

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 28th October 2014** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, D Cole, C Watts, M Morcom, M Kessell, P Cocks & D Hearl.
Members of the Public.

APOLOGIES: Cllrs D Bennett, R Brawn, C Dixon, J Pickles, J Austin & J Baker.

14/188 Declaration of Interest in Agenda items

Cllr Watts declared a pecuniary in Wesley Pre-School (child attends).

14/189 Police Liaison

No written report.

14/190 Public Session

No Issues raised.

Chairman moved SO 6a to bring forward items of public interest and to allow public speaking, agreed. Elevated agenda item 10.

14/191 Wesley Pre-School re Building on land at Moorland Road - decision from Council.

Cllr Watts left the room.

Louise, from the Wesley Pre-school was present to answer questions.

Cllr Bunyan stated he felt it was a very good project.

Cllr Cole stated the Parish Council should support the project, in principle, subject to the plans coming together.

Cllr Cocks queried how the money is to be raised; Louise clarified that funders could not be approached until she had a letter of support from the Parish Council, would need a legal agreement to lease the land once the funding is in place.

Clerk stated the Parish Council would need permission from the Secretary of State to declassify the Allotment Land.

Proposal by Cllr Bunyan to support the project in principle, at a peppercorn rent and with no ongoing costs to the Parish Council, i.e. business rates, water rates, electric etc. subject to planning permission and agreement from the Secretary of State, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

Proposal by Cllr Morcom the Clerk to start the process of declassification of the land with the Secretary of State and contact the current tenant informing him of the Parish Council's decision, although we will still follow the 6 months formal notice period, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Cllr Watts re-entered the room.

Cllr Morcom took the Chair.

14/192 Planning Applications

a. Planning Applications.

- i. PA14/06039 Atlantic Reach Ltd, Carworgie Manor Holiday Village, Newquay TR8 4LX.

Modify Condition 2 of decision notice 99/06/01309 in order to update restrictions to fully include those set out in DCLG Good Practice Guide for Tourism 2006 Annex B Part 3.

Proposal by Cllr Hopkins to support the application and include the Parish Council would also like to see the following condition added:

Any unit of holiday accommodation shall not be occupied by any person, family or group for a period in excess of 16 weeks in any calendar year.

In line with PA13/09392 Retallack Property Developments Ltd: Retallack Resort & Spa Winnards Perch St Columb Cornwall TR9 6DE, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA14/09417 Halwyn Manor Drive, Fraddon. Notification of works to a tree subject to a TPO to remove 2 Lawson Cypress.

Proposal by Cllr Cocks to object to cutting down the trees but support lopping and topping, seconded Cllr Hopkins, carried with 1 against and 1 abstention.

The above was duly **resolved**.

- iii. PA14/02989/PREAPP 1 The Gables Chapel Road Indian Queens St Columb Cornwall TR9 6GB. Erection of a single dwelling.

Site visit taken place.

Cllr Bunyan reported the site is small, Cllr Hearl concerned with the loss of light to the bungalow behind.

Proposal by Cllr Cocks to state the Parish Council would be minded to object to a planning application, due to a 2 storey building affecting the level of daylight on the rear bungalow, seconded Cllr Hearl, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cole as Cornwall Councillor did not vote on the above application.

b. Decisions and Appeals

- i. PA14/07890 Tressedor, Fraddon TR9 6PQ. Extension to rear bungalow to provide a disabled wet room en-suite and join to kitchen extension to provide dining room. New window to rear bedroom as existing window will be used as access to en-suite- approved.

c. Enforcement report

- i. EN14/01967 Land South Of Penare Farm, Higher Fraddon. Alleged breach of condition 4 attached to PA12/01700. Construction Management Plan- vehicle movement.
- ii. EN1401889 Street Record, Trevine Meadows, Indian Queens. Untidy condition land/buildings.
- iii. EN14/01829 Pig Farm, Penare Farm, Higher Fraddon. Alleged construction of new buildings.
- iv. EN14/01803 Roydene, St Columb Road. Alleged that caravan is sited here and being lived in.

Cllr Hopkins took the Chair.

14/193 Report of Cornwall Councillor

Report circulated prior to the meeting. Also available on the Parish Council website.

Cllr Cole summarised his report.

Cllr Cole updated members on the various meetings held regarding the Pig Farm and AD Unit, notes from the meetings circulated; everything is prepared for the Public Meeting on Thursday 30th October.

Additional problems with the size of the tanks, they are larger than the original and

revised Non-Material Amendment planning consents.

Residents of higher Fraddon did a feature on Radio Cornwall on Monday, which Cllr Cole attended.

Cllr Cocks queried progress with the slip road, Phil Mason has stated he would be happy to put a case forward, but it would be a difficult case.

