

ST. ENODER PARISH COUNCIL

ANNUAL MEETING of 28th May 2024 - FRADDON VILLAGE HALL at 7pm

AGENDA

Prayer

1. **Election of Chairman.**
2. **To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.**
3. **Election of Vice Chairman.**
4. **To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.**
5. **Apologies for Absence.**
6. **To formally acknowledge resignation of Alan Shaw -to note.**
7. **Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**
8. **Police Report**
9. **Planning Matters**
 - a. **Planning Applications.**
 - i. PA24/03347 Land Adj To Trewheela Farm Summercourt. Retrospective Advertisement Consent for a non-illuminated advertisement sign for Cornwall Farm Machinery (CFM)
 - ii. To consider applications after the despatch of the agenda as advertised on the Parish Council Website (www.saintenoderparishcouncil.org.uk)
 - b. **Decisions and Appeals**
 - i. PA24/02366 7 Lindsay Fields Fraddon. Installtion of 1 new window on the South Elevation - Ground floor- approved.
 - ii. Decisions & Appeals after the despatch of the agenda
10. **Public Session (15mins)**
11. **Election of Council Committees etc. and representatives to outside bodies, summary sheet circulated.**
12. **Report of Cornwall Councillor (Cllr. Cole)**
13. **Minutes of the Ordinary meeting of 23rd April 2024 to be approved and signed.**
14. **Matters Arising**
15. **Finance**
 - a. Accounts: as presented to be approved.
 - b. To review Asset Register- to consider and resolve if adequately insured (enc)
 - c. To note paperwork submitted for External Audit.
 - d. To consider and resolve paying EDF by Direct Debit 7% saving.
 - e. To delegate Cllr(s) as bank signatories to authorise bacs payments, to resolve.
16. **Play Areas-** To review Play Area Risk Assessment and update on HAGS (if available).
17. **Policies- Annual Review-**to review the following policies, and approve re-adoption:
 - Standing Orders (enc)
 - Financial Regulations (updated enc)

- Code of Conduct
- Data Breach Policy
- Data Protection Policy
- Data Subject Request Policy
- Safeguarding Policy
- Committee Terms of Reference (enc)
- Scheme of Delegation (enc)

To note all policies are available to view on the Parish Council website.

18. **Legionella Risk Assessment**- to receive Legionella Risk Assessment, to consider and resolve, to approve assoc. expenditure (if any, if available)
19. **General Purposes Committee**- to receive draft minutes and note contents, to resolve.
20. **Barnfield Terrace**- request for double yellow lines due to on street parking blocking driveways, to consider and resolve if this is something the Parish Council would support.
21. **Summercourt Fair**-to consider facilitating public meeting in June as previously resolved (min 23/171).
22. **Football Club**- request for further meeting, to sort out usage before the new season, to delegate Cllr(s) to attend, and resolve.
23. **King Charles III portrait**- to consider where to hang in the Parish.
24. **To seal Exclusive Rights of Burial**- to resolve.
25. **Correspondence - Cornwall Council & General**
 - a. Emails circ. during month- for noting.
 - b. Reply from Local Government Ombudsman re Parish Council complaint (if available)
 - c. Other *urgent* Cornwall correspondence received after circulation of the agenda.
26. **Items for next Agenda.**