

**MINUTES** of the **FINANCE COMMITTEE MEETING** of the St. Ender Parish Council held on **Tuesday 11<sup>th</sup> September 2018** in the Summercourt Memorial Hall at 7.30pm

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**PRESENT:** Cllrs P Cocks, R Wimberley (substitute), M Kessell, C Cowburn (substitute), C Parkyn (substitute), R.M. Cole (also CC), C Dixon (substitute) & G Lobb (substitute).

**APOLOGIES:** Cllrs. M Bunyan, M Tyler, J Baker, D Hearl & J Bullock.

**18/F05 Election of Chairman & Vice Chairman for municipal year.**

Proposal by Cllr Cocks, Cllr Bunyan to be elected as Committee Chairman, seconded Cllr Kessell, carried.

It was duly **resolved** Cllr Bunyan elected Finance Committee Chairman for the municipal year.

Proposal by Cllr Kessell, Cllr Cocks to be elected as Committee Vice-Chairman, seconded Cllr Cole, carried.

It was duly **resolved** Cllr Cocks elected Finance Committee Vice-Chairman for the municipal year.

**18/F06 Declarations of Interests & to issue Dispensations**

None

**18/F07 Minutes**

Proposal by Cllr Kessell to approve the minutes of 13<sup>th</sup> February 2018, seconded Cllr Cole, unanimous.

It was **resolved** that the minutes of the Finance Committee meeting of 13<sup>th</sup> February 2018 be signed as a true and correct record.

**18/F08 Matters Arising**

a. None

**18/F09 Carry out Internal Control Checks for Quarter 1- bank rec (as presented to Full Council) and Internal Control sheets enc.**

Internal Control checks completed and sheets signed by Vice Chairman for laptop password, staffing and bank rec.

There being no further business the meeting was closed at 7.45pm

**Signed :** ..... (Chairman) ..... (Dated)