

MINUTES of the ORDINARY MEETING of the St. Enoder Parish Council held on Tuesday 22nd September 2020- Virtual meeting via Zoom due to Pandemic Covid-19 at 7pm.

PRESENT: Cllrs Bunyan, Kessell, Cole, Cocks, Cowburn, Wimberley & Hearl.

APOLOGIES: Cllrs Parkyn, Gregory, Dean & Lobb.

ABSENT: Cllrs Dixon, Baker & Hook.

Proposal by Cllr Cocks to issue dispensation until November for Cllrs Hook, Lobb, & Dixon, seconded Cllr Kessell, carried.

*The above was duly **resolved**.*

Proposal by Cllr Cocks Chairman to send letter to 3 Cllrs reminding them of obligations, seconded Cllr Kessell, carried.

*The above was duly **resolved**.*

20/122 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

Cllr Cowburn declared a personal interest in Ivy Cottage planning application.

Cllr Wimberley declared a personal interest in Two Brother Food planning application.

20/123 Police Report.

PCSO Burgess written report circulated prior to the meeting; 21 crimes reported these include 6 x assaults – none of which were serious, 3 x sexual offences, 4 x criminal damage, 3 x driving offences, 2 x social media offences, 1 x possession of drugs with intent to supply, 1 x burglary & 1 x attempted burglary.

Proposal by Cllr Hearl to accept report, seconded Cllr Cocks, carried.

The above was duly **resolved**.

20/124 Public Session.

No public present.

20/125 Planning

a. Planning Applications

- i. [PA20/06937](#) Wyndhurst Goss Moor St Columb TR9 6HW. Construction of garage/home office.

Proposal by Cllr Cowburn to support the application, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

Cllr Wimberley left the Meeting.

- ii. [PA20/06841](#) Former Two Brother Food Newquay Road St Columb Road TR9 6PZ. Redevelopment of Industrial Site, namely demolition of existing building and construction of 2 large industrial units (B2 use) and 6 smaller industrial units (BS use).

Proposal by Cllr Hearl to support the application, seconded Cllr Cowburn, carried with 1 abstention.

The above was duly **resolved**.

Cllr Wimberley re-entered the meeting.

- iii. [PA20/06815](#) Land South West Of 1 Leghorn Cottages Goss Moor St Columb TR9

6HW. Variation of Condition 2 (in accordance with approved plans) to Decision PA19/03361 for Proposed new detached dwelling and garage (Minor Material Amendments to enable revised openings and inclusion of front entrance porch). Proposal by Cllr Cocks to support the application, seconded Cllr Hearl, carried with 1 abstention.

The above was duly **resolved**.

- iv. [PA20/07067](#) 3 Clodan Mews St Columb Road TR9 6TQ. Proposed rear extension and construction of porch.

Proposal by Cllr Kessell to support the application, seconded Cllr Cocks, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cowburn left the meeting.

- v. [PA20/03988](#) Ivy Cottage Road From Parka Road To A39 Halloon Roundabout St Columb Road TR9 6QR. Demolition of existing dwelling and outbuildings and construction of two new dwellings, parking and amenity areas.

Proposal by Cllr Bunyan to support the application, and request a condition that permitted development rights are removed from garden areas as these are outside of the building envelope, seconded Cllr Kessell, carried with 1 abstention.

Cllr Cowburn re-entered the meeting

The above was duly **resolved**.

Cllr Cole as Cornwall Councillor took no part in the vote for the above applications.

b. Decisions & Appeals

- i. [PA18/08409](#) Tonkin Recovery Ltd Narrow Lane Penhale Summercourt TR8 5EE. Construction of 6 no. new light industrial units. Re-clad existing MOT centre and replace roof- approved.

- ii. [PA20/00232](#) Queen & Railway Inn St Columb Road TR9 6QR. Change of use from A4 to A3. Minor internal and external alterations with the installation of a new extractor fan and duct- approved.

- iii. [PA20/05362](#) Arrallas Farm Access To Arrallas Barns Ladock Truro TR2 4NP. Construction of Livestock Building- approved.

- iv. [PA20/06254](#) Shell Penhale Access To The Travel Inn Penhale Fraddon TR9 6NA. Installation of 2no new electric charging points and plant compound- approved.

c. Planning Consultation- to consider and resolve draft response to consultation expiring 1st October. Planning White Paper, to delegate a response for approval at the next meeting, for submission by 29th October.

Draft response included in Cllr Cole's report.

Proposal by Cllr Cole he drafts a full response for both consultations for approval by email by Cllrs, seconded Cllr Hearl, carried.

The above was duly **resolved**.

d. Public Consultation on the Climate Emergency Development Plan Document- consultation closes on 25th September, to consider and resolve response.

