house.

Site visit taken place.

Email from planning agent circulated prior to the meeting.

Proposal by Cllr Wimberley to respond the Parish Council has no information that would contradict a CLUED application, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Cole as Cornwall Cllr did not vote on any of the above applications.*

#### **b. Decisions and Appeals**

- i. PA17/11251 Land North of Trenithon Cottage, Trenithon Lane, Summercourt. Proposed demolition of Trenithon Cottage and construction of a replacement dwelling on the adjacent land- approved.

- ii. PA18/04783 72 Kingsley Court, Fraddon. Notification for prior approval for a proposed larger home extension- proposed rear extension- prior approval not required.

- iii. PA18/04688 Dales Central Motors Ltd, Chapel Town Business Park, Summercourt. The alteration and extension of Dales Summercourt car

dealership to provide a new Seat car showroom extension-approved.

- iv. PA18/03925 Land South West of Retyn Farm, Summercourt. Conversion of barn to residential use-approved.

*The following were dealt with as 'urgent' due to short time frame.*

- v. PA18/04360 Carvynick Summercourt, Hybrid outline planning application for 38 residential dwellings and a full detailed application for the erection of a leisure/ office building- 5 day notice.

Clerk read email from planning officer, he is looking to refuse the application, options are

1. Agree with recommendation,
2. Agree to disagree,
3. Maintain support for the application against his recommendation and request it goes to the planning committee.

Proposal by Cllr Baker to agree with the planning officer, seconded Cllr Cowburn, carried with 1 abstention (Cllr Cole due to being Cornwall Cllr).

The above was duly **resolved**.

- vi. PA18/03575 The Stables Caravan Park, Pit Lane, Higher Fraddon. Change of use of the dayroom permitted under PA12/04385 to a dwelling.

*Cllr Baker declared a pecuniary interest and left the room.*

Notice received this will be going to Planning Committee on 6<sup>th</sup> August therefore need to delegate Cllr to represent the Parish Council's objections.

It was **agreed** Cllr Bunyan would attend on behalf of the Parish Council.

*Cllr Baker re-entered the room.*

*Cllr Bunyan re-took the Chair.*

**18/154 Public Session.**

No public present.

**18/155 Minutes of the ordinary meeting of 26<sup>th</sup> June 2018 to be approved.**

It was proposed by Cllr Baker, seconded by Cllr Bullock that the Minutes of the meeting of 26th June 2018 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

**18/156 Matters Arising**

None

**18/157 Cornwall Councillor report.**

Councillor Cole's report circulated via email prior to the meeting.

Councillor Cole reported he had been continuing to work on the NDP and had been identifying the listed milestones; next meeting for the NDP Working Group is 31<sup>st</sup> July.

£5,000 Community Benefit from Goonabarn turbines has been received.

**18/158 Finance**

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
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4386	Biffa- Bin lift	£17.47	£104.83
4387	Trevithick Supplies- Handyman sundries	£1.23	£7.40
4388	Mr A Inglefield- Play inspections		£138.00
4389	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4390	A Kendall- Postage/ phone		£51.44
4391	TP Tree Services- cemetery maintenance		£125.00
4392	Royal mail Group Ltd	£19.40	£116.40
4393	WW1 Project- certificates		£234.50
4392	SWW- Rec & Cem		£99.01
4395	Lanier- photocopier	£11.79	£70.72
4396	Fraddon Village Hall- rent		£75.00
4397	Young People Cornwall- youth club		£437.50
4398	A Kendall- Land Registry Search		£6.00
4399	NJT Services- digger work & Rec work		£225.00
4400-4401	Staff Salaries incl pension		£2,360.03
4402	Duchy Cemeteries Ltd		£720.00
4403	HM Land Registry- Church Lane		£30.00
4404	Mr R Cole- refund WW1 £69.97 NDP £12.12		£82.09
4405	ClayTAWC- NDP		£30.00
4406	WW1 Project- certificates		£102.00
4407	Timbercraft- seats for Rec & St E Cem		£740.00

**Total** **£274.89** **£7,104.92**

Monthly budget forecast, expenditure to budget & bank reconciliation circulated prior to the meeting.

Proposal by Cllr Hearl to note budget forecast and expenditure to budget as part of Internal Control and to approve payments totalling £7104.92, seconded Cllr Bullock, unanimous.

The above was duly **resolved**.

**18/159 Risk Assessments-** to review Play Area Risk and to approve any assoc. expenditure (if any)

No new issues. Clerk has been informed that the Caloo equipment will be repaired week commencing 17<sup>th</sup> Sept. this is not a risk merely a cosmetic repair. Clerk has also chased Rhino Ramps but still no response regarding repair time.

**18/160 Parish Council Assets (valuation)-** update on potential values.

Defer to next meeting.

**18/161 Youth Club** - update from Young People Cornwall (if available).

No update available, supervisor currently away.

Cllr Bunyan stated the Junior Youth Club will be providing a volunteer for the Wednesday sessions.

**18/162 Church Lane-**update from Cllr Tyler

Cllr Tyler emailed regarding certain queries and also the need for a Statement of Truth.

