

MINUTES of the **ANNUAL MEETING** of the St. Ender Parish Council held on **Tuesday 24th May 2016** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Bunyan (Chairman)
Cllrs M Hopkins, J Pickles, D Cole, P Cocks, D Hearl, C Dixon, C Parkyn & C Cowburn.
Police PSCO Parry.

APOLOGIES: Cllrs J Baker, M Morcom, M Kessell & R Brawn.

16/082 Election of Chairman and Vice Chairman for the coming year.

Chairman Nominations:

Nomination by Cllr Cocks, Cllr Bunyan is elected Chairman for the ensuing municipal year, seconded Cllr Hearl, no other nominations.

It was **resolved** that Cllr Bunyan be elected Chairman for the ensuing municipal year.

Cllr Bunyan thanked Cllr Hopkins for his 3 years as Chairman.

Vice-Chairman Nominations:

Clerk reported Cllr Baker is happy to stand.

Nomination by Cllr Pickles, Cllr Baker is elected as Vice-Chairman for the ensuing municipal year, seconded Cllr Parkyn.

Cllr Bunyan reported Cllr Brawn is happy to stand.

Nomination by Cllr Hearl, Cllr Brawn is elected as Vice-Chairman for the ensuing municipal year, seconded Cllr Bunyan.

Paper ballot took place.

It was **resolved** that Cllr Brawn be elected Vice-Chairman for the ensuing municipal year.

16/083 Acceptance of Office form to be signed by Chairman and Vice Chairman.

Cllr Bunyan signed the Declaration and accepted the position of Chairman.

Proposal by Cllr Hopkins, Cllr Brawn signs the Declaration before the start of the next Ordinary Meeting, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

16/084 Declarations of Interest (in agenda items) and to complete forms for the Register both Pecuniary & Non-pecuniary under the Code of Conduct (if changes).

No interests in agenda items declared.

Members present declared there were no changes to their Register of Interests.

16/085 Police Report

PCSO Parry in attendance.

PCSO Parry reported 12 crimes had been recorded this month, 2 down on the 14 reported for the same period last year. These include 5 thefts, (home heating oil, tools and some garden hanging baskets), 2 drink driving & 2 assaults.

PCSO Parry urged people to check on their own security and that of any elderly friends and neighbours due to garden thefts.

An unmarked police vehicle has targeted the Indian Queens area and taken three vehicles off the road in one night, no insurance mainly. The police will be requesting more of their patrols during the summer.

The police are aware of parking concerns at the Victory Hall during Auction night and have liaised with concerned residents. A traffic car visited the scene last week and judged there was adequate room for emergency vehicles.

Cllr Cole reported he is also chasing the Civil Enforcement Officer to attend the Parish regarding the parking at the Victory Hall.

PCSO Parry thanked for attending.

16/086 Planning Matters

a. Planning Applications.

Chair invoked SO 6a to bring forward items of public interest & to allow public participation.

- i. PA16/04329 Land at Higher Fraddon, Fraddon, St Columb. Erection of a local needs dwelling.

Chris Montagu, planning agent, stated his clients are looking to build an affordable house on a parcel land at Higher Fraddon for their son & daughter. Site visit carried out.

Cllr Hopkins stated it was in the open countryside & struggles to see the justification, Cllr Pickles agreed.

Discussion took place.

Proposal by Cllr Hopkins to make no comment on this application, seconded Cllr Cocks, carried with 3 abstentions.

The above was duly **resolved**.

- ii. PA16/03864 McDonald's Restaurants Ltd, Kingsley Service Station, Penhale, Fraddon, St Columb, Cornwall TR9 6NA. Non material amendment for re-location of entrance door to decision PA16/00867.

Proposal by Cllr Cocks to support this application, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- iii. PA16/04020 Bodanna Vean, Summercourt, Newquay Cornwall. Alterations and annexe extension.

Site visit taken place.

Proposal by Cllr Pickles to support the principle of the extension but raise concerns regarding the alterations to the main dwelling, seconded Cllr Cocks, 5 for 3 against, 1 abstention.

The above was duly **resolved**.

