

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 27th March 2018** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, M Kessell, D Hearl, M Tyler, J Bullock, C Cowburn, C Parkyn, & R Wimberley.

APOLOGIES: Cllrs G Lobb, P Cocks, J Baker & C Dixon

18/053 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

Cllr Parkyn declared a non-pecuniary interest in agenda item 4ai (Wesley Pre-school) & agenda item 23c, Summercourt Cemetery (family member is an acquaintance).

Cllr Cowburn declared a non-pecuniary interest in agenda item 15 Open Cemetery Contracts (opened the tenders with the Clerk and helped to prepare summary sheet).

18/054 Police Report.

February Report:

20 crimes recorded this month, 15 for the same period last year.

1 report of Harassment, 1 report of a Dangerous dog out of control, 1 report of assault, 1 report of assault, 1 report of threatening behaviour, 1 report of threatening behaviour, 1 theft from dwelling domestic related, 2 threatening letter / communications, 1 criminal damage, 1 common assault, 1 causing danger to road users, 1 section 18 grievous bodily harm, 2 drink drive, 1 theft from motor vehicle, 1 possession of a controlled drug, 1 theft from church yard, 1 dog worrying livestock, 1 non counting action fraud.

The church yard theft was actually Summercourt Cemetery, the Clerk was aware an incident had been reported to the police.

The Chairman advised that the increase in crimes could be the way they are recorded as 1 incident could be 2 or 3 recorded crimes.

Cllr Cowburn took the Chair.

18/055 Planning Matters

a. Planning Applications.

Cllr Parkyn left the room.

- i. PA18/01981 Land South West Of 1 Leghorn Cottages Goss Moor St Columb Cornwall. Re-submission of Outline Application PA17/09078 dated 24th November 2017 for the construction of 1 new dwelling and detached garage with all matters reserved.

Proposal by Cllr Hearl to object to the application as we do not consider it infill or rounding off, seconded Cllr Tyler, carried.

The above was duly **resolved**.

Cllr Parkyn re-entered the room.

- ii. PA18/02068 4 Harvenna Close Fraddon. Single storey extension to side of bungalow to form additional living space.

Site visit taken place.

Proposal by Cllr Bunyan to support the application as it is in keeping with the

area, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- iii. PA18/01989 Bodanna Veau Access To Bodanna Barn Summercourt TR8 5DQ.

Proposed car port.

Site visit taken place.

Proposal by Cllr Wimberley to object to the application as it is too large and out of proportion with the main dwelling, seconded Cllr Kessell, carried.

The above was duly **resolved**.

- iv. PA18/02012 1 Florence Court Penhale Fraddon St Columb. Creation of new vehicle access from main road to rear garden, including replacement of fence panels with gates, removal of 3.6 metres of dwarf wall and creation of new parking area with hard-core and granite chippings.

Site visit taken place.

Proposal by Cllr Hearl to object to the application due to issues with surface water/flooding already in this area and ownership issues of the adjacent grass verge, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

Cllr Cole as Cornwall Cllr did not vote in any of the above applications.

b. Decisions and Appeals

- i. PA17/11615 The Nutshell Gummows Shop Newquay Cornwall TR8 4PP.
Conversion of storage over garage to create self contained flat, including removal of internal stairs and creation of external stairs and associated works- approved.

c. Enforcement report

- i. EN14/02292 Carvynick Cottages Summercourt Newquay. Alleged breach of conditions 1,2,3 and 4 - C2/07/01324- case closed.

d. Street Name Application- consultation on development on Pedna Carne Mobile Home Park.

Letter from the developer circulated with the agenda and explanation of reasons for that name. Suggestion is Kew Pennmena (Hillcrest Close).

Proposal by Cllr Hearl to support the street name Kew Pennmena and thank the developer for consulting with us, seconded Cllr Bullock, carried.

The above was duly **resolved**.

Cllr Bunyan re-took the Chair.

