

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 23rd October 2018** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs M Bunyan, D Cole, M Kessell, C Cowburn, D Hearl, C Parkyn, M Tyler, R Wimberley, J Bullock & M Gregory.

APOLOGIES: Cllrs G Lobb, C Dixon, P Cocks & J Baker.

18/212 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct (to declare interests on agenda items).88

Cllr Parkyn declared a non-pecuniary interest in grass area outside of Carworgie Way (part of the Highway Scheme discussion)- friend.

18/213 Police Report

No report received.

Cllr Wimberley took the Chair.

18/214 Planning Matters

a. Planning Applications.

The Chairman invoked SO 1a and brought forward item of public interest, agreed.

- i. PA18/09371 Land At Mitchell Fruit Farm Mitchell Newquay. Construction of 26 New Houses and Flats on the existing Fruit Farm Site.

Coastline Housing Representative present, she explained 100% of the houses would be affordable, 18 to rent and 8 shared ownership. The priority Parishes would be St Ender & St Newlyn East.

Proposal by Cllr Bunyan to support the application as it is 100% affordable, seconded Cllr Tyler, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA18/08874 Land North Of Penlyn St Francis Road St Columb Road Cornwall TR9 6QG. Proposed new detached dwelling and garage on Garden plot of Penlyn, St. Columb Rd.

Cllr Cole declared he had given planning advice to the residents but did not have an interest.

Cllrs Bunyan & Cowburn declared a non-pecuniary interest, neighbouring property is personal friend, and left the room.

Proposal by Cllr Hearl to object to the application as it was an overdevelopment of the site, the house would overshadow the bungalow behind, and inadequate parking, but the Parish Council would look more favourably on a bungalow in this location, seconded Cllr Bullock, carried with 1 abstention.

The above was duly **resolved**.

Cllrs Bunyan & Cowburn re-entered the room.

- iii. PA18/08409 Tonkin Recovery Ltd Narrow Lane Penhale. Construction of 6no. new light industrial units and 2no 3 bedroom semi-detached dwellings. Re-clad existing MOT centre and replace roof.

Site visit taken place.

Proposal by Cllr Hearl to support the light industrial units but object to housing on the site, as it is not a sustainable location for housing, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

- iv. PA18/09477 16 Carworgie Way St Columb Road. Proposed single storey side extension to consist of a bedroom with an en suite shower room. Improved access to front and rear.

Proposal by Cllr Bunyan to support this application, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

After the despatch of the agenda:

- v. PA18/02663/PREAPP Land Adjacent to Rock House, New Row, Summercourt. Pre-application advice for proposed erection of 20 dwellings, comprising of 10 open market and 10 affordable dwellings and the provision of a new vehicular access- Clerk explained this will be on the next Planning agenda for information; to note the Parish Council are not consulted on pre-applications but we can submit comments if we wish although no decision will be made until the Full Planning Application is received.

Cllr Cole as Cornwall Cllr did not vote on any of the above applications.

b. **Decisions and Appeals**

- i. PA18/01495/PREAPP Land South East Of Lindsay Fields Pit Lane Higher Fraddon. Pre application advice for residential development- closed advice given.
- ii. PA18/06818 Rowan, Road from Penhale to Ridgewell Terrace, Fraddon, TR9 6NT. The proposal is to convert a disused retail outlet into a 3 bedroom house, along with developing the existing storage building into two 2 bedroom apartments- approved.

Cllr Bunyan re-took the Chair.

18/215 Public Session.

No issues.

18/216 Minutes of the ordinary meeting of 25th September 2018 to be approved.

It was proposed by Cllr Parkyn, seconded by Cllr Kessell that the Minutes of the meeting of 25th September 2018 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

18/217 Matters Arising

18/203- Custodian Trustee, Indian Queens Pit, we are waiting to see if the Committee wish to progress.

18/218 Cornwall Councillor report.

Councillor Cole's report circulated via email prior to the meeting.

