

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th November 2019** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, M Kessell, R Wimberley, J Baker, P Cocks, M Gregory, D Hearl, C Dixon, G Lobb, K Dean, C Cowburn & C Hook.

APOLOGIES: Cllr C Parkyn.

19/219 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Wimberley declared a non-registerable in PA19/07836 (friend).

19/220 Police Report.

PCSO Parry apologies received, written report circ. via email prior to the meeting. 15 crimes this month.

PCSO Parry reported an increase in calls to the Kingsley Village complex and surrounding areas because of the number of vehicles and the ongoing parking issues, which they have been trying to address, with the assistance of the Cornwall Council and Parking Warden.

19/221 Short presentation from applicants for Casual Vacancies and questions from members if required.

Mr Clark explained he had great interest and would like to serve the Community.

Ms Cowburn explained was previously on the Council and wishes to come back.

Mr Hook explained he owns a business in Summercourt and does Outreach at Indian Queens, therefore a good person to speak to.

Mr Abe Simpson, worked in Parish for 10 years and works in planning and development, feels he has a lot to add. He is aware of declaring interests and will leave the room if he submits a planning application, has time to give.

Other 2 applicants not present.

19/222 To co-opt against Casual Vacancy 1 and receive Declaration of Acceptance of Office.

Paper ballot took place.

It was **resolved** Charlotte Cowburn co-opted onto St Enoder Parish Council to fill Casual Vacancy 1.

Declaration of Acceptance of Office completed.

19/223 To co-opt against Casual Vacancy 2 and receive Declaration of Acceptance of Office.

Paper ballot took place.

It was **resolved** Colin Hook co-opted onto St Enoder Parish Council to fill Casual Vacancy 2.

Declaration of Acceptance of Office completed.

Due to public interest public session brought forward, agreed.

19/224 Public Session.

Resident regarding traffic parking at Kingsley Village parking on pavements. Lives in Penhale Gardens and at the weekend disabled resident couldn't get into her house. Querying speed signs, as these are still to be provided by Cornwall Council. Cllr Cole stated he has been chasing and spoken to the planning officer, the planning officer explained how he came to the conclusion there was enough car parking, which was based on customer projection in the application. This is now going back to be reassessed. Cllr Cole has requested better work near Penhale Cottages, and been chasing owners of the site as barriers are not being used and deliveries are not in line with planning conditions. Resident stated parking tickets had been issued but nobody seems to care. The issue seems to be staff parking, that has been highlighted. Cllr Cowburn felt M&S should have a duty of care to their staff, and not expect them to park in estates.

A further resident from Penhale Gardens, stated he feels Penhale Garage should also take some responsibility as cars are parked all the time. Cllr Cole stated Cormac and Police planning a joint venture to look at the area as a whole. There are other options being considered but ultimately Cornwall Council need to take responsibility, a staff car park is needed. Cllr Dixon stated needed a multi-storey. Mr Marshall stated he appreciated that extra car parking was needed, he has made some discrete enquiries to see if it was possible. Mr Marshall reminded members that the first planning application is not in line with the emerging NDP.

Cllr Wimberley took the Chair.

19/225 Planning Matters

a. **Planning Applications.**

- i. PA19/08111 Land North East Of Old Rose Cottage Higher Fraddon Fraddon.

Proposed erection of a dwelling house with attached garage.

Proposal by Cllr Cocks to object as outside of development area in emerging NDP and not affordable, application very vague, seconded Cllr Hearl, carried with 1 abstention.

The above was duly **resolved**.

Cllr Wimberley left the room, Cllr Gregory took the Chair.

- ii. PA19/07836 Swallows Barn Summercourt. Convert outbuilding (old laundry house) from store shed in to self-contained accommodation to supplement Swallows Barn.

Proposal by Cllr Bunyan to support the application, seconded Cllr Baker, carried with 2 abstentions.

The above was duly **resolved**.

Cllr Wimberley re-entered the room and retook the Chair.

Cllr Cole, as Cornwall Councillor took no part in the vote for the above applications.

b. **Decisions and Appeals**

- i. PA19/04433 The Stables Caravan Park Pit Lane Higher Fraddon. The retention of the building and its continued use for the storage and repair of motor vehicles for purposes incidental to the enjoyment of the dwelling- refused.

- ii. PA19/08535 Land South West of 4 Penhale Cottages, Penhale, Fraddon. Proposed dwelling- approved.

Cllr Bunyan re-took the Chair.

19/226 Minutes of the Ordinary meeting of 22nd October 2019 to be approved.

