

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 28th March 2017** in the Fraddon Village Hall at 7pm

PRESENT: Cllrs M Kessell, D Hearl, D Cole, P Cocks, C Parkyn, C Cowburn, G Lobb & M Tyler.

APOLOGIES: Cllrs M Morcom, M Bunyan, M Hopkins, C Dixon, & J Baker.

17/041 Election of Chairman for the meeting.

Proposal by Cllr Cocks, Cllr Kessell chairs the meeting, seconded Cllr Hearl, unanimous.

The above was duly **resolved**, Cllr Kessell took the Chair.

17/042 Declarations of Interest (in agenda items)

None

17/043 Police Report

Apologies received and written report circulated.

16 crimes reported; 3 theft, 5 assault, 1 affray, 2 criminal damage, 3 accounts of passing counterfeit £20 notes, 1 harassment and 1 drug possession.

17/44 Planning Matters

a. Planning Applications (part 1)

- i. PA17/02096 Kingsley Village Access To The Travel Inn Penhale Fraddon.

Installation of 2 No. height restrictor car park barriers.

Proposal by Cllr Hearl to support the application to prevent HGVs parking overnight. Seconded Cllr Cocks, carried.

The above was duly **resolved**.

- ii. PA17/02071 Trevisson, Access From Chapel Road To Piggery, Higher Fraddon, Fraddon. First floor extension to detached bungalow including new porch and amendments to current access from public highway.

Site visit taken place.

Proposal by Cllr Cocks to support the application as it is in keeping, and the Parish Council notes this is an annex to the main dwelling and assumes this condition will remain, seconded Cllr Hearl, carried.

The above was duly

- iii. PA17/02476 Sundown, The Drang, Indian Queens, TR9 6PW. Ground floor extension to the side of the dwelling.

Site visit taken place.

Proposal by Cllr Lobb to support the application to provide additional living space, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

Cllr Cole, as Cornwall Cllr, did not vote on the above applications.

b. Decisions and Appeals

- i. PA16/09831 Wheal Remfry China Clay Works, Stamps Hill, Indian Queens, Cornwall. Screening Opinion for new concrete works- Screening Opinion - EIA Not Required.

- ii. PA17/00314/PREAPP The Stables Goenrousen Barn Summercourt Newquay Cornwall. Pre-application advice for erection of a 16ft x 16ft timber garage with

power and light and 16ft x 20ft carport on concrete base.

- iii. PA16/11620 Land at St Columb Road, Cornwall. Deed of Modification in respect of planning application PA14/09266 relating to Off-Site Open Space Contribution- Modification of S52/S106 agreed.

c. Enforcement report

- i. EN16/02144 Chardonnay, Higher Fraddon, Fraddon. Alleged stationing of caravan- course of action agreed.
- ii. EN17/00186 Goonabarn Farm, Summercourt, Newquay. Alleged breach of condition 2 (noise) of PA13/00848, namely wind turbine noise- course of action agreed.
- iii. EN17/00397 Penare Farm, Higher Fraddon. Non-compliance with condition 6 of APP/D0840/W/16/3147454- course of action agreed.
- iv. EN17/00313 Penare Farm, Higher Fraddon. Non-compliance with condition 4 of APP/D0840/W/16/3147454- course of action agreed.
- v. EN17/00535 Penare Farm, Higher Fraddon. Non-compliance with the Breach of Condition Notice served under EN16/01763- pending consideration.

17/045 Public Session

No public present.

17/046 Report of Cornwall Councillor (Cllr. Cole)

Written report circulated with the agenda, also available on the website.

Written report noted.

17/047 Minutes of the Ordinary meeting of 28th February 2017 to be approved and signed.

