

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 24<sup>th</sup> September 2019** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, D Cole, M Kessell, R Wimberley, D Hearl, M Gregory, C Dixon & K Dean.

**APOLOGIES:** Cllrs C Parkyn, G Lobb, J Baker, P Cocks & J Bullock.

**19/178 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct** (to consider if any changes to Declaration of Interest form and declare interests on agenda items).

None.

**19/179 To co-opt against Casual Vacancy-** to consider application(s) and to resolve to adopt.

One application received and circulated with meeting papers.

Proposal by Cllr Gragory to co-opt Kerri Dean to fill Casual Vacancy, seconded Cllr Hearl, unanimous.

The above was duly **resolved** and Declaration of Acceptance signed and returned to the Clerk. ROI form to be returned as soon as possible.

**19/180 To receive resignation of Councillor-** to receive resignation and resolve next action.

The Chairman stated he was sorry to see Cllr Cowburn had resigned, she was also the Vice Chairman. The next course of action would need to be electing a new Vice Chairman.

Proposal by Cllr Bunyan, Cllr Kessell is Vice Chair, seconded Cllr Hearl, no other nominations, unanimous.

It was **resolved** Cllr Kessell would be Vice-Chairman for the remainder of the municipal year.

Proposal by Cllr Cole a letter is sent to Cllr Cowburn to thank her for her service and hard work, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

**19/181 Police Report.**

PCSO Parry in attendance.

22 crimes last month, up from 21 for the same period last year.

PCSO Parry stated she had been working with the anti-social behaviour team on the issues at Harvenna Heights, and was hoping this would calm down soon.

She has received reports of builders' vans parking on the pavement outside of the Old Chapel, which she will monitor.

Cllr Cole reported anti-social behaviour was also occurring around the band room. Parking at Penhale garages raised, a meeting with Highways, PC Lenton & Cllr Cole is to be arranged. Parking of Cormac van on grass verge on Parka Road also raised, PCSO Parry she would action immediately.

*Proposal by Cllr Bunyan to bring forward public session and agenda item 17 South West Water Issues do to public interest, seconded Cllr Dean, carried.*

*The above was duly **resolved**.*

**19/182 Public Session.**

Resident stated she had attended the CERC Meeting last night and was disappointed with the turnout. She stated she had sent her notes from the meeting through to the Clerk but due to poor attendance this meeting will be reduced from quarterly to annually. CERC has been requested to provide updates to the China Clay Network Panel, so hopefully the Parish Council will attend; Cllr Bullock is the Parish representative for that meeting.

Cllr Cole apologised he had not attended the meeting as was at a Community Governance Review meeting last night, but does normally attend as both Cornwall Councillor and Parish representative.

**19/183 SWW issues, Parka Road-to consider and to resolve help (if any) the Parish Council can offer residents.**

Representations have gone in from residents, Cllr Cole and the Parish Council. SWW have stated the water pipe along Parka Road will be replaced next financial year, although other people have not had such a positive response.

Proposal by Cllr Cole the Parish Council writes again to clarify the situation, and also to query the road closure as Parka Road could have stayed open and been managed with traffic lights, seconded Cllr Hearl, carried.

The above was duly **resolved**.

*Cllr Wimberley took the Chair.*

**19/184 Planning Matters**

**a. Planning Applications.**

- i. PA19/07364 & PA19/07365 Goenrounsen House Access To Goenrounsen Summercourt. Conversion of ancillary accommodation to form holiday dwelling. Site visit taken place.

Proposal by Cllr Wimberley to support the applications, seconded Cllr Dixon, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA19/07265 Land West Of Cornerways Carnego Lane Summercourt Cornwall TR8 5DP. Application to vary condition 2 in respect of decision PA18/02324. Proposal by Cllr Kessell to support the application, seconded Cllr Dean, carried with 1 abstention.

The above was duly **resolved**.

