

**MINUTES of the ORDINARY MEETING of the St. Enoder Parish Council held on Tuesday 27<sup>th</sup> October 2020- Virtual meeting via Zoom due to Pandemic Covid-19 at 7pm.**

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**PRESENT:** Cllrs Bunyan, Kessell, Cole, Cocks, Wimberley, Hearl & Baker.

**APOLOGIES:** Cllrs Parkyn, Hook, Dean, Lobb, Cowburn & Gregory.

**ABSENT:** Cllr Dixon.

**20/141 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct** (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Kessell declared a non-registerable interest in agenda item 5aii planning application PA20/07600.

Cllr Hearl declared a non-registerable interest in agenda item 9c Victory Hall (Chairman of Committee).

Cllr Baker declared a registerable in agenda item 5aiii planning application PA20/08024

**20/142 Police Report.**

20 reported crimes this month compared to 33 the previous year; 9 driving offences, 3 assault, 4 theft, 1 social media and 3 dog not under proper control. PCSO Burgess is retiring and this will be his last report.

Proposal by Cllr Cocks to accept report and send thank you letter, seconded Cllr Burgess, carried.

The above was duly **resolved**.

**20/143 Public Session.**

No public present.

**20/144 Planning**

**a. Planning Applications**

- i. [PA20/07696](#) Chytane Farm Summercourt TR8 5BW. Construction of garage/home office. Construction of an Agricultural Workers Dwelling.

Proposal by Cllr Bunyan to support the application, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Kessell left the meeting.*

- ii. [PA20/07600](#) 6 Lindsay Fields Fraddon TR9 6FD. The erection of a garden summerhouse/shed made of timber, 3 meters wide, 5 meters length, 2.5-2.7 metres high. It will be within 2 meters of our fence.

Proposal by Cllr Cocks to have no objection to the application, although unsure regarding the future use, seconded Cllr Baker, carried with 1 abstention and 1 against.

The above was duly **resolved**.

*Cllr Kessell re-entered the meeting.*

*Cllr Baker left the meeting.*

- iii. [PA20/08024](#) Land South East Of Moorview Highgate Hill Indian Queens. Planning in

Principle for the construction of five dwellings.

Proposal by Cllr Wimberley to object to the application due to not complying with policies 2 & 3 of St Enoder NDP, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Baker re-entered the meeting.*

- iv. [PA20/04738](#) Land West Of Smithys Shop Black Cross Newquay Cornwall. Outline application for residential development of up to 3 dwelling with all matters reserved.

Proposal by Cllr Cocks to object to the application as it does not comply with policies 2 & 3 of NDP, seconded Cllr Kessell , carried with 1 abstention.

The above was duly **resolved**.

- v. [PA20/08593](#) Land South of 1 Little Harvenna, Higher Fraddon. New build single storey house.

Proposal by Cllr Hearl to object to the application as out of keeping with the area, and doesn't blend in to street scene, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

- vi. [PA19/09863](#) Yummy Scrummy, Summercourt. Installation of vinyl signage to front and side elevations- St Enoder Parish Council previously did not comment due to waiting for planning permission for the café, this is now permitted development under the planning changes.

Proposal by Cllr Hearl to note the application but Yummy Scrummy no longer in situ, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

- vii. [PA20/00184](#) Land South West Of Ouistreham Indian Queens Cornwall TR9 6QS. Outline planning permission with all matters reserved for the construction of a new dwelling- St Enoder Parish Council has previously objected to the application as overdevelopment/ cramped site with inadequate parking and could be overbearing on the bungalows behind- Planning Officer is looking to approve.

Proposal by Cllr Cocks to request application goes to Committee, seconded Cllr Wimberley, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Cole as Cornwall Councillor took no part in the vote for the above applications.*

#### **b. Decisions & Appeals**

- i. [PA20/06937](#) Wyndhurst, Goss Moor. Construction of garage/ home office- approved.
- ii. [PA20/07067](#) 3 Clodan Mews, St Columb Road. Proposed rear extension and construction of porch- approved.
- iii. [PA19/05975](#) Indian Queens Industrial Estate, Unit 2 Lodge Way Indian Queens TR9 6TF. Reinstatement of former access and formation of staff car park- going to Committee 2<sup>nd</sup> November (virtual)- to delegate representative. It was **agreed** Cllr Bunyan to represent Parish Council.
- iv. [PA19/06652](#) Units 3 And 6 Chapel Parc Road From Resparva To Chapel Town Business Park Chapel Town Summercourt. Retrospective change of use to A3 to be limited to serving cold dishes or re-heating, plating and serving food at the new cafe only. There will no frying of any food on the premises- withdrawn.
- v. [PA19/11241](#) Woodlands Way The Kelliars Moorland Road Indian Queens. Certificate of lawfulness for existing use of land as a family caravan/chalet site for one family caravan- granted.

