

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 25<sup>th</sup> September 2018** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs M Bunyan, D Cole, M Kessell, C Cowburn, D Hearl, C Parkyn, M Tyler, R Wimberley & M Gregory.

**APOLOGIES:** Cllrs G Lobb, C Dixon, P Cocks J Bullock & J Baker

**18/187 Declarations of Interest Register both pecuniary and non-pecuniary under the Code of Conduct** (to declare interests on agenda items).

Cllr Parkyn declared a pecuniary interest in Matthew Close.

**18/188 Co-option of Councillor to fill vacancy-** 1 application received.

Proposal by Cllr Cowburn to co-opt Mandy Gregory to St Enoder Parish Council, seconded Cllr Wimberley, unanimous.

The above was duly **resolved**.

Declaration of Acceptance of Office signed and the Chairman welcomed Cllr Gregory onto St Enoder Parish Council, introductions were made.

**18/189 Police Report**

No report received; possibly due to Summercourt fair.

*Cllr Wimberley took the Chair.*

**18/190 Planning Matters**

**a. Planning Applications.**

- i. PA18/07626 Land to the East of Motor Showroom, Summercourt. The proposed erection of 13 dwellings, comprising of 10 open market dwellings and 3 affordable dwellings, the formation of a new vehicular access, the provision of an internal access road and the installation of a sewage treatment plant. Chris Montague, Planning Agent present, he explained originally planning permission was granted for 14 houses on this site, which has expired, this application is for 13 houses. Pre-app submitted and Cornwall Council PACE protocol has been followed. There are 2 parking spaces per dwelling. Query regarding sewage treatment plant and who will be responsible for it. It will be managed by a Management Company which each owner will sign up to. Proposal by Cllr Kessell to support the application as it is in keeping with the area and is supported by the emerging NDP, seconded Cllr Cowburn, carried with 1 abstention.

The above was duly **resolved**.

- ii. PA18/08130 Land South East Of Gaie Vue My Lords Road Fraddon Cornwall. Construction of 5no. dwellings with off road parking. Site visit taken place. Discussion took place regarding existing congestion around this site. Proposal by Cllr Hearl to object to the application as overdevelopment of the site. Concerns were also raised regarding noise issues with the house closest to the by-pass and blocking of the access lane off the turning circle. Parish Councillors request Highways carry out a site visit as the road is narrow in this area and request double yellow lines are considered for the turning circle at

the end, seconded Cllr Tyler, carried with 1 abstention.

The above was duly **resolved**.

- iii. PA18/06258 Land North East Of Lucerne Newquay Road St Columb Road Cornwall TR9 6PY. Outline planning permission with all matters reserved: Dwelling with associated works. Cllr Cole updated members on this application. A condition will be added restricting any dwelling to a bungalow, with no dormers. Members **agreed** they were happy with this condition and approved delegated approval.

*Cllr Cole as Cornwall Cllr did not vote on any of the above applications.*

b. **Decisions and Appeals**

- i. PA18/07054 Land South East of The Orchard, Highgate Hill, Indian Queens. Erection of three detached dwellings- approved.

*Cllr Bunyan re-took the Chair.*

**18/191 Public Session.**

No public present.

**18/192 Minutes of the ordinary meeting of 14<sup>th</sup> August 2018 to be approved.**

It was proposed by Cllr Hearl, seconded by Cllr Tyler that the Minutes of the meeting of 14<sup>th</sup> August 2018 be approved and signed as a true and correct record by the Chairman, unanimous.

The above was duly **resolved**.

**18/193 Matters Arising**

18/182 Post Office Outreach- there were some issues during August but these now appear to be sorted.

**18/194 Cornwall Councillor report.**

Councillor Cole's report circulated via email prior to the meeting.

Councillor Cole was congratulated on becoming a bard.

Councillor Cole reminded members there would be a short NDP Working Group meeting following this meeting.

**18/195 Finance**

- a. Accounts: as presented to be approved.