- iii. PA19/07514 Marks And Spencer Unit G Kingsley Village Shopping Park Penhale Fraddon St Columb Cornwall TR9 6NA. Advertisement consent to display external totem signage located at pedestrian access point adjacent to main car park. Proposal by Cllr Hearl to support the application on the proviso it is turned off at night, seconded Cllr Bunyan, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Kessell declared an interest and left the meeting.*

- iv. PA19/07117 Dales Central Motors Ltd Chapel Town Business Park Summercourt TR8 5YA. Display of signage and display lighting.

- v. PA19/07116 Dales Central Motors Ltd Chapel Town Business Park Summercourt TR8 5YA. Display new Renault Signs for existing dealership and Display Area Lighting.

The above 2 applications were considered together.

Proposal by Cllr Hearl to support the applications on proviso the illuminated

signs are switched off at night, seconded Cllr Wimberley, carried with 1 abstention.

The above was duly **resolved**.

*Cllr Kessell re-entered the meeting.*

*Cllr Cole, as Cornwall Councillor took no part in the vote for the above applications.*

**b. Decisions and Appeals**

- i. PA19/02770 Little Halloon Farm Moorland Road Indian Queens TR9 6HF. Application for Outline Planning Permission with all matters reserved for Residential Development of up to 5 residential units (Residential reuse of previously developed site)- approved.
- ii. PA19/05083 Land At 5 Higher Fraddon, Fraddon TR9 6NN. Three bedroom dwelling with detached double garage- approved.
- iii. PA19/05814 Land SE Of Indian Queens Cemetery Indian Queens. Change of use of land from agricultural to cemetery- approved.
- iv. PA19/06051 Trevisson Higher Fraddon Fraddon TR9 6NQ. Proposed demolition of gym and construction of single storey annexe- approved.
- v. PA19/06952 Marks And Spencer Kingsley Village Penhale Fraddon St Columb. Application for advertisement consent for external totem signage located at roundabout entrance and on island in car park- approved.

**c. Other planning**

- i. To consider and approve recommendation from Planning Committee regarding car parking spaces available to purchase from Coastline Housing.  
**Recommendation:** St Enoder Parish Council accept the car parking spaces for a nominal fee on the proviso Coastline pay our legal costs.  
Proposal by Cllr Bunyan to approve recommendation as written, seconded Cllr Dean, unanimous.  
The above was duly **resolved**.
- ii. To delegate member to attend the Planning Committee meeting.  
Clerk reported this meeting had since been cancelled.  
Cllr Cole reported the meeting was to consider the Grovewood Court applications, but due to some concerns over wildlife an Ecological Report needs to be carried out by the applicant, so the applications will be deferred to a later meeting.  
*Cllr Cole advised members that he was keeping an eye on the Chapel Town café application as residents had raised concerns, he will report back to Council in due course.*

*Cllr Bunyan re-took the Chair.*

**19/185 Minutes of the Ordinary meeting of 13<sup>th</sup> August 2019 to be approved.**

It was proposed by Cllr Gregory, seconded by Cllr Hearl that the Minutes of the meeting of 13<sup>th</sup> August 2019 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

**19/186 Matters Arising**

None.

**19/187 Cornwall Councillor report.**

Cllr Cole's report circulated via email prior to the meeting; full report in file copy. Cllr Cole reported the footpath to the Indian Queens school is getting closer, he is liaising with the head. Cemetery extension is progressing and a meeting has taken place with the Clerk and himself with a surveyor, once plan is back members will then need to consider what planting is required.

Community Governance Review Panel meeting took place on 20<sup>th</sup> September, St Newlyn East PC require the new Coastline development. Fruit farm and part of Nantillio Farm, Cllr Cole recommended our Parish formally delegates 2 Cllrs to meet with St Newlyn, East parish Council to see if there is some compromise.

Proposal by Cllr Kessell to delegate Cllrs Bunyan & Wimberley along with Cllr Cole, Cllr Cole to organise the meeting, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

**19/188 Finance**

- a. Accounts: as presented to be approved.

Monthly Forecast sheet and expenditure to budget circ. prior to the meeting.

