

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 25th March 2014** in the Fraddon Village Hall at 7pm

PRESENT: Cllr. M Hopkins (Chairman)
Cllrs M Bunyan, M Kessell, D Cole, D Hearl, C Watts, J Austin, R Brawn, J Pickles,
M Morcom & D Bennett.

APOLOGIES: Cllrs J Baker, C Dixon & P Cocks.

14/45 Declaration of Interest in Agenda items

Cllr Brawn declared a Pecuniary Interest in planning application PA14/01766 (applicant client).

14/46 Police Liaison

PCSO M Burgess in attendance, written report received.
PCSO Burgess went through the report. No questions raised.

14/47 Presentation- Housing at Cobble Lane.

Mr Grigg explained he owned a parcel of land at the end of Cobble Lane, although access to it is via Manor Drive. 3 sketch plans circulated with the agenda showing either 4 houses, 5 houses or 6 houses.

Mr Grigg asked Cllrs for their thoughts on which scheme would be best for the area. It was clarified this land is outside of the building envelope but adjacent to it. Cllr Brawn queried the possibility of affordable houses, Mr Grigg is happy to provide affordable housing. Cllr Pickles stated that whilst working on the Neighbourhood Plan it has become apparent the Parish is already over its target for housing.

The Chairman stated he would like to arrange a site visit.

Proposal by Cllr Brawn to arrange a site visit and re-agenda for the Planning Meeting on 8th April, seconded Cllr Morcom, carried.

The above was duly **resolved**.

14/48 Public Session

Resident brought to Members attention breach of Conditions at Carvynick. This has been reported to Cornwall Council; an Enforcement Case was opened and subsequently closed stating an application had been received. There is no planning application on the Planning Portal. Clerk has left a message with Ben Bassett, Enforcement Officer, today; Cllr Cole is also chasing but has had no response.

Resident stated another static caravan has since been added to the site contrary to the site's planning consent and he has raised this via the Planning Portal.

Proposal by Cllr Hearl to write a letter to Enforcement querying why the case was closed and for new complaint to be investigated, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

Chairman moved SO 31 to bring forward items of public interest and to allow public speaking, agreed. Elevated agenda items 13 & 6cvi.

14/49 Free Shrubs- 105 shrubs received from Woodland Trust to consider where to plant.

Fraddon & Penhale Enhancement Group requested some of the shrubs as they are

currently landscaping near the bus shelter. Cllr Pickles stated there were 105 shrubs which included hawthorn and cherry. Cllr Pickles to liaise to arrange distribution of the shrubs for planting.

14/50 Enforcement- (part 1)

EN14/00373 Goonabarn Farm, Summercourt. Alleged re-routing of overhead electricity line, in excess of 30m diversion allowed- pending consideration. Resident stated the old poles were not used during the re-routing but new poles which are 10% higher. The works completed are not in line with the planning application.

Resident stated he objected to the rumours that Arrallas Barn residents were aware of the Wind Turbines Planning Application. The Parish Council has also received written correspondence from another resident regarding this turbine and discrepancies with the LVIA. Cllr Cole stated Cornwall Council is currently carrying out case studies on photomontages & the Parish Council could ask this turbine is included. Resident requested paperwork from Cornwall Council regarding the consultation on this turbine; Cllr Cole will supply correspondence from the Planning Officer.

Cllrs Pickles, Bennett, Hearl & Cole to site visit both Arrallas Barns & Rosewyn Farm to investigate possible discrepancy with LVIA and to re-agenda for the Planning Meeting on 8th April.

Cllr Watts took the Chair.

14/51 Planning Matters

a. Planning Applications

- i. PA14/01518 Unit 4 Indian Queens Trading Estate, Warren Road, Indian Queens. Change of use from industrial/warehouse unit (B1, B2 & B8 uses) to A1 use. Specifically for the sale & repair of new & second hand bicycles & associated goods. Proposal by Cllr Hearl to support this application, seconded Cllr Brawn, carried. The above was duly **resolved**.

Cllr Brawn left the room.

- ii. PA14/01766 Damerells Motorcycles, Indian Queens Industrial Estate, Indian Queens. Advertisement consent for an internally illuminated rolled fascia panel. Proposal by Cllr Bunyan to support this application on the proviso the panel was not lit 24 hours, seconded Cllr Bennett, carried. The above was duly **resolved**.

