

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th March 2019** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, D Hearl, C Cowburn, C Parkyn, R Wimberley, M Tyler, C Dixon & M Gregory.

APOLOGIES: Cllrs G Lobb, P Cocks, M Kessell, J Bullock & J Baker.

19/041 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items).

None

19/042 Police Report

Written report received. PC Lenton and Inspector Meredith in attendance.

Reported crime 17, same period last year 11; 4 driving offences, 3 communication offences, 4 harassment, 6 assaults. PC Lenton explained they were still actively going into schools, the biggest problem is parking, Year 6 speed watch coming up.

Issues at the local garage with parking, but there are ongoing issues with classification of the land, whether it is pavement or highway.

ASB not happening at the moment, the group seemed to be causing problems elsewhere. PC Lenton confirmed he would be attending the Annual Assembly on 9th April (Annual Meeting of Parishioners).

Resident asked if the new Retail Park had a traffic plan, this is Cornwall Council, the police commented about the access but that is all they are able to do.

Inspector Meredith present to talk about police cover.

Cllr Cole stated the main issue is our Council Tax has increased but we have lost a PCSO. The remaining PCSO is part time. The real worry is the local knowledge loss.

Inspector Meredith stated it was down to Central Government cuts (Home Office), and the need to invest in cyber-crime, which is not seen. He stated the most dangerous place for a young person is on their own with a laptop. Also, a need to invest in a fire arms team, police are now able to test for drugs, he stated the force is evolving so the local police on the streets are being cut. Over the last 12-18 months he reported a major problem with Class A drugs and whilst at present knife crime is not an issue they need to be prepared, as for Class A dealers, knife crime is normal behaviour.

On a local level PCSO Parry decided to transfer to Bodmin, and as the Local Team, which includes Newquay, is over staffed the vacancy will not be filled. He stated they were still running at 1 officer above what is needed, therefore the next officer to leave will also not be replaced. We are covered by St Columb Major Station and Newquay Station. He said he fully understood the frustrations but Newquay will attend.

Cllr Cole stated he accepted there were more problems in Newquay but there is still a large disparity of cover with Newquay having 6 PCSOs and us with ½ PCSO, covering St Enoder, St Columb Major, St Wenn & St Mawgan.

Inspector Meredith explained the large nightlife in Newquay with a large capacity and county lines problems with Class A drugs they are flat out.

Cllr Parkyn queried the drug problem in Newquay and asked about police

presence as teenagers are being caught up in it.

Cllr Hearl stated what is upsetting residents the most is, a questionnaire was received asking if they would be willing to pay more for extra police, the yes box was ticked, we are all paying considerably more and the police cover has been cut.

Cllr Tyler queried PCSO roles in Newquay; it was confirmed they are carrying out the same work as PCSO Burgess but on a larger scale.

Cllr Cole queried the future of St Columb Station; Inspector Meredith stated at this present moment it is safe but it is dependant on the Government. He is hoping there will be no further cuts but it all comes down to money.

Cllr Parkyn queried the safety of the police if they are single handed, it was confirmed they carry safety equipment.

The Chairman thanked Inspector Meredith and PC Lenton for attending.

Proposal by Cllr Hearl to invoke SO 1a and bring forward agenda item 5 due to public interest, seconded Cllr Parkyn, carried.

*The above was duly **resolved**.*

19/043 Public Session

Resident from Penhale Cottages stated the parking problems in this area were not from Penhale Cottages. He stated the cars on the pavement opposite the garage are parked on it, but the pavement shouldn't be there. Cllr Cole confirmed there is a disparity between the plans, one has a pavement the other doesn't, he is going to go through them to see how it got changed.

Resident queried if the Parish Council had funding to employ a litter picker, it was confirmed we already employ someone for 12 hours a week, but it is a large Parish and he concentrates on the Play Areas and Open Spaces. We have just purchased a handy cart and litter grabbers for the voluntary litter pickers to use and Wesley Playgroup organise various community litter picks. She stated she was glad to see new planters as an agenda item.

Resident queried speed camera for the Parish, Cllr Cole explained that whilst there was some funding available from Cornwall Council to fund a speed camera the ongoing costs for maintenance and moving the device were incredibly high so this needs raising with Cornwall Council at the next Community Network Meeting. Query whether they could fundraise for a speed camera; it was confirmed in principle this was possible but the ongoing costs would still be an issue. Cllr Hearl reported volunteers can be trained to use the speed gun.

Resident stated she had concerns regarding the Retail Park traffic when it opens and felt signage was needed so drivers came via the A30 and not through the Village.

Cllr Wimberley took the Chair.