Cllr Cole updated members on the caravan site at Toldish, no enforcement action can be taken as a planning application is due soon.

14/194 Report of Chairman

The Chairman stated he had been supporting Cllr Cole at the various meetings regarding the AD Unit.

The Chairman reminded members the Remembrance Service is on Sunday 9th November.

14/195 Minutes of the Meeting of 23rd September 2014

It was proposed by Cllr Morcom, seconded by Cllr Hearl that the Minutes of the meeting of 23rd September 2014 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

14/196 Matters Arising

None

14/197 Youth Club – to agree future actions and any associated expenditure- to include CCTV & security lights, to discuss Building Regs.

Cllr Bunyan stated the Fire Risk Assessment has been completed; only issue is the fire extinguishers, they need moving to the other side of the door.

CCTV quote for vandal resistant dome camera received at £194 + vat.

Proposal by Cllr Bunyan to accept quote, seconded Cllr Morcom, carried.

The above was duly **resolved**.

Floodlights also need repairing, on 3 poles, LED 100 watt, giving minimal light pollution. Cllr Watts stated the optimum would be 18 lights, at £125 each.

Proposal by Cllr Cole to purchase 6 lights, at £125 each, seconded by Cllr Bunyan, carried.

The above was duly **resolved**.

Quote for fitting the lights is £420 +vat but does not include the 3 metre tower.

Proposal by Cllr Cocks to request a quote that includes hire of the tower and confirm the cost as now reduced to 6 lights as opposed to 18, seconded Cllr Kessell, carried.

The above was duly **resolved**.

3 Burglar Alarm quotes received, YESSS, Trident Security & Piran Alarms. Query with YESSS quote as unsure if it is capable of alerting a key holder, Cllr Bunyan has contacted them but received no reply. Proposal by Cllr Hearl to defer the decision until 3rd quote received, seconded Cllr Cocks, carried.

The above was duly **resolved**.

Still no certificate from the electrician, Cllr Morcom to chase.

Building Regs. Cllr Cole is chasing for a reduction in the fee.

Cllr Hearl stated there is a problem with parking; he stated the Band Field could be used, parking on the Playing Field is not ideal. If finances are needed, Parish Council will need to know by 18th November for precept setting.

The pool table can be re-felted for £100; Cllr Bunyan stated at present it does not need refurbishment.

14/198 Standing Orders & Financial Regs - to review and adopt changes.

Updated Standing Orders circulated with the agenda, changes highlighted.

Proposal by Cllr Hearl to add under SO 30, unless already a member of the Parish Council, approve amendments and adopt the revised Standing Orders, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Clerk to find a suitable Media Policy.

Current Financial Regs. circulated with the agenda, new model Financial Regs. have been circulated by NALC. Before the Clerk can amend these regulations, which incorporate the recent change in the law allowing Parish Councils to make payments by BACS, Clerk queried if members wished this to be included.

Proposal by Cllr Cocks to incorporate BACS payments, seconded Cllr Watts, carried.

The above was duly **resolved**.

The new model Regs state the Internal Control Officer cannot be a cheque signatory or the Chairman, therefore we will need to appoint a new Internal Control Officer.

Proposal by Cllr Kessell to appoint Cllr Morcom with Cllr Hearl as deputy, seconded Cllr Hopkins, carried.

Clerk to amend model Financial Regs and forward to the Chairman before adoption at the next meeting.

14/199 Pig Farm & Biogas Plant- update to Members following recent meetings

Covered under Cllr Cole's Report to members.

Proposal by Cllr Cocks the Parish Council fully support the case for a slip road, seconded Cllr Morcom, unanimous.

The above was duly **resolved**.

14/200 Projector - Comments following trial in Fraddon Village Hall.

The projector was trialled on the wall at Fraddon Village Hall.

Proposal by Cllr Cole to add £500 to the precept to purchase a projector, screen and cables, seconded Cllr Morcom, unanimous.

The above was duly **resolved**.

14/201 Parish Planters - to resolve if winter planting required and approve any associated expenditure.

Clerk queried whether members required the various planters throughout the Parish to be planted with winter flowers.

Chair invoked SO 1d to allow members of the public to speak.

Fraddon & Penhale Enhancement Group stated they would like to be responsible for the planters outside of Fraddon Chapel, and would like to replant the hydrangeas near the bus shelter; **agreed**.

Proposal by Cllr Hearl to replant the planters throughout the Parish with winter flowering plants, with a budget to the maximum of £200, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

14/202 Parish Plan - update

Cllr Cole has updated the Parish Plan; which is available on the website.

The Chairman thanked Cllr Cole.

