

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 28th June 2016** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Bunyan (Chairman)
Cllrs R Brawn, M Hopkins, J Pickles, D Cole, M Kessell, D Hearl, J Baker, C Parkyn, C Cowburn & G Lobb.

APOLOGIES: Cllrs M Morcom, & P Cocks.

ABSENT: Cllr C Dixon.

Due to Mr Lobb not being in attendance at the start of the meeting the Chairman invoked SO6v to alter the order of the agenda.

16/103 Declarations of Interest (in agenda items)

Cllr Cowburn declared a pecuniary interest in agenda item 13, Recreation Ground Lane pipe repair (family owns neighbouring field).

16/104 Police Report

Written report circulated before the start of the meeting.

13 crimes recorded compared with the 25 for the same period last year. These include 4 thefts, 2 drink drive, 1 disqualified driver, 3 drug possessions, 1 burglary, 1 driving off without paying for fuel, and 1 criminal damage. The police are also involved in a number of community events.

There were no issues to raise with the police.

Cllr Pickles & Mr Lobb joined the meeting.

16/105 Co-option of Cllr & receive their Declaration of Acceptance of Office.

Proposal by Cllr Bunyan Mr Lobb is co-opted onto the Parish Council, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

Clerk received declaration of Acceptance of Office

Cllr Lobb would like to join the Planning Committee & General Purposes Committee.

Proposal by Cllr Baker, Cllr Lobb becomes a member of the Planning Committee & General Purposes Committee, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Cllr Lobb declared a pecuniary in agenda item 12, Trees Thomas Playing Field & in agenda item 13, Recreation Ground Lane pipe repair (quoted for work).

16/106 Planning Matters

Cllr Baker took the Chair

a. Pre-application Presentation- Re-instatement of former dwelling incorporating existing fabric, Kelliars Farm, Toldish.

Mr Morford, planning agent for Mr & Mrs Buscombe, explained this was a pre-application for the currently derelict Kelliars Farm Building. He stated the building was salvageable, photographs displayed of current condition. The property has not been lived in since the early 1970s. The property is marked on

the Tithe map 1841 and the OS map of 1880.

The building would be sympathetically restored and environmentally friendly heating installed. The site has parking and a turning area. The owners farm the surrounding land therefore it would save traffic movements in the area.

Members felt that a restoration project would be viewed positively and looked forward to receiving the planning application in the near future.

b. Planning Applications.

- i. PA16/05348 Lamorna, Higher Fraddon, Fraddon, St Columb. Demolition of existing garage/store and construction of office, utility extension.

Site visit taken place.

Proposal by Cllr Hopkins to support the application subject to adequate off-street parking & the plans are adhered to so no windows overlook neighbouring property, seconded Cllr Pickles, carried.

The above was duly **resolved**.

c. Decisions and Appeals

- i. APP/D0840/W/16/3147106 Former Fraddon Post Office, 1 Parka Road, Fraddon. Change of use from post office to A3/A5 in order to sell hot and cold sandwiches, pizza and jacket potatoes, pasties etc. Appeal against one or more of the conditions (opening times)- written reps by 8th July- to resolve Parish Council Statement.

Cllr Cole explained the draft Appeal Statement was currently being written therefore it will be circulated by email for comments/amendments before submission; it was noted parking is already becoming an issue.

Proposal by Cllr Hopkins to approve circulation & comments/amendments via email, seconded Cllr Brawn, carried.

The above was duly **resolved**.

d. Enforcement report

None

Cllr Cole as Cornwall Councillor did not vote on the above planning application.

Cllr Bunyan took the Chair.

16/107 Public Session

No public present.

16/108 Report of Cornwall Councillor

Report circulated prior to the meeting; full report available on the website.

No questions raised. Cllr Cole stated he would report back to Council when he received a reply regarding the Highways issues.

16/109 Minutes of the Annual meeting of 24th May 2016 to be approved and signed.

It was proposed by Cllr Cowburn, seconded by Cllr Baker that the Minutes of the meeting of 24th May 2016 be amended, approved and signed as a true and correct record by the Chairman, carried. Amendment – Cllr Pickles removed from the Planning Committee.

The above was duly **resolved**.

16/110 Matters Arising

- a. None

16/111 Finance

a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
3935	SWW- Cem & Rec		£76.80
3936	Trident Security- disabled alarm repair	£7.00	£42.00
3937	Mr M Bunyan- chairman's Allowance		£350.00
3938	Fraddon Millennium Green- Grant		£2,200.00
3939	The Letter Bug- Honorary Service boards		£180.00
3940	Trevithick Supplies- Handyman sundry	£7.05	£42.31
3941	Cormac- grass cutting	£18.23	£109.37
3942	Cory Commercial- bin lift March & April	£10.00	£60.00
3943	Mr A Inglefield- Play inspections		£126.80
3944	Nick Ferris Skip Hire	£50.00	£300.00
3945	South West Hire & Sales- IQ Cem extension	£98.00	£588.00
3946	MA Grigg- Cem extension & fencing for Rec	£69.94	£419.66
3947	Mr K Pritchard- Cemetery		£133.33
3948	Kernowek Gardeners Ltd - Cemeteries & Open spaces	£296.50	£1,779.00
3949	A Kendall- refund for postage, phone & Land searches		£74.59
3950	E Hooper & Sons- IQ Cem ext	£163.92	£983.52
3951	Mr N Trebell- refund for plants		£264.45
3952-3954	Salaries & expenses (inc hmrc & pension)		£3,370.29
3955	NTJ Services Ltd- Indian Queens Footpath Repair		£3,440.00
3956	EDF- IQ Rec Changing Rooms/Youth Club		£64.00
	Total		£14,604.12

Proposal to approve payments by Cllr Baker, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Budget statement & ear-marked reserves circulated.

b. To note last year's budget over £200,000, this year's budget will also be over £200,000.