Chq No	Payee	Vat	Grand Total
DD	PWLB- cem extension		£2,262.64
4425	Biffa- Bin lift	£14.56	£87.36
4426	Young People Cornwall- Youth Club		£1,125.00
4427	Mr A Inglefield- Play inspections		£138.00
4428	EDF- IQ Rec electric	£2.78	£58.46
4429	SWW- IQ Cem		£8.84
4430	Action Fire SW- Extinguishers IQ Rec	£29.82	£178.92
4431	Lanier- photocopier	£9.71	£58.24
4432	Siemens- photocopier	£29.73	£178.39
4433	A Kendall- Postage/ phone		£75.47
4434	TP Tree Services- cemetery maintenance		£125.00

	Duchy Cemeteries Ltd- cemetery		
4435	maintenance		£720.00
4436	R Clemens Ltd- Hedge new IQ Cem	£7,303.44	£43,820.64
	Fenland Leisure Products Ltd- paint Thomas		
4437	PF	£36.90	£221.40
4438	T Julian & Son- IQ Rec patching	£300.00	£1,800.00
4439	Duchy Defibrillators- Annual Monitoring	£228.00	£1,368.00
4440	Viking- Admin supplies	£11.48	£68.88
4441	SW Hire- chipper re Thomas PF	£53.00	£318.00
4442	PKF Littlejohn- external audit	£80.00	£480.00
4443	Nick Ferris Skip Hire- IQ Cem	£60.40	£362.40
4444	R Cole- WW1		£27.70
4445	Monkey Puzzle-Roll of Honour WW1	£39.00	£234.00
4446-4448	Staff Salaries incl pension & hmrc		£3,641.35
4449	NJT Services- Thomas PF		£440.00
4450	Kernowek Gardeners Ltd- grass cutting	£225.00	£1,350.00
4451	WW1 Project- certificates		£30.50
	<b>Total</b>	<b>£8,423.82</b>	<b>£59,179.19</b>

Monthly budget forecast, expenditure to budget & ear marked reserves circulated prior to the meeting.

Proposal by Cllr Hearl to note budget forecast and expenditure to budget as part of Internal Control and to approve payments totalling £59,179.19, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**.

- b. **Conclusion of External Audit-** to note clear External Audit and Exercise of Public Rights published.

External Audit and Exercise of Public Rights published circ. with the agenda.

Proposal by Cllr Cowburn to note clear External Audit and Exercise of Public Rights published, seconded Cllr Kessell, unanimous.

The above was duly **resolved**.

- 18/196 Risk Assessments-** to review Play Area Risk and to approve any assoc. expenditure (if any)

No new issues; although Caloo repair is delayed.

- 18/197 Parish Council Assets (valuation)-** update on potential values.

Defer to next meeting.

- 18/198 Youth Club -** update from Young People Cornwall (if available).

Update circ. with the agenda. The Clerk brought to members attention the budget remaining for the Youth Club is £512.50 approx. 5 sessions.

Discussion took place.

Proposal by Cllr Hearl, to use the Melbur Turbine community benefit ear-marked fund for the remaining September and October sessions, to delegate Cllr Bunyan and the Clerk to meet with Young People Cornwall to enquire about funding/grants, to place on October agenda to consider funding of November onwards, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

**18/199 Church Lane**-update from Cllr Tyler

Cllr Tyler reported the application was submitted approx. 6 weeks ago so hopefully there will be an update for the next meeting.

**18/200 Report from Finance Committee Meeting**- to note.

Finance Committee Report circ. with the agenda- noted.

**18/201 Report from GP Committee Meeting** – to note.

General Purposes Committee Report circ. with the agenda- noted.

**18/202 Thomas Playing Field**-update on refurbishment and to consider putting mulch under existing equipment, to consider quote and approve assoc. expenditure (if agreed).

Cllr Kessell updated members on the situation; installers arrived on site 10<sup>th</sup> September, a week later than previously advised, the equipment appears robust and good quality. There have been some siting issues, which is fine, but we need to ensure we have a CAD Plan which represents what is on the ground before the rubber mulch is laid. Although work has now ceased. Cllr Cole explained the climbing frame was supplied with incorrect legs therefore we need to wait 3 weeks for the correct legs to arrive and then installers will re-commence. The existing equipment will be painted, to match the new equipment and query whether the existing black safety mats should be replaced with tiger mulch. If we do this at the same time it will save money, a quote has been received for £7,733.72.

Proposal by Cllr Hearl to replace the surfacing, seconded Cllr Parkyn, carried.

The above was duly **resolved**.

Proposal by Cllr Hearl to fund using Glebe Solar Farm Community Fund £5950, and remaining £1783.72 from Goonabarn Community Benefit Fund, (it should be noted £15,000 from this fund is already allocated to Thomas Playing Field so will leave £236.28) seconded Cllr Kessell, carried.

The above was duly **resolved**.

**18/203 Indian Queens Pit**- to consider whether the Parish Council would be Custodian Trustee and the implications on the Parish Council.

Letter from Indian Queens Pit Committee circulated with a prior agenda.

