

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 27th October 2015** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs P Cocks, J Baker, R Brawn, D Cole, & C Watts.
Police PSCO Parry.

APOLOGIES: Cllrs J Pickles, M Bunyan, M Kessell, D Hearl, M Morcom, C Dixon, J Austin, & D Bennett.

15/159 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

None

15/160 Police Report

PCSO Parry in attendance.

PCSO Parry reported 20 crimes had been recorded this month, up on the 16 crimes recorded for the same period last year. These include criminal damage to motor vehicles, burglary and fly tipping. PCSO Parry reported that some were being investigated by CID.

Cllr Watts thanked PCSO Parry for attending the School, where builders are continually parking on the pavements causing a health & safety issue.

PCSO Parry thanked for attending the meeting.

15/161 Public Session

No public present.

15/162 Planning Matters

a. Planning Applications.

- i. PA15/08863 Former Butchers Shop, Parka Road, St Columb Road. Use of ground floor of existing building as a two bedroom flat.

Proposal by Cllr Hopkins to object to this application as the Parish Council wishes to protect the commercial/ retail space in this area of the Parish. There is no evidence in the application of the extensive advertising of the commercial property which the applicant allegedly has carried out. There are already problems with on-street parking in this area and Cornwall Council has moved the bus stop due to congestion. The Parish Council believe this application is retrospective, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA15/08729 Land to the East of Lindsay Fields, Fraddon. Alterations to residential development namely substitution of 3 four bedroom houses with 6 three bedroom semi-detached houses- due to be withdrawn by applicant.
- iii. PA15/05220 Penare Farm Higher Fraddon Fraddon St Columb Cornwall TR9 6NL. Variation of condition 20 (number and types of vehicles visiting the site) and propose two additional conditions to decision notice PA12/01700 to revise the transport management arrangements at Fraddon Biogas Limited anaerobic digestion facility- sent by Cornwall Council in error.
- iv. PA15/04252 Penare Farm Access From Chapel Road To Piggery Higher Fraddon

Fraddon TR9 6NL. Retrospective planning application for the retention of newly constructed pig buildings 2, 3, 4 and 5 and erection of proposed pig buildings 6 and 7 together with access, surface water drainage and landscaping.

Proposal by Cllr Hopkins seconded by Cllr Brawn the Parish Council responds 'Further to our previous objection, Parish Councillors welcomed the addition of bio-filters to the two (as yet unconstructed) buildings, but take the view that the pig farm also needs to retrofit the existing buildings in order to reduce the odour from the livestock'.

Councillors also took the view that if planning officers wish to recommend approval of this application, they should include a condition that ensures odour control measures are placed within the existing buildings before any work can be started on the two proposed additional buildings.

The above was duly **resolved**.

Cllr Cole did not vote on any of the above application due to being a Cornwall Councillor.

b. Decisions and Appeals

i. None

c. Enforcement report

- i. EN15/01998 The Stables Caravan Park Pit Lane Higher Fraddon Fraddon St Columb Cornwall TR9 6LG. Alleged construction of various buildings - works not in accordance with C2/07/00612- case closed, not expedient.
- ii. EN15/02016 Fern Terrace Station Approach St Columb Road St Columb Cornwall TR9 6QR. Alleged car repair business being run from property, construction of a large garage in rear garden, vehicles on site, noise and smell complaint- pending consideration.
- iii. EN15/01816 Fraddon Post Office, 1 Parka Road, Fraddon. Change of use from Post Office to a food outlet (Kebab Shop)- case closed.
- iv. EN15/02016 Land adjacent to Treworgans, Chapel Road, Indian Queens. Installation of a 40ft by 20ft mobile home, occupied independently from the main dwelling house, not located within its domestic curtilage and creation of pathway (separate access)- pending consideration.

15/163 Report of Cornwall Councillor

Report circulated via email; full report available on the website.

Cllr Cole stated the poorly maintained areas in the Parish were not a priority for Cormac and he felt now was the time to hold meetings with Cornwall Council to devolve responsibility to the Parish Council and add these areas to the Agency Agreement.