- vi. PA20/05898 1 Arrallas Barns Access To Arrallas Barns Ladock Truro TR2 4NP. Listed building consent to repointing of external walls as part of the general maintenance of the building- approved.
- vii.PA20/07261 Unit And Surrounding Land Furthest South West Of Kingsley Village Shopping Park To The East Of The Waste Transfer Station. Fence Line Borders The A30. Erection of new fence to enhance security on site- approved.
- viii.PA20/07505 Land South Of October Cottage Trevarren St Columb Cornwall TR9 6PH. Removal of existing detached garage and formation of a new plot with the construction of a detached dwelling and garage- approved.
- ix. PA20/02182/PREAPP Craigmere House Moorland Road Indian Queens. Pre application advice for new dwelling- closed advice given.

**c. Planning Consultation- Planning White Paper, approval of draft response, for submission by 29<sup>th</sup> October.**

Draft response circulated prior to the meeting. Cllr Cole summarised the response and the Parish Council proposed objection response.

Members to read through and contact Clerk with any amendments, for submission on 29<sup>th</sup> October.

**20/145 Minutes of the Ordinary meeting of 22<sup>nd</sup> September 2020 to be approved.**

Proposal by Cllr Cocks to approve the minutes of 22<sup>nd</sup> September 2020, seconded Cllr Baker, carried.

It was **resolved** that the Minutes of the meeting of 22<sup>nd</sup> September 2020 be approved and signed as a true and correct record by the Chairman.

The above was duly **resolved- these will be signed at the next proper meeting of Council.**

**20/146 Matters Arising**

None.

**20/147 Cornwall Councillor Report (Cllr Cole)**

No report this month, but will supply a 2 month report next month.

**20/148 Finance**

- a. Accounts: as presented to be approved.

Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

Payment	Payee	Vat	Grand Total
BACS	South West Water		£17.34
BACS	GFS- Burglar Alarm Youth Club	£15.40	£92.40
BACS	Lloyd Electrical- streelights Rec Lane	£1,000.00	£6,000.00
BACS	British Legion- Wreaths		£102.00
DD	Siemens- photocopier (qtr 2)	£29.73	£178.39
BACS	Lanier- photocopier (qtr2)	£7.80	£46.84
BACS	Viking- PPE handyman & stationery	£10.44	£76.65
BACS	Biffa- Bin lift	£18.57	£111.42
BACS	Mr A Inglefield- play inspections		£565.78
BACS	Duchy Cemeteries- Cem Maintenance		£720.00
BACS	TP Tree Services- Cem Maintenance	£55.00	£330.00
BACS	CIS- Handyman masks		£49.45

BACS	Kernow Gardeners Ltd- Grass cutting	£225.00	£1,350.00
BACS	Trevithick Supplies- Handyman sundries	£3.24	£19.40
BACS	A Kendall- refund postage & phone		£79.31
BACS	Staff salaries and expenses		£3,254.11
BACS	ClayTAWC Ltd- Covid leaflets & NDP		£91.00
<b>Total</b>		<b>£1,365.18</b>	<b>£13,084.09</b>

Proposal by Cllr Hearl to approve payments and note budget sheets (previously circulated), seconded Cllr Cole, carried.

The above was duly **resolved**.

- b. **External Audit**- to note clear External Audit and approve Publication of Electors Rights.

Proposal by Cllr Cole to note and approve clear External Audit and approve Publication of Electors Rights, seconded Cllr Baker, carried.

The above was duly **resolved**.

*Cllr Hearl left the meeting.*

- c. **Indian Queens Victory Hall**-to consider reallocation of Dance Festival Grant, to Defibrillator Fund.

Proposal by Cllr Cole to reallocate £600 grant for Dance Festival to Defibrillator ear-marked fund, seconded Cllr Cocks, carried.

The above was duly **resolved**.

*Cllr Hearl re-entered the meeting.*

- d. Other *urgent* financial business  
None

- 20/149 Risk Assessments**- to review Play Area Risk.

Zip Wire at Indian Queens has been repaired, no other issues on Play Area Risk Assessments- noted.

