

St. Enoder Parish Council
Finance Committee Meeting - Tuesday 10th October 2023
Summencourt Memorial Hall at 7.30pm (following Planning Meeting)

AGENDA

1. **Election of Committee Chairman & Vice Chairman** for the municipal year.
2. **Apologies** for absence.
3. **Declarations of Interest** in agenda items & to issue Dispensations if required.
4. **Minutes** of the Finance Committee Meeting of 14th February 2023 to be approved.
5. **Matters Arising from the Minutes** – for report only.
6. **Annual Review of Fees:** Burial fees, Recreation Ground fees and Allotment rents. To review and make recommendations to Full Council.
7. **Annual Review of Employees' Salaries & Expenses: Clerk, Handyman & Toilet Operative-** to review and make recommendation to Full Council.
8. **Appoint internal auditor.**
9. **Review of effectiveness of internal audit, to review & adopt Statement of Internal Control.**
10. **Risk Assessment-**to review risk and asset register to ensure adequately insured, to approve risk assessment. Insurance policy enclosed.
11. **Internal Control-** to complete checks.