

MINUTES of the **ANNUAL MEETING** of the St. Ender Parish Council held on **Tuesday 26th May 2015** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, M Kessell, D Cole, D Hearl, J Austin, J Baker & C Watts.

APOLOGIES: Cllrs C Dixon, P Cocks, J Pickles, M Morcom & R Brawn.

ABSENT: Cllr D Bennett.

1 minute silence held to remember Mr Dennis Harris, a retired Parish Councillor.

15/72 Election of Chairman and Vice Chairman for the coming year.

Clerk reported to members an email had been received from Cllr Cocks today (current Vice Chairman), it stated that due to starting a new job he did not wish to be elected to any senior positions in the Council.

Cllr Cole asked Cllr Hopkins if he would be willing to stand as Chairman for a third year; Cllr Hopkins stated whilst he felt the Chairman's position should be rotated on a 2 year cycle, he would be willing to stand.

Chairman Nominations:

Nomination by Cllr Cole for Cllr Hopkins, seconded Cllr Baker, no other nominations. It was **resolved** that Cllr Hopkins be elected Chairman for the ensuing municipal year.

Vice-Chairman Nominations:

Nomination by Cllr Hopkins for Cllr Bunyan, seconded Cllr Baker, no other nominations received.

It was **resolved** that Cllr Bunyan be elected Vice-Chairman for the ensuing municipal year.

15/73 Acceptance of Office form to be signed by Chairman and Vice Chairman.

Cllr Hopkins signed the Declaration and accepted the position of Chairman.

Cllr Bunyan signed the Declaration and accepted the position of Vice-Chairman.

15/74 Declarations of Interest (in agenda items) and to complete forms for the Register both Pecuniary & Non-pecuniary under the Code of Conduct (if changes).

Cllr Hopkins stated he needed to update his Register of Interest form; all other Cllrs declared their forms correct.

Cllr Hearl declared a pecuniary interest in agenda item 21a, Indian Queens Pantomime (Chairman).

15/75 Police Liaison

Written report circulated before the start of the meeting and went through in detail. A total of 13 crimes recorded for this month, although 3 of these crimes relate to one incident.

15/76 To resolve to adopt the General Power of Competence-members to consider criteria and adopt.

Proposal by Cllr Cole to adopt the General Power of Competence, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

15/77 Presentation-Ocean Housing re affordable housing development at Higher Fraddon.
Cllr Cole reported that Ocean Housing have decided to delay the presentation due to ongoing issues at Higher Fraddon.

15/78 Presentation- Indian Queens Cornwall Ltd- re potential facilities at Gaverigan.
Clerk reported that Indian Queens Cornwall Ltd have sent their apologies but have requested they attend our planning meeting on 9th June, also requested this is under closed session due to commercial sensitivity.

Discussion took place.

Proposal by Cllr Hearl not to hold a closed session at the planning meeting, but to explain to the developers that members are happy to hear only what will be in the press release, seconded Cllr Kessell, carried (1 against).

The above was duly **resolved**.

15/79 Planning Matters

a. Planning Applications.

- i. PA15/03074 Trevarren Farm, Trevarren . Demolition of existing agricultural building & replace with 3 holiday lets.

Site visit taken place.

Proposal by Cllr Baker to support the application as it matches the surrounding cottages, but conditioned so it is exclusively holiday cottages and ensure a register is maintained with the occupants' permanent addresses, also a maximum of 16 weeks per family per calendar year. The public footpath must remain accessible at all times and ensure Highways are happy with the access, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- ii. PA15/03758 Land SW of Burthy Row Farm, Trefullock Moor, Summercourt. Levelling of unproductive agricultural land to improve drainage & agricultural productivity.

Proposal by Cllr Hearl to make no comment, seconded Cllr Kessell, carried.

The above was duly **resolved**.

- iii. PA15/04098 Goonabarn Farm, Summercourt. Erection of an agricultural roof to existing livestock gathering area.

Proposal by Cllr Hearl to support the application as it will improve agricultural efficiency, seconded Cllr Austin, carried.

The above was duly **resolved**.

- iv. PA15/03345 Belmar, Lower Penhale, Fraddon TR9 6ND. Two storey rear extension & replacement garage.

Site visit taken place.

Proposal by Cllr Baker to support the application as it tidies up the site and is in keeping with the area, seconded Cllr Kessell, carried.

The above was duly **resolved**.

b. Decisions and Appeals

- i. PA15/12025 Land North East of Penrose Farm, Narrow Lane, Penhale, Summercourt. The development of a 1.5mw solar farm along with attendant equipment and infrastructure- approved.