It was proposed by Cllr Cocks, seconded by Cllr Cole that the Minutes of the meeting of 22nd October 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

19/227 Matters Arising

None.

19/228 Cornwall Councillor report.

Cllr Cole's report circulated via email prior to the meeting; full report in file copy. Cllr Cole updated members regarding Planning Committee on proposed erection of houses in Harvenna Close, coming out on Grovewood Court, they were both approved, as Highways hadn't objected. Cllr Cole has fed back to residents of Grovewood Court. Double yellow lines have been repainted along St Francis Road. Atlantic Reach planning application, Cllr Cole is receiving objections to this application so will feed back to members when it comes back to Parish Council. Application at St Columb Road, for 2 dwellings near Co-op, Parish supported but Cllr Cole has received many objections, 3 flats next door park their cars on that area so would displace parking, which he has flagged to the planning officer, so it is currently on hold. Cllr Cole will be distributing 6 monthly newsletter soon. To request Enforcement Officer visits St Francis Road, when in Parish.

19/229 Finance

- a) Accounts: as presented to be approved.

Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

Chq No	Payee	Vat	Grand Total
4683	RBL Poppy Appeal- Remembrance Wreaths		£102.00
4684	TP Tree Services- cem maintenance	£47.00	£282.00
4685	Duchy Cemeterys Ltd- cem maintenance		£720.00
4686	Mr A Inglefied- Play Area inspections & refurb.		£172.50
4687	Biffa- Bin lift	£15.94	£95.64
4688	SLCC- 1/2 training and book	£8.00	£71.75
4690	Kernowek Gardeners Ltd- grass cutting	£590.00	£3,540.00
4691	CIS- refuse sacks	£11.43	£68.59
4692	Williams & Sons- IQ rec hedge	£14.20	£85.20
4693	Wellers Hedley- St Enoder Cem dispute	£100.00	£600.00
4694	Glanvilles- handyman sundries	£2.00	£11.99
4695	A Kendall- refund postage/ phone/key cutting		£109.34
4696	SD Electrical- Consumer unit change & safety check		£500.00
4697-4698	Staff Salaries incl pension & hmrc		£2,333.83
	Total	£788.57	£8,692.84

Proposal by Cllr Hearl to approve payments and note budget sheets, seconded Cllr Baker, carried.

The above was duly **resolved**.

b) VAT Return- Clerk is chasing VAT return, as submitted a claim for £17,761.44 and received £1761.44 therefore £16,000 short, HMRC have acknowledged it is a typo, but Clerk is struggling to get through to anyone who can put it right, to continue to chase.

c) Car parking spaces, Coastline Housing- Plan circulated via email of proposed site. Proposal by Cllr Cole to confirm correct , seconded Cllr Baker, carried.

The above was duly **resolved**.

19/230 Risk Assessments- to review Play Area Risk.

Risk Assessments noted, no new issues.

19/231 Youth Club- update report (if any).

No update report. Cllr Bunyan reported that the internal painting had been completed.

19/232 Thomas Playing Field- update regarding the boundary wall

Meeting attended with resident on 7th November. Chairman & Clerk have met with resident, he has dismissed the report as it is not a free-standing wall, and is not willing to do anything. Resident also stated that Cornwall Council employee had looked at it and confirmed it is correct. Resident also confirmed he is happy for the Parish Council to erect their own boundary.

Discussion took place.

Proposal by Cllr Baker to report to Enforcement, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

19/233 Finance Meeting- to note report from meeting of 12th November 2019

Proposal to note the report by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

19/234 To set Precept 2020/2021

Recommendation from Finance Committee: Precept of £102,289.07 is requested.

Proposal by Cllr Cole to set the Precept at £102,289.07, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

(This is a 1.38% increase due to increase in taxbase; Band D property £71.02 per annum to £72 per annum)

19/235 Lighting Recreation Ground lane- to consider quote and resolve, to approve any assoc. expenditure (if any).

One quote received, the other electrician is struggling to find groundworks team, Cllr Bunyan to also try SSE. Cllr Cole stated we could get some Awards for All Funding.

Proposal by Cllr Baker to agree in principle to installing streetlights, if a grant is obtained, Cllr Cole delegated to complete grant application, seconded Cllr Dean,

carried.

The above was duly **resolved**.

19/236 Shed on Recreation Ground lane-update on response from Indian Queens Band and to resolve next course of action (if any).

Indian Queens Band have stated they are still using the shed and wish to continue to use it.