Councillor Cole stated the WW1 book was nearly finished and circulated a copy to members.

18/219 Update about Cornwall Council Highway Scheme, to include:

**Feedback from meeting on 8th October about (i) measures adjacent to Summercourt Academy and (ii) possibility of mobile "vehicle-activated signs".
Parking on St Francis Road. Consideration of other small highway improvements brought forward by local residents (such as traffic problems at**

top of Drang / school drop off area; speeding traffic at Sea View Terrace; potential additional parking on grass area outside of Carworgie Way).

Cllr Cole reported at the Network Meeting it was agreed to divide the budget equally between the Parishes therefore we have a total of £25,000 over 3 years. Mobile flashing speed signs were discussed, these are approx. £4000 and are battery operated, Cllr Cole felt this would be a sensible purchase and we could move around the Parish as appropriate, with Highways consultation; **agreed.** For measures adjacent to Summercourt Academy a figure of £7,000 was presented at the meeting, Cllrs Cole & Cowburn queried this figure and it was explained this was just for a feasibility study, no actual traffic calming measures, members agreed this was a waste of money and a good proportion of the budget, which would not leave enough budget to actually install any safety measures; Cllr Cole is setting up a meeting with Highways.

Cllr Parkyn left the room.

Parking on St Francis Road is an issue, some residents have requested the green area outside of Carworgie Way is turned into a car park, other residents have contacted the Parish Council complaining about cars parking on the green space spoiling the area, and others are complaining about the lack of visibility when cars are parked on it.

Proposal by Cllr Wimberley to respond to residents that at present the Parish Council are looking into all Highways issues throughout the Parish but the Parish Council will not look favourably on turning this area into a car park as we feel open green spaces need protecting, seconded Cllr Bullock, unanimous.

The above was duly **resolved.**

Cllr Parkyn re-entered the room.

18/220 Finance

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
4454	Fraddon Millennium Green- Grant		£2,200.00
4455	Indian Queens Music Festival- Grant		£600.00
4456	Biffa- Bin lift	£11.65	£69.89
4457	HM Land Registry- Church Lane		£40.00
4458	Cornwall Council- Training re Cllr Bullock		£12.00
4459	Indian Queens Victory Hall- Post Office		£1,248.00
4460	TP Tree Services- cemetery maintenance		£125.00
4461	Duchy Cemeteries Ltd- cemetery maintenance		£1,150.00
4462	Glanville's- Handy man supplies	£2.38	£14.29
4463	Kernowek Gardeners Ltd- grass cutting f/p	£340.00	£2,040.00
4464	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4465	SWW- IQ Rec		£50.24
4466	Fraddon Village Hall- rent		£50.00
4467	A Kendall- Postage/ phone		£100.32
4468	Mr A Inglefield- Play inspections		£57.50
4469-4470	Staff Salaries incl pension		£2,311.79
4471	Replacement of lost cheque Fraddon VH		

4472	A Reynolds- WW1		£111.74
4473	R Cole- WW1		£170.00
	Fenland Leisure Products Ltd- Paint Thomas		
4474	PF	£8.32	£49.92
	Total	£579.03	£11,750.69

Monthly budget forecast, expenditure to budget & bank reconciliation circulated prior to the meeting.

Proposal by Cllr Hearl to note budget forecast, expenditure to budget & bank reconciliation as part of Internal Control and to approve payments totalling £11,750.69, seconded Cllr Bullock, unanimous.

The above was duly **resolved**.

18/221 Risk Assessments- to review Play Area Risk & Cemetery Topple Test and to approve any assoc. expenditure (if any)

No new issues in the Play Areas; Caloo repair has been completed, brake on zip wire still to be fitted.

Cemetery Topple Test completed by the Clerk, 1 headstone laid flat in Indian Queens Cemetery due to being loose in the ground. The Clerk has spoken to the Sexton, who has agreed to dig out the existing concrete foundation and upright the headstone. No other loose headstones found in the other 2 cemeteries. Photographs of already laid flat headstones at the old St Enoder Cemetery sent to Kerrow Memorials so they can fix.