It was proposed by Cllr Cowburn, seconded by Cllr Cole that the Minutes of the meeting of 28th February 2017 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

17/048 Matters Arising

- a. 17/22bi – En17/00280- no update.
- b. 17/035- Manhole covers Recreation Ground.
Proposal by Cllr Hearl to send an invoice to SWW for the manhole cover and time, seconded Cllr Cocks, carried.
The above was duly **resolved**.
- c. 17/036 Election- at present 11 forms have been submitted if there are over 14 there will be an election, Cllr Cole offered advice to anyone re campaigning if an Election is called. Clerk advised she will receive notification on 5th April of nominations.
- d. 17/030- Gaverigan Wind Turbine Fund- Cllr Cole reported this year's money had been spent, therefore no more grants will be considered this year.

17/049 Finance

- a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
4100	Kernowek Gardeners Ltd - Cemeteries & Open spaces	£96.50	£579.00
4101	Mr K Pritchard- Cemetery		133.33
4102	E Hooper & Sons- gravel for Cemetery	46.89	281.32
4103	SWW- Cemetery		8.78
4104	Cornwall Council- Business Rates Cemetery		259.18
4105	Biffa- bin lift	£10.00	£60.00
4106	EDF- IQ Rec	£4.65	£97.74
4107	SWW- IQ Rec		£26.52
4108	Trevithick Supplies- handyman sundries	£0.66	£3.96
4109	Mr A Inglefield- Play inspections		£92.00
4110	E Hooper & Sons-top soil for Cemetery (old)	£16.00	£96.00
4111	A Kendall- refund for postage & phone.		£91.24
4112	Royal Mail- NDP	£6.40	£38.38
4113	SLCC- training	£19.00	£114.00
4114/16/17	Salaries & expenses (inc hmrc & pension)		£3,339.21
4118	Indian Queens under 5s- grant		£500.00
4119	Wesley Pre-school- grant		£500.00
4120	Friends of Summercourt Academy- grant		£500.00
4121	St Enoder Age Concern- grant		£300.00
4122	Cruse Bereavement Cornwall- grant		£100.00
4123	Shelter Cornwall- grant		£100.00
	Total		£7,220.66

Budget statement circulated.

Proposal to approve payments by Cllr Hearl, seconded Cllr Tyler, unanimous.

The above was duly **resolved**.

Clerk advised members that the business rates on the Cemeteries had increased significantly, due to the transitional relief applied this year it would not greatly affect the Parish Council but when setting budgets next year we would need to budget the larger amount in case the transitional relief is withdrawn.

b. Earmarked reserves- to approve.

Due to outstanding funding from Legacy of £33,748, which possibly will not be repaid this financial year the Clerk recommended that the previous reallocated funds in ear-marked reserves of £3,000 from NDP, £3000 from Parish Project £1,000 from Contingency, £5,000 from Wesley, £5,500 from Kelliers, £2,000 from Goonabarn Community Fund & £5,000 from Melbur Community Fund (totalling £24,500) which were reallocated to the Indian Queens Rec Project are put back into their correct 'pots' and the £9248 current shortfall in Indian Queens Rec Project is reallocated from Indian Queens Cemetery Fund, therefore all earmarked reserve 'pots' are at the correct value except the Indian Queens Cemetery Fund which will be £33748 short but replenished when the Legacy money is paid.

Proposal by Cllr Cole to approve the recommendation, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- c. VAT training- request for half funding (£47.50)

Proposal by Cllr Hearl to approve training request, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

- d. To approve Internal Auditor – Mr Larter (independent accountant).

Proposal by Cllr Cocks to appoint Mr Larter as internal auditor, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

17/050 CCTV- to ratify urgent decision taken.

The Chairman explained that following last month's resolution to replace the CCTV once the Legacy money is received or a grant is obtained; the current system malfunctioned and needed repair. The estimate for the repair was between £400 and £600 and the replacement equipment would not be compatible with the new system therefore the urgent decision was taken not to repair but to go ahead with upgrade so as not to waste public money on equipment which could potentially only be in use for 2 weeks.