- 20/150 Finance Meeting**- to receive report from meeting and to consider and approve Recommendations.

**Recommendations:**

Burial fees are increased by 2½ % rounded up to nearest pound from 1<sup>st</sup> April 2021.

Playing Field rents remain at £1 peppercorn rent.

Allotment fees are increased by 2½% in 2021.

Handyman's salary is increased by 2½% per hour from 1<sup>st</sup> April 2021.

Clerk receives a salary increase of 1 SCP to SCP27 from 1<sup>st</sup> April 2021.

Draft minutes from the Finance Committee circulated to members.

Proposal by Cllr Wimberley, to note draft minutes and approve recommendations as written, seconded Cllr Baker, carried.

The above was duly **resolved**.

- 20/151 Youth Club**- to receive report from Youth Worker.

No report; although thank you received for making the building Covid-19 safe and PPE and cleaning materials.

- 20/152 Indian Queens Cemetery- request to place Memorial Bench near Remembrance Garden on right hand side.**  
Cllr Baker to attend with Clerk to meet with family to ascertain the exact location, as long as room members approve.  
The above was duly **resolved**.
- 20/153 Strategy for the China Clay Area-** for comment  
Strategy circulated with meeting papers. Cllr Cole stated this is to ensure our area is treated fairly, as opposed to the Towns- noted.
- 20/154 Indian Queens Pit-** update on meeting and to consider any further action  
Meeting with owner has taken place, Cllrs Bunyan, Hearl & Clerk attended. The owner has been informed regarding the Parish Council erecting a metal railing fence to protect pedestrians using the path. He is not going to start building until March 2021, and will be moving back his entrance to ensure his entrance does not cross Parish Council land. Handyman has been instructed to complete.
- 20/155 Public Toilets Indian Queens Rec.-**to receive quote and consider next action.  
Estimate circulated with meeting papers.  
Cllr Cole explained it is to refurbish the ladies and make unisex, and build an extension for disabled toilet/ baby changing.  
Proposal by Cllr Bunyan to obtain 2 additional quotes, seconded Cllr Cocks, carried.  
The above was duly **resolved**.  
Query who would open and close and clean the building; Cllr Cole stated if we can't get a volunteer would need to employ. If members are then going to build one in Summercourt would need to start planning now.
- 20/156 Allotments-** pest control man stopped middle of September as no takes on the bait for 4 weeks, Clerk had one report that rats are still there although other holders state they have gone; to consider and resolve.  
Other allotment holders are also stating they are in situ. Cllr Hearl felt it was the chickens that were attracting the rats, it was felt one holder was running a business, Cllr Hearl to investigate.  
Proposal by Cllr Cocks to continue with pest control man, fortnightly attendance, seconded Cllr Wimberley, carried.  
The above was duly **resolved**.
- 20/157 Queens Rangers-**gents toilet door left open on 10<sup>th</sup> October following match; request made for the return of the keys- to update members.  
The Chairman stated Cllr Cowburn has now received the 3 sets of keys, it was **agreed** Queens Rangers are unable to use facilities, including use of floodlights at present.
- 20/158 To Seal Exclusive Right Of Burials-** to resolve to seal ERB IQ Cem 230-232  
Proposal by Cllr Hearl to seal ERBs 230-232 for Indian Queens Cemetery, seconded Cllr Kessell, carried.  
The above was duly **resolved**.

**20/159 Correspondence - Cornwall Council & General**

- a. Cornwall Council- to consider making a submission for CIL; to consider and resolve.  
Proposal by Cllr Cole to ascertain if we can get a grant for toilet project, seconded Cllr Bunyan, carried.  
The above was duly **resolved**.
- b. OPCC/ Cllr Advocate- to delegate representatives and resolve.  
Cllr Cole & Clerk delegated.  
The above was duly **resolved**.
- c. Citizen Advice update- to consider inviting to future meeting.  
Proposal by Cllr Cole to decline seconded Cllr Cocks, carried.  
The above was duly **resolved**.
- d. Various emails for information, circ. on receipt- for noting.
- e. Thank you received from Lord Lieutenant for all the work St Enoder Parish Council is doing regarding the Covid-19 pandemic.

**20/160 Agenda Items for the next Meeting.**

- Small Play Areas in Parish
- Allotments- chickens and running a business
- Recreation Ground Lane- access only, private road, to consider.
- Field by Indian Queens School

There being no further business the meeting was closed at 8.15pm.

Chairman.....

Date.....