

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 28th November 2017** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, J Baker, M Tyler, D Hearl, P Cocks & R Wimberley.
APOLOGIES: Cllrs M Kessell, D Cole, G Lobb, J Bullock, C Cowburn & C Parkyn.
ABSENT: Cllr C Dixon.

17/220 To note resignation of Michael Hopkins- notices displayed, election requests by 7th December.

Proposal by Cllr Hearl to note Michael Hopkins resignation and send a letter of thanks stating he will be sadly missed, if no call for election Clerk to place notices on the notice boards for co-option at the February meeting, seconded Cllr Baker, unanimous.

The above was duly **resolved**.

17/221 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

None

17/222 Police Report.

No update.

17/223 Planning Matters

a. Planning Applications.

None

b. Decisions and Appeals

- i. PA17/07906 Land North East Of Chytane Farm Summercourt Newquay Cornwall TR8 5BW. Application for Outline Consent with all matters reserved for the construction of an agricultural workers dwelling- approved.
- ii. PA17/08752 Kingsley Village Penhale Fraddon St Columb Cornwall. Change of use and resurfacing of site to be used as part of the service yard of the development approved under permission PA15/04129 and PA16/08067, installation of perimeter fencing- approved.

c. Enforcement report

- i. EN17/02208 4 Higher Fraddon, Fraddon TR9 6NL. Alleged untidy site- case closed; it was observed the site was untidy but not sufficient to warrant enforcement action.
- ii. EN17/02231 Kingsley Village Penhale Fraddon St Columb Cornwall TR9 6NA. Alleged breach of condition 9 of PA15/04129 - highway stopped up prior to works under condition 27 (new roundabout, footways and pedestrian refuge) being completed- case closed; breach was identified on site and the road is now re-opened, therefore breach ceased.
- iii. EN16/02252 Land SW Of Goonabarn Farm, Summercourt. Clay pigeon shooting taking place- case closed, notice served.

- iv. EN17/00946 Land At Fair Park School Road, Summercourt. Alleged unauthorised change of use of land for business purposes and issues regarding vehicular parking- case closed- not expedient.
- v. EN17/01717 & EN17/01718 Little Meadows Arbour Toldish. Non-compliance with the requirements of the enforcement notice EN15/01778 & APP/D0840/C/16/3143967 (Appeal A) & APP/D0840/C/16/3143968 (Appeal B)- case closed, breach ceased.
- vi. EN17/02150 Posta Pizza, 1 Parka Road, Fraddon. Alleged unauthorised display of an illuminated sign in the window- case closed; complaint related to internal strobe lighting and not an illuminated sign.
- vii. EN17/02159 77 Kingsley Court, Fraddon. Alleged extension to garden- case closed; not expedient.
- viii. EN17/02176 Land West of Penare Farm, Higher Fraddon. Alleged construction of 2 detached dwellings without planning permission- case closed, the officer felt the site had been confused with land south of Penare Farm, which does have planning permission.

17/224 Public Session.

No public present.

17/225 Minutes of the Ordinary meeting of 24th October 2017 to agree & sign.

It was proposed by Cllr Baker, seconded by Cllr Wimberley that the Minutes of the meeting of 24th October 2017 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

17/226 Matters Arising

- a. 17/200- Wesley Forest School – no meeting to date.
- b. 17/206- Grazing License- Clerk still to do; Licensee not home when Clerk has visited.

17/227 Cornwall Councillor report (including discussion on coverage of waste bins).

Report noted and Cllr Cole thanked.

17/228 Finance

- a. Accounts: as presented to be approved.
Cheque 4263 issued to transfer funds into PSDF as **resolved**; minute 17/205b.
Application forms completed.

Chq No.	Payees	Vat	Total
4242	Cornwall Council- training		£12.00
4243	Viking Direct- Admin	£6.77	£40.63
4244	Royal British Legion- Wreaths		£102.00
4245	Mr K Pritchard- Cemetery		£133.33
4246	Cormac Solutions Ltd- grass cutting	£18.23	£109.37
4247	Kernowek Gardeners Ltd- grass cutting	£436.50	£2,619.00
4248	Mr A Inglefield- play inspections		£115.00
4249	A Kendall- postage & phone		£72.11
4250	Broxap Ltd- Bin Thomas PF (GPC)	£59.99	£359.94
4251	S J Dawes- Conduit CCTV	£139.00	£834.00
4252	Biffa - Bin Lift	£10.75	£64.51
4253	Nick Ferris Skip Hire- IQ Cem	£58.20	£349.20
4254	Grant Thornton- Audit	£120.00	£720.00
4255	A Kendall- land registry search		£6.00
4256	Cornwall ALC Ltd- Conference	£2.00	£12.00
4257	Mr R Cole- WW1 Project		£212.88
4258	Palace Printers- WW1 Project & NDP		£136.32
4259	Claytawc- WW1		£40.00
4260	NJT Services- Fair View £2000, Rec £1912 digger £160		£4,072.00
4261-4262	Staff Salaries inc. pension /hmrc		£2,164.09
		£851.44	£12,174.38

Proposal by Cllr Cocks to approve payments but to hold onto cheque 4251 until issue with conduit install is resolved, seconded Cllr Tyler, carried.