18/222 Parish Council Assets (valuation)- update on potential values.

Defer to next meeting.

18/223 Youth Club - update from Young People Cornwall (if available).

Update read to members.

Cllr Bunyan reported tonight's session is cancelled due to lack of volunteers. Cllr Parkyn stated a better system was needed to let regular users know it was being cancelled rather than just a sign on the door. Clerk to ask if it is possible for them to text regular users, when cancelled.

A grant has been submitted for funding but we will not know if successful until Monday, additional budget may be needed to cover the sessions if the funding bid is unsuccessful. The Clerk reported there was £630 left in ear-marked for defibrillators and all monitoring costs had been paid for this year, so if members wished this could be re-allocated to Youth Club.

Proposal by Cllr Hearl, to reallocate defibrillator earmarked of £630 to Youth Club, seconded Cllr Tyler, carried.

The above was duly **resolved**.

18/224 Church Lane-update from Cllr Tyler

Update from Cllr Tyler circulated with the agenda. Land Registry will be carrying out a survey of the area.

18/225 The Leat in Church Lane-report back from Cllr Cole re SWW (if available).

To defer to next meeting.

18/226 Report from Finance Committee Meeting- to note & approve recommendations.

Recommendations: Burial fees are increased from municipal year 2018-19 as Appendix 1

Playing Field rents remain at £1 peppercorn rent.

Allotment fees are increased to £40 and £32 (£3 on larger plots £1 on smaller plots) from Sept 2019.

Handyman's salary is increased to £9 per hour from 1st April 2019.

Clerk receives a salary increase of 1 SCP to SCP 30 from 1st April 2019. .

Finance Committee Report circ. with the agenda.

Proposal by Cllr Kessell to note the report and approve recommendations as written, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

18/227 Thomas Playing Field-update on refurbishment.

Cllr Kessell updated members on the situation; installers are due back on site tomorrow (24th October) and the safety surfacing contractors are due on site on 29th October.

It was going to be mid-November before they were able to return but Cllr Kessell phoned Hags and requested the legs were flown over rather than shipped.

Contractors are continuing to paint the old equipment, removing any rust patches and matching it to the new equipment.

18/228 WW1 - update re beacon.

Cllr Hearl reported St Dennis Fire Brigade will be attending and reading out poem. As part of the Bruno Peeks Commemorations there are several items that need to be completed.

Cllr Hearl stated posters needed to be designed to advertise all the events and advising residents to bring a torch to the beacon lighting. The grass cutter will be strimming the path on the Monday or Tuesday before allowing time for the Clerk to walk the path to ensure it is safe.

Cllr Cole reported the Roll of Honour will be re-dedicated in the Chapel.

Indian Queens Band will be attending St Columb commemorations on the evening of 11th November, Cllr Bunyan will also be attending the St Columb event to lay a wreath on behalf of St Ender Parish.

Cllr Cole reported the WW1 project is currently just under budget.

18/229 Pro-active litter picking- Cllr Cole to report.

Cllr Cole reported he had been approached by volunteer litter-pickers regarding the amount of recyclable waste they collect and whether there is any help with containers. He has spoken to Cornwall Council regarding providing recycling containers at the Village Halls on set dates, they were positive this could happen.

18/230 St Francis Church-update on potential sale, for info.

Residents are not happy that St Francis Church is being sold without consultation.

It was reported other Deeds of Land gifted from Carworgie for community buildings have covenants that they cannot be sold. Residents are currently obtaining Deeds for St Francis Church from Cornwall Records Office to ascertain

if a similar covenant has been placed on this land transfer. The issue is if St Francis Church is not sold it could be closed and go into disrepair. Parish Councillors felt leasing the building would be better than selling so ownership is retained, but also felt if selling was the only option proceeds of the sale should stay in the Parish. This is not strictly a Parish Council issue although residents are complaining to the Parish Council.