Proposal by Cllr Brawn, Cllr Cole and the Clerk meet with Cornwall Council to request these areas are devolved, seconded Cllr Watts, unanimous.

The above was duly **resolved**.

15/164 Report of Chairman

The Chairman thanked Cllrs Baker & Bunyan for attending the Strategic Planning Meeting, the Chairman reported he had attended the Central Planning Committee Meeting.

Cllr Hopkins reminded members the Remembrance Day Service is on 8th November.

15/165 Minutes of the Ordinary meeting of 22nd September 2015 to be approved and signed.

It was proposed by Cllr Baker, seconded by Cllr Cole that the Minutes of the meeting of 22nd September 2015 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

15/166 Matters Arising

- a. 15/141- Fraddon & Penhale Enhancement
Request for volunteers is on the website.
- b. 15/146b- Dangerous Headstones
Drew Memorials have started making safe the headstones in the cemeteries.
- c. 15/140 HGVs through Summercourt
Cllr Cole reported he had not received any information from Cllr Dixon but will pass it on when he receives it.

15/167 FINANCE

- a. Accounts: as presented to be approved for payment.

Chq No	Payee	VAT	Amount
3797	Complete Weed Control -pavement spraying		£633.60
3798	EDF- IQ Rec		£140.77
3799	Glasdon UK- 2 litter bins	£97.58	£585.52
3800	Trident Security- CCTV repair & anticlimb paint	£23.60	£141.60
3801	CIS- Black bags for handyman	£14.20	£85.20
3802	Mr K Pritchard- Cemetery		£133.33
3803	Cormac- Grass cutting	£18.23	£109.37
3804	Mr A Inglefield- Play Inspections		£115.00
3805	Kernowek Gardeners- grass cutting incl footpaths	£1,023.00	£6,138.00
3806	Kerrow Memorials- topple testing	£184.17	£1,105.00
3807	Investec Asset Finance - photocopier	£29.21	£175.23
3808	Postage		£50.00
3809	Mr N Trebell- salary & expenses		£684.83
3810	A Kendall- salary & expenses		£1,492.53
Total			£11,589.98

Proposal to approve payments by Cllr Brawn, seconded Cllr cocks, carried.

The above was duly **resolved**.

Budget statement & Quarter 2 bank reconciliation circulated.

15/168 Finance Committee – to note report and approve recommendations.

Report circulated with the agenda.

Recommendation: Remove £10,000 from Parish Project Fund and reallocate, £1000 Neighbourhood Plan, £3000 Contingency, £1,000 WW1 Project & £5,000 Indian Queens Cemetery Fund leaving the total at £142,047.64.

Recommendations: Burial fees to remain unchanged for municipal year 2016-2017. Under 5's Play Group 2 years outstanding and this year's rent and water fees be

written off, recommencing next year at £1 per year rent and water at usage.
Football Club rent unchanged at £150 with a reduction of £40 for prompt payment.
Allotment fees remain unchanged.

Recommendations: Handyman's salary is increased to £8.10 per hour from 1st April 2016, £8.40 per hour from 1st April 2017, £8.70 per hour from 1st April 2018 and £9.00 from 1st April 2019.

Clerk receives a salary increase of 2 SCP to SCP 27 and if Quality Council is achieved an additional 1SCP to 28 SCP from 1st April 2016.

Proposal by Cllr Cocks to approve recommendations as presented and note report, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

15/169 Update on land purchase re Indian Queens Cemetery Extension.

Clerk reported completion had not taken place as the sellers are not ready. There were some issues with the Contract and some conditions were omitted. These have now been added and the Clerk has requested the addition of a condition allowing the Parish Council access via the lane for the building work.

Proposal by Cllr Brawn the Clerk writes to the solicitor requesting reasons for non-completion and to try and speed the process up, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

15/170 Public Toilet Recreation Ground-update on situation and approve any assoc. expenditure.

Andy Loos will provide a toilet free of charge to place in the Recreation Ground.

Discussion took place regarding siting.

Proposal by Cllr Brawn to place the toilet between the changing room and hedge to allow easy access for servicing, to reposition the gate behind the toilet, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

15/171 Emergency Planning

Template for Emergency Plan circulated with the agenda.

