

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th September 2017** in the Fraddon Village Hall at 7pm

PRESENT: Cllrs M Bunyan, M Kessell, M Hopkins, D Cole, M Tyler, C Parkyn, C Dixon, J Bullock & R Wimberley.

APOLOGIES: Cllrs J Baker, D Hearl, P Cocks, C Cowburn & G Lobb.

17/172 Declarations of Interest (in agenda items) both Pecuniary & Non-pecuniary under the Code of Conduct.

Cllr Wimberley declared a pecuniary interest in agenda item PA17/08185, applicant.

Cllr Kessell declared a pecuniary interest agenda item PA17/08185 (connection to business).

17/173 Police Report.

PCSO Parry presented to members at the Planning Meeting; 16 crimes this month the same as last year.

1 Common assault, 2 communications offensive manner, 1 Theft of laptop, 1 harassment, 1 perverting the course of justice, 1 arson, 2 threatening behaviour, 1 drink drive, 1 shop theft, 1 burglary, 1 garden theft & 3 sexual assaults. Some ASB Stage 2 warnings have been issued to youths in the community.

The Chairman invoked SO 1a to bring forward items of public interest, agreed.

17/174 Public Session

Residents from Higher Fraddon reported traffic issues (not Pig Farm or Biogas Unit), large lorries are going to lock-ups on farmland at the far end- several per day. There is an issue with traffic in this area already; Cllr Cole to look in to and report.

Cllr Hopkins took the Chair.

17/175 Planning Matters

a. Planning Applications.

- i. APP/D0840/W/17/3176445 Penare Farm Access From Chapel Road To Piggery Higher Fraddon Fraddon TR9 6NL. Variation of condition 14 (vehicle movements) in respect of PA15/05220 (appeal decision APP/D0840/W/16/3147446 dated 28.09.2016) and PA15/03073 (appeal decision APP/D0840/W/16/3147454) to allow the change of staff/other vehicle movements (Light Goods Vehicles) from 7 per week to an average of 17 staff/other vehicle movements (Light Goods Vehicles) per week (over a 4 week monthly period) to a maximum of 24 in any given week (Monday to Sunday) in the 4 week period- written reps. by 19th October.
Cllr Hopkins explained the history of the site. Cllr Cole confirmed there is a second Appeal linked to this Appeal and they will be dealt with together. Resident raised concerns as Sunday is mentioned in the Appeal Statement and they have never had traffic movements on a Sunday and it has never been mentioned on any applications. Resident queried if the company could be fined if they did not adhere to their planning conditions.

Proposal by Cllr Hopkins to object to the Appeals as originally the Biogas Unit was meant to reduce traffic movements from the Pig Farm, seconded Cllr Kessell, carried with 1 abstention; Cllr Cole delegated to prepare the Appeal Statement.

The above was duly **resolved**.

- ii. PA17/08648 Land Adj To Penare Bungalow Higher Fraddon St. Columb Cornwall TR9 6NL. Non material amendment to move the two buildings approx. two metres to the north in respect of decision notice PA14/04231.

Proposal by Cllr Bunyan to support the application and agree it is a NMA, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

- iii. PA17/08143 Chytane Farm, Summercourt. Construction of an agricultural building for livestock housing.

Site visit taken place.

Proposal by Cllr Kessell to support the application to help the local farmer, seconded Cllr Wimberley, carried with 1 abstention.

The above was duly **resolved**.

Cllrs Wimberley & Kessell left the room.

- iv. PA17/08185 Garve, Carnego Lane, Summercourt. Construct an ancillary accommodation unit alongside the property.

Site visit taken place.

Proposal by Cllr Dixon to support the application for reasons in the planning statement but request it is conditioned as agricultural and annexed, seconded Cllr Tyler, carried with 1 abstention.

The above was duly **resolved**.

Cllrs Kessell & Wimberley re-entered the room.

- v. PA17/07906 Chytane Farm Summercourt TR8 5BW. Application for Outline Consent with all matters reserved for the construction of an agricultural workers dwelling.

Site visit taken place.

Proposal by Cllr Wimberley to support the application as we need people to stay in agricultural and at the previous Appeal this site was recommended, seconded Cllr Kessell, carried with 1 abstention.

The above was duly **resolved**.

- vi. PA17/08737 1 Burthy Bungalows Road From New Road To Sea View Summercourt TR8 5BN. Proposed extension to garden room, forming annexe for dependent relative.

Site visit taken place.

Proposal by Cllr Bullock to support this application as it is not overlooking neighbouring properties, seconded Cllr Parkyn, carried with 1 abstention.

The above was duly **resolved**.

Cllr Cole did not vote on the above application due to being the Cornwall Councillor.

b. Decisions and Appeals

- i. PA17/06311 Land West North West Of Bodanna Barn Summercourt Cornwall TR8 5DQ. Conversion and extension of an existing farm store to a dwelling-withdrawn.