19/044 Planning Matters

a. Planning Applications.

- i. PA19/01758 A30 Business Park Lodge Way Indian Queens. Non-material amendment (No. 2) for: Red line boundary to rear plot 8 amended; Buff coloured tarmac proposed in place of block pavers; Compactors removed from external areas and relocated internally within the units; Refuse and recycling removed from external areas and relocated internally within the units; Planted banking in

place of proposed Cornish hedgebanks behind plot 8 and Robust concrete surface to entrances of loading bays in place of tarmac to (PA15/00916) Hybrid outline application for B1, B2 and B8 industrial development (Plots 4, 5, 6, 7 and 9) and detailed application for car showrooms (sui generis) (Plot 1), B2 Use Class Workshop (Plot 2), B1 industrial/office building (ancillary warehouse) (Plot 3) and B1 industrial units (Plot 8) and estate roads and infrastructure.

Proposal by Cllr Hearl to respond we do not agree this is a NMA as there is a clear material change in the character and we particularly do not like the Cornish hedgebanks replaced with planted banking, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

- ii. PA19/01757 Indian Queens Industrial Estate Lodge Way Indian Queens. Non-material amendment (No. 1) for: Buff coloured tarmac proposed in place of block pavers; Compactors removed from external areas and relocated internally within the units; Refuse and recycling removed from external areas and relocated internally within the units; Existing hedgebank along the front of the plot 9 removed and new hedgebank proposed along Damerells Boundary; Banking in place of new proposed Cornish hedgebanks along estate road and Plot 9 Unit 1 disabled spaces relocated, included as agreed in respect of PA16/09880 - Application for approval of the Reserved Matters for plot 9 in respect of decision PA15/00916 (Hybrid outline application for B1, B2 and B8 industrial development (Plots 4, 5, 6, 7 and 9) and detailed application for car showrooms (sui generis) (Plot 1), B2 Use Class Workshop (Plot 2), B1 industrial/office building (ancillary warehouse) (Plot 3) and B1 industrial units (Plot 8) and estate roads and infrastructure.) for the Proposed Erection of Three Industrial/Warehouse Units.

Proposal by Cllr Hearl to respond we do not agree this is a NMA as there is a clear material change in the character and we particularly do not like the Cornish hedgebanks replaced with planted banking, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

- iii. PA19/01654 120 Kingsley Court, Fraddon. First floor extension & associated works.

Proposal by Cllr Cowburn to support the application, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

Cllr Cole as Cornwall Cllr did not vote on the above application.

b. Decisions and Appeals

- i. PA19/0585 Unit D-E Kingsley Village Shopping Park Fraddon Penhale. Advertisement Consent for 2No large internally illuminated Flex Face signs- approved.
- ii. PA19/00598 Marks And Spencers Land At Former Kingsley Village Penhale Fraddon. Advertisement consent for to display 6 illuminated signs (4 no. individual letters and 2 no. hanging signs)- approved.
- iii. PA19/10844 Carvynick Golf & Country Club, Summercourt. Outline planning application for 38 residential dwellings and office and leisure building with access, layout and scale with appearance and landscaping reserved- approved.
- iv. PA19/10899 Land At Mitchell Fruit Farm Mitchell Newquay Cornwall TR8 5BZ. Proposed re positioning of an existing temporary overflow car holding area. The car park area is to hold vehicles for a short period before collection by their owners. It would be in place for approximately 3 years and then full

reinstatement to agricultural land- approved.

- v. PA19/00159/PREAPP Pasadena, Ivy Cottage And Land To Rear St Columb Road St Columb Cornwall TR9 6QR. Pre-application advice for demolition of Pasadena and Ivy Cottage and erection of 15no dwellings and associated roads-closed advice given.
- vi. PA19/00156 Land At Pines Tip Summercourt Newquay. Screening opinion request for the construction of a solar photovoltaic array at land on Pines Tip, Penhale, TR8 5BS, with a maximum capacity of 3.5MW- EIA not required.

Cllr Bunyan re-took the Chair.

19/045 Minutes of the ordinary meeting of 26th February 2019 to be approved.

It was proposed by Cllr Parkyn, seconded by Cllr Tyler that the Minutes of the meeting of 26th February 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

19/046 Matters Arising

- a. 19/037- Indian Queens Pit- this is still outstanding, Cllr Cole agreed to sort out with the Clerk Friday 29th and Clerk to arrange a meeting for Weds 3rd April.

19/047 Cornwall Councillor report.

Cllr Cole's report circulated via email prior to the meeting.

Report noted.