*Cllr Cole declared a pecuniary interest and left the room (trustee).*

Cllr Hearl explained The Pit can either register with the Charity Commission or use the Parish Council as Custodian Trustee. A Custodian Trustee's sole function is to hold Title to the land/property to protect it. They are not able to manage nor financially liable, this is the Managing Trustee's, or Managing Committee's responsibility. If a Management Committee is not in place we would be required to facilitate meetings to form a Committee, but we would not have a Power to manage ourselves.

*Cllr Wimberley left the meeting.*

Proposal by Cllr Hearl to respond in principle the Parish Council would be Custodian Trustees of Indian Queens Pit but a Governing Document would need to be drawn up and approved by our solicitor, seconded Cllr Cowburn, unanimous.

The above was duly **resolved**.

*Cllr Cole re-entered the room.*

- 18/204 Remembrance Day Wreaths-** to consider number required and approve assoc. expenditure.

The Clerk has ordered 6 wreaths for the Parish, 2 for Chairman (1 for St Ender Memorial & 1 for St Columb), 1 for Cllr Cole and 1 for each Village Hall.

Cllr Bunyan reported he had received a letter from St Columb Town Council informing him that he would be unable to lay a wreath this year. Discussion took place regarding St Ender residents named on the St Columb Memorial.

Proposal by Cllr Hearl, to approve the purchase of 6 wreaths and to contact St Columb Town Council, and perhaps lay our wreath separately to the Ceremony, seconded Cllr Tyler, unanimous.

The above was duly **resolved**. Cheque 4452 issued for £105 to the Poppy Appeal.

- 18/205 The Leat, Church Lane** -Cllr Hearl to report, to approve any assoc. expenditure (if any).

Photographs provided. Cllr Hearl explained the path is eroding due to the water. The Parish Council needs to consider putting money in the budget to repair and maintain. Cllr Hearl felt it was important to ascertain where the water is coming from, 3 pipes discharge into this Leat. Cllr Cole to check with SWW to ascertain what information they already hold. Cllr Hearl stated a large land drain is needed and the path covered with 803; to place on next agenda and put into the budget.

- 18/206 WW1** - update following meeting with Imerys re beacon and to note silhouette grant successful.

Cllr Hearl reported a meeting with Imerys had taken place and a location for the beacon chosen. Cllr Hearl has visited St Dennis Fire Station who have agreed to attend and put out the beacon although they are not able to light. Tribute to the Millions poem to be read at 6.50pm, Last Post at 6.55pm and 7pm beacon lighting. It was agreed to start advertising the event.

The Clerk has spoken to the grass cutter to request the permitted path is cut, meeting him next week to point out location. The 9 silhouettes have arrived. Cllr Cole reported the WW1 book is 74,500 words and he has received additional photographs for the publication. 12<sup>th</sup> November the first of the Village Hall talks is planned. Roll of Honour has been restored.

Clerk to send out Bruno Peeks literature to all Cllrs.

- 18/207 Website-** Councillor information; to resolve all Cllrs to provide.

Cllr Kessell listed Cllrs who still need to provide their information, it was **agreed** they would provide information to the Clerk for upload onto the Website.

- 18/208 To seal Exclusive Rights of Burial**

Proposal by Cllr Cole to seal ERB for Indian Queens Cemetery 211, seconded Cllr Tyler, carried.

The above was duly **resolved**.

- 18/209 CORRESPONDENCE - Cornwall Council**

*Cllr Parkyn left the room.*

- a. Highways concerns near Matthew Close.

Letter circ. with the agenda.

Cllr Cowburn stated something does need to be done about this area as it is dangerous. Cllr Cole stated he would speak to Rachael Tatlow. It was **agreed** the Clerk to reply that whilst we agree the road is dangerous and we do want something done we have already prioritised our Community Network Highway budget.

*Cllr Parkyn re-entered the room.*

- b. Licensing Act Policy Review - noted
- c. Community Infrastructure Levy Consultation.  
Questionnaire circ. with the agenda.  
Proposal by Cllr Hearl, Cllr Cole and the Clerk to complete, seconded Cllr Bunyan, carried.  
The above was duly **resolved**.
- d. A39 Westbound Indian Queens- road works 29<sup>th</sup> October to 16<sup>th</sup> November between Highgate & Halloon.

**18/210 CORRESPONDENCE – General**

- a. Fraddon Biogas Triannual Report-noted
- b. CALC August newsletter- to note -noted.
- c. CPRE newsletter- passed to Cllr Cole

**18/211 Agenda Items for the next Meeting.**

- Grass Area outside of Carworgie Way- to consider requesting hardstanding- to note not Parish Council land.

There being no further business the meeting was closed at 8.47pm.

Chairman.....

Date.....