

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 22nd March 2016** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, P Cocks, J Baker, D Cole, M Morcom, M Kessell, R Brawn, D Hearl, C Dixon, C Parkyn & C Cowburn.
Police PSCO Burgess.

APOLOGIES: Cllr J Pickles.

ABSENT: Cllr J Austin

16/040 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

None declared.

16/041 Co-opt new Cllrs (2 vacancies) & receive their Declaration of Acceptance of Office.

3 applications received and circulated with the agenda.

Paper ballot took place. Claire Parkyn & Charlotte Cowburn co-opted onto the Council. Mr Lobb, the unsuccessful applicant, was thanked for his application and confirmed he would be happy to be considered for future vacancies.

New Cllrs invited to join the table and signed their Declarations of Acceptance of Office, Register of Interest forms passed to both new Cllrs and advised they need to be returned to the Clerk within 28 days.

16/042 Police Report

PCSO Burgess in attendance.

PCSO Burgess reported 11 crimes had been recorded this month, down on the 12 crimes recorded for the same period last year. These include 2 assaults, 3 thefts, 1 historic sexual offence, 1 affray, 2 use of threatening words, 1 communication offence. Cllr Cocks queried incidents in Penhale Gardens, PCSO Burgess stated he felt it was personal against one family.

PCSO Burgess thanked for attending.

16/043 Public Session

No issues to raise.

16/044 Planning Matters

a. Planning Applications.

i. None

b. Decisions and Appeals

i. PA15/04129 Kingsley Village, Fraddon. Redevelopment and extension of existing retail facilities, associated access, car parking and ancillary works- approved.

ii. PA15/00955 Pines Tip, Summercourt. Installation of 3 turbines with maximum height of 70m to tip, electrical switch station, crane hardstandings, site access, onsite access tracks, underground cabling, temporary construction compound and ancillary infrastructure-refused.

iii. PA15/08012 Former Fraddon Post Office, 1 Parka Road, Fraddon. Change of use from

post office to A3/A5 in order to sell hot and cold sandwiches, pizza, jacket potatoes etc- approved.

- iv. PA16/00520 Tresithney Farm, Newquay. Certificate of Lawfulness to confirm commencement of works relating to planning permission PA12/00980 dated 14.01.13 namely laying part foul water drains through the foundation of the building- granted.
- v. PA16/00325/PREAPP Premier Inn, Penhale Round, Fraddon. Pre-application for an 18 bedroom hotel extension with an additional car parking space- advice given/app submitted.
- vi. PA16/00092 Barn Conversion, North of Wyndhurst, Goss Moor, St Columb. Conversion and extension of Barn to form dwelling- the Parish Council supported this application but the Planning Officer is recommending refusal, it was **agreed** to delegate Cllr Cole to liaise with the planning officer.
- vii. PA15/03073 Penare farm, Higher Fraddon. Application under 73 of the Town & Country Planning Act 1990 for the Retention of 2 domes and Technical Building as built, and the reduction in height of the most southerly dome- this application will be heard at the Strategic Meeting of 7th April 10am Truro, agenda not yet received. Cllr Baker volunteered to attend on the proviso it will be heard by 2.50pm, agreed.

Enforcement report

- i. None

16/045 Report of Cornwall Councillor

Report circulated prior to the meeting; full report available on the website. Cllr Cole went through the report for members.

Cllr Cocks queried whether Cornwall Council had site visited the former post office before approving permission; this was confirmed, Cllr Baker stated photographs were used at the Committee meeting.

16/046 Minutes of the Ordinary meeting of 22nd February 2016 to be approved and signed.

It was proposed by Cllr Baker, seconded by Cllr Dixon that the Minutes of the meeting of 22nd February 2016 be approved and signed as a true and correct record by the Chairman, carried, (spelling mistake amended on page 1)

The above was duly **resolved**.

16/047 Matters Arising

- a. 16/023 – Cllr Cole confirmed data had been forwarded to PCSO Burgess.
- b. 16bii- Toldish Appeal, Cllr Cole will be preparing the statement for submission on Monday.
- c. 16/033- Clerk is obtaining quotes for a replacement pipe on Recreation Ground Lane.
- d. 16/034- Floodlights repaired and working.

