

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 27th November 2018** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, P Cocks, C Cowburn, C Parkyn, M Tyler, R Wimberley & M Gregory.

APOLOGIES: Cllrs G Lobb, C Dixon, M Kessell & J Baker.
Cllr D Hearl representing the Parish Council at another meeting.

ABSENT: Cllr J Bullock.

18/234 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items).

Cllr Parkyn declared a non-registerable interest in Indian Queens & District Carnival (committee member) & Wells Headley correspondence (acquaintance).
Cllr Cowburn declared a non-registerable interest in Indian Queens & District Carnival (committee member) & planning application PA18/10534 (family member).

18/235 Police Report

No report received.

Incidents have been reported regarding a small group of youths disrupting band practise, meeting in Victory Hall and causing damage to the dug outs at the Recreation Ground and climbing over the Under 5s roof. Email from Cllr Hearl read requesting the Parish Council considers sending a letter.

Proposal by Cllr Tyler to send a letter to the police regarding the antisocial behaviour and also the parking on the pavements at Penhale Garage, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

Cllr Wimberley took the Chair.

18/236 Planning Matters

a. Planning Applications.

- i. PA18/02799/PREAPP Carvynick Golf & Country Club, Summercourt. Pre-application advice for proposed development of previously developed land for residential development- to note, this is a pre-application only so no decision will be made.

Mr Marshall explained the pre-app was submitted after refusal of the previous application, following planning officer's recommendation, who advised putting in an application under policy 21, previously developed land. He advised that they had now gone to Appeal on the previous application's refusal, and have agreed to make the contributions to Education & Affordable Housing, which is why it was refused. Mr Simpson explained that what they really want to do is what they applied for but this is the fall-back position. They are hopeful the Appeal will be successful.

Cllr Wimberley queried whether the gymnasium is still being built, Mr Simpson stated this was all in the air. The case officer could not justify the leisure complex from open market housing, and could not accept leisure contribution in lieu of affordable housing.

The Parish Council noted the pre-app.

The Chairman invoked SO 1a and brought forward item of public interest, agreed.

- ii. PA18/10534 Land At Pit Lane, Higher Fraddon, Fraddon. New dwelling with parking and garden amenity area.

Cllr Cowburn left the room.

Applicant present.

Discussion took place regarding objection on the website and the window overlooking the neighbouring house; applicant stated he would be happy to remove it.

Proposal by Cllr Parkyn to support the application on the proviso the window overlooking the neighbouring property is removed, which the applicant agreed to, seconded Cllr Bunyan, carried with 2 abstentions.

The above was duly **resolved**.

Cllr Cowburn re-entered the room.

- iii. PA18/08130 Land South East of Gaie Vue, My Lords Road, Fraddon.

Construction of 5 dwellings with off road parking (revised).

The revised application is for 4 dwellings with a lower ridge height.

Proposal by Cllr Bunyan to object to the application as the alterations to the application have not addressed the original objections of over development of the site. Concerns were also raised regarding noise issues with the house closest to the by-pass and blocking of the access lane off the turning circle.

Parish Councillors request Highways carry out a site visit as the road is narrow in this area and request double yellow lines are considered for the turning circle at the end, seconded Cllr Tyler, carried with 1 abstention.

The above was duly **resolved**.

- iv. PA18/10341 Little Halloon Farm, Moorland Road, Indian Queens. Erection of a building to provide office, storage, workshop and staff facilities.

Proposal by Cllr Bunyan to support this application, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cole as Cornwall Cllr did not vote on any of the above applications.

b. **Decisions and Appeals**

- i. PA18/08874 Land North of Penlyn, St Francis Road, St Columb Road. Proposed new detached dwelling and garage on Garden plot of Penlyn- withdrawn.

- ii. PA18/02663/PREAPP Land Adjacent Rock House, New Row, Summercourt. Pre-application advice for proposed erection of 20 dwellings, comprising of 10 open market and 10 affordable dwellings and the provision of new vehicular access- closed advice given.

- iii. PA18/09705 25 Carworgie Way, St Columb Road. Proposed single storey rear extension for disabled person- approved.

Cllr Bunyan re-took the Chair.

18/237 Public Session.

No issues.

18/238 Minutes of the ordinary meeting of 23rd October 2018 to be approved.

It was proposed by Cllr Tyler, seconded by Cllr Parkyn that the Minutes of the meeting of 23rd October 2018 be approved and signed as a true and correct

record by the Chairman, unanimous.
The above was duly **resolved**.

18/239 Matters Arising

None

18/240 Cornwall Councillor report.

Councillor Cole's report circulated via email prior to the meeting.

Councillor Cole updated members on meeting with Rachel Tatlow (Highways);
Cllr Cowburn queried the 20mph speed limit outside of Summercourt School; Cllr
Cole confirmed he was still chasing.

