

MINUTES of the **ANNUAL MEETING** of the St. Enoder Parish Council held on **Tuesday 28th May 2019** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, C Parkyn, J Bullock, C Cowburn, P Cocks & M Gregory.

APOLOGIES: Cllrs M Kessell, R Wimberley, J Baker & D Hearl.

ABSENT: Cllr G Lobb & C Dixon.

19/084 Election of Chairman.

Chairman Nominations:

Nomination by Cllr Cole, Cllr Bunyan is elected Chairman for the ensuing municipal year, seconded Cllr Cocks, no other nominations, unanimous.

It was **resolved** that Cllr Bunyan be elected Chairman for the ensuing municipal year.

19/085 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Bunyan signed the Declaration and accepted the position of Chairman.

19/086 Election of Vice Chairman.

Nomination by Cllr Parkyn, Cllr Cowburn is elected Vice-Chairman for the ensuing municipal year, seconded Cllr Cole no other nominations, unanimous.

It was **resolved** that Cllr Cowburn be elected Vice-Chairman for the ensuing municipal year.

19/087 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Cllr Cowburn signed the Declaration and accepted the position of Vice-Chairman.

19/088 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllrs declared they did not need to make changes to their ROI forms.

Cllr Cole stated as Vice- Chairman of the Parish Boundary Review Committee for Cornwall Council he would not be voting at Parish Council.

19/089 To formally note resignation of Mark Tyler.

The Chairman stated it was with great regret we had received the resignation of Mark Tyler, he would be missed.

Proposal by Cllr Bullock to note Mark Tyler's resignation and send a letter of thanks, seconded Cllr Gregory, unanimous.

The above was duly **resolved**.

19/090 Police Report.

PC Lenton present.

10 crimes recorded this month, 9 for the same period last year.

4 malicious communications, 2 assaults, 1 driving off without paying for fuel, 1 dog incident & 2 criminal damage.

Speed watch has been organised with Indian Queens School. PC Lenton also reported a tent had appeared on some derelict land, which he was investigating. He has had a couple of calls back to Harvenna Heights, which is disappointing, but he will be monitoring.

Query raised regarding animals on the road; if they are injured contact the RSPCA and if dead contact Cormac, 24 hour line.

Issues with A30 slip roads and the accidents; it was noted this was under Highways England jurisdiction and not Cornwall Council.

Cllr Cowburn reported she had attended a Special Constables event, but was disappointed it was not more widely advertised.

PC Lenton offered members the chance to observe and suggested they may wish to sign up for a 'Lay' shift, and re-iterated more Special Constables are needed.

PC Lenton thanked for attending.

Cllr Cowburn took the Chair.

19/091 Planning Matters

a. Planning Applications.

- i. PA19/03550 Kingsley Village Penhale Fraddon TR9 6NA. Advertisement consent for installation of 1 internally illuminated sign with LED flex face.

Proposal by Cllr Parkyn to support the application and request it is conditioned in line with the other businesses and switched off at night, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA18/08130 Plots 1-4 Land South East Of Gaie Vue My Lords Road Fraddon Cornwall TR9 6LX. Submission of details for the Discharge of Condition 3 (disposal of surface water) in respect of planning approval PA18/08130.

Proposal by Cllr Cocks, to note the application, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

- iii. PA17/03198 Little Meadows Arbour Road From Toldish Road To Moorland Road Toldish Indian Queens. Submission of details to discharge conditions 9, 11, 12 and 13 in respect of decision PA17/03198 dated 19/06/2018.

Proposal by Cllr Cocks, to note the application, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cole as Cornwall Cllr did not vote in any of the above applications.

b. Decisions and Appeals

- i. PA19/01058 Marks & Spencers, Kingsley Village, Penhale. Plant Area 1 and Plant Area 2 in respect of Unit G Kingsley Village Retail Park – approved.

- ii. PA19/00791/PREAPP Land South East of Rookery Nook, Fraddon Hill, Fraddon. Per-application advice for 14 new dwellings comprising of 10 x 3 bed semi-detached dwellings, plus 4 x 2 bed bungalows- closed advice given.

Cllr Bunyan re-took the Chair.

19/092 Public Session.

No public present.

19/093 Minutes of the Ordinary meeting of 23rd April 2019 & Extra-ordinary meeting of 30th April 2019 to be approved.

It was proposed by Cllr Parkyn, seconded by Cllr Cowburn that the Minutes of the meeting of 23rd April 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

It was proposed by Cllr Cocks, seconded by Cllr Parkyn that the Minutes of the meeting of 30th April 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

19/094 Matters Arising

19/076 – Cllr Cole reported 4 new bins had been installed in the Parish. Cllr Parkyn reported there was already a bin in the car park at St Dennis but no one used it, it was noted this was in the neighbouring Parish.

19/079- TPO has been registered and is now out for consultation, thanks passed to Cllr Cowburn.

19/095 Election of Council Committees etc. and representatives to outside bodies .

2018 list circulated with the agenda.