- iv. PA16/01463/PREAPP Land South West Of Endleigh, School Road, Summercourt.

Pre-application advice for affordable housing led development comprising two open market dwellings, one affordable dwelling and two affordable flats.

Cllr Cole reported he will be speaking to the Officer regarding this pre-app.

Proposal by Cllr Hopkins the Parish Council contacts the Planning Officer regarding concerns over Highway Safety, as highlighted in the Appeal report, and placing 5 dwellings on the site instead of 3 does not alleviate these concerns, seconded Cllr Pickles, carried.

The above was duly **resolved**.

Cllr Cole did not vote on any of the above applications due to being the Cornwall Councillor.

b. Decisions and Appeals

- i. PA15/03073 Penare Farm, Higher Fraddon, Fraddon Cornwall. Application under Section 73 of the Town and Country Planning Act 1990 for the Retention of 2 domes and Technical Building as built, and the reduction in height of the most southerly dome by 3.1m (in respect of application PA12/01700)- failed to determine.
- ii. PA16/02542 The Spinney, Access To Wiki Wheels, Trevarren, St Columb TR9 6PH. Demolition of existing chalet and construction of new 3 bedroom dwelling- approved.
- iii. PA16/03281 Glebe Farm, Narrow Lane, Penhale Summercourt TR8 5EE. Listed building consent for proposed new garage/utility extension, sun room extension, internal refurbishment and demolition of existing garage- PC supported this application CC wish to refuse due to conservation officer's comments- application withdrawn by applicant.
- iv. PA16/02348 Land South of Rose House, Chapel town, Summercourt. Construct dwelling house and detached garage- approved.
- v. PA16/03498 Kingsley Village Penhale Fraddon St Columb Cornwall. Non-material amendment for minor alterations to satisfy the requirements of the anchor retailer, incorporate minor changes to unit G, in respect of decision notice PA15/04129 - Redevelopment and extension of existing retail facilities, associated access, car parking and ancillary works- approved.

c. Enforcement report

- i. EN16/00798 Land North West Of Harvenna Heights Harvenna Heights Fraddon Cornwall. Non-compliance with the approved plans or conditions attached to a planning permission PA14/10417.
- ii. EN16/00813 Fraddon Post Office 1 Parka Road Fraddon St Columb Cornwall TR9 6JY. External changes to the premises and erection of illuminated sign without planning permission.

d. To approve recommendation from Planning Committee

Recommendation: authorise CRCC to amend the NDP survey, update website with NDP and approve NDP grant application.

Proposal by Cllr Cole to approve recommendation, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

16/087 Public Session

No public present.

16/088 Election of Council Committees etc. and representatives to outside bodies.

Changes made to 2015 list.

Proposal by Cllr Hopkins to appoint committees as per the amended list, but any new Cllr can join any Committee after co-option, seconded by Cllr Cocks, carried. The above was duly **resolved**; attached to these minutes as Appendix 1.

16/089 Report of Cornwall Councillor

Report circulated prior to the meeting; full report available on the website.

Cllr Cole reported the Toldish Appeal hearing is scheduled for 16th August and the provisional date for the Penare Appeals is 6th September.

The Pig Farm has submitted an application to discharge the conditions which Cllr

Cole is currently commenting on.

- 16/090 Minutes** of the Ordinary meeting of 26th April 2016 to be approved and signed. It was proposed by Cllr Hopkins, seconded by Cllr Pickles that the Minutes of the meeting of 26th April 2016 be approved and signed as a true and correct record by the Chairman, carried.
The above was duly **resolved**.

16/091 Matters Arising

- a. 16/062 – Parking on the verges at Parka Road; the police are unable to provide offenders names due to data-protection.
- b. 16/065- Youth Club- Clerk confirmed the Parish Council could employ its own Youth Worker. Cllr Bunyan produced floor samples; he is currently obtaining 3 quotes. Cllr Bunyan has had a meeting with the Junior Youth Club and he was advised all volunteers have had DBS checks although he has not yet seen them all.
- c. 16/074- Cars parking on verges at Penhale; a car has received a fixed penalty.
- d. 16/080a- Mr Austin resignation- Clerk confirmed letter sent.

