

MINUTES of the **STAFFING COMMITTEE MEETING** of the St. Enoder Parish Council held on **Tuesday 12th August 2025** at Summercourt Memorial Hall at 8.30pm.

COMMITTEE MEMBERS PRESENT: Cllrs P Cocks, C Cowburn & R Wimberley.

OTHER MEMBERS PRESENT:

APOLOGIES: Cllr M Bunyan,

25/S01 Election of Staffing Committee Chairman.

Proposal by Cllr Wimberley, Cllr Cowburn is Staffing Committee Chairman for the forthcoming municipal year, seconded Cllr Cocks, no further nominations, unanimous.

It was **resolved** Cllr Cowburn is Staffing Committee Chairman for the forthcoming municipal year.

25/S02 Declarations of Interest.

None.

25/S03 To approve Minutes of Staffing Committee 9th September 2021.

Proposal by Cllr Cocks to approve minutes 9th September 2021, seconded Cllr Wimberley, carried.

The above was duly **resolved** and minutes signed by the Chairman.

25/S04 Matters Arising.

None.

25/S05 To consider employing additional Maintenance Operative- to consider hours, job description, salary etc.

Current Job Description circulated with meeting papers.

This is primarily due to the additional hours needed for the devolved Open Spaces from Cornwall Council. There are also various jobs outstanding that are 2 person jobs and it is very difficult to find a second person adhoc, also holiday cover for current Maintenance Operative.

Discussion took place.

Proposal by Cllr Cocks to employ Maintenance Operative 10 hours a week at £12.50 per hour, Cllr Cowburn and Clerk to conduct interviews, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

25/S06 To resolve to exclude members of the public and press due to confidential nature of the following business.

None present.

25/S07 Queries from Clerk re holiday.

Clerk raised query regarding holiday which was duly **resolved**.

25/S08 Other urgent staffing business

None

There being no other business the meeting was closed at 8.45pm.

Signed : (Chairman) (dated)