Committees considered and amendments made.

Proposal by Cllr Cowburn to appoint committees as per the amended list, seconded by Cllr Gregory, carried.

The above was duly **resolved**; attached to these minutes as Appendix 1.

19/096 Cornwall Councillor report.

Cllr Cole's report circulated via email prior to the meeting.

Cllr Cole explained due to social media comments he has given a comprehensive report on speeding/road issues, updating on previous work reported.

Cllr Cole highlighted that some WW1 books had been misprinted, anybody finding a misprinted book to contact either himself or the Clerk for a replacement.

19/097 Finance

a. Accounts: as presented to be approved.

Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

Chq No	Payee	Vat	Grand Total
4586	Agrigem- weedspraying solution & equipment	£28.84	£173.06
4587	TP Tree Services- Cem maintenance		£275.00
4588	Duchy Cemeterys Ltd- Cem maintenance		£800.00
4589	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4590	Play Area inspections & refurb.		£161.00
4591	Biffa- Bin lift	£15.94	£95.64
4592	Trevithick- handyman supplies	£41.07	£246.44
4593	Cornwall data Access- CCTV maintenance IQ	£103.73	£610.20

4594	Nick Ferris Skip Hire Ltd- IQ Cem	£62.80	£376.80
4595	Zurich Municipal- Insurance		£4,781.41
4596	B & S Chains- zipwire part IQ res	£3.99	£23.94
4597	Vision ICT- Council emails	£57.60	£345.60
4598	A Kendall- refund postage/ phone/sundries	£3.33	£128.95
4599-4600	Staff Salaries incl pension & hmrc	£17.45	£2,619.62
4601	CIS- black bags	£12.82	£76.90

Total **£572.57** **£12,064.56**

Proposal by Cllr Cole to approve payments, seconded Cllr Bullock, carried.
The above was duly **resolved**.

- b. To review Insurance renewal against Asset Register.
Proposal by Cllr Bullock to confirm the Asset Register as correct, and all assets correctly insured, seconded Cllr Cole, carried.
The above was duly **resolved**.

19/098 Risk Assessments- to review Play Area Risk.
Risk Assessments noted; no new issues reported.
Annual Risk Assessments highlighted an issue with the new play equipment safety surfacing and meeting with Hags taken place.
Handyman instructed to repair BMX track at Indian Queens.

19/099 General Purposes Committee- update from meeting.
Report from the meeting of 14th May 2019 circulated with meeting papers.
Proposal by Cllr Parkyn to note the report, seconded Cllr Cowburn, carried.
The above was duly **resolved**.

19/100 Youth Club – Update from Young People Cornwall & request for cleaning equipment funding, to consider and approve assoc. expenditure.
No update report received. The request for funding did not have an amount, although this had been requested. Cllrs Parkyn & Bunyan reported they had cleaned the building.
To defer.

19/101 Youth Club Building Extension-to consider quote and approve assoc. expenditure.
Cllr Bunyan reported quote received to build half as much again although he felt it was rather high.
Proposal by Cllr Cole to delegate to the Youth Club Reps. they look at the quote again and obtain additional quotes, seconded Cllr Cowburn, unanimous.
The above was duly **resolved**.

19/102 CCTV Thomas Playing Field- to consider quote and approve assoc. expenditure.
Quote received from existing supplier for £3325 plus VAT, this is for 4 cameras. He will also do an annual maintenance contract for £333.
Proposal by Cllr Cowburn to accept the quote and install CCTV, seconded Cllr

Gregory, carried with 1 against.
The above was duly **resolved**.

19/103 Kelliars Community Litter Pick- successful application to CNA, litter-pick scheduled for 10th June; to consider how to clear litter collected.

Clerk reported that Biffa are refusing to pick up the litter, Cllr Cole stated he would contact Biffa as they pick up litter picks in other areas.

Start time requested is 8.30am by John Roberts garage, Cllr Parkyn delegated to advertise locally.

Cllr Parkyn advised the Forest School is operational from 9.30am- 11.30am, Clerk to report back to organiser.

19/104 Changing Rooms- shower left running for 24 hours, to consider charge (if any).

The Football Club have apologised profusely for leaving the shower running. It was fortunate the Chairman had checked the building as it could have been for much longer.

Proposal by Cllr Cole to accept apology and not charge on this occasion, but if it happens again, we will, seconded Cllr Bullock, carried.

The above was duly **resolved**.

19/105 Special Constables-update from Cllr Cowburn.

Cllr Cowburn stated she had attended a very interesting evening at St Columb Police Station regarding the recruitment of special constables. Special constables have the same powers as regular constables but are not paid. Anyone wishing to volunteer would need to cover a minimum of 4 hours per week, you can attend events and festivals, the more people who volunteer the greater cover we would have. Cllr Cowburn requested everyone spread the word, as recruitment is now open and all expenses are paid.

Proposal by Cllr Parkyn the Clerk advertises the role on the Parish Council Website, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

19/106 China Clay Cluster Group- to consider advantages & disadvantages, (terms of reference enc)

Unfortunately no one was available to attend the last Cluster Group meeting.

Roche Parish Council have already decided not to be part of the group.

The idea is to share contracts to cut costs but at present most of our sub-contracted work still has 3 years to run on their contracts.

Proposal by Cllr Cocks not to be part of the Cluster Group, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

19/107 Request to cut silver footpath number 6- to consider and approve assoc. expenditure (if any)

Email circulated with the agenda.

Cllr Cowburn has walked the path which is very boggy and marshy, but could not find where it came out as there were no signs.

Cllr Cole volunteered to speak to the land owner, who owns part of the footpath.

Proposal by Cllr Cowburn, Clerk report to Cornwall Council, who will ascertain

exactly where the path runs, seconded Cllr Parkyn, unanimous.
The above was duly **resolved**.

19/108 Thomas Playing Field- update from HAGS (if available)

To defer as no report received.

19/109 Parish Boundary Review- to resolve Parish Council's response.

Cllr Cole stated the review is now taking place, if a Parish or Community request a change it will be looked at by Cornwall Council and they will make the decision. If a Parish does want a review, they are encouraged to speak to the neighbouring Parish.

Proposal by Cllr Cocks, no review is required, St Enoder Parish Council are happy as they are, seconded Cllr Bullock, carried with 1 abstention (Cllr Cole).

The above was duly **resolved**.

19/110 Parish Council Communication

The Chairman stated he had received complaints regarding a Facebook Poll as it was not clear it was not the Parish Council running it. It was posted as St Enoder Parish and residents assumed this was the Parish Council. Some residents were annoyed as they thought we were asking them again about traffic calming when they had already raised this to us, Clerk had to reassure them it was not the Parish Council and Cllr Cole had taken their representations seriously and we were already working on traffic calming schemes.

Cllr Cole stated it was important we all worked together. Cllr Bullock confirmed he had now changed the name of the poll to St Enoder Residents to avoid any confusion.

Cllr Bullock queried whether we can raise speeding awareness, Cllr Cole reiterated it was already agreed we were purchasing a mobile speed sign through the Network Highway Budget, and the police have already got in hand speed awareness sessions.

Cllr Cole felt the St Enoder Parish Council Facebook page should be restarted.

Proposal by Cllr Cole St Enoder Parish Council Facebook page is reactivated with himself, Cllr Parkyn and Cllr Cowburn as administrators, all comments to be emailed to the Clerk for response, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**.

19/111 To seal Exclusive Right of Burials

Proposal by Cllr Cole to seal ERB for Indian Queens Cemetery 217 to 220, and St Enoder Cemetery 180, seconded Cllr Cocks, carried.

The above was duly **resolved**.

19/112 CORRESPONDENCE - Cornwall Council

- a. Public Spaces Protection Order (dogs on beaches)- noted.

19/113 CORRESPONDENCE – General

- a. Fraddon Biogas Triannual Report- noted.
- b. Cornwall & VE Day 8th May 2020, to consider if we wish to take part – defer to next meeting.

19/114 Agenda Items for the next Meeting.

- VE Day 75th Anniversary 8th May 2020
- PCSO petition- Cllr Cole already has this in hand, has made representations and speaking to people in charge, agreed not to take any further at this stage.

There being no further business the meeting was closed at 9.01pm.

Chairman.....

Date.....

Appendix 1

Committees 2019

Planning Committee- Full Council
General Purposes Committee - Cllrs Bunyan, Hearl, Cocks, Cole, Kessell, Parkyn, Cowburn, Lobb & Gregory.
Finance Committee - Cllrs Cocks, Hearl, Kessell, Bunyan, Cole & Bullock.
Internal Audit Member - Cllr Hearl
Hon. Service Awards Working Party -Cllrs Cocks, Cole & Parkyn.
Footpaths Officers- Cllrs Bunyan & Cowburn.
Tree Wardens - Cllrs Bunyan & Cowburn
C.A.L.C. - Cllr Bunyan
Fraddon Village Hall Committee - Cllr Bullock
Summercourt Memorial Hall Committee - Cllr Dixon
China Clay Community Network Rep - Cllr Bullock & Cllr Cowburn.
Fraddon Millennium Green Trust Nominated Trustee - Cllr Cole
Rural Transport - Cllr Wimberley
Newquay/Par Branchline (FoCAL) - Cllr Wimberley
Imerys Liaison Committee - Cllr Hearl.
CERC - Cllr Cole
Planning Rota - Cllrs Bunyan, Hearl, Kessell, Dixon, Cowburn, Parkyn, Bullock, Wimberley & Gregory.
Standing Orders & Policies Committee -Cllrs Cole & Kessell.
Neighbourhood Development Plan WP - Full Council
Staffing Committee - Cllrs Cocks, Bunyan, Cowburn & Kessell.
Safeguarding Officer- Clerk
Youth Club Reps - Cllrs Bunyan, Parkyn & Cole.