Cllr Brawn re-entered the room.

b. Decisions & Appeals

- i. PA13/08474 Biomass, New Road, Summercourt. To raise ground levels of orchard, 2 existing tracks, and area with proposed greenhouse to be constructed above the existing road level and growing area- withdrawn.
- ii. PA14/01911 Biomass, New Road, Summercourt. Proposed greenhouse- prior approval not required.
- iii. PA14/00628 Woodlands Farm, New Road, Summercourt. Existing hard standing to be used for storage and distribution- refused.

c. Enforcement report

- i. EN13/02735 1 Greenmoor New Road, Summercourt. Three skips on land which is not being used in connection to storage hay/straw. The skips are taken away and brought back in connection to the Julian's skip hire business- No Further Action.

- ii. EN13/02737 1 Greenmoor New Road, Summercourt. Caravan brought onto land- pending consideration.
- iii. EN13/02745 1 Greenmoor New Road, Summercourt. Large metal frame structure/building under construction, no PP has been sought. Concerns over potential change of use- pending consideration.
- iv. EN13/02743 1 Greenmoor New Road, Summercourt. White plastic selotex panels delivered on to the land- case closed, no further action.
- v. EN14/00379 Clock Garage, Chapel Town, Summercourt. Alleged advertising signs of a bright colour for Pasty Shop.
- vi. EN14/00108 Kingsley Bungalow, Summercourt. Mobile home on land with linking sewage the septic tank appears to serve the caravan & South West Clothing.

Cllr Hopkins took the Chair.

14/52 Minutes of the Meeting of 25th February 2014

It was proposed by Cllr Bennett, seconded by Cllr Watts that the Minutes of the meeting of 25th February 2014 be, amended, approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

Amendments; Cllr Austin included in members present, minute 14/25; noise assessment had taken place on neighbouring land.

14/53 Matters Arising

- a. None

14/54 Report of Chairman

Written report circulated with the agenda.

Cllr Hopkins reminded members that the Annual Assembly will take place at 7pm on 8th April before the scheduled Planning Meeting. The Annual Assembly will include presentation of the Honorary Service Award and grants to local organisations. MADD will be giving a presentation, alongside the Parish Council's Annual Report.

14/55 Report of Cornwall Councillor

Written report circulated prior to the meeting.

Cllr Cole stated the Appeal for the Traveller's Site at Toldish is scheduled for next week, and there is a newly agreed strategy by Cornwall Council regarding Traveller Sites.

14/56 Youth Club – update report.

To defer to the end of the meeting due to confidentiality.

14/57 Website- update report

Clerk circulated link to the front page to members prior to the meeting.

Cllr Kessell explained the front page still needs refining as 'Latest News' and 'Facebook' needed to be clearer so visitors could just click on them.

Members were happy with the side panel although work needed to be completed on photographs. Cllr Kessell to continue with this project.

14/58 Free Shrubs- 105 shrubs received from Woodland Trust to consider where to plant.

Cllr Pickles to check which species she has received. The handyman needs to plant out the flower tubs soon therefore we need to ascertain if any are suitable. Cllr Pickles stated they are very small so could probably go in the tubs until they are more established. To liaise with Clerk, but Cllr Pickles will look after them until needed.

14/59 Noticeboards- update and to approve purchase.

Clerk confirmed she had met with John Marshall at Kingsley Village and had agreed a position for the noticeboard next to the post box. Also met with the owner of Premier Stores who is happy to have the noticeboard next to the post box (when it is re-located) on the side of the shop. Both were very accommodating and happy to have a Parish noticeboard. The noticeboards will need legs; therefore the Parish Council will need to purchase 1 noticeboard and 2 sets of legs, re using the current wall mounted noticeboard at Summercourt. Noticeboard to match existing is £543.45 plus an extra set of legs at £93.45, vinyl name will be extra.

Proposal by Cllr Watts to authorise purchase of noticeboard, vinyl name and 2 sets of legs, seconded Cllr Brawn, carried.

The above was duly **resolved**.

14/60 CORRESPONDENCE - Cornwall Council

- a. Planning Consultation- Cornwall Local Plan Strategic Policies- members to check the website and report any concerns to the next meeting.

14/61 CORRESPONDENCE – General

- a. Trigg Morris Men- Summer Dance, members welcomed their attendance and agreed to advertise this event, but concerns over location and suggested Indian Queens Pit would be a better location.

- b. **REG Windpower-** 3 turbines Pine Tip.

The Chairman stated he is happy to check the focal points for the photomontages. Cllr Brawn reported that Pedna Carne residents are concerned about the access to the site.

Proposal by Cllr Cole to ask REG Windpower to provide a leaflet highlighting the website, which the Parish Council approves before circulation to residents, seconded Cllr Austin, carried.

The above was duly **resolved**.

- c. **Email regarding Goonabarn**

Covered under Public Session; it was noted the LVIA statement needs to be reviewed.