18/056 Public Session.

No issues to raise.

18/057 Minutes of the Ordinary meeting of 27th February 2018 to be approved.

It was proposed by Cllr Cowburn, seconded by Cllr Cole that the Minutes of the meeting of 27th February 2018 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

18/058 Matters Arising

None.

18/059 Cornwall Councillor report.

Report circulated via email prior to the meeting- noted.

18/060 Finance

a. Accounts: as presented to be approved.

| Chq No | Payee | Vat | Total |
|-----------|---|----------------|------------------|
| 4307 | Biffa- Bin lift | £10.75 | £64.51 |
| 4308 | Mr A Inglefield- Play inspections | | £92.00 |
| 4309 | Mr K Pritchard- Cemetery Maintenance | | £133.33 |
| 4310 | A Kendall- Postage/ phone | | £83.59 |
| 4311 | Cormac Solutions Ltd- Grass cutting | £18.23 | £109.37 |
| 4312 | Cornwall Council- Business rates cemetery | | £286.98 |
| 4313 | Royal Mail- NDP | | £0.98 |
| 4314 | EDF- IQ Rec | £4.75 | £99.83 |
| 4315 | HMPO- WW1 research certificates | | £24.00 |
| 4316 | Viking Direct-Admin supplies | £11.92 | £71.51 |
| 4317 | Edyvean Printers- Hon. Invite & Burial Book | £7.80 | £46.80 |
| 4318 | Trevithick Supplies- bolts etc. | £0.73 | £4.36 |
| 4319 | Nicholls Plumbing- IQ Rec leak | £12.80 | £76.80 |
| 4320 | Siemens- photocopier | £29.73 | £178.39 |
| 4321-4323 | Staff Salaries incl pension & HMRC | | £3,308.60 |
| 4324-4330 | Grants | | £2,500.00 |
| 4331 | Kernowek Gardeners Ltd- grass cutting | £96.50 | £579.00 |
| | Total | £193.21 | £7,660.05 |

Proposal by Cllr Hearl to approve payments, seconded Cllr Tyler, carried.

The above was duly **resolved**.

Budget statement circulated.

18/061 Risk Assessments- to review Play Area Risk.

Risk Assessments noted; no new issues reported.

18/062 Report from General Purposes Committee.

Report circulated with the agenda.

Proposal by Cllr Parkyn to note the report, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

18/063 Parish Council Assets (valuation)- update on potential values.

Defer to next meeting.

18/064 Youth Club – Update from Young People Cornwall

Young People Cornwall have started Outreach and spoken to between 15-20 people. The next Outreach will be Friday 6th April with Youth Club starting on

Tuesday 10th April and running Tuesday & Wednesday evenings. The Chairman reported a volunteer may have been found it is a young person who is interested in going into Youth Work.

Cllr Cole reported the flyers needed changing; Clerk to contact YPC to ensure all areas of the Parish are included.

18/065 Church Lane-update from Cllr Tyler

Cllr Tyler reported it is difficult to register a footpath as normally land needs to be enclosed but we wish to protect it as a footpath. There is no definitive way of defining whether we do own it, Cllr Tyler suggested we could put it in an application and see how it goes, the fee is £55. This would clarify the situation. Proposal by Cllr Cole to make an application for Possessory Title, seconded Cllr Bullock, carried.

The above was duly **resolved**.

Cllr Cowburn left the room.

18/066 Grass cutting contracts- to award contract for Open Cemeteries (enc. summary sheet of tenders)

Tenders were opened by Cllr Cowburn in the presence of the Clerk and an anonymous summary sheet prepared by both Cllr Cowburn and the Clerk, circulated with the agenda.

Discussion took place regarding added value on Tender 1.

Proposal by Cllr Cole to accept Tender 1 with added value on the proviso all necessary training certificates are provided, to use £3,000 from Contingency to cover budget shortfall, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Cllr Cowburn re-entered the room.