Proposal by Cllr Hearl to ratify the decision and use money from the Melbur Community Benefit Fund, seconded Cllr Tyler, unanimous.

The above was duly **resolved**.

17/051 Post Office Fraddon-update on situation.

Cllr Cole explained he had met with the Post Office twice, they have explained that a standalone Post Office will not be feasible and it will need to be integrated into an established business. The business will need to produce a business plan and there are some set up costs, although during the meeting Mr Simpson stated any equipment he had he would pass to the new postmaster free of charge, he also indicated he may help financially with set up costs. The Indian Queens Garage and Co-op have turned it down and the Cake Shop is considering. Mr Simpson has spoken to the owner at Summercourt Post Office and they may be interested in doing outreach, although at present the Post Office is stating this would be for 6 hours, although Cllr Cole is challenging this.

CPG, the new owners of Kingsley Village, are stating a Post Office will be provided as long as the business is agreeable, but the Parish Council understands that it is unlikely a suitable business will be a tenant.

Official notification has been received by the Parish Council stating the last day at Kingsley Village for the Post Office will be 25th April.

17/052 LMP –Footpath cutting agreement (to update on funding for 2016-17 & to approve 2017-18 agreement).

Clerk reported LMP funding for 2016-17 had finally been received today (£1513.45).

Next year's agreement is for the same amount.

Proposal by Cllr Cole to approve LMP for 2017-18 at £1513.45, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

17/053 Youth Club-update from meeting with Laura and safeguarding.

Cllr Bunyan and the Clerk met with the Youth Leader, Laura, and she has confirmed she will operate 2 evenings a week starting after Easter. Due to the Parish Council contracting her direct and not through a third party we will need our own Safeguarding Policies and to ensure they are complied with.

Following an incident at the Youth Club it became clear that her volunteer helpers are not always in attendance, it was **agreed** that if a named volunteer is not in attendance the youth club will not run, this is to be written into the new policy. Cornwall Council and CALC are carrying out Safeguarding Training in April and both Cllr Bunyan and the Clerk have registered to attend.

Copies of DBS certificate and insurance have been obtained but DBS checks on named volunteers are still to be carried out.

The incident is currently being investigated by the police.

17/054 Kelliars-request from Flying Fish to purchase between 2 and 5 acres for car parking.

Cllr Hearl stated the Parish Council had this land on the understanding it would be Community Land. Cllr Cole added it had taken a long time to secure and he did not want to see it turned into a car park.

Proposal by Cllr Hearl not to sell any land to Flying Fish as it was identified in the Restormel Plan as Open Space and NDP responses have also identified the importance of keeping this land as Open Space, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

17/055 To seal Exclusive Right of Burials

Proposal by Cllr Hearl to seal ERB Indian Queens Cemetery 193, seconded Cllr Cocks, carried.

The above was duly **resolved**.

17/056 CORRESPONDENCE - Cornwall Council

- a. Confirmation a revised Register of Interest form for the new Term of Office- noted.
- b. Consultation re diversion of Footpath 415/82 St Columb Major- circulated with the agenda- noted.

17/057 CORRESPONDENCE – General

- a. Devon & Cornwall PCC- re CCTV commitment- circulated with the agenda; to monitor correspondence with a view to linking into any local monitoring hub.
- b. Correspondence from resident informing the Clerk that the Newquay Waste Transfer Station has closed and all traffic is going straight to the incinerator, possibly via our Parish. The Transfer Station is used by the refuse lorries only and the Household Waste Recovery Centre by Tretherras School is unaffected. Also the incinerator has been signed over to Suez.
- c. Email from stonewall contractor stating he is delayed at Temple therefore will not be starting our job soon. It was agreed the Clerk to obtain a firm date from the contractor and Cllr Hearl to contact the farmer to ascertain what his plans are for the remaining field. To re-agenda April.

17/058 Items for the next Agenda.

None

There being no further business the meeting was closed at 8.45pm.

Chairman.....

Date.....