Cllr Hopkins volunteered to contact hall representatives and complete the plan as much as possible.

Proposal by Cllr Baker, Cllr Hopkins completes the Emergency Plan as much as possible and brings back to Full Council, seconded Cllr Cole, unanimous.

The above was duly **resolved**, Clerk to correct errors already found.

15/172 Local Council Award Scheme- to decide level, adopt outstanding policies and approve any assoc. expenditure.

Checklist for Local Council Award Scheme circulated with the agenda.

Proposal by Cllr Cole to obtain accreditation for the Quality Award and approve cost of £130, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

Updated policies circulated with the agenda; Publication Scheme, Training Policy, Health & Safety Policy, Equality Policy, Community Engagement Policy, Action Plan for current year including budget allocated & Scheme of Delegation.

Discussion took place and amendments agreed.

Proposal by Cllr Cole to adopt all the policies as amended, seconded Cllr Brawn, unanimous.

The above was duly **resolved**.

15/173 Training for Handyman- request to undertake pesticide & knotweed courses, to consider & approve any assoc. expenditure.

Clerk reported the course is run in Summercourt and is certified. The pesticide course is £390 with the additional Knotweed course at £200. The Handyman will require additional safety clothing and a spraying knapsack. Currently the cost of pavement spraying by a contractor is £1200, therefore taking into account additional hours for the Handyman and purchasing of the chemical the Council would probably recuperate this money in 2 years.

Proposal by Cllr Cole to approve both training courses and the purchase of all necessary equipment/uniform on the proviso the Handyman signs a Contract he will stay with the Parish Council for 3 years and if he leaves earlier he will reimburse the Parish Council for the cost of the training pro-rata, seconded Cllr Cocks, unanimous.
The above was duly **resolved**.

15/174 Fly tipping in allotments-to consider replacing gate post and padlock, to approve any assoc. expenditure.

Clerk reported a significant increase in fly-tipping in the allotments. It is not green waste but household electrical items, tyres and plastic.

Proposal by Cllr Baker to purchase gate post and padlock the gate to prevent fly tipping, seconded Cllr Brawn, carried.

The above was duly **resolved**.

15/175 Indian Queens Pit Footpath- problems with cars on Open Space, to consider sign & approve any assoc. expenditure.

The contractor currently repairing the Indian Queens Pit Footpath reported cars were accessing the open space assuming they can access Pit Lane.

Proposal by Cllr Brawn to place a 'No through road' sign at the start of the footpath in Pocohontas Crescent, seconded Cllr Baker, unanimous.

The above was duly **resolved**.

15/176 Dogs on Recreation Ground- to consider CEO and approve any assoc. expenditure

Dogs owners are exercising their dogs off the lead on the Recreation Ground despite clear signage and a Dog Control Order. Several owners have been spoken to but Clerk is unsure of the outcome as the Under 5's are on holiday this week.

Proposal by Cllr Brawn to monitor the situation and if it continues to hire a CEO and fine the dog owners, seconded Cllr Baker, unanimous.

The above was duly **resolved**.

15/177 CORRESPONDENCE - Cornwall Council

a. None

15/178 CORRESPONDENCE – General

a. Thank you letter from Steve Double MP- noted.

b. Quarterly report from Indian Queens Power Station- noted.

c. Quarterly report from Peninsula Health – noted.

- d. Request to place a bench with a plaque in the Indian Queens Cemetery alongside hedge near the family plots.
Discussion took place.
Proposal by Cllr Baker to approve on this occasion, seconded Cllr Brawn, unanimous.
The above was duly **resolved**.

15/179 Agenda Items for the next Meeting.

Meeting Dates for 2016.

15/180 . Exclude members of the Press and Public from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of the LGA 1972.

Proposal by Cllr Cole to exclude press and public, seconded Cllr Baker, unanimous.
The above was duly **resolved**.

- a. Confidential letter from Duchy of Cornwall- noted and filed for future reference.

There being no further business the meeting was closed at 9.15pm.

Chairman.....

Date.....