16/092 Finance

- a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
3914	Doors 4 Security- handle & 4 barrels for changing rooms	£16.80	£108.80
3915	Cornwall Council-planning app. Re IQ Cem		£385.00
3916	Glanvilles- repair to toilet seat changing rooms		£5.50
3917	Cory Commercial- bin lift March & April	£22.50	£135.00
3918	Mr A Inglefield- Play inspections		£92.00
3919	Kernowek Gardeners Ltd - Cemeteries & Open spaces	£296.50	£1,779.00
3920	Lanier- photocopier	£14.24	£85.43
3921	Furniture@work- metal cupboard for weed killer	£6.20	£37.20
3922	Fraddon Village Hall- rent		£50.00
3923	Probus Parish Council- 1/2 fees for Clerk's training		£72.50
3924	Cormac- grass cutting	£18.23	£109.37
3925	A Kendall- refund for mole removers		£25.99
3926	Staples- admin supplies	£1.60	£51.71
3927	Trevithick Supplies- Handyman sundry	£8.71	£52.26
3928	South West Hire & Sales- shredder for Thomas PF tree	£31.00	£201.00
3929 & 30	Salaries & expenses		£1,968.98
3931	Postage		£28.99
3932	Mr K Pritchard- Cemetery		£133.33
3933	Zurich- Insurance		£3,695.80
	Total		£9,017.86

Additional payment to Indian Queens Music Festival chq 3934 £1,200; £600 grant cheque for last year mislaid therefore re-issued along with this year's grant.

Proposal to approve payments by Cllr Hearl, seconded Cllr Cowburn, carried.
The above was duly **resolved**.
Budget statement circulated.

16/093 Update on land purchase re Indian Queens Cemetery Extension –update on situation, and to approve any assoc. expenditure.

Clerk reported Completion had taken place.

The seller's Land Agent marked out the area but on checking he measured 10m short, this has now been rectified. The contractors are currently installing the new path and agricultural gate. Planning permission is currently being applied for.

The Clerk has spoken to the tenant and he will not be placing stock in the field, therefore we can erect the stock-proof fence once the Cornish hedge is built, as long as this is in the 3 months' timescale as stipulated on the Transfer Deed.

16/094 Update on Indian Queens Play Area.

The grant application to SITA Trust was successful (£35,000), Cllr Cole is currently compiling the documents requested, and the third party payment has been obtained.

A path is needed from the car park to the play area, at present 1 quote received 2 outstanding.

Proposal by Cllr Hopkins to delegate Cllr Cole to apply for a grant from Awards for All once we have the indicative cost of the path, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

16/095 Trees Thomas Playing Field- request to cut down on the right side & left side breaking and falling, to consider and approve any assoc. expenditure.

Cllr Dixon reported Cllr Kessell is concerned if the stumps remain this could also be a hazard.

Clerk has received 3 quotes, although a further 2 have been requested as cost is much higher than anticipated.

Cllr Pickles suggested contacting Kernow Training to see if they are able to help. Cllr Cowburn passed on a further contact.

Clerk reported several residents have phoned stating birds are nesting in the trees; Clerk has contacted the Natural Environment Team and felling must be done outside of the nesting season (1st March- 31st July).

Proposal by Cllr Hopkins to defer to the next meeting, seconded Cllr Cocks, carried.

The above was duly **resolved**.

16/096 Changing Rooms, Recreation Ground- to consider quotes for roof repairs and approve any assoc. expenditure

3 quotes received, Clerk read out them out to members.

Proposal by Cllr Cocks to accept A R Lee quote of £3410 + vat, seconded Cllr Dixon, carried.

The above was duly **resolved**.

16/097 Report from General Purposes Meeting

Report circulated with the agenda – noted.

Cllr Cowburn declared a pecuniary interest and left the room (family owns neighbouring field).

16/098 Recreation Ground Lane- to consider quotes for pipe repair.

2 quotes received 1 outstanding. Query regarding spec. and whether topping with hard core is sufficient for vehicles to drive over without cracking the pipe or whether the pipe should be encased in concrete.