- ii. PA17/02093/PREAPP Land East Of Tregosel Highgate Hill Indian Queens Cornwall TR9 6HA. Pre-application advice for proposed detached dwelling-

closed, advice given.

c. Enforcement report

- i. EN17/00699 Carvynick House Summercourt Newquay Cornwall TR8 5AF.
Construction of a pizza and cocktail bar within the grounds of a Grade II listed building- closed not expedient.

d. Update on Goonabarn.

Cllr Cole reported he had no update on Enforcement Action despite chasing the Officer. Cllr Wimberley reported noise monitoring had taken place on Sunday.

Cllr Bunyan took the Chair.

17/176 Minutes of the Ordinary meeting of 22nd August 2017 to agree & sign.

It was proposed by Cllr Hopkins, seconded by Cllr Kessell that the Minutes of the meeting of 22nd August 2017 be amended, approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

Amendment 17/153 Cllr Parkyn employee of Wesley Pre-school.

17/177 Matters Arising

- a. None

17/178 Cornwall Councillor report (including discussion on coverage of waste bins).

Report circulated via email prior to the meeting.

Cllr Cole updated members on the unauthorised development at Kelliers; meeting with Enforcement has taken place and plan of action agreed. Cornwall Council will be taking enforcement action this week; the handyman will be removing the boulders to allow removal of the caravans, and will then be replacing them.

Bin audit completed, list circulated, request for additional bins on Goss Moor, and by Victory Hall, to re-agenda for next month to allow members to carry out their own survey.

Boundary Commission have completed their review of Cllr numbers and Cornwall Council will have 87 Cllrs, the next stage will be to redefine the Boundaries. At present 19 networks in Cornwall in the China Clay Area it is likely the Cornwall Councillor for St Enoder will also cover St Dennis. Cllr Cole felt there would be no sub-division of our Parish. Cllr Cole confirmed the Parish Boundaries would be reviewed.

17/179 Finance

- a. Accounts: as presented to be approved for payment.

Chq No.	Payees	Vat	Total
4211	Mr K Pritchard- Cemetery		£133.33
4212	SWW- Cem & IQ Rec		£109.93
4213	Kernowek Gardeners Ltd- grass cutting	£296.50	£1,779.00
4214	Mr A Inglefield- play inspections		£115.00
4215	EDF- IQ Rec	£3.17	£66.65
4216	A Kendall- postage & phone		£86.77
4217	Action Fire SW- Fire extinguishers youth club	£12.28	£73.68

4218	CIS- refuse sacks	£16.37	£98.20
4219	Trevithick Supplies- hazard tape	£1.54	£9.25
4220	Golant Fire & security- Youth Clun alarm	£36.45	£218.70
4221	Biffa - Bin Lift	£13.44	£80.64
4222	Siemens- photocopier	£29.73	£178.39
4223	Cormac Solutions Ltd- grass cutting	£18.23	£109.37
4224	Laura Pellow- Youth Worker		£1,000.00
4225	Glanville's - IQ Rec	£4.58	£27.47
4226-			
4228	Staff Salaries inc. pension /hmrc		£3,473.24
4229	SLCC- 1/2 fees Clerk Training (27/9/17)	£6.90	£41.40
DD	PWLB- Cemetery extension		£2,262.64
		£439.19	£9,863.66

Proposal to approve payments by Cllr Hopkins, seconded Cllr Bullock, carried.
The above was duly **resolved**.

Budget statement circulated.

b. Internal Control checks – Qtr 1

These checks have now been completed by Cllr Hearl and all correct, Internal Control check sheet signed.

c. To set dates for Finance Committee meetings.

It was **agreed** to hold finance meetings after October & November Planning Meetings.

17/180 GP Committee Report

Report circulated with the agenda.

Update from the report; Caloo are attending site next week to mend the tunnel and the slate has been removed from the grave in St Enoder Lawn Cemetery.

17/181 Risk Assessments- to review Play Area Risk Assessments and approve recommendations (if any) and approve assoc. expenditure.

Play Area Risk Assessments, all recommendations already authorised (painting play equipment at Thomas Playing Field, and tunnel at Indian Queens)- noted.

17/182 Parish Council Assets (valuation)- update on potential values.

To defer to next meeting, to wait for update from Cllr Hearl.

17/183 Recreation Ground Vehicle Access gate-to consider and approve any assoc. expenditure

8 quotes circulated with the agenda.

Proposal by Cllr Parkyn to approve Caloo quote of £3,500 for fencing, vehicle access gate and pedestrian self-closing gate, so the fencing matches with the play area, seconded Cllr Tyler.

The above was duly **resolved**; to fund from contingency.

