

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 23<sup>rd</sup> June 2020**- Virtual meeting via Zoom due to Pandemic Covid-19 at 7pm.

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**PRESENT:** Cllrs Bunyan, Kessell, Cole, Hearl, Baker, Cocks, Cowburn, Dean, Gregory & Wimberley.

**APOLOGIES:** Cllrs Parkyn- due to personal circumstances members **resolved** to agree dispensation of 6 months rule.

**ABSENT:** Cllrs Lobb, Dixon & Hook .

**20/066 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct** (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

None

**20/067 Police Report.**

Circulated via email prior to the meeting-noted.

**20/068 Public Session.**

No public present.

**20/069 Planning Matters**

**a. Planning Applications.**

i. PA20/03419 Land South West Of Orchard View Moorland Road Indian Queens.

Construction of a pair of semi-detached dwellings.

Proposal by Cllr Cowburn to support the application on proviso the S106 affordability is conditioned, seconded Cllr Baker, carried (6 for, 2 against), The above was duly **resolved**.

Proposal by Cllr Cole to continue with planning meetings by email consultation during Covid-19 pandemic, any with differing opinions to bring to the Full Council for discussion, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

*Cllr Cole, as Cornwall Cllr took no part on the above planning application.*

*Cllr Cole reported he has been contacted by the 'Old Pig Farm' Higher Fraddon, they require housing on the site. Cllr Cowburn stated the area does need tidying up, and small-scale housing of 5 or 6 units, may be more acceptable, agreed.*

*Email received from Mr Abe Simpson requesting to address Council on comments made re Carvynick Application; it was **agreed** Mr Simpson be invited to the next meeting, and to address Council during public participation.*

**20/070 Minutes of the Ordinary meeting of 25<sup>th</sup> March 2020 to be approved.**

Proposal by Cllr Dean to approve the minutes of 25<sup>th</sup> March 2020, seconded Cllr Cocks, carried.

It was **resolved** that the Minutes of the meeting of 25<sup>th</sup> March 2020 be approved and signed as a true and correct record by the Chairman.

The above was duly **resolved**- *these will be signed when the Clerk visits the Chairman for signing of accounts.*

**20/071 Matters Arising**

- a. Trevarren Open Space- no update on ownership.

**20/072 Cornwall Councillor Report (Cllr Cole)**

Report circulated prior to the meeting via email, available on Parish Council website.

**20/073 Finance**

- a. Accounts: as presented to be approved.  
Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

<b>Payment</b>	<b>Payee</b>	<b>Vat</b>	<b>Grand Total</b>
BACS	Duchy Cemeterys Ltd- cem maintenance		£720.00
BACS	TP Tree Services- Cemetery Maintenance	£43.00	£258.00
BACS	Biffa- Bin lift	£14.86	£89.14
BACS	Mr A Inglefield- play inspections		£101.50
BACS	Kernowek Gardeners- grass cutting	£250.00	£1,500.00
BACS	Coast2Coast Locksmiths- Locks for changing rooms		£115.00
BACS	South West Hire- cemetery equipment	£243.60	£1,461.60
BACS	E Hooper & Sons- stone for IQ Cemetery	£228.15	£1,368.90
BACS	D May & Son- IQ Cemetery diesel	£2.80	£58.80
BACS	Glanvilles- Handyman sundries	£3.93	£23.54
BACS	AJP Electrical- Floodlights Rec		£1,460.00
BACS	The Letterbug Company- Honorary Service Boards		£127.50
BACS	St Enoder Pantomine-replace cancelled chq 4751		
BACS	£200		£0.00
BACS	Hooded Talons- pest control allotments		£330.00
BACS	Aalgaard Renshaw- Internal Audit	£70.00	£420.00
BACS	Fraddon Millennium Green- Grant		£2,200.00
BACS	South West Water- IQ Rec		£76.35
BACS	Green Sparks PAT Testing - Youth club	£6.00	£36.00
BACS	Hooper Surveying – new Indian Queens Cem.	£18.00	£108.00
BACS	A Kendall- refund phone, land registry & Zoom	£19.18	£182.86
BACS	Staff Salaries incl pension (handyman extra for cemetery)		£3,330.99
DD	Siemens- Photocopier	£39.73	£238.39
	<b>Total</b>	<b>£939.25</b>	<b>£14,206.57</b>

Proposal by Cllr Baker to approve payments and note budget sheets (previously circulated), seconded Cllr Hearl, carried.