Proposal by Cllr Cocks, Clerk to contact Aqua-rod and ask them if they are confident vehicles can drive over the pipe without causing damage, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Cllr Hopkins queried whether it was Parish Council responsibility as part of the pipe goes under the field. Cllr Hearl felt bringing the pipe out into the lane and away from the trees would help, as it would give us complete control and also give a greater distance to the tree roots.

Cllr Cowburn re-entered the room.

16/099 To seal Exclusive Right of Burials

Proposal by Cllr Hearl to seal ERB 150 for St Enoder Cemetery seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

16/100 CORRESPONDENCE - Cornwall Council

- a. Gypsy & Traveling Communities Site allocation Development Plan-consultation.

Discussion took place; it was **agreed** the Parish Council would respond that historically the majority of sites approved have been in the Clay Parishes therefore we feel there should be a geographical spread across all of Cornwall for any future sites, delegated to Cllr Cole.

- b. List of roads due for patching/surfacing- noted.

16/101 CORRESPONDENCE – General

- a. Thank you letter- St Enoder Pantomime Society- noted.

- b. Newquay cluster Group re LMP Agreements – noted.

- c. Thank you letter- Wesley Pre-school- noted.

- d. Engie- quarterly report re Indian Queens Power Station.

Report noted; Engie also asked if we still require receiving quarterly reports. Proposal by Cllr Hearl to respond we wish to continue receiving reports, seconded Cllr Pickles, unanimous.

The above was duly **resolved**.

- e. Complaint re Hendra Footpath.

Cllr Bunyan has walked the footpath and provided photographs for members. He explained the difficulties of walking this footpath and he had to cut down brambles and branches to enable him to get through. The shooting signs are not on the footpath, they are on private land.

Proposal by Cllr Cocks, Clerk responds to the complainant the Parish Council has no funding for this footpath and would recommend he contacts the

Ramblers Association who may get a group together to clear the path, to send a copy of the definitive footpath route, seconded Cllr Pickles, carried. The above was duly **resolved**.

f. Complaint re Pedna Carne footpath.

Cllr Bunyan has also walked this footpath and confirmed there is a rut in the path where water would collect, although it was dry when he walked it. It was **agreed** to ask the handyman to fill this rut with hard core before the winter.

16/102 Agenda Items for the next Meeting.

Trees Thomas Playing Field quotes & Youth Club.

There being no further business the meeting was closed at 9.15pm.

Chairman.....

Date.....

Appendix 1

Committees 2016

Planning Committee -	Cllrs Hopkins, Cocks, Baker, Bunyan, Cole, Dixon Hearl, Kessell, Morcom, Pickles, Cowburn & Parkyn.
General Purposes Committee -	Cllrs Hopkins, Baker, Bunyan, Hearl, Cocks, Cole & Kessell.
Finance Committee -	Cllrs Hopkins, Baker, Cocks, Hearl, Kessell, Bunyan & Cole.
Internal Audit Member -	Cllr Hearl
Hon. Service Awards WP -	Cllrs Cocks, Baker and Cole
Footpaths Officer -	Cllr Bunyan
Tree Warden -	Cllr Cowburn
C.A.L.C. -	Cllr Baker.
Fraddon Village Hall Committee -	Cllr Bunyan
Summencourt Memorial Hall Committee -	Cllr Dixon
China Clay Community Network Rep -	Cllrs Parkyn & Baker
Fraddon Millennium Green Trust Nominated Trustee -	Cllr Cole
Rural Transport	Cllr Brawn
Newquay/Par Branchline (FoCAL)	Cllr Brawn
Imerys Liaison Committee	Cllr Bunyan
CERC	Cllr Cole
Fraddon and Penhale Enhancement Assoc.	Cllr Cole
Planning Rota	Cllrs Bunyan, Hearl, Baker, Kessell, Dixon, Hopkins, Cowburn & Parkyn.
Standing Orders & Policies Committee -	Cllrs <u>Hopkins</u> , Baker, Cole & Kessell.
Neighbourhood Development Plan WP -	Full Council

Lead members underlined.