

**MINUTES** of the **ANNUAL MEETING** of the St. Ender Parish Council held on **Tuesday 18<sup>th</sup> May 2021** in the Fraddon Village Hall at 8pm

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**PRESENT:** Cllrs M Bunyan, M Kessell, D Cole, P Cocks, D Hearl, J Baker, C Cowburn, R Wimberley, C Hook, M Gregory & K Dean.

**21/085 Election of Chairman**

*Cllr Bunyan stated he did not wish to stand as Chairman for a consecutive term; Cllr Bunyan thanked for his five years as Chairman.*

Chairman Nominations:

Nomination by Cllr Bunyan, Cllr Baker is elected Chairman for the ensuing municipal year, seconded Cllr Kessell, no other nominations, unanimous.

It was **resolved** that Cllr Baker be elected Chairman for the ensuing municipal year.

**21/086 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.**

Cllr Baker signed the Declaration and accepted the position of Chairman.

**21/087 Election of Vice Chairman.**

Nomination by Cllr Baker, Cllr Kessell is elected Vice-Chairman for the ensuing municipal year, seconded Cllr Hearl, no other nominations.

It was **resolved** that Cllr Kessell be elected Vice-Chairman for the ensuing municipal year.

**21/088 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.**

Cllr Kessell signed the Declaration and accepted the position of Vice-Chairman.

**21/089 Parish Councillors' Declaration of Acceptance, to confirm Declarations received before the start of the meeting, if a Councillor is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.**

The Clerk confirmed Declaration of Acceptance of Office had been made by all Councillors before the start of the meeting.

**21/090 Declarations of Interest (in agenda items) and to complete forms for the Register both Pecuniary & Non-pecuniary under the Code of Conduct.**

New Register of Interest forms circulated with the agenda, completed forms handed to the Clerk, no forms outstanding.

**21/091 Apologies for Absence.**

None

**21/092 Police Report**

10 crimes recorded in April. PCSO Parry present and ran through the report.

Car accident today through Fraddon, no injuries and involved one vehicle. Members queried other crimes but these are still under investigation. PCSO Parry thanked for attending.

*Cllr Wimberley took the Chair.*

#### **21/093 Planning Matters**

##### **a. Planning Applications.**

- i. PA21/03535 Land To The West Of Caroland, Trevarren St Columb TR9 6PJ. Outline permission for the construction of a new dwelling with all matters reserved.

Proposal by Cllr Hook to support the application, seconded Cllr Baker, carried. The above was duly **resolved**.

- ii. PA21/03330 Riverside Road From Trevarren To Halloon Trevarren St Columb. Proposed demolition of detached dwelling and construction of 2No detached dwellings.

Proposal by Cllr Hearl to object to this the application based on the Highways comment regarding access but St Enoder Parish Council may be minded to support one dwelling on the site, seconded Cllr Hook, carried.

The above was duly **resolved**.

- iii. PA21/02503 Milkmaid Cottage Lower Penhale Farmhouse Lower Penhale Fraddon. Convert barn into two storey detached cottage.

Proposal