

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 23rd September 2014** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, D Cole, C Watts, R Brawn, M Morcom, C Dixon, J Pickles, P Cocks & D Hearl.
Members of the Public & Press.

APOLOGIES: Cllrs D Bennett, M Kessell & J Baker.

ABSENT: Cllr Austin.

14/167 Declaration of Interest in Agenda items

Cllr Morcom declared a pecuniary interest in planning application PA14/07890, owner.

Cllr Watts declared a pecuniary in Wesley Pre-School (child attends).

14/168 Police Liaison

PCSO Burgess present.

Written report produced, 22 recorded crimes 1st August and 19th September, the same as last year.

Reminder that Summercourt Fair is on this week.

Member public request presence at the Drang during school time.

PCSO Burgess thanked for attending.

14/169 Wesley Pre-School Presentation re Building on the Plantation.

Cllr Watts left the room.

Wesley Pre-school is currently running from the Wesley Chapel. Louise Cooke-Davis, who is employed as the Pre-school Manager, explained the background to the Pre-school and the growth. They are a Registered Charity.

The Wesley Pre-school have canvassed their parents and they require a wider age range, including before and after school & school holidays due to work commitments.

The current building is limited; as it only has one room therefore they cannot run 2 sessions at the same time.

Justin Heasman, Chairman of the Pre-school stated they cannot obtain any funding until there is a firm commitment from the Parish Council and a lease in place for the land.

The Chairman stated that previously the Parish Council were generally supportive of the scheme but would need to consider further. Cllr Pickles spoke about planning and Highway issues that will need considering.

Proposal by Cllr Cole to agenda for the October meeting for a decision, seconded Cllr Pickles, carried.

The above was duly **resolved**.

Mr Heasman & Ms Cooke- Davis thanked for attending.

14/170 Public Session

Resident from Toldish asked the Parish Council what action is being taken regarding a caravan site which is being built without planning permission. She is concerned with security & safety. The Chairman stated he was aware of this and Cllr Cole has

been working with Enforcement. Cllr Cole stated the Enforcement Officer had been out several times and at the end of last week completed a PCN, he also asked residents to keep him informed if any further development takes place.

Proposal by Cllr Cocks the Parish Council writes to John Drew, Chris Cooper-Young (Enforcement) & Property Services, to request immediate action. The land has been excavated and large stones need to be put in position to stop large vehicles entering the site.

Residents raised concerns regarding the Biogas Plant & Pig Farm at Higher Fraddon. They have requested a meeting with the developers but are being ignored. Issues that need addressing include traffic movements, times of operation, dust & speed signs. The main gardens are at the front and due to traffic and dust cannot be used, driveways are damaged due to lorries turning. Cllr Cole stated he had already written to the developers & hoping to have a meeting arranged soon. The developers have not liaised with the Parish Council. Cllr Cole stated a sweeper is promised twice a week, residents said this is not helping.

The Pig Farm is working day and night, they do not currently have planning permission, and therefore there are no conditions.

When planning permission was granted the Pig Farm & Biogas Plant were in the same ownership, and there is a condition for traffic movements, this will need to be split between the 2 businesses.

Residents request a public meeting with Highways, Cornwall council, Pig Farm owners and Biogas owners.

Cllr Hopkins stated the Biogas Plant only got support as it was reducing traffic movements from the Pig Farm. Cllr Cole stated he would get a meeting together for local people. Cllr Cocks stated he had no idea it would be this size.

Proposal by Cllr Pickles to arrange a meeting with Biogas Plant, Pig Farm, CC & Highways, seconded Cllr Brawn, carried.

The above was duly **resolved**, Cllr Cole delegated to arrange.

Steve Musto, a professional skateboarder, felt the 2 skate parks could be designed better. He offered his services to help design a better layout.

Cllr Cocks requested he put together a design and bring it back to the Parish Council for consideration.

Mandy Harvey, from Indian Queens Junior Youth Club, requested to use the Youth Club Building. The junior youth club currently operates from the Victory Hall; they are charged £30 per week but with 17 children attending paying £1 per week they are in a loss situation. The Junior Youth club do fund raise but she fears that if something doesn't change they will need to close.

Cllr Hearl declared a non-pecuniary interest and left the room (member of the Victory Hall Committee).

Cllr Bunyan asked what activities take place; these include craft, pool table, card making, jewellery workshop, board games etc. It is currently run on a Friday night by volunteers, who are all CRB checked, and some are qualified first aiders.

Proposal by Cllr Cocks that the Junior Youth Club moves to the Youth Club Building at the Recreation Ground at no cost, seconded Cllr Brawn, carried with 1 abstention.

The above was duly **resolved**, first session to take place on 3rd October if the building is suitable.

Cllr Hearl re-entered the room.

14/171 Planning Applications

a. Planning Applications.

Cllr Morcom left the room.

- i. PA14/07890 Tressedor, Fraddon. Extension to rear bungalow to provide disable wet room en-suite and join to kitchen extension to provide a dining room. New window to rear bedroom as existing window will be used as access to en-suite.