16/048 Finance

- a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
3869	Summercourt New Memorial Hall- rent		£144.00
3870	Mr A Inglefield- Play inspections & repairs		£115.00
3871	Glanville's - Handyman supplies	£2.75	£16.50
3872	Timbercraft- bench & repair		£100.00

3873	SLCC- membership		£140.00
3874	Staples-admin supplies	£11.48	£68.88
3875	Cormac- grass cutting	£18.23	£109.37
3876	Cornwall Council- business rates		£242.00
3877	Edyvean Printers- burial receipt books & invitations	£12.80	£76.80
3878	Cory- Bin lift	£10.00	£60.00
3879	Trevithick Supplies- Handyman sundries	£0.77	£4.66
3880	St Enoder Pantomime- grant (PGC)		£500.00
3881	Indian Queens Under 5s -grant (PGC)		£1,000.00
3882	Wesley Pre-school- grant (PGC)		£500.00
3883	Indian Queens School PTA -grant (PGC)		£500.00
3884	Cruse Bereavement- grant (PGC)		£200.00
3885	Mr K Pritchard- Cemetery		£133.33
3886-			
3888	Salaries & expenses (including HMRC payments)		£3,035.08
3889	Kernowek Gardeners Ltd - Cemeteries & Open spaces		£579.00
3890	NTJ Services Ltd- Trench at Rec, Trevarren & tree Rec		£890.00
3891	Lawn & Order - Picnic Table installation		£40.00
3892	SWW- Cem & Changing Rooms		£70.71
	Total		£8,525.33

Clerk brought to the Council's attention that Mr Pritchard has been hospitalised for the past month.

Proposal by Cllr Cocks a letter expressing care and concern is sent to Mr Pritchard, querying his future relationship with the Council and whether we need to find temporary cover, seconded Cllr Hearl, carried with 1 abstention.

The above was duly **resolved**.

Proposal to approve payments by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Budget statement circulated.

b. Report from Interim Internal Audit.

Report circulated with the agenda -noted.

Issue noted Chairman's Allowance needs to be supported by expense and mileage claims. Cllr Hopkins stated he had used the allowance for donations, raffle prizes and expenses although had not provided a list.

Proposal by Cllr Cocks that the Chairman's Allowance continues to be used for charity donations and travel expenses and is supported by a list at the end of the financial year for the Auditor, seconded Cllr Hearl, carried with 1 abstention.

The above was duly **resolved**.

c. To consider short term investment of funds over £75,000.

Clerk explained the FSCS currently covers up to £75,000 per financial institution, due to Community Benefit Payments we currently had more than this in the account, although this money will be spent on the Cemetery and Recreation Ground shortly.

Proposal by Cllr Cocks due to Council proposing to spend most of the money in August of this year then to leave as it is, seconded Cllr Baker, carried with 2 abstentions.

The above was duly **resolved**.

16/049 Update on land purchase re Indian Queens Cemetery Extension –update on situation, and to review quotes to date (if available) and to approve any assoc. expenditure. Clerk reported the Parish Council solicitor had still not made progress with the purchase despite emails and phone calls; the seller is becoming increasingly frustrated and phoning regularly for updates.

Proposal by Cllr Brawn to inform Mr Sidebottom to complete the purchase by the end of the month (March 2016) or we instruct another solicitor if not completed, seconded Cllr Morcom, unanimous.

The above was duly **resolved**.

Clerk reported she had requested 3 quotes for fencing, 2 received, 3rd person had stated they do not wish to quote.

Proposal by Cllr Hearl to request the 2 quotes received are itemised and request the depth of the 803 lane, Cllrs Kessell & Hearl and the Clerk to check the spec. and if happy to accept the lowest quote, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

Clerk reported she had requested 4 quotes for the Cornish hedge, 2 contractors stated the job was too big for them therefore 2 quotes received; both quotes are £195 per linear metre.

Proposal by Cllr Cole to award Mr Clemens the contract but to go back to Mr Clemens explaining the Cornish hedge needs to be tight to the stock proof fence, seconded Cllr Morcom, unanimous.

The above was duly **resolved**.

16/050 Report from Finance Meeting of 8th March 2016.

Report circulated with agenda- noted.

Recommendation to Full Council: to join the NEST pension scheme making a contribution of 5% employer contribution on qualifying earnings, this will cost Council approx. £700 per annum.

Proposal by Cllr Bunyan to approve recommendation as presented, seconded Cllr Cole, carried.

The above was duly **resolved**.

16/051 Update on Indian Queens Play Area.

Cllr Cole circulated a written report to members- full report attached to these minutes in file copy. To note recommendations on the proviso SITA grant is successful.