18/241 Finance

a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
4475	Young People Cornwall- Youth Club		£937.50
4476	Turf for Thomas Playing Field		£800.00
4477	Old St Enoder Cemetery maintenance		£125.00
4478	Grass cutting open spaces/ footpath	£55.00	£330.00
4479	Biffa- Bin lift	£11.65	£69.89
4480	B & S Chains- zipwire sundries	£21.64	£129.84
4481	Cornwall ALC Ltd- Training re Clerk		£15.00
4482	RTC Plant Hire Ltd- stone for new cem	£47.00	£282.00
4483	Duchy Cemeteries Ltd- cemetery maintenance		£819.98
4484	ABF The Soldiers Charity- donation re Victory Hall		£50.00
4485	Play inspections		£161.00
4486	Youth Club Repair	£5.00	£30.00
4487	Refund re beacon glow sticks		£33.90
4488	Refund postage/ phone/sundries		£93.95
4489	WW1 Book ISBN	£14.83	£89.00
4490	New cem fencing & clean War Memorial		£3,114.49
4491-4492	Staff Salaries incl pension		£2,245.49
4493	Claytawc- WW1		£65.00
4494	WW1 Roll Of Honour framing	£48.00	£288.00
	Total	£203.12	£9,680.04

Monthly budget forecast & expenditure to budget circulated prior to the meeting.

Proposal by Cllr Tyler to note budget forecast & expenditure to budget as part of Internal Control and to approve payments totalling £11,750.69, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

b. To appoint Internal Auditor.

2 quotes received, both for £350.

The role of Internal Audit is a Procedural Audit rather than Accounting Audit, to ensure the Parish Council has acted legally within their Powers and followed their Standing Orders/Financial Regs/Policies etc.

Quote 1 from a firm specialising in Parish Council Internal Audit, several

testimonials from local Councils on their website.

Quote 2 Registered Auditors authorised by the Institute of Chartered Accountants, unsure of experience with Local Government.

Proposal by Cllr Parkyn to appoint Aalgard Renshaw as St Enoder Parish Council's Internal Auditor, seconded Cllr Tyler, carried.

The above was duly **resolved**.

- c. Report from Finance Committee and to consider and approve recommendation. Recommendation: Precept of £99,224.07 is requested.

Report and budget circulated with the agenda.

Proposal by Cllr Tyler to note the Finance Committee Report and approve the recommendation and set the budget at £99,224.07, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**.

Cllrs Cowburn & Parkyn left the room.

- d. Grant request Indian Queens & District Carnival Committee.

This is a new group, so is eligible to be considered outside of the normal grant funding cycle, as per Grant Policy.

Proposal by Cllr Cocks to grant Indian Queens & District Carnival Committee £500 to ensure their first event is a success, but not consider a second application in this year's funding cycle, seconded Cllr Wimberley, unanimous. The above was duly **resolved**; cheque 4495 issued for £500.

Cllrs Cowburn & Parkyn re-entered the room.

- e. Changes to PSDF- circulated with the agenda- noted.

- f. To consider additional cheque signatories.

Proposal by Cllr Tyler to appoint Cllrs Bunyan & Cowburn as additional cheque signatories, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

18/242 Risk Assessments- to review Play Area Risk and to approve any assoc. expenditure (if any)

All repairs completed in Recreation Ground, a new cable needed to be purchased for the zip wire, this has been fitted. As Thomas Playing Field is still closed no assessments for this Play Area.

18/243 Parish Council Assets (valuation)- update on potential values.

Defer to next meeting.

18/244 Youth Club - update from Young People Cornwall (if available).

Update circulated to members prior to the meeting by email.

Cllr Parkyn reported she has sent an advert to both schools and Black and Gold to publicise the Youth Club, she has also set up their Facebook page. Attendance has dropped, but it was felt this was due to sessions being changed/cancelled but as they are now on Facebook young people will be aware when the sessions are on. It was decided to leave the sessions as they are and review in 3 months.

18/245 Church Lane- letter from HM Land Registry, further update if available.

Survey has taken place, no update on the results.

18/246 The Leat in Church Lane.

Cllr Cole reported dye had been put down several drains throughout Indian Queens and this proved all road drains are emptying into The Leat. Rachel Tatlow (Highways) implied they will have to take some responsibility for maintaining The Leat.

18/247 Report from General Purposes Committee - to note.

Report circulated with the agenda- noted.

18/248 Thomas Playing Field-update on refurbishment.

Cllr Cole updated members; Independent Safety Inspection has taken place which has picked up several issues, some more concerning than others. The biggest concern is around the safety surfacing and lack of it in places, which Hags are saying will be fine once the turf is laid, but we have still not received clarity that Hags have laid what was ordered, even though measuring took place approx. 2 weeks ago. The other issue is the safety surfacing under the existing roundabout, due to the new surfacing being thicker we do not have the correct gap under the roundabout, so it is therefore non-compliant. The Clerk has spoken to the inspector who has confirmed Hags should have advised not to resurface under it due to safety, or advised the area needed digging out by an additional 100mm. He has also stated turf may not be sufficient under the swings, it depends on the critical fall height, it needs to be less than 1.5m but only Hags can confirm what it is. Turf discussed; it was agreed to request the Handyman starts to prepare the ground by removing all stones and hardcore. Turf to be delivered on 7th December with laying taking place 9am Saturday 8th December, but not to turf near the swings until clarity has been obtained from Hags regarding amount of surfacing laid.

18/249 CORRESPONDENCE - Cornwall Council

- a. Intention to close road 14th January to 1st February, Toldish Road Indian Queens re SWW - noted.
- b. Intention to close road, Brighton to Summercourt 21st-25th January 2019 09.30 to 16.30 -noted.

18/250 CORRESPONDENCE – General

- a. Thank you letter from Victory Hall re grant for the music festival- noted.
- b. CALC News round-up- noted.
- c. Wellers Hedley update- Clerk has responded; noted

18/251 Agenda Items for the next Meeting.

None

There being no further business the meeting was closed at 8.31pm.

Chairman.....

Date.....