17/184 CCTV Conduit – to review quotes and approve any assoc. expenditure.

3 quotes circulated with the agenda.

Proposal by Cllr Hopkins to accept the quote from SJ Dawes of £695, seconded Cllr Wimberley, carried.

The above was duly **resolved**; to use CCTV earmarked funds and remaining from contingency.

17/185 Parking Area- to review quotes for hard core.

2 quotes circulated prior to the meeting.

Cllr Cole felt the area needs tarmac, but the parking area is needed as soon as possible.

Proposal by Cllr Hopkins to accept quote from NTJ Services of £1912, seconded Cllr Parkyn, carried.

The above was duly **resolved**; to use general reserves.

Clerk to obtain quotes for tarmac to include the current parking area.

17/186 St Enoder Old Cemetery- to consider quotes for repairing boundary wall (if available) report back from Cllrs Hopkins and Cowburn re base of War Memorial, to approve any assoc. expenditure

The Clerk reported that Mr Simmonds has stated the job is too big for him, members felt that quality was more important than speed, Cllr Parkyn to speak with him.

To defer to next meeting along with War Memorial base.

17/187 Church Lane-update on ownership query- referred from GPC

The Clerk has spoken to John James (Church Warden) regarding the Deeds for St Francis Church to ascertain if the lane falls into their ownership. He has contacted their solicitor but is waiting for a reply; to defer to next meeting.

17/188 Defibrillator – to consider new service provider and approve assoc. expenditure

Our current provider FLEET have changed their suppliers from AED to Duchy Defibrillators, this is to save money on the annual monitoring costs. To swap over there is a one-off fee of £125 per cabinet (to change the cabinet) and annual monitoring costs will be £160 per cabinet.

Cllr Hopkins queried previous email circulated which was much cheaper than this.

Clerk explained there are 2 monitoring systems, the one we currently have is monitored remotely 24/7 and includes annual servicing, or you can have 'Parish Guardians' who check the defibrillators weekly and a firm comes in annually to service.

Proposal by Cllr Hopkins to defer to next meeting to enable all the information to be obtained, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Since the meeting the Clerk has checked previous invoices, AED charge £315 per cabinet (up from £295 the previous year), Indian Queens Garage & Anchor Inn were renewed until 19 May 2018, Summercourt is due October 2017 and the new one the Parish is yet to take over.

17/189 Band owned land on Recreation Ground Lane- to discuss.

To defer to next meeting for update from Cllr Cowburn.

17/190 Indian Queens Cemetery Wall- to reconsider decision on contractor.

A reply has been received from the contractor and he will try to start soon, but is still held up at Temple.

Discussion took place.

Proposal by Cllr Hopkins to stay with original contractor but contact him stating we have been very patient and we expect him to honour his original quote, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

17/191 WWI Project- to formally acknowledge successful grant application and approve expenditure.

Cllr Cole reported the recent grant application was successful and the Parish Council have been awarded £7,500, he is waiting for paperwork to accept the grant. Cllr Cole stated he had started to carry out some research, but will require a WW1 Working Group to help with the book project, organise beacon lighting and street parties. HLF have imposed terms on the Grant, if the Parish Council does not sell enough books to make a profit of £2,500 this must be underwritten by the Parish Council.

Proposal by Cllr Cole the Parish Council agrees to the terms and accepts the grant, seconded Cllr Parkyn, unanimous.

The above was duly **resolved**; Working Group is Cllrs Cole, Bullock, Hearl, Tyler & Parkyn.

17/192 Photograph Identity Cards for members- to consider and approve assoc. expenditure

As some photographs are still outstanding to defer to the next meeting.

17/193 To seal Exclusive Right of Burials

Proposal by Cllr Kessell to seal ERBs 170,171 & 175 for St Ender Cemetery, and 197 for Indian Queens Cemetery, seconded Cllr Cole, unanimous.

The above was duly **resolved**.

17/194 CORRESPONDENCE - Cornwall Council

a. None

17/195 CORRESPONDENCE – General

- a. CALC August newsletter - noted
- b. Summercourt & District Gardening Club- re Thomas Playing Field- members were in favour but requested it is put on hold until after refurbishment.
- c. CALC Conference-noted.
- d. Email from Queens Rangers re installing 'Away' showers. It was **agreed** Cllr Bunyan will meet Steve Bates on site to discuss his idea.

17/196 Agenda Items for the next Meeting.

- Band owned Land (Recreation Ground Lane).
- Defibrillator Servicing

- Parish Waste Bins
- Asset valuations
- St Enoder Old Cemetery- Wall & Memorial
- Church Lane Indian Queens. Ownership
- Photo ID Cards
- Risk Assessments

There being no further business the meeting was closed at 9.02pm.

Chairman.....

Date.....