Discussion took place, as the Parish Council require the space, to query if they are using all of it.

Proposal by Cllr Cole that Clerk phones the Indian Queens Band to ascertain if we can shed share, and request site visit, seconded Cllr Hearl, carried.

The above was duly **resolved**. Cllr Cole to contact the Band to request contact details of Chairperson.

19/237 Church Lane- response from Highways, to consider and resolve, to approve any assoc. expenditure (if any).

Rachel Tatlow is still considering if Highways can help. Cllr Cole is chasing, maybe a joint approach between Highways & Parish Council.

19/238 Climate Crisis Summit-update from Cllr Gregory.

Cllr Gregory stated very interesting and many ideas, insect hotels, bat boxes, many ideas for Parish Councils. Planting fruit and nut trees allowing residents to pick the fruit and maintain. Shared composting bins and planting pollinating flowers, a lot to take forward to the Parish Council Working Group. Cllr Gregory has joined the Committee in St Austell. Cllr Gregory would like to put the Parish on the map for green incentives.

19/239 Localism Summit & Clerk's Conference- update from Clerk for noting

Report circulated with meeting papers- noted.

19/240 To review Committees and representatives, to delegate members

Current list circulated with meeting papers.

List updated and agreed; attached as Appendix 1.

19/241 Community Governance Review- update following meeting with St Newlyn East Parish Council, to review resolution following information (if required).

New proposal from St Newlyn East Parish Council circulated via email prior to the meeting. St Newlyn East have revised their proposal to just include the Fruit Farm and 2 fields behind, will include the 26 new properties & 2 current residents. St Newlyn East PC confirmed they will pay all legal bills involved with transferring assets.

Proposal by Cllr Hearl to accept proposal, seconded Cllr Wimberley, carried.

The above was duly **resolved**. Cllr Cole abstained.

19/242 Neighbourhood Development Plan- update, Recommendations Approved, proceeding to referendum.

Referendum will be in the spring- noted.

19/243 CORRESPONDENCE - Cornwall Council

- a. Road Closure Highgate Hill to Moorland Road, 28th to 29th November 20.00 to 06.00 - noted.

19/244 CORRESPONDENCE – General

- a. CALC newsletter October- noted.
- b. Tour of Britain- update on route, early indication it may come through Summercourt- noted. The Parish Council may wish to put on some entertainment
- c. Various emails regarding traffic at Penhale, Kingsley Village & surrounding estate roads- discussed under public participation.
- d. Letter from PC Lenton, Proposal by Cllr Cocks to thank PC Lenton, seconded Cllr Hearl, unanimous.
The above was duly **resolved**.

19/245 Agenda Items for the next Meeting.

- WW2 Celebration.
- Trevarren open space.

There being no further business the meeting was closed at 8.47pm.

Chairman.....

Date.....

Appendix 1

Committees 2019 as amended November.

Planning Committee Full Council
General Purposes Committee - Cllrs Bunyan, Hearl, Cocks, Cole, Kessell, Parkyn, Cowburn, Lobb & Gregory.
Finance Committee Cllrs Cocks, Hearl, Kessell, Bunyan, Cole.
Internal Audit Member Cllr Hearl
Hon. Service Awards Working Party- Cllrs Cocks, Cole & Parkyn.
Footpaths Officers - Cllrs Bunyan & Cowburn.
Tree Wardens Cllrs Bunyan & Cowburn
C.A.L.C. Cllr Bunyan
Fraddon Village Hall Committee Cllr Dean
Summercourt Memorial Hall Committee Cllr Dixon
China Clay Community Network Rep Cllr Cowburn & Cllr Baker.
Fraddon Millennium Green Trust Nominated Trustee - Cllr Cole
Rural Transport - Cllr Wimberley
Newquay/Par Branchline (FoCAL) - Cllr Wimberley
Imerys Liaison Committee - Cllr Hearl.
CERC - Cllr Cole
Planning Rota - Cllrs Bunyan, Hearl, Kessell, Dixon, Cowburn, Parkyn, Wimberley, Hook, Baker, Dean, Gregory & Lobb.
Standing Orders & Policies Committee -Cllrs Cole & Kessell
Staffing Committee - Cllrs Cocks, Bunyan, Cowburn & Kessell.
Safeguarding Officer- Clerk
Youth Club Reps- Cllrs Bunyan, Parkyn & Cole.
Climate Change Working Group- Cllrs Gregory, Dean Wimberley & Cole.
VE Day- Cllrs Hearl, Baker, Cole & Parkyn.