Site visit taken place.

Proposal by Cllr Pickles to support the application as it provides facilities which are needed, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

Cllr Morcom re-entered the room.

Cllr Cole as Cornwall Councillor did not vote on the above application.

b. Decisions and Appeals

- i. Delegate member to attend Planning Committee Meeting re Carynick & Gaverigan Manor Farm Turbine.

Cllr Cole reported the Carvynick application had been withdrawn although the turbine application is still on the agenda.

Cllr Morcom volunteered to attend on behalf of the Parish Council to express their views, Cllr Pickles offered to assist preparing the objection based on the Parish Council's original objection.

The Chairman stated a Standard's Board Complaint had been submitted by the owner of Carvynick following his presentation at the previous Planning Committee Meeting. It has been investigated and no breach of the Code of Conduct found. Advice from CALC is that a letter recently circulated to members from the owner of Carvynick is libellous, this is, and the contents must go no further. CALC also advised further action could be taken regarding the letter but Cllr Hopkins stated he had no issue with Carvynick and wanted to put the matter to rest.

- ii. PA14/06904 Next Plc, Kingsley Village, Fraddon. Submission of details to discharge condition 6 in respect of planning notice PA13/08667- S52 S106 and discharge of conditions approved.
- iii. PA14/07006 Higher Resparva Farm, Arrallas Road, Summercourt. Erection of an agricultural roof to an existing slurry store- approved.
- iv. PA14/07030 Avalon, Fraddon. Construction of proposed garage- approved.

c. Enforcement report

None

14/172 Report of Cornwall Councillor

Report circulated via email prior to the meeting, hardcopies circulated prior to the start of the meeting. Also available on the Parish Council website.

Cllr Cole summarised his report.

Claybus will cease but the library van will visit once a month.

Cllr Pickles requested CC are made aware of the problems with the Biogas Unit.

14/173 Report of Chairman

Written report circulated with the agenda, also available on the Parish Council website.

14/174 Minutes of the Meeting of 12th August 2014

It was proposed by Cllr Brawn, seconded by Cllr Hearl that the Minutes of the meeting of 12th August 2014 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

14/175 Matters Arising

- a. 14/151 – planning application PA14/06062, it was decided not to take this application to committee but to agree to disagree; it has subsequently been approved with conditions.
- b. 14/161- Close the gate sign at Thomas Play Area, this has been installed.
- c. 14/162- BMX Track is completed, although installer will be back to roll it when it is wet. Cllr Hearl stated he had asked Imerys to seed.
- d. 14/166- Bank Signatories Clerk confirmed all changes are complete.

14/176 Youth Club – update report, to agree future actions and any associated expenditure.

Cllr Bunyan stated last week was the first session with 19 young people in attendance. Cosmic will be painting the graffiti and will also train the young people. Contents are installed and insured. Need a Fire Risk Assessment.

Proposal by Cllr Bunyan to obtain Fire Risk Assessment, seconded Cllr Morcom, carried.

The above was duly **resolved**.

Cllr Bunyan will meet with the leader of the Junior Youth Club to show her the building.

Building Regulations are still outstanding; Clerk to chase Mr Richard Thompson for the form and Cllrs Morcom & Bunyan to complete with drawings.

Youth Leaders will liaise with the Footballers to try and form a Junior Football Club. Floodlights need renovating as they are hanging off, Cllr Bunyan to obtain quotes to present at the next meeting.

Wireless alarm discussed, Cllr Cole to ask the Pit Committee which alarm they have. It was felt this needed more investigation, to re-agenda for next month.

The electrician has not provided an Installation Completion Certificate, to check with Cllr Baker.

14/177 Indian Queens Pit footpath & fencing –to consider quotes (if available) & update report.

1 quote received, other person approached will not be quoting; defer to next meeting. Cllrs to forward contacts to the Clerk.

14/178 Stamps Hill Footpath- to consider quotes (if available) & update report.

Quote received for £450, Parish Council to supply materials (aggregate & kerbing) Proposal by Cllr Pickles to accept the quote for £450 and Parish Council to supply materials, seconded Cllr Cocks, unanimous.

The above was duly **resolved**.

14/179 Planning Committee Meetings- to review current protocol, review projector quotes and approve any associated expenditure.

CALC have advised not to slip neighbouring properties regarding planning applications. The Parish council could be legally challenged if a property is missed

and this is part of our protocol. It is Cornwall Council's statutory duty to notify immediate neighbours. Discussion took place regarding site members checking the notice is in place.

Proposal by Cllr Cocks to stop slipping properties, seconded Cllr Morcom carried. The above was duly **resolved**.

The Chairman highlighted that this does not prevent members telling residents about planning applications.

The projector quotes were considered and it was **agreed** to try various projectors before purchasing; Cllr Hearl to bring along a projector to the next Planning Meeting. The Chairman reported that REG Windpower had contacted the Parish Council and wished to present their proposals at the next Planning Meeting, they propose only to answer questions from members, as residents will have the opportunity at the public consultation.