Proposal by Cllr Bunyan, Cllr Cole provides the Statement of Truth, Clerk to answer queries, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

- 18/163 Parking issues on School Road, Summercourt due to Academy traffic-** update from Working Group (if available).  
To defer as the Working Group has not met.
- 18/164 Recording of Full Council Meetings-** to consider if this practice should continue and if it is to consider reimbursing Clerk for time spent on FOI requests transcribing.  
The Chairman queried why Full Council meetings are recorded and other Committee meetings are not. Cllr baker stated the issues which led to the recording of Full Council meetings are no longer applicable. The recording is not clear, which came apparent when typing up a recent FOI request.  
Proposal by Cllr Baker to cease recording and review in 6 months, seconded Cllr Hearl, carried with 2 objections.  
The above was duly **resolved**.
- 18/165 Pick for a Minute-** to consider placing litter pickers and rubbish bags through the Parish and inviting residents to 'Pick for a Minute' to approve any assoc. expenditure (if any).  
Cllr Bullock stated the idea of the scheme was for residents to litter pick then upload pictures to Facebook or Instagram. Cllr Bullock felt a business would need to come on board, also would need somewhere to put the rubbish.  
Cllr Parkyn explained she already organised Community litter picks through the Wesley Pre-school bi-monthly, and residents come along. Cllr Cole felt as a Parish Council we could be more pro-active and perhaps start with a Kelliers week. Cllr Cowburn stated quite a few residents already litter-pick and go out when they have spare time.  
Clerk stated insurance would need to be considered as if the volunteer had an incident/accident whilst litter-picking under the Parish Council we could be liable.
- 18/166 Tarmac Quotes-** to consider quotes to resurface Recreation Ground Car Park & part of the lane (other areas suitable for filling), or to do a temporary repair to approve assoc. expenditure (if any).  
3 quotes circulated with the agenda. 2 quotes were for resurfacing and 1 for patching.  
The patching quote does state this is only temporary.  
Discussion took place.  
Proposal by Cllr Hearl to approve patching quote at £1,500 to allow time to raise funds through grant applications for resurfacing, Cllr Cole delegated to complete grant applications, seconded Cllr Baker, carried.  
The above was duly **resolved**.
- 18/167 Request to possibly place bouncy castle for private party in Recreation Ground-** to consider.  
Clerk explained this would only be needed if it did not fit in the Under 5s outside area.  
Proposal by Cllr Hearl to approve on the proviso their public liability insurance is provided to the Clerk, seconded Cllr Kessell, carried.

The above was duly **resolved**.

**18/168 Indian Queens Pit-** to consider whether the Parish Council would be Custodian Trustee and the implications on the Parish Council.

Letter from Indian Queens Pit Committee circulated with the agenda.

*Cllr Cole declared a pecuniary interest and left the room (trustee).*

Clerk explained this is purely hypothetical the Pit Committee have not yet decided if this is the way to go. The issues they wish to overcome would not be satisfied by the Parish Council being Custodian Trustee as we would still not be able to manage the building, we would just hold the keys until a new Management Committee is formed and financial liability still falls to that Committee.

It was **agreed** Cllr Hearl to obtain legal advice and re-agenda for September.

*Cllr Cole re-entered the room.*

**18/169 WW1-** update on WW1 project.

Cllr Cole reported birth, marriage & death certificates also war diaries have been ordered for research. Publication is currently at 56,000 words.

Poster circ. via Facebook with all servicemen names requesting additional information and photos.

Old Roll of Honour from the Wesley Chapel is currently at an art specialist for restoration. Cllr Cole will be visiting the Records Office for additional research material.

**18/170 August Planning Meeting/ August payments-** historically the August meeting has been changed to Full Council; due to no July Planning Meeting June Planning Minutes still need approval- to consider whether to hold August Planning Meeting to allow approval of minutes followed by short Full Council to allow approval of payments or to just hold Planning meeting and approve August payments now with ratification at the September meeting.

Proposal by Cllr Bunyan to hold August Planning Meeting to allow approval of minutes followed by short Full Council, seconded Cllr Cole, carried.

The above was duly **resolved**.

**18/171 To seal Exclusive Rights of Burial**

Proposal by Cllr Kessell to seal ERBs for Indian Queens Cemetery 209 & 210 & St Ender Cemetery 178, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

**18/172 CORRESPONDENCE - Cornwall Council**

- a. Standards Board- to resolve all members have read the letter (circ. via email previously)- members to sign sheet for filing confirming.

Clerk to circulate email again, members to sign at future meeting.

**18/173 CORRESPONDENCE – General**

*Cllr Parkyn left the room.*

- a. Letter from solicitor and Clerk's reply to FOI request- to note. Circulated with the agenda along with Clerk's response- noted.

*Cllr Parkyn re-entered the room.*

- b. Indian Queens Power Station Quarterly Report- to note.  
Circulated with the agenda- noted.

**18/174 Agenda Items for the next Meeting.**

- Indian Queens Pit- to consider Custodian Trustee (Sept)

There being no further business the meeting was closed at 9.10pm.

Chairman.....

Date.....