Chq No	Payee	Vat	Grand Total
4650	TP Tree Services- cem maintenance		£275.00
4651	Duchy Cemeterys Ltd- cem maintenance		£720.00
4652	Mr A Inglefied- Play Area inspections & refurb.		£138.00
4653	Biffa- Bin lift	£12.75	£76.51
4654	Duchy Defibrillators- 4 defibs	£128.00	£768.00
4655	PKF Littlejohn- External Audit	£120.00	£720.00
4656	Wesley Hall- grant		£600.00
4657	Mitchell Village assoc- grant		£250.00
4658	SWW- IQ Rec & Cem		£69.47
4659	EDF- I Q Rec	£3.13	£65.73
4660	Remembrance Gardens St Enoder Cem		£591.84
4661	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4662	A Kendall- refund postage/ phone/WW1 postage		£97.63
4663-4665	Staff Salaries incl pension & hmrc		£3,882.12
4666	HAGS- maintenance checks	£23.80	£142.80
DD	PWLB- loan repayment		£2,262.64
4667	Indian Queens Victory Hall- Post Office annual room hire		£1,248.00
	<b>Total</b>	<b>£512.68</b>	<b>£13,257.74</b>

Proposal by Cllr Hearl to approve payments and note budget sheets, seconded Cllr Kessell, carried.

The above was duly **resolved**.

- b. External Audit- to receive External Audit and resolve to publish.

External Audit report circ. with meeting papers.

Proposal by Cllr Hearl to note clear audit and resolve to publish, seconded Cllr Dean, unanimous.

The above was duly **resolved**.

- c. High Street Heroes Funding- to consider information and resolve.  
Application for circulated with meeting papers.  
Proposal by Cllr Bunyan, Clerk forward to Youth Club and Gardening Club, to make them aware of the fund, and the Parish Council to put together an application for addition bins for Cemeteries and Play Areas, and possibly plants, seconded Cllr Hearl, carried.  
The above was duly **resolved**.
- 19/189 Risk Assessments-** to review Play Area Risk.  
Risk Assessments noted, no new issues.
- 19/190 Youth Club- update report (if any).**  
No report received.
- 19/191 Thomas Playing Field- update from HAGS (if available) & update regarding the boundary wall.**  
Cllr Kessell reported HAGS have stated they will by completing all repairs next week, a firm date will be provided on Thursday. He will also query the invoice submitted, and it was **resolved** Clerk to not submit the cheque until repairs complete.  
A Structural Engineer will be surveying the boundary wall n Thursday, the Chairman and Clerk will meet him on site.  
Andy Loos have kindly offered a porta loo free of charge of Thomas Play Area, it will be installed after the fair. It was **resolved** Clerk to write a thank you letter once installed.
- 19/192 Finance Meeting- to note Internal Control checks for Quarter 1 completed, to note report.**  
Report circulated with meeting papers- noted.
- 19/193 Review of Standing Orders & Financial Regulations- to review and amend if necessary and to resolve to adopt**  
Circulated with meeting papers, Financial regulations brought up to 2019 model received from NALC.  
Proposal by Cllr Hearl to adopt Standing Orders and Financial Regulations as circulated, seconded Cllr Kessell, unanimous.  
The above was duly **resolved**.
- 19/194 Report from Clerk- to note report on meeting attended**  
Written report circulated with meeting papers- noted.
- 19/195 To seal Exclusive Rights of Burial.**  
Proposal by Cllr Cole to seal ERB for Indian Queens Cemetery 224 & 225, seconded Cllr Wimberley, unanimous.  
The above was duly **resolved**.
- 19/196 CORRESPONDENCE - Cornwall Council**
- a. Standards Board- volunteers required- noted.

**19/197 CORRESPONDENCE – General**

- a. Higher Fraddon Biogas vehicle movement report, along with email from resident stating 3 accidents had occurred but not included in the report- noted.
- b. Request from resident for streetlights from Port and Starboard, up past the Pit and through to Higher Fraddon. Clerk queried whether streetlights are permitted on this section as not classed as road but public right of way. Cllr Cole and Clerk to investigate.

**19/198 Agenda Items for the next Meeting.**

There being no further business the meeting was closed at 8.03pm.

Chairman.....

Date.....