The above was duly **resolved**.

- b. Other *urgent* financial business  
Query over grant application for street lights, Cllr Cole to submit to Lottery.

**20/074 Risk Assessments-** to review Play Area Risk.

Play Area Risk Assessments taking place monthly following advice from Insurance

Company whilst area is closed.

Play Area to be opened on 4<sup>th</sup> July, weekly checks to resume next week. Clerk has also advised the grass cutter that the areas will be opening, so all will be ready. All items identified on the Annual Inspection as having issues addressed and new safety signs erected- no further issues.

**20/075 Standing Orders and Financial Regulations Review-** To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7<sup>th</sup> 2021 or the repeal of legislation whichever is the earlier (additional page attached).  
Standing Orders and Financial Regulations circ. with meeting papers including additional page due to Covid-19 Pandemic.  
Proposal by Cllr Hearl to adopt additions as circulated due to Covid-19 pandemic, seconded Cllr Cocks, carried.  
The above was duly **resolved**.

**20/076 Internal Audit-** to receive and consider Internal Audit Report.  
Internal Audit Report circulated with meeting papers.  
Proposal by Cllr Hearl to note clear Internal Audit, seconded Cllr Cocks, carried.  
The above was duly **resolved**.  
Members thanked the Clerk for clear Internal Audit Report.

**20/077 Annual Governance Statement 2019-20- to consider and resolve to approve.**  
Annual Governance Statement circulated with meeting papers.  
Proposal by Cllr Hearl to approve all Governance Statements for 2019-20 and Chairman to sign, seconded Cllr Cocks, unanimous.  
The above was duly **resolved**, Clerk to arrange appointment with Chairman to sign, before submission to External Audit.

**20/078 Annual Accounting Statement 2019-20- to consider and resolve to approve.**  
Annual Accounting Statement 2019-20 circulated with meeting papers.  
Proposal by Cllr Kessell to approve Annual Accounting Statement 2019-20, and Chairman to sign, seconded Cllr Hearl, unanimous,  
The above was duly **resolved**, Clerk to arrange appointment with Chairman to sign, before submission to External Audit & publishing Exercise of Public Rights. Dates for Public Rights are 29<sup>th</sup> June 2020 to 7<sup>th</sup> August 2020.

**20/079 Update on purchase of speed cameras-** to consider Working Group of Chairman, Vice-Chairman and Cllr Cole to complete project up to resolved amount of £5,000 from Goonabarn Community Fund.  
This item was on the March agenda but due to pandemic was deferred, Clerk has been receiving emails regarding continued speeding through the Parish.  
Proposal by Cllr Cocks, to approve Working Group of Chairman, Vice-Chairman & Cllr Cole to progress project, seconded Cllr Baker, carried.  
The above was duly **resolved**.

**20/080 Changing Rooms-** to report on vandalism  
Photographs of damage circulated via email prior to the meeting. This has been reported to the police and CCTV has been viewed by PCSO Parry. The external

door of the Ladies Toilet was not damaged but because offenders keep gaining access after the building is secured the locks have been changed on all doors. Clerk has contacted CCTV company to inquire about additional cameras at the back of the building. Internal doors have holes where offenders have thumped them through, no internal repairs have taken place as at present ladies toilets are not used.

The Chairman reported that the new floodlights have been installed, it was reported by the electrician that the pole on the changing was rusted and needed repair. Mobile welder has inspected the pole today and stated it is very firm and just needs painting. The Chairman reported the doors are rusting out at the bottom, to place on next agenda to consider repair/replacement.

**20/081 Seal Exclusive Rights of Burial-** to resolve to seal ERB St E Cem 182 & IQ Cem 228. Proposal by Cllr Kessell, to seal Exclusive Right of Burial for St E Cem 182 & IQ Cem 228, seconded Cllr Baker, carried.  
The above was duly **resolved**.

**20/082 Correspondence - Cornwall Council & General**

a. Circ. to all members via email on receipt- noted.

**20/083 Agenda Items for the next Meeting.**

- Website- to approve upgrade re new legislation coming into force September 2020
- Doors for changing rooms
- Streetlights- Recreation Ground Lane.
- Environmental Health- St Columb Road issues.

There being no further business the meeting was closed at 7.38pm.

Chairman.....

Date.....