Cllr Cole reported he had met with the Planning Officer re NDP- there are a couple of comments but all positive. Regarding planning permission for the new cemetery, it is a straight forward change of use, all the internal works will be covered under Permitted Development, so should be straightforward. Mr Roberts has suggested a roundabout and recommended visiting St Minver, which Cllr Cole has done it is approx. 16m across.

Letter will be coming out soon and St Newlyn East Parish Council will be requesting a review to take in Michell Fruit Farm and the new proposed houses. Reply from Cornwall Council regarding the ditch in Church Lane which takes all the surface water from surrounding highways was discussed.

Proposal by Cllr Hearl, Cllr Cole to set up a meeting with Highways and delegated Cllrs to attend, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

19/048 Finance

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
4539	EDF- IQ Rec electric	£3.40	£71.41
4540	Cornwall Council- Business Rates Cem		£322.94
4541	Biffa- Bin lift	£11.65	£69.89
4542	The Helping Hand Company Ltd- litter picking	£65.45	£392.72
4543	Viking- Admin supplies	£10.77	£64.62
4544	CIS- Handyman supplies	£34.32	£205.91
4545	Trevithick- handyman supplies	£4.46	£26.75

4546	Mr A Inglefied- Play Area inspections & refurb.		£138.00
4547	TP Tree Services- Cem maintanance		£125.00
4548	Duchy Cemeterys Ltd- cem maintenance		£720.00
4549	Kernowek Gardeners Ltd- grass cutting	£25.00	£150.00
4550	A Kendall- refund postage/ phone/sundries	£7.67	£138.03
4551	Moneysoft- payroll software	£13.60	£81.60
4552-4554	Staff Salaries incl pension & hmrc		£3,539.59
4555	Edyveans- Burial receipt books & Hon Ser Invite	£13.00	£78.00
4556-4564	Grants		£2,200.00
DD	Siemens- photocopier rental	£29.73	£178.39
Total		£219.05	£8,502.85

Monthly budget forecast, expenditure to budget & ear-marked reserves circulated prior to the meeting.

Proposal by Cllr Hearl to note budget forecast, expenditure to budget & ear-marked reserves as part of Internal Control and to approve payments totalling £8,520.85, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

- b. To note Internal Audit booked for 11th April- noted
- c. To review ear-marked reserves and to consider re-allocating some budgets.
Recommendations:
Re-allocate £781.87 from contingency to WW1 project to clear the minus figure, to keep a note of future book sales, which will go back into general reserves.
Re-allocate £55.65 from contingency to Recreation Ground Water- due to leak during the winter an over spend has occurred on budget.
Remaining contingency to go into general reserves as normal practice.
To ear-mark £1500 remaining in GP budget to new planters and Indian Queens Pit barriers, as these were projects not finalised during this financial year.
Proposal by Cllr Hearl to approve recommendations as written, seconded Cllr Cowburn, carried.
The above was duly **resolved**.
- d. To note Biffa price increase for next financial year; circ with the agenda papers- noted.
- e. To consider and approve SLA re Playing Fields, circ. with the agenda papers.
Proposal by Cllr Parkyn to agree SLA with Cormac Solutions of £1126.54 for financial year 2019-20 for grass cutting playing fields, seconded Cllr Cole, carried.
The above was duly **resolved**.
- f. To note legal duties completed regarding re-enrolment of pension compliance.
Acknowledgement of re-enrolment declaration of compliance produced- noted.
- g. *Urgent financial*- Clerk has received notification from CC that a Service Level Agreement to cut the Churchyard will be £220 per year. We cannot agree this tonight as not on the agenda, but if you would like it considered a quote can be obtained from our current contractor who cuts the Old St Enoder Cemetery next door for consideration at our next meeting and re-allocating funds to cover any additional cutting members may require.
Proposal by Cllr Parkyn a quote is obtained, seconded Cllr Cole, carried.
The above was duly **resolved**.

19/049 Risk Assessments- to review Play Area Risk and to approve any assoc.

expenditure (if any)

No new issues- noted. Annual Play Inspection scheduled for April.

Cllr Dixon queried whether numbers in the Play Area were a risk, as since the refurbishment it is very busy; as it is a public open space there is no limit on numbers entering.

19/050 Indian Queens Under 5s- requesting permission to close in the top of the ramp to extend reception area, to consider.

This will increase their reception area, for hanging coats etc, it will mean the door will be facing you as you go up the ramp, instead of turning left.

Proposal by Cllr Hearl to approve, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

19/051 Youth Club - update from Young People Cornwall, report on incident including letter of complaint, update on meeting with Young People Cornwall and to note Risk Assessment maximum numbers and implications to the Youth Club.