- ii. PA15/00916 Hawkins Motors Indian Queens, Land East of Lodge Way, Moorland Road Indian Queens. Hybrid outline application for B1, B2, and B8 industrial development

(plots 4,5,6,7 and 9) and detailed application for car showrooms (plot 1), B2 class workshop (plot 2), B1 industrial/ office building (plot 3) and B1 industrial units (plot 8) and estate roads and infrastructure – approved.

- iii. PA15/02430 Land North of Ten Towers, Pedna Carne Caravan Park, Higher Fraddon. Change of use of land for siting of nine additional mobile homes- approved.
- iv. PA15/03068 Land at school Road, Summercourt. Outline application with all matters reserved for the erection of three dwellings- refused.
- v. PA15/03400 Fraddon Methodist Church, Fraddon. Submission of details to discharge conditions 2, 3, 4, 5, 6, 8, 10 and 11 in respect of decision notice PA12/07140- not all conditions agreed.
- vi. APP/D0840/W/15/3017319 Trenithon Farm, Summercourt. A single wind turbine measuring up to 77m to tip with ancillary equipment and associated infrastructure. Written submission by 23 June – Cllr Cole delegated to write Parish council’s submission document.
- vii. PA15/01472 Carvynick Country Cottages, Summercourt. Siting of 44 holiday lodges on former touring caravan pitches and retention of 1 concrete base- referred to Planning Committee of 8th June 10am St Austell- Cllr Cole to liaise with the Clerk re date.

c. Enforcement report

- i. None.

15/80 Apologies

Apologies noted at the start of the minutes; Cllr Morcom’s apologies are due to potential long term health issue.

Proposal by Cllr Hopkins to approve Cllr Morcom’s absence, seconded Cllr Baker, carried.

The above was duly **resolved**.

15/81 Public Session

No public present.

15/82 Election of Council Committees etc. and representatives to outside bodies

Changes made to 2014 list.

Proposal made to appoint committees as amended list by Cllr Hopkins, seconded by Cllr Kessell, carried.

The above was duly **resolved**. Attached to these minutes as Appendix 1.

15/83 Report of Cornwall Councillor

Written report circulated prior to the start of the meeting, copy on file.

Cllr Hopkins queried status of Eco-Town planning application; Cllr Cole reported that the application is validated and over 1000 objections have been received to date.

Cllr Hopkins queried the status of the Higher Fraddon applications; GFL first application is still the only validated application, Pig Farm application submitted but not yet validated, further GFL application not yet submitted.

15/84 Minutes of the Ordinary meeting of 28th April 2015 to be approved and signed.

It was proposed by Cllr Austin, seconded by Cllr Watts that the Minutes of the meeting of 28th April 2015 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

15/85 Matters Arising

- a. 15/055 Police Report- Cllr Watts stated he was disgusted that PCSO Lenton was verbally abused for ticketing cars parked on pavements. Newquay Town Council have their own traffic warden.
Proposal by Cllr Hearl, Clerk contacts Newquay Town Council to enquire if they hire him out and the cost, seconded Cllr Baker, carried.
The above was duly **resolved**.
- b. 15/065- Hedge at Moorland Road; Clerk hasn't checked if the hedge has been cut.
- c. 15/067- Weed Spraying- Cllr Kessell reported he had witnessed the weed spraying taking place in Summercourt.

15/86 Distribution of Annual Reports- to resolve places in the Parish.

Annual Reports must be placed around the Parish to comply with the criteria for quality Council, the new scheme does not insist they are delivered to every household. Cllr Cole stated if his newsletter coincides with the Annual Report then delivery would be possible.

Proposal by Cllr Watts to place the Annual Reports in 2 x Post Offices, Queens Garage, Co-op, Churches, Chapel and 3 x Village Halls, seconded Cllr Baker, unanimous.

The above was duly **resolved**.

15/87 Projector-information on projector currently in Summercourt Shed.

Cllr Hopkins to collect the projector, Cllr Watts offered to clean it. Member's present could not recall buying a projector so unsure of age or spec.

15/88 Bedding Plants- to resolve budget for planting Parish Tubs.

Proposal by Cllr Hearl to resolve a budget of up to £200 for the Parish Tubs, seconded Cllr Baker, carried.

The above was duly **resolved**.

15/89 To consider power washing Cemetery Seats – Handyman charges £200 per day.