14/203 CORRESPONDENCE - Cornwall Council

a. Proposed diversion of Footpath 38

Proposal by Cllr Cole to make no objections, seconded Cllr Hearl, carried.

The above was duly **resolved**.

14/204 CORRESPONDENCE – General

a. Indian Queens Power- quarterly report - noted.

b. Post Office- notification confirming move of Fraddon PO to Kingsley Village -noted.

c. Peninsula Community Health- Annual Review- noted

d. Update from recent Imerys Meeting -noted

e. Email re dangerous parking at The Drang during School time.

Proposal by Cllr Hopkins the Parish Council write a letter to Cornwall Council regarding child safety to & from Indian Queens School, requesting it is prominent in decisions regarding traffic management planning associated with the new classrooms, seconded Cllr Watts, unanimous.

The above was duly **resolved**; Clerk to liaise with Cllr Cole.

14/205 AGENDA ITEMS FOR THE NEXT MEETING

Allotment Working Group.

14/206 FINANCE

a. Accounts: as presented to be approved for payment.

ACCOUNTS October 2014

3603	Palace Printers- Neighbourhood Plan		£875.00
3604	CRCC - Neighbourhood Plan	£90.62	£543.74
3605	EDF - IQ Rec		£44.00
3606	SWW- IQ Rec		£60.26
3607	SWW -IQ Cem		£17.12
3608	Royal British Legion- Wreaths		£122.50
3609	Mrs Bassett- Neighbourhood Plan		£50.00
3610	Gwen Bentley - Neighbourhood Plan		£50.00
3611	Alex Young- Neighbourhood Plan		£50.00
3612	Mr & Mrs Goodman- Neighbourhood Plan		£50.00
3613	CIS- Black bags	£8.59	£51.58
3614	Able - Clear Wasp Nest	£15.80	£94.80
3615	Investec- Photocopier	£29.21	£175.23
3616	Mark Dalby- Footpaths	£340.00	£2,040.00
3617	Mark Dalby- O/S (2 months)	£40.00	£240.00
3618	Mark Dalby - Agency (2 months)	£400.00	£2,400.00
3619	Mark Dalby - Cemetery (2 months)	£153.00	£918.00
3620	Nick Ferris Skip Hire - IQ Cem	£46.00	£276.00
3621	Glanville's- Handyman supplies	£5.11	£42.61

3622	Trevithick - Handyman supplies	£6.25	£37.40
3623	Fraddon Village Hall - rent (£52 Neighbourhood Plan)		£101.00
3624	Mr N Trebell- salary £496.55 mileage £49.60		£546.15
3625	A Kendall- net salary £1279.02, mileage £92 phone £31.71		£1,402.73
3626	Postage		£50.00
3627	Timbercraft		£110.00
	Total		£10,348.12

Proposal to approve payments & Bank Reconciliation by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Budget statement also circulated.

The Chairman stated he had been invited to attend St Columb Major's Memorial Service, he is unable to attend due to previous commitments, requested a representative to attend and we need to decide if we wished to lay a wreath.

Proposal by Cllr Bunyan to lay a wreath, seconded Cllr Morcom, unanimous.

The above was duly **resolved**.

Cllr Bunyan volunteered to attend, agreed.

b. Finance Report from Meeting and to approve Recommendations.

Recommendation: Add £500 to Neighbourhood Plan, £2,500 to Youth Club Project and £5,000 to Indian Queens Cemetery Fund, also to transfer Glebe Farm Payment to Kelliars Fund, *amounts to be added when precept is set*.

Recommendation: Increase Interments for Burial by £20 and reduce Interments for Cremation by £20, increase ERB out of rotation to £240, and reduce out of rotation Cremation Plots to £120.

Recommendation: No increase in allotment rents for 2015 but form an Allotment Committee with a leader to look at the various sizes.

Recommendation: To make no increase in Recreation Ground Fees.

Recommendation: To increase handyman's hourly rate to £7.65 keeping it in line with the living wage and no change to the mileage rate (40p).

Recommendation: Clerk's salary & expenses unchanged.

Recommendation: To appoint a new Internal Control Officer and a deputy as Cllr Baker (current Internal Control Officer) is a cheque signatory, so we are prepared for the new Financial Regs; also to carry out the Internal Control checks monthly at the meetings.

Proposal by Cllr Cocks to approve recommendations, seconded Cllr Morcom, carried.

The above was duly **resolved**.

14/207 Exclude members of the Press and Public from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of the LGA 1972.

Proposal to exclude Press and Public by Cllr Bunyan, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

a. Indian Queens Cemetery – update on extension & to approve any associated

expenditure

Confidential minutes attached to these minutes which will be public once transaction complete.

There being no further business the meeting was closed at 9.50pm.

Chairman.....

Date.....