An incident was reported that children had been left outside for 2 hours unsupervised. The CCTV was checked and the first hour children were supervised in the Play Area but as it got dark it appeared some children did not go back in and were then signed out of youth club; other children left the youth club at 7.25pm and were also signed out. The Youth Club has been operating an 'open session' approach which means children can come and go as they please, on this particular evening after they signed out, they were not permitted re-entry, the youth worker has apologised for not allowing re-entry but stated numbers attending were high. Parents did not realise it was an open session, and as such a meeting was arranged with YPC and they will be circulating letters to parents informing them it will be a closed session from now on, meaning after supervised activities outside if young people do not come back into the building parents will be informed.

The Fire Risk Assessment states only 18 people in the building at any one time, we need to consider building an extension but in the short term perhaps a gazebo outside, the Chairman suggested seeing if anyone had one they would be willing to donate.

Proposal by Cllr Hearl, Cllr Cole to check if planning permission is needed for a lean-to extension and to scope what is needed, would need an additional door putting in the current building to increase numbers on the Fire Risk Assessment, seconded Cllr Cole, carried.

The above was duly **resolved**.

It was **agreed** not to change the large settees for bean bags at this stage to make more space, as due to the one exit it will not allow additional people in the building.

The changing rooms as overflow was discussed, Cllrs Cowburn and Parkyn to find out if the football club is still functioning and then to consider.

19/052 Parish Planters- to consider replacing, and approve assoc. expenditure (if any).

Quotes circ. with the agenda plus an additional quote for wooden planters produced. The quotes circulated were for self-watering planters which are guaranteed to last for 7 days. This will save the handyman considerable time, as during the hot weather last year he was having to water daily taking up to an

hour a time. This will free him up to do other work. The wooden planter is not self-watering.

Large round planter £162.75 each (815mm diameter), larger planter with motif £278.64, and wooden planter in tannelised timber £190.

Discussion took place.

Proposal by Cllr Wimberley to dispose of planters and not replace, seconded Cllr Dixon, 2 for, 7 against, motion failed.

Cllr Hearl stated he thought the Victory Hall may like to sponsor 2 planters.

Proposal by Cllr Parkyn to replace our 5 current planters with self-watering round base planters at £162.75 each, plus delivery and if the Victory Hall are happy to sponsor 2 planters to purchase 7, seconded Cllr Cowburn, 7 for, 2 against, carried.

The above was duly **resolved**.

19/053 Kelliars- fencing erected approx. 20 feet inside of our boundary hedge adjoining neighbouring field, to consider action (if any).

Photographs displayed, it would appear the fence is on our land.

Proposal by Cllr Hearl, Cllr Cole to carry out an informal visit and Clerk to send a letter when heard back from Cllr Cole, seconded Cllr Tyler, carried.

The above was duly **resolved**.

19/054 China Clay Cluster Group meeting- report from first meeting and ideas to take to next meeting.

Discussions were around services we could share, i.e. grass cutting, weed spraying, play inspections etc. Clerk is unsure of the benefits, as at the moment we have control of these services, but if we buy in from St Stephen- in -Brannel we could lose control.

Next meeting is Monday 13th May, Cllr Cole volunteered to attend along with Cllr Bullock and the Clerk.

19/055 To seal Exclusive Right of Burials

Proposal by Cllr Cole, to seal ERB 214 & 215 for Indian Queens Cemetery, seconded Cllr Tyler, carried.

The above was duly **resolved**.

19/056 CORRESPONDENCE - Cornwall Council

- a. Projects requiring volunteers, to consider,
It was **agreed** to submit Kelliars clean-up, cutting of brambles, litter picking etc.
- b. Indian Queens road closure (Ruthvoes Farm to Moorland Road), 29th March- 2nd April 09.30-16.30- noted

19/057 CORRESPONDENCE – General

- a. CERC, operational update- circ. with the agenda- noted
- b. Mobile skate ramps- to consider, defer as no price received.
- c. Indian Queens half marathon regarding new route - circ. with the agenda- noted
- d. Winter Wellbeing brochure-noted
- e. Complaint re cockerel in allotments waking neighbouring properties in

unsociable hours.

Clerk to write to owner requesting the cockerel is placed in a dark shed and not let out until a reasonable hour, if this does not happen then complainant is to be advised to contact Environmental Health who will carry out a noise assessment and if in breach will serve Notice on the owner.

- f. Tour of Britain- it was noted this should be coming through the Parish.

19/058 Agenda Items for the next Meeting.

None

There being no further business the meeting was closed at 9.20pm.

Chairman.....

Date.....