18/067 Parking issues on School Road, Summercourt due to Academy traffic- update from Working Group (if available).

To defer as the Working Group has not met.

Cllr Parkyn reported she had spoken to a parent who felt double yellow lines on one side would solve the issue.

18/068 Thomas Playing Field- update from consultation event and to resolve preferred provider.

Summary of consultation responses circulated prior to the meeting.

Clerk circulated summary of what was included in each quote, all quotes to the same value £65,000.

Proposal by Cllr Hearl, Hags is the preferred provider, but to amend layout so play items are closer together and have vehicle access up the right hand side rather than the middle, seconded Cllr Cowburn, carried.

The above was duly **resolved**; Clerk to arrange a meeting with the rep.

CCTV for the Play Area was also mentioned along with graffiti art on the walls, to place on next agenda.

18/069 Commonwealth War Graves Commission-recognition of St Ender Cemetery & Indian Queens Cemetery.

Cllr Cole stated that whilst our Cemeteries are recognised on the Commonwealth

War Graves website we do not have the official plaque on the entrance, he felt as we were on the 100 years anniversary it would be good to have the plaques. Proposal by Cllr Cole to purchase 2 plaques (1 for St Enoder and 1 for Indian Queens), seconded Cllr Kessell, carried.
The above was duly **resolved**.

18/070 Kelliers- update on tidy up works required.

Cllr Cole circulated map of the Kelliers with photographs of some of the problem areas. The Parish Council can either employ a contractor to carryout the works or we can do it ourselves, we will need a big skip and plenty of helpers. Cllr Parkyn offered to arrange a litter pick involving the Wesley Pre-school. Cllr Cole reported there were numerous tyres on the site.

Proposal by Cllr Cole to arrange a litter pick on Sunday 22nd April, and to hire a skip, seconded Cllr Bullock, carried.

The above was duly **resolved**.

18/071 Land adjacent to Indian Queens School- update from Cllr Cole.

Cllr Cole stated he has requested Cornwall Council installs the agreed footpath across the field adjacent to Indian Queens School to form an additional access, during the discussion Cornwall Council mentioned that the School did not need the whole field at present but just two thirds. They have asked the Parish Council to clarify their position on this land.

Proposal by Cllr Cole to respond to Cornwall Council, in the emerging NDP the whole field is ear-marked as education, whether that is play area, access or car parking, and the Parish Council are happy to take on the surplus land to protect it, seconded Cllr Tyler, carried.

The above was duly **resolved**.

18/072 To seal Exclusive Right of Burials.

None

18/073 CORRESPONDENCE - Cornwall Council

a. None

18/074 CORRESPONDENCE – General

a. Resident requesting grit bin Kingsley Court- to consider and approve assoc. expenditure (if any).

Cllr Cowburn stated if we put one in this location we would need to provide grit bins throughout the Parish. We would also be liable if there is an incident involving the misuse of the grit.

Proposal by Cllr Hearl to respond we cannot provide a grit bin as it would make the Parish Council liable for any incidents but we are lobbying Cornwall Council to include the Parish in the gritting route, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

b. Resident regarding inconsiderate/ dangerous parking at the bottom of Fair View (outside doctors and AJs).

Email noted and has already been forwarded to the Police, resident informed.

c. Reply from resident following request for removal of stones from grave.

Letter circulated with agenda papers.

Proposal by Cllr Hearl to reply thanking him for his letter, and stating we are sorry for his loss but the decision to remove the stones still stands, to enclose a copy of the Cemetery Rules (which he has seen as they were sent to the Parish Council with his first letter), but not to get into any more dialogue as the letters are becoming threatening, seconded Cllr Cowburn, unanimous. The above was duly **resolved**.

18/075 Agenda Items for the next Meeting.

- None

There being no further business the meeting was closed at 8.36pm.

Chairman.....

Date.....