Recommendations to Council:

- St Enoder Parish Council agrees to contract Monster Play to provide and install play scheme as set out in quotes (totalling £128,000) submitted to this authority and numbered quotation-006320 & quotation 006310.
- St Enoder Parish Council allocates an additional £8,000 to the project from the reserves.
- St Enoder Parish Council instructs Mr N Trebell to, at an agreed time, remove the existing play equipment and fencing from the site for the sum of £1660.
- St Enoder Parish Council cover the majority of the costs of Mr Trebell's work from the remaining GPC budget (£1616)

Proposal by Cllr Cocks to approve recommendations as presented, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

Proposal by Cllr Cocks £8,000 is allocated to the Rec fund from Burthy Community Grant Fund, remaining Fund (£42,555.94) reallocated to Indian Queens Cemetery Fund, seconded Cllr Baker, unanimous.

The above was duly **resolved**. Clerk to action the recommendations as necessary. Cllr Cole & the Clerk thanked for their work on this project.

16/052 Investment Policy - Annual Review

Investment Policy circulated with the agenda.

Proposal by Cllr Hearl Investment policy reviewed and approved, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

16/053 SLCC Conference – feedback.

Written report circulated with the agenda.

Issues raised:

Scheduling of War Memorial & ½ funding of Governance and Accountability (England) - Practitioners Guide 2016. Proposal by Cllr Cocks Clerk to investigate scheduling of War Memorial and approving ½ funding of Governance and Accountability (England) - Practitioners Guide 2016, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

Clerk informed members she is attending a Quotes, Contracts & Tendering training session which Probus PC will fund at £145.

Proposal by Cllr Cocks St Enoder PC fund ½ training at £72.50, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

16/054 Queens 90th Birthday celebrations to include medal & event at Queens Club-to approve any assoc. expenditure.

Cllr Parkyn declared a pecuniary interest and left the room.

Cllr Cole reported the celebrations will be taking place in the Working Men's Club on 12th June, several outstanding invoices totalling £384.32.

£300 is remaining in the grant fund. Purchasing of medal discussed at £2 each.

Proposal by Cllr Hearl to award £500 to the group, £300 from the remaining grant fund and £200 from contingency, not to purchase any medals, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

Cllr Parkyn re-entered the room.

16/055 Annual Assembly- to decide format.

Cllr Hopkins tendered his apologies, therefore Cllr Bunyan to Chair. Clerk confirmed Cruse Bereavement will be attending to give a presentation. Information for the certificates is still outstanding, Cllr Cole to offered to provide. Youth Workers to be invited to the Annual Assembly to update members on their respective Clubs.

16/056 Tree fallen at Recreation Ground- to update members.

Clerk reported that during the high winds a tree came down from the Recreation Ground and fell into a neighbouring garden onto their shed. The tree bark has been removed but all the loose branches are still on the hedge to give some protection to

the resident.

Resident has requested the gap is filled by a wooden fence similar to the fence erected by Council on a neighbouring property.

Another neighbour has also contacted the Clerk stating she wishes to clear the brambles and ivy from her hedge, she requested a skip in the Recreation Ground. The insurance company would not cover a third party skip therefore her request has been declined. This neighbour would also like a wooden fence, although at the moment there are no issues with her part of the hedge.

Proposal by Cllr Bunyan to repair the damage and re-instate the boundary but not to erect a wooden fence, seconded Cllr Baker, carried with 1 against.

The above was duly **resolved**.

Members to site visit the area to look at responsibility and to re-agenda for next month.

16/57 Youth Club- problems reported from Junior Youth Club & to approve any assoc. expenditure.

Junior Youth Club has reported problems with cleanliness and smoking in the building, also raised concerns with the floor as it has a worn patch on the concrete allegedly by youths wearing hee-ies and skateboarding in Youth Club.

Cllrs Bunyan & Cocks volunteered to carry out a spot check, to re-agenda for next month.

16/058 CORRESPONDENCE - Cornwall Council

a. None.

16/059 CORRESPONDENCE – General

a. **Request to cut trees –Thomas Playing Field-** to approve expenditure, if approved Letter circulated with the agenda.

Cllr Kessell reported the trees were not dangerous; volunteered to take photographs to bring to the next meeting.

16/060 Agenda Items for the next Meeting.

Hedge Recreation Ground & Tree Thomas Playing Field

There being no further business the meeting was closed at 9.22pm.

Chairman.....

Date.....