Cllr Cole stated this plan has some information which he feels goes against our NDP, especially around housing and rural retail areas in areas where building would not normally be permitted. Also, wind energy, CC are looking to agree suitable areas.

Proposal by Cllr Cocks to delegate response to Cllr Cole and to object due to the disregard to our NDP, seconded Cllr Bunyan, unanimous.

The above was duly **resolved**.

The Chairman urged all members to attend Committee meetings, as the last Planning Meeting was only just quorate.

20/126 Minutes of the Ordinary meeting of 11th August 2020 to be approved.

Proposal by Cllr Cocks to approve the minutes of 11th August 2020, seconded Cllr Kessell, carried.

It was **resolved** that the Minutes of the meeting of 11th August 2020 be approved and signed as a true and correct record by the Chairman.

The above was duly **resolved**- *these will be signed at the next proper meeting of Council.*

20/127 Matters Arising

None.

20/128 Cornwall Councillor Report (Cllr Cole)

Report circulated via email and available on Parish Council Website and in file.

Cllr Cole reported the crossings on Chapel Road have been moved from feasible to going to be done. Highway money to be spent outside Summercourt School. The A3058 road improvements still happening, although delayed.

Mobile speed sign has been moved to outside of Indian Queens Cemetery, it was agreed the next location will be Summercourt.

20/129 Finance

- a. Accounts: as presented to be approved.

Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

Payment	Payee	Vat	Grand Total
BACS	Biffa- Bin lift	£14.86	£89.14
BACS	Mr A Inglefield- play inspections		£196.00
BACS	Indian Queens Victory Hall- Post Office room hire		£1,248.00
BACS	PKF Littlejohn- External Audit	£80.00	£480.00
BACS	Duchy Cemeteries- Cem Maintenance		£720.00
BACS	TP Tree Services- Cem Maintenance	£55.00	£330.00
BACS	CDA- CCTV upgrade IQ Rec	£311.40	£1,868.40
BACS	Young People Cornwall- Youth Club		£600.00
BACS	Kernow Gardeners Ltd- Grass cutting	£225.00	£1,350.00
BACS	CIS- Youth Club & Handyman items	£33.18	£199.10
BACS	EDF- IQ Rec	£1.65	£34.55
BACS	Action Fire SW- Fire extinguisher service	£12.58	£75.48
BACS	Hooded Talons- Allotments pest control		£140.00
BACS	Trevithick Supplies- Handyman sundries	£4.07	£24.46
BACS	Duchy Defibrillators- servicing	£128.00	£768.00
BACS	Glanvilles- Handyman sundries	£4.28	£25.60
BACS	R Wimberley- IQ new cemetery	£23.20	£139.20
BACS	DP Cowburn- IQ new cemetery	£620.00	£3,720.00
BACS	Cobble Lane Crafts- repair of public bench		£175.00
BACS	A Kendall- refund postage & phone		£62.28
BACS	Staff salaries and expenses		£3,485.09
BACS	Volunteers expenses		£400.00

BACS	Eric Roberts Contractors Ltd - new IQ cem	£5,259.40	£31,556.40
DD	PWLB- Loan repayment		£2,262.64
	Total	£6,772.62	£49,949.34
BACS	VisionICT- 50% website already paid min 20/114	£185.00	£1,110.00

Proposal by Cllr Cole to approve payments and note budget sheets (previously circulated), seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cowburn declared a registerable interest.

2 Cllrs are checking all invoices as part of Internal Control checks each month.

- b. **Clerk's salary**-to note NALC have agreed new pay scales from April 2020 (approx. 2%) they have also agreed additional Annual Leave for Clerk's, (not had anything through on this but assume 1 day extra).

Proposal by Cllr Hearl to approve, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

- c. Other *urgent* financial business
None

20/130 Risk Assessments- to review Play Area Risk.

Zip Wire at Indian Queens needs attention, Clerk has authorised repair, no other issues on Play Area Risk Assessments- noted. Cllr Hearl suggested ordering a spare.

No update from Hags.

20/131 Youth Club- to consider & resolve Covid-19 Risk Assessment for building, to ratify purchase of cleaning materials and personal protection and to resolve exclusive use to Youth Club, to inform Footballers during Covid-19 restrictions they are unable to use the building.

Covid-19 Risk Assessment circulated with meeting papers.

Cllr Bunyan explained to members that a meeting had already taken place with the footballers, who have been issued with a final warning, as they have left the changing rooms unlocked twice. They have been informed if it happens again the Parish Council will be taking back the keys.

Proposal by Cllr Wimberley to approve Covid-19 Risk Assessment for the Youth Club Building as circulated, to ratify purchase of cleaning materials and personal protection, and to agree exclusive use to Youth Club, seconded Cllr Hearl, carried.

The above was duly **resolved**.