Proposal by Cllr Brawn future developers of Wind Turbines are requested to fly a balloon, seconded Cllr Pickles, carried.

The above was duly **resolved**.

- d. **Letter re rubbish St Francis Road**

Letter read out regarding residents of Halloon Avenue dumping garden waste onto their hedge which is falling onto the footpath in St Francis Road. Cllr Morcom offered to check and liaise with complainant, agreed.

14/62 AGENDA ITEMS FOR THE NEXT MEETING

Footpath at St Francis Road

14/63 FINANCE

- a. Accounts: as presented to be approved for payment.

ACCOUNTS March 2014

Chq No	Payee	VAT	Amount
3471	Wesley Pre-school- grant		£300.00
3472	Indian Queens Band- grant		£400.00
3473	St Enoder Community Choir- grant		£400.00
3474	Ladock Cricket Club- grant		£300.00
3475	St Enoder Scout Group- grant		£400.00
3476	St Enoder Pantomime Society- grant		£250.00
3477	Home Start- grant		£100.00
3478	Victim Support- grant		£100.00
3479	Cruse Bereavement- grant		£100.00
3480	S Bennetts- Grass Cutting		£63.00
3481	EDF- IQ Rec		£37.00
3482	Duchy Cemetery- Maintenance		£462.00
3483	Duchy Cemetery- Fence repair & materials		£368.67
3484	A Kendall- refund re handyman equipment		£36.31
3485	Indian Queens Methodist Church- Youth Club		£18.00
3486	SWW- IQ Cem		£7.41
3487	SWW- IQ Rec		£183.66
3488	Edyveans- Burial Receipt Book	£6.40	£38.40
3489	Trevithick Supplies- handy man sundries		£28.44
3490	NTJ Services- Removal of trees Thomas PF		£320.00
3491	Mr N Trebell- salary £461.25 mileage £46.40 Shed Roof £36.72		£544.37
3492	A Kendall- net salary £1236.89, mileage £56.70 phone £25.65		£1,319.24
3493	HMRC - Qtr 4		£1,054.05
3494	SLCC Membership		£122.67
3495	Postage		£50.00
	Total		£7,003.22

Proposal to approve payments by Cllr Hearl, seconded Cllr Kessell, carried.
The above was duly **resolved**.
Budget statement also circulated.

- b. **Audit**- report from pre-audit 10th March.

Written report circulated with the agenda. Recommendation from Auditor; Fidelity Guarantee is increased to £130,000 and additional policies needed.

- c. **To adopt policies**

Policies circulated with the agenda; Whistleblowing Policy, Anti-fraud and Corruption Policy, Investment Strategy and Internal Control Statement.

Proposal to adopt the 4 policies as circulated, and increase fidelity to £130,000 by Cllr Austin, seconded Cllr Morcom, carried.

The above was duly **resolved**.

d. **Youth Club**

Cllrs Baker, Cole & Morcom attended the Recreation Ground on Saturday as advertised to meet with youths requesting a BMX track, unfortunately no one turned up. Cllr Morcom expressed his disappointment on Facebook; a resident has offered to help build a BMX track, he has experience in this area.

Proposal by Cllr Hearl Cllr Morcom meets with the resident to take this forward, seconded Cllr Brawn, carried.

The above was duly **resolved**.

Proposal by Cllr Hopkins to exclude members of the Press and Public from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of the LGA 1972, carried.

The above was duly **resolved**.

The following minute is confidential until 1st April 2014.

Cllrs are meeting with youths on Weds 26th March to progress the project. Cllr Pickles has a copy of C100 funding form to complete for the next round of funding; grants available up to £3,000.

Youth Club Working Group met & a log cabin provides best value. Quotes received for a new build are more expensive and the log cabin is bigger. £10,000 grant from Awards for All is confirmed, although must remain confidential until 1st April to comply with their criteria. A builder has offered to put down the concrete slab and lay services for £7,000. Cllr Bunyan to request for this quote in writing, we also need to enquire about permission from SWW. The Parish Council has investigated several alternatives and is satisfied that this option fulfils Best Value.

Cllr Bunyan explained that £200 is needed on order of the Log Cabin, 50% on delivery and the remainder when the building is completed. Query raised regarding retention of 5% for 1 month to ensure there are no problems with the building.

Proposal by Cllr Cole to authorise purchase of log cabin at £18,000, authorise Cllr Morcom to speak to the various utility companies, agree location as plan circulated, Cllr Bunyan to request 5% retention for 30 days and delegated authority to the clerk to issue cheques as necessary, seconded Cllr Brawn, carried.

The above was duly **resolved**.

There being no further business the meeting was closed at 9.30pm.

Chairman.....

Date.....