Clerk explained that if the 3rd year the budget is also over £200,000 we can no longer operate receipts and payments but would need to operate an income and expenditure accounting and will need to employ accountant to operate accounts- noted.

c. NALC & SLCC agreed pay rise 1% to clerk spinal column- noted.

16/112 Update on Indian Queens Play Area.

Installation is scheduled for week commencing 11th July will take approx. 1 month for completion; removal of existing play equipment is underway.

Cllr Pickles stated she has taken some of the play old play equipment away, and what could be re-used and kept as spares has been taken by the inspector.

There is an issue with concrete blocks, which the footballers have left in the field. This is now a serious issue as children are piling them up. Clerk to write a letter to Phil Orchard, via Cllr Parkyn, to request the blocks are removed.

Cllr Pickles also reported holes dug in the BMX track as the children are using it

to create bigger jumps.

Clerk read out quotes for tarmac path.

Proposal by Cllr Pickles, Awards for All grant is applied for, for £10,000 to facilitate the path, seconded Cllr Baker, unanimous.

The above was duly **resolved**, Cllr Cole to complete the application form.

Cllr Lobb left the room.

- 16/113 Trees Thomas Playing Field**- request to cut down on the right side & left side breaking and falling, to consider and approve any assoc. expenditure.
7 quotes received, 1 outstanding from Kernow Training. Clerk read out all quotes to members including spec. All quotes considered anonymously.
Proposal by Cllr Brawn to accept quote of £2670 + VAT, seconded Cllr Pickles, carried.
The above was duly **resolved** (contractor Cornwall Countryside Management). It was **agreed** to start felling in September after the school summer holidays.

Cllr Cowburn left the room

- 16/114 Recreation Ground Lane**- to consider quotes for pipe repair.
5 quotes received.
Clerk read out all quotes to members including spec. All quotes considered anonymously.
Proposal by Cllr Pickles to accept quote 2, £6986, provisional on permission given by Mr Cowburn, seconded Cllr Hearl, unanimous.
The above was duly **resolved**.
Proposal by Cllr Hearl to use £6986 from contingency, seconded Cllr Brawn, unanimous.
The above was duly **resolved**.
Cllrs Cowburn & Lobb re-entered the room.

- 16/115 Indian Queens Cemetery Extension** – Planning Permission (Environmental Report required) to approve expenditure.
Cllr Cole stated the planning officer had advised an Environmental Report is needed with the planning application.
Clerk reported she had spoken to James Morford, Planning Agent, who suggested submitting the application without the report to see if it is sent back and if it is he stated Cornwall Council will advise which Environmental Report is needed as normally on a maintained field it is not required. The reports range from £1,000 to £5,000, dependant on wildlife.
Proposal by Cllr Hopkins, Cllr Cole to double check with the planning officer and if needed, to approve expenditure on Environmental Report, to include access road and roundabout on planning application, seconded Cllr Hearl, carried.
The above was duly **resolved**.

- 16/116 Youth Club**-to consider quotes for flooring and approve any assoc. expenditure.
3 quotes received. Clerk read out all quotes to members including spec. All quotes considered anonymously.
Proposal by Cllr Hopkins to accept quote 1 (Hardy Carpets) at £2120 (+ VAT on £1445 only), seconded Cllr Baker, carried.
The above was duly **resolved**.

Proposal by Cllr Cole to transfer £1437 from Parish Project ear-marked reserves to Youth Club ear-marked reserves, and clear this fund on completion of flooring, seconded Cllr Hopkins, carried.

The above was duly **resolved**.

16/117 Welcome to the Parish of St Enoder signs- to consider.

Clerk has been approached by a resident requesting the Parish Council considers Parish signs. The Clerk has not carried out any financial feasibility to this request, but there are several roads into the Parish, which would need to be considered. Discussion took place.

Proposal by Cllr Cowburn signs are not purchased, seconded Cllr Pickles, carried. The above was duly **resolved**.

Clerk to send thank you letter to resident but explain at this present time the Parish Council has no funds to finance.

16/118 St Francis Church- to support in principle use as a Community building.

Proposal by Cllr Hopkins to support in principle the use of the building for the community although we cannot give financially to the fabric of a building used for religious purposes, seconded Cllr Pickles, unanimous.

The above was duly **resolved**.

16/119 To seal Exclusive Right of Burials

Proposal by Cllr Cole to seal ERB 151 to 154 for St Enoder Cemetery & ERB 186 to 187 for Indian Queens Cemetery, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

16/120 CORRESPONDENCE - Cornwall Council

- a. Governance Review Events-noted

16/121 CORRESPONDENCE – General

- a. Star Council Awards – noted
- b. Cruse Bereavement AGM Invitation – noted
- c. Iron Brothers refurbishment of fingerposts- noted
- d. Camborne Town Council re devolution package – noted
- e. Steve Double MP re public toilets.

Proposal by Cllr Hopkins to send a letter to Cornwall Council as advised, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

- f. SWW road closure- St Francis Road 25th July- 11th September (24 hours)- noted.
- g. CALC newsletter- noted.
- h. St Stephen in Brannel Parish Neighbourhood Plan – invite to coffee & cake events – noted.
- i. Cycleway A39 Cycle Survey 2016 – noted.
- j. Request to use Thomas Playing Field for 5th Birthday Party, Bouncy Castle & Barbecue.
Bouncy Castle has full public liability insurance.
Proposal by Cllr Hearl to approve request, seconded Cllr Pickles, unanimous.
The above was duly **resolved**.

There being no further business the meeting was closed at 8.45pm.

Chairman.....

Date.....