Proposal by Cllr Cocks not to allow REG Windpower to attend unless they accept questions from residents, carried with 1 against.

The above was duly **resolved**.

Cllr Cole has a meeting with them later in the week and will raise this issue.

14/180 Maintenance of 'old' St Enoder Cemetery- to review.

Currently the Parish Council award a £2,000 grant to St Enoder PCC for maintenance of the Cemetery. The Parish Council receive numerous complaints regarding the poor state therefore it was suggested the Parish Council may like to control the maintenance.

The Clerk has written to the PCC to ask how they would feel and whether they are tied into any long term contracts. The Church Warden stated the PCC were delighted with the idea and they had approached the Parish Council approx. 5 years ago suggesting the same.

Proposal by Cllr Hearl to go to tender and take over the maintenance of the Cemetery from 1st April 2015, seconded Cllr Morcom, carried.

The above was duly **resolved**.

Cllr Cole & Cllr Hearl to agree specification.

14/181 Cornwall Council notification re. Planning Inspector Site Visits

The Parish Council were not informed of the recent site visits by the Planning Inspector for the Appeals against the wind turbines.

Proposal by Cllr Pickles the Parish Council write to the Planning Inspector asking why we were not informed, seconded Cllr Hearl, carried.

The above was duly **resolved**.

14/182 Standing Orders- review & update as necessary.

Standing Orders need updating due to the recent changes in legislation. The Chairman offered 2 options, a meeting of the Standing Orders Committee to make the changes, or Chairman & Clerk to update, following recommendations from CALC and circulate with the next agenda.

Proposal by Cllr Cocks, Chairman & Clerk to update, following recommendations from CALC and circulate with the next agenda, seconded Cllr Cole, carried.

The above was duly **resolved**.

14/183 Benches- update on installation of 3 removed benches and to agree any associated expenditure.

Clerk reported the 2 new benches, one at Summercourt and one opposite Indian Queens Cemetery are installed. Bench at the Pit is still outstanding. The concrete ends, which were to be used, are cracked, therefore new ends are required. It is difficult to find ends that are suitable for the wood we already have, and they are approx. £100 for a pair. A complete new bench is about the same.

Proposal by Cllr Cocks to purchase a new bench, seconded Cllr Hearl, carried.
The above was duly **resolved**.

14/184 CORRESPONDENCE - Cornwall Council

a. Consultation re Cornwall Local Plan Draft Local Development Strategy

Proposal by Cllr Cocks to note, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

14/185 CORRESPONDENCE – General

a. Tree maintenance at Kingsley Court- to consider response

Cllr Cole has spoken to Mr Gay, needs to clarify that there is no fee paid to us for maintaining trees. We do look after Open Space which benefits all residents but we cannot maintain for individuals, as we would then need to look after everyone or be open to discrimination prosecution.

Proposal by Cllr Cocks to pass this complaint on to Cornwall Council, seconded Cllr Brawn, carried.

The above was duly **resolved**.

b. Letter from individual requesting sponsorship.

Clerk advised members we did not have a Power to spend money in this way, Clerk to reply accordingly.

14/186 AGENDA ITEMS FOR THE NEXT MEETING

Pig Farm.

14/187 FINANCE

a. Accounts: as presented to be approved for payment.

ACCOUNTS September 2014

Chq No	Payee	VAT	Amount
3585	Cornwall Council- Training (planning)	£3.33	£20.00
3686	Royal Mail- Neighbourhood Plan PPI	£18.00	£108.00
3587	M Bunyan- refund re youth club sundries		£76.48
3588	Euro Tool- BMX Track	£44.29	£287.14
3589	Travis Perkins- BMX Track	£21.87	£131.22
3590	Glanville- Handyman supplies	£39.11	£240.55
3591	A Kendall- refund re co-opgarden/neighbourhood plan & keys		£111.96
3592	Staples- admin supplies	£11.41	£68.47

3593	Cormac Solutions- play inspections	£36.63	£219.77
3594	Hooper & Sons- BMX Track	£60.00	£360.00
3595	Trevithick Supplies- Handyman supplies	£2.85	£17.11
3596	Indian Queens Pit- Neighbourhood Plan		£30.00
3597	Complete Weed Control- Allotments	£16.00	£96.00
3598	Mr N Trebell- salary £687.86 mileage £77.20		£765.06
3599	A Kendall- net salary £1278.82, mileage £83.20 phone £30.92		£1,392.94
3600	HMRC - Qtr 2		£1,229.04
3601	Postage		£50.00
3602	Contec- wood chip re co-op garden	£31.20	£217.20
	Total		£5,420.94

Proposal to approve payments by Cllr Cocks, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Budget statement also circulated.

Thank you letter to be sent to Hoopers as supplied materials at cost.

b. Internal Auditor- to consider rolling Annual Contract.

Contract circulated with the agenda.

Proposal by Cllr Bunyan to enter into rolling contract with Ken Abraham (South West Parish Audits), seconded Cllr Cocks, carried.

The above was duly **resolved**.

There being no further business the meeting was closed at 9.45pm.

Chairman.....

Date.....