QR Codes have been installed in both the Youth Club and Changing Rooms for NHS Track and Trace.

20/132 Multi-skilled Enforcement Officer- report back from meeting with Cornwall Council.

The Chairman & Clerk attended a meeting with Cornwall Council regarding hiring in a Multi-skilled Enforcement Officer.

The cost was £40 per hour and they could not help with obstruction or parking too near a junction, only able to ticket cars on double yellow lines.

It was **agreed** not to pursue this.

20/133 Resurrance Woods- to consider and resolve, if appropriate, letter to the Forestry Commission etc. requesting the replanting of trees.

Cllr Cole reported that the farmer is preparing for the tree replanting, he is planning to level out the area and replant this autumn; he has admitted he is behind. Cllr Wimberley queried whether the Forestry Commission had been contacted to ensure that when the trees are replanted it is done properly and with the correct species.

Proposal by Cllr Wimberley to write to the Forestry Commission to ensure it is replanted to a satisfactory condition, seconded Cllr Hearl, carried.

The above was duly **resolved**.

20/134 Small Play Areas in Parish- to consider and resolve as appropriate; update from Cllr Cole.

Cllr Cole reported there are small play areas in the Parish that should be maintained by Cornwall Council, but they are not taking care of them very well.

Proposal by Cllr Cowburn to start discussions with Cornwall Council regarding the Parish Council taking ownership, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

20/135 Field by Indian Queens School (transfer to Parish)- update from Cllr Cole regarding Land Transfer, to consider and resolve as appropriate further actions, to approve assoc. expenditure (if any).

Map circulated with meeting papers of area in question. Transfer will be starting soon. This area will be transferred to the Parish Council with £30,000 to put in a path for access to the school and landscaping.

Proposal by Cllr Cocks to cut the grass in the field to allow surveyors to go in and measure the area, seconded Cllr Kessell, carried.

The above was duly **resolved**.

20/136 Public Toilets Indian Queens Rec.-to consider and resolve as appropriate.

The Chairman stated at a previous meeting we considered whether to upgrade the ladies toilet to a toilet for the Community. Cllr Cowburn thought it was needed. Cllr Cole stated a site meeting is needed to see what it entails. Cllr Cocks felt members needed to consider the running costs.

Proposal by Cllr Cowburn, to delegate to Cllr Bunyan, Cllr Cole and the Clerk to investigate, seconded Cllr Cole, carried.

The above was duly **resolved**.

20/137 Support for Volunteer Community Groups to tidy up their patch – Cllr Cole to report.

Cllr Cole reported that Fraddon & Penhale Enhancement have had some inquiries about restarting the group. If Volunteers are registered with the Parish Council they would be covered under our insurance, we would need to know what they were going to do, to risk assess. The Parish Council could support with equipment. Proposal by Cllr Cocks to reply the Parish Council are in full support and if they need any funding to let us know, and the Parish Council will consider funding seconded Cllr Cowburn, carried.

The above was duly **resolved**.

20/138 To Seal Exclusive Right Of Burials- to resolve to seal ERB 183 St Enoder Cemetery.

Proposal by Cllr Hearl to seal ERB 183 for St Enoder Cemetery, seconded Cllr Kessell, carried.

The above was duly **resolved**.

20/139 Correspondence - Cornwall Council & General

- a. Cornwall Council- Covid-19 newsletters- circ. via email on receipt- noted
- b. Biogas Fraddon- Triannual Report - noted
- c. Email from resident regarding speeding traffic St Columb Road- the Chairman agreed it was a dangerous road. Cllr Cowburn stated she had reported this area to Cornwall Council as the streetlights are obscured by trees, but Cornwall Council stated felt it was fine. The Chairman suggested that the mobile speed sign could be positioned here after Summercourt.
- d. Several emails from resident in Penhale Gardens regarding parked cars- Cllr Cocks felt it was no worse than it has been. Cllr Cole stated the resident is stating it is Kingsley Village, Cllr Cole has been chasing the Planning Officer as the Travel Plan states staff parking is incorporated (19 spaces). Cllr Cole is setting up a meeting with Highways, Planning etc. Local farmer is offering a field, but this is commercial. Cllr Cole stated that double yellow lines are needed, especially around the roundabout. Cllr Cocks queried the temporary no waiting whilst this is being sorted. Cllr Cole stated Highways cannot see an issue.
- e. Email regarding effluent spillage Fraddon Hill- noted. Cllr Cole stated there are issues at Higher Fraddon. Cllr Wimberley felt there should be a catch tank underneath. Cllr Cocks stated this is a dangerous load. Cllr Cole to liaise.

20/140 Agenda Items for the next Meeting.

- None

There being no further business the meeting was closed at 8.27pm.

Chairman.....

Date.....