

**St. Ender Parish Council**  
**Finance Committee Meeting - Tuesday 13<sup>th</sup> October 2020**  
**Via Zoom at 8pm (following Planning Meeting)**

Please contact the Parish Clerk by Noon on the day of the meeting for a link to join.

**AGENDA**

1. **Apologies** for absence.
2. **Minutes** of the Finance Committee Meeting of 11<sup>th</sup> February 2020 to be approved.
3. **Matters Arising from the Minutes** – for report only.
4. **Annual Review of Fees:** Burial fees, Recreation Ground fees and Allotment rents. To review and make recommendations to Full Council.
5. **Annual Review of Employees' Salaries & Expenses: Clerk and Handyman-** to review and make recommendation to Full Council.
6. **Appoint internal auditor.**
7. **Review of effectiveness of internal audit, to review & adopt Statement of Internal Control.**
8. **Risk Assessment-**to review risk and asset register to ensure adequately insured, to approve risk assessments- to note mobile speed sign and 3 streetlights added to insurance policy.
9. **Internal Control-** to note 2 Cllrs are checking bank account and statements monthly virtually as part of Internal Control checks.