

St. Enoder Parish Council
Finance Committee Meeting - Tuesday 12th October 2021
Summencourt Memorial Hall at 7.30pm (following Planning Meeting)

AGENDA

- 1. Election of Committee Chairman & Vice Chairman** for the municipal year.
- 2. Apologies** for absence.
- 3. Declarations of Interest** in agenda items & to issue Dispensations if required.
- 4. Minutes** of the Finance Committee Meeting of 9th February 2021 to be approved.
- 5. Matters Arising from the Minutes** – for report only.
- 6. Annual Review of Fees:** Burial fees, Recreation Ground fees and Allotment rents. To review and make recommendations to Full Council.
- 7. Annual Review of Employees' Salaries & Expenses: Clerk and Handyman-** to review and make recommendation to Full Council.
- 8. Appoint internal auditor.**
- 9. Review of effectiveness of internal audit, to review & adopt Statement of Internal Control.**
- 10. Risk Assessment-**to review risk and asset register to ensure adequately insured, to approve risk assessment.
- 11. Internal Control-** to complete checks.