Proposal by Cllr Kessell to approve cleaning of Cemetery Seats, and to stain/varnish, seconded Cllr Cole, carried.

The above was duly **resolved**.

15/90 Parish Council Insurance-to resolve terms and approve assoc. expenditure.

Different terms circulated with the agenda.

Proposal by Cllr Hopkins to resolve LTA until 2020 reducing the premium to £4106.65, seconded Cllr Hearl, carried.

The above was duly **resolved**.

15/91 CORRESPONDENCE - Cornwall Council

- a. Invitation to attend event re Case for Cornwall –noted; it was agreed to leave to members if they wished to attend.

15/92 CORRESPONDENCE – General

Cllr Hearl left the room.

Cllr Watts declared a pecuniary interest and left the room (will be quoting for the

contract)

- a. Indian Queens Pantomime Society- grant request.
Proposal by Cllr Kessell to grant the Pantomime Society £500, seconded Cllr Baker, carried.
The above was duly **resolved**; cheque 3738 issued.
- b. Peninsula Health- news brochure- noted
- c. The Pensions Regulator- guide to enrolment, need to sort out a pension scheme before 1 June 2016- delegated to the Finance Committee.

15/93 FINANCE

- a. Accounts: as presented to be approved for payment.

ACCOUNTS May 2015

Chq No	Payee	VAT	Amount
3724	Kernowek Gardeners Ltd - Various grass cutting	£296.50	£1,779.00
3725	Lanier- photocopier	£14.58	£87.49
3726	Mr K Pritchard- Cemetery		£133.33
3727	South West Internal Audit		£250.00
3728	Summercourt & District Garden Club -grant		£500.00
3729	Staples- admin	£3.49	£20.93
3730	Kernow Youth CIC- Youth Workers		£2,000.00
3731	Trevithick - Handyman supplies	£1.35	£8.10
3732	The Letter Bug- Honorary Service Boards		£182.50
3733	Mr A Inglefield- Play Area Repairs		£224.32
3734	Timbercraft- Picnic Bench		£99.00
3735	Mr N Trebell- salary & expenses		£526.50
3736	A Kendall- salary & expenses		£1,400.23
3737	Postage		£50.00
	Total		£7,261.40

Proposal to approve payments with the exception of cheque 3730, Clerk to query amount and time frame covered, by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Budget statement also circulated.

- b. **Audit**- report from internal audit .
Internal Audit report noted although the Internal Auditor has headed it incorrectly the figures are correct.
Clerk to prepare paperwork for external audit needs to be at Grant Thornton by 1st June.

There being no further business the meeting was closed at 8.53pm.

Chairman.....

Date.....

Committees 2015

Planning Committee	Cllrs Hopkins, Cocks, Austin, Baker, Bennett, Bunyan, Cole, Dixon Hearl, Kessell, Morcom, Pickles & Watts,
General Purposes Committee & Kessell.	Cllrs Hopkins, Baker, Bunyan, Hearl, Cocks, Cole
Finance Committee	Cllrs Hopkins, Baker, Cocks, Austin, Hearl,
Kessell & Bunyan.	
Internal Audit Member	Cllr Hearl
Hon. Service Awards Working Party	Cllrs Cocks, Baker and Cole
Footpaths Officer	Cllr Bunyan
Tree Warden	Cllr Pickles
C.A.L.C.	Cllrs Baker.
Fraddon Village Hall Committee	Cllr Bunyan
Summercourt Memorial Hall Committee	Cllr Dixon
China Clay Community Network Rep	Cllrs Pickles & Baker
Fraddon Millennium Green Trust Nominated Trustee -	Cllr Cole
Rural Transport	Cllr Brawn
Newquay/Par Branchline (FoCAL)	Cllr Brawn
Imerys Liaison Committee	Cllr Bunyan
CERC	Cllr Austin
Volunteers	
Fraddon and Penhale Enhancement Assoc	Cllr Cole
Planning Rota	Cllrs Bunyan, Hearl, Baker, Austin, Kessell,
Dixon, Pickles & Hopkins.	
Quality Status Committee	Cllrs <u>Pickles</u> , Baker & Austin.
Standing Orders & Policies Committee	Cllrs <u>Hopkins</u> , Baker, Cole & Kessell.
Neighbourhood Plan WP	Cllrs <u>Cole</u> , Hopkins, Baker, Hearl, Pickles &
Dixon.	
Public Toilets WP	Cllrs <u>Hearl</u> , Baker, Morcom, Bunyan & Cole.

Lead members underlined.