The above was duly **resolved**.

Budget statement circulated.

- b. Notification of External Auditor Appointments.

Notification circulated with the agenda- noted.

17/229 Finance Committee Report of 14th November 2017 and to approve recommendations from the report.

Report circulated with the agenda.

Recommendations:

Precept for 2018-19 is £91,659.07 is requested, this is an increase of 1%.

Earmarked Reserves- £5950 is re-allocated from Kelliars back to Glebe Solar Farm for use on other Community Projects and to note the Wesley Ear-marked Reserves are for any Wesley Project not just a new build.

Proposal by Cllr Tyler to set the Precept at £91,659.07, £5950 is re-allocated from Kelliars back to Glebe Solar Farm for use on other Community Projects and to note the Wesley Ear-marked Reserves are for any Wesley Project not just a new build, seconded Cllr Baker, unanimous.

The above was duly **resolved**.

It was noted that even though the Precept is increased by 1% it will be reduction on Council Tax bills due to the increase in the taxbase (reduction of 3.29%).

17/230 Risk Assessments- to review Play Area Risk Assessments (skate ramps at Indian Queens) and approve recommendations (if any) and approve assoc. expenditure. It was **agreed** to defer to the December meeting for Cllr Cole to be present.

17/231 Parish Council Assets (valuation)- update on potential values.

Cllr Hearl reported he was having problems finding builders available to value the buildings, to defer to next meeting.

17/232 St Enoder Old Cemetery- to consider quotes for repairing boundary wall (if available).

Clerk circulated quotes and reported Cllr Cole had visited the Cemetery with a Representative from Historic England and the wall has fragments of the Church incorporated within it and part of a chute, which must be maintained. Cllr Wimberley reported that debris from the fallen wall had been deposited at his farm approx. 30 years ago, including the capping stones.

Proposal by Cllr Hearl to appoint Mr Faull in principle, but the Clerk and Cllr Cole to meet with him on site to firm up the specification and ensure all historic features are maintained, and to bring back to the Parish Council a firm price, with the view of Cllr Cole applying for a grant, seconded Cllr Cocks, carried. The above was duly **resolved**.

17/233 Church Lane-update on ownership query- referred from GPC, local resident stated it is under Carworgie Estate ownership, to agree further actions based on this.

Church reply circulated with the agenda, they have no Deeds for either St Francis Church or the lane.

Clerk instructed to contact Carworgie Estate and the resident to see if they have any further information, to bring back to Parish Council when additional information available.

17/234 Band owned land on Recreation Ground Lane- to discuss

Land Registry search circulated with the agenda.

Cllr Hearl volunteered to speak with the Band; to re-agenda for December

17/235 Thomas Playing Field- to view layouts/quotes received and to consider public consultation.

5 indicative layouts on display from 5 different companies; all to the agreed budget.

Proposal by Cllr Cocks to schedule a public consultation in January, date to be agreed between Cllr Cole and the Clerk, and to involve the School, seconded Cllr Baker, carried.

The above was duly **resolved**.

17/236 Indian Queens Cemetery Extension- update on situation.

Clerk reported the stone waller had been in contact confirming he will honour the price despite an increase in stone price and will start as soon as he has finished at Temple, noted.

17/237 To seal Exclusive Right of Burials

Proposal by Cllr Hearl to seal ERB 198-200 for Indian Queens Cemetery & ERB 176 for St Enoder Cemetery, seconded Cllr Baker, carried.

The above was duly **resolved**.

17/238 CORRESPONDENCE - Cornwall Council

- a. Cornwall Legal- advertising -noted
- b. Planning- quarterly enforcement report -noted
- c. Winter Wellbeing Guides -noted

17/239 CORRESPONDENCE – General

- a. CALC October newsletter - noted
- b. Indian Queens Power Station- quarterly report - noted
- c. Natural England- re SSSI - noted
- d. CALC training sessions -noted

17/240 To consider & resolve to change December Planning Meeting to Full Council.

Proposal by Cllr Tyler to make December Planning Meeting, Full Council, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

17/241 Agenda Items for the next Meeting.

- Grass Cutting Specs.

There being no further business the meeting was closed at 7.45pm.

Chairman.....

Date.....