Cllr Hearl reported there was a Standing Stone on the site which is a Scheduled Monument.

Query raised as to who owned all the other public buildings and whether it would be advantageous to obtain copies of all the Deeds.

Proposal by Cllr Kessell to approve draft response to residents circulated via email, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

Cllr Bunyan reminded members it was Rev Hilary Samson's retirement party Saturday 27th October in Summercourt New Memorial Hall.

18/231 CORRESPONDENCE - Cornwall Council

- a. Tree Warden Introductory Session- to note Cllr Cowburn attending Probus session- circ. with the agenda- noted.
- b. A39 West, Indian Queens; A39 Dual Carriageway Westbound between Highgate and Halloon closed 6th-16th November 19.00-07.00 including weekends-noted.
- c. Cornwall Council Housing Supplementary Planning document 6 week consultation 19th Oct-30th Nov- noted.

18/232 CORRESPONDENCE – General

- a. Various emails regarding Crantock Parish Council and Judicial Review- to consider and approve any assoc. expenditure (if any) to note CALC's advice. Circulated with the agenda.
Proposal by Cllr Cowburn not to grant any money to the Judicial Review but state we do support their actions, seconded Cllr Parkyn, unanimous.
The above was duly **resolved**.
- b. CALC News round-up (September), circ. with the agenda- noted.
- c. Indian Queens Power Station, quarterly report, not operational during this period.

18/233 Agenda Items for the next Meeting.

None

There being no further business the meeting was closed at 8.47pm.

Chairman.....

Date.....

The fees indicated for the various heads of items 1 and 2 do not include the digging of the grave;

Part 1. EXCLUSIVE RIGHTS OF BURIAL

1.	For the exclusive right of burial :-		
	i. For an earthen grave for a child under 18 years	FREE
	ii. In an earthen grave 7' 6" by 3'6" in a site taken in rotation	£180
	iii. In an earthen grave 7'6" by 3'6" in a site selected out of rotation	£260
2.	For the exclusive right of burial of cremated remains,		
	i. In a cremation plot 2' by 1'6" in a site taken in rotation	£115
	ii. in a cremation plot 2' by 1'6" in a site selected out of rotation	£135

Part 2. INTERMENTS

1.	For the interment in a grave where an exclusive right of burial has been granted:-		
	i. Child whose age at the time of death is under 18years	FREE
	ii. Person whose age at the time of death exceeds 18 years	£160
2.	For the interment of cremated remains in a grave/cremation plot where an exclusive right of burial has been granted...	£55

Part 3. MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS

For the right to erect on a grave/cremation plot where the exclusive right of burial has been granted:-			
1.	A headstone, not exceeding 4' in height, 2'6" wide	£70
2.	Kerb stones, on any grave space, not exceeding 6'6" by 2'6"	£70
3.	A desk-top memorial, on any cremation plot, not exceeding 2' by 1'6" and 1' high	£70
<i>The fees indicated for the various heads of Part 3 include the first inscription.</i>			
4.	Each additional inscription after the first	£30
5.	Cemetery Record Search Fees	£30 per hour (pro-rata)	

Deed no. Receipt Total

These fees were approved by the Burial Authority (Parish Council) at its meeting held on 23rd October 2018 to take effect from 1st April 2019 (The Local Authorities' Cemeteries Order 1977)

The fees apply - where the person to be interred, or the person to whom the right is granted is, or immediately before death was, an inhabitant or parishioner of the St. Enoder Parish or, in the case of a still-born child where one of the parents is, at the time of interment, such inhabitant or parishioner.

OR where the person to be interred, having been a resident of the Parish for 15 years in total or lived the majority of their life in the Parish shall be deemed a Parishioner, the Council will retain the discretion to allow interments to other individuals with significant family connections to the Parish. **In all other cases the fees will be doubled.**