

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 25th November 2014** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, D Cole, C Dixon, M Morcom, M Kessell, P Cocks & J Pickles.
Member of the Public.

APOLOGIES: Cllrs D Bennett, R Brawn, C Watts, D Hearl, J Austin & J Baker.
(Apologies for lateness: Cllr Kessell & Bunyan)

14/208 Declaration of Interest in Agenda items

None

14/209 Police Liaison

No written report.

14/210 Public Session

Resident reported on street parking outside of Venetian Villas is causing inconvenience; the car park at Venetian Villas is often empty. Resident requested a parking restriction is placed in this area. The Chairman stated the Parish Council do not have authority to implement this.

Cllr Bunyan joined the meeting.

Cllr Cole stated the Parish Council did oppose the planning application when it was submitted on these grounds and he will take the concerns to Cornwall Council.

Resident asked if a letter could be written to occupants requesting they use the car park; Cllr Cole stated he would ask Cornwall Council.

Cllr Kessell joined the meeting.

Cllr Cocks stated this issue has been brought up before and parked cars are an issue through Fraddon, he stated it was an offence to reduce a road to a single carriageway.

Proposal by Cllr Morcom the Parish Council write a letter to Cornwall Council regarding the parked cars, seconded Cllr Pickles, carried.

The above was duly **resolved**.

14/211 Planning Applications

a. Planning Applications.

- i. PA14/10340 Land West of 4 Chapel Town, Chapel Town, Summercourt. Proposed retail units (2) with associated workshops, offices & car parking.

Potential tenant and agent present to answer questions raised.

Proposal by Cllr Cocks to support the application and to request conditions are added to restrict opening hours from 8am-9pm, light retail only, no heavy industrial or food, and ensure adequate screening to protect the amenity of neighbours, seconded Cllr Morcom, carried.

The above was duly **resolved**.

Cllr Cole as Cornwall Councillor did not vote on the above application.

b. Decisions and Appeals

- i. PA14/08929 Next, Kingsley Village, Penhale, Fraddon. Internally illuminated individual letters, fitted to new glazed elevation and 1 illuminated box sign-

approved.

- ii. PA14/09417 Halwyn, Manor Drive, Fraddon. Notification of works to a tree subject to a TPO to remove 2 x Lawson cypress- approved.
- iii. PA14/10410 Land at Burthy Farm, Summercourt. Submission of details to discharge condition 3 in respect of decision notice APP/D0840/A/14/2212340- S52/S106 and discharge of condition apps.
- iv. PA14/08192 Former Sunday School, School Road, Summercourt. Conversion of former Chapel & Sunday School to residential and temporary siting of a caravan- approved.
- v. PA14/09437 17 Heather Meadow, Fraddon. Proposed side conservatory- approved.

c. Enforcement report

None

14/212 Report of Cornwall Councillor

Report circulated prior to the meeting. Also available on the Parish Council website. Cllr Cole reported that Cornwall Council budget meeting had taken place and the £196 million cuts were approved; Cllr Cole voted for a 6% rise but this was defeated in favour of a 1.97% rise. Cllr Cole reported there was also a motion to cut the Highways budget to put money into Youth Services but that was also defeated. Cllr Cole updated members on the situation with Enforcement at Toldish at the caravan park.

14/213 Report of Chairman

The Chairman has attended the Remembrance Service at St Enoder Church and laid a wreath on behalf of the Parish Council. Cllr Bunyan represented St Enoder Parish Council at the St Columb Service also laying a wreath.

The Chairman has attended various meetings this month along with Cllr Cole regarding the AD Unit & Pig Farm.

14/214 Minutes of the Meeting of 28th October 2014

It was proposed by Cllr Morcom, seconded by Cllr Kessell that the Minutes of the meeting of 28th October 2014 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

14/215 Matters Arising

None

14/216 Youth Club – to agree future actions and any associated expenditure- to include burglar alarm & security lights, to discuss Building Regs.

Clerk reported the additional CCTV camera, authorised at the last meeting, will be installed on 26th November.

Cllr Bunyan reported he had met with an electrician today to quote for the floodlights and security light, this electrician will supply and fit, so we would be fully covered.

Cllr Bunyan reported there are 2 streetlights in the lane leading to the Recreation Ground, although both are damaged. Clerk to contact Western Power to ascertain ownership. The electrician will also quote for bollard lights in the lane.

Third burglar alarm quote received, Trident Security are the cheapest at £750 + vat

fully installed, with a sim coder so key holders can be notified.

Proposal by Cllr Cocks to approve installation and use ear-marked Parish Project reserves, seconded Cllr Dixon, carried.

The above was duly **resolved**.

Lighting decision to be deferred to the next meeting.

Building Regs. are outstanding, Cllr Cole to chase. The trenches in the car park and electrician certificate is also outstanding, Cllr Morcom to chase.

Cllr Cole reported the youth workers will be ceasing on 31st March 2015, but if staff are reallocated then it may be earlier.

Cllr Cole will follow up with current youth workers to ascertain their plans. This will impact the senior youth club as the junior youth club is run by volunteers.

Letter received from Young People Cornwall circulated with the agenda.

Proposal by Cllr Cole, Cllr Bunyan and himself meet with Young People Cornwall on behalf of the Parish Council to see what services they are able to offer, seconded Cllr Hopkins, carried.

The above was duly **resolved**.

14/217 Financial Regs - to review and adopt changes.

Updated Financial Regs. circulated with the agenda, these have been checked by the Chairman.

Proposal by Cllr Dixon to adopt as circulated, seconded Cllr Cocks, carried.

The above was duly **resolved**.

14/218 Allotments – to form a Working Group.

The idea of the Working Group is to look at the allotments and set a fairer pricing structure. The budget for the allotments for next year has been increased, so untended allotments can have terran put on them to stop the weed growth.

To defer to next meeting when more members will be present.

14/219 2 Meetings a month- to discuss

Cllr Bunyan asked whether we need 2 meetings a month as other Parish Councils meet once. Cllr Morcom was concerned if there was a contentious application this would dominate Full Council meetings. Clerk suggested the agenda could be amended to read:

‘Any applications received after the despatch of the agenda as advertised on the website.’

Therefore applications received in the week up to the meeting could also be dealt with, leaving only one week to extend applications.

Cllr Cole raised concerns that residents may not be aware of applications; the website will be updated as a new application is received.

Proposal by Cllr Morcom to amend the agenda to read ‘Any applications received after the despatch of the agenda as advertised on the website’ but any contentious plans to be held separately at the planning meeting, seconded Cllr Cocks, carried.

The above was duly **resolved**.

14/220 Indian Queens Pit- to review quotes (if available) for footpath, to resolve to carry out Land Registry search.

2nd quote still not received despite Cllr Morcom meeting with the builders on site approx. 2 weeks ago; Clerk to chase.

The Parish Council does not have the Deeds for the grass area by Indian Queens Pit, although the area is acknowledged as Parish Council.

Proposal by Cllr Cole to complete a Land Registry Search, seconded Cllr Morcom, carried.

The above was duly **resolved**.

Proposal by Cllr Cole to delegate authority to the Chairman & Clerk to authorise footpath installation once quote from Coastal Builders received, to use ear-marked reserves from the Parish Project Fund, seconded Cllr Morcom, carried.

The above was duly **resolved**.

14/221 GP Report- to consider recommendations.

Report circulated with the agenda.

Recommendation: an invoice is sent to Aquasource to recuperate cost of time wasted due to cows on field.

Cllr Hopkins felt that as this was the first incident then there should be some leeway, Mr Cowburn was very patient when the Parish Council flooded his field.

2 in favour, 6 against recommendation defeated.

Recommendation: Topping up of graves to leave for this contract but when the tender is due to be renewed not to include topping up of graves and to revert to the Sexton.

Proposal to approve recommendation by Cllr Cocks, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

14/222 AD Unit & Pig Farm- update.

Full report available in Cllr Cole's report to Council.

Mr Mason, Head of Planning at Cornwall Council, reported they have sought from Greener for Life a serious commitment (called best endeavours), through a legal obligation, to promote a new A30 access, as part of the planning application, that is now necessary to regularise the development being built.

Cornwall Council have written formally to all relevant landowners, through a formal process called a Planning Contravention Notice, to find out facts about their current activities. They will shortly look at all these responses and determine what the Council should do next, including giving consideration to all enforcement options.

Cllr Cole reported he is attending a meeting on Thursday morning with Nigel Doyle (Planning Dept.), Paul Pocket (Enforcement) & Greener for Life, he will be reporting back to the residents in the afternoon.

The Chairman asked if Cllr Cole would like a Parish Council representative, Cllr Cole stated he did not.

Proposal by Cllr Hopkins the Parish Council sends a letter reiterating the original planning application was to benefit the residents by lowering the vehicle movements and curbing the smell from the pig waste as it was going straight into the Digester, this is not what is happening. All waste from the pigs must be dealt with on the site; the new application must be in line with the original application. Whatever actions Cornwall Council take these must be the objectives, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Cllr Pickles asked if there was any feedback regarding the slip road, Cllr Cole stated initial reports are that it would be dangerous. Members fed back incidents to Cllr Cole when they had witnessed lorries using the temporary slip road.

14/223 Stamps Hill Footpath- being used by horses to discuss & approve any associated expenditure.

Mr Trebell has completed the footpath repair but has reported horses are using the footpath, which is not a bridleway.

Proposal by Cllr Cocks a post is installed to prevent horses from using the footpath, seconded Cllr Morcom, carried.

The above was duly **resolved**.

14/224 Indian Queens Under 5s- to discuss changes & approve any associated expenditure.

Cllr Cole stated the under 5's are having a few financial difficulties. A new committee is in place and they have already adjusted the staffing levels.

Cornwall Council has awarded them a sustainability grant. The committee need to re-constitute themselves as a Ltd Charity.

Cllr Cocks felt the Parish Council should see a business plan. Cllr Bunyan stated it was difficult to judge how many children would be attending.

The building belongs to the Under 5's and their constitution states it must stay as a Charity and a Pre-School.

Cornwall Council is supplying the Under 5's with a business advisor.

Proposal by Cllr Cocks to grant the Under 5s £500 from the grant fund, and to request to see a business plan, which Cllr Pickles and he, as Chair of Finance, would look at, and if they are satisfied the Charity is viable to offer a loan up to £1000 for a 12month period, seconded Cllr Morcom, unanimous.

The above was duly **resolved** and cheque number 3647 issued.

14/225 CORRESPONDENCE - Cornwall Council

- a. Newquay Airport Masterplan- invitation to attend event; noted.
- b. ANPR cameras to be installed throughout Cornwall- noted.

14/226 CORRESPONDENCE – General

- a Young People Cornwall- dealt with under Youth Club.

14/227 AGENDA ITEMS FOR THE NEXT MEETING

Allotment Working Group.

14/228 FINANCE

- a. Accounts: as presented to be approved for payment.

ACCOUNTS November 2014

Chq No	Payee	VAT	Amount
3628	Royal Mail- Neighbourhood Plan	£28.43	£170.56
3629	Mrs Goodman- re-issue 3612		£50.00
3630	CRCC - Neighbourhood Plan	£332.33	£1,993.96
3631	Ron Golley- 803 for Stamps Hill		£120.00
3632	J Husband- Fire Risk Youth Club		£28.13

3633	M Dalby- Open Space	£40.00	£240.00
3634	M Dalby- Cemeteries	£76.50	£459.00
3635	P R Weldhen- BMX Track	£63.60	£381.60
3636	Cormac - Play Insp. & Grass Cutting Nov	£18.23	£109.37
3637	Trevithick - Handyman supplies	£1.88	£11.24
3638	Staples- Admin Supplies	£8.76	£52.54
3639	Lanier- Photocopier	£16.28	£97.70
3640	Cormac - Play Insp. & Grass Cutting Oct	£41.23	£247.37
3641	Complete Weed Control- Pavement Spraying	£123.20	£739.20
3642	Glanville's- Handyman supplies	£2.50	£14.99
3643	Ralph & Co- Search Fees		£200.00
3644	Mr N Trebell- salary & expenses		£506.19
3645	A Kendall- salary & expenses		£1,373.02
3646	Postage		£50.00
	Total		£6,844.87

Proposal to approve payments by Cllr Cocks, seconded Cllr Pickles, carried.

The above was duly **resolved**.

Budget statement also circulated.

Cllr Morcom carried out internal control checks; these are now up to date.

b. Finance Report from Meeting and to approve Recommendations.

Report circulated with the agenda, including budget statement for 2015/16.

Recommendation: Goonabarn Turbine Community Benefit Grant is added to earmarked reserves for Community Projects.

Recommendation: A precept of £80,149.86 is requested from Cornwall Council.

Proposal by Cllr Bunyan to approve both recommendations, seconded Cllr Kessell, carried.

The above was duly **resolved**.

14/229 Exclude members of the Press and Public from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of the LGA 1972.

Proposal to exclude Press and Public by Cllr Bunyan, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

a. Indian Queens Cemetery – update on extension & to approve any associated expenditure

Confidential minutes attached to these minutes which will be public once transaction complete.

There being no further business the meeting was closed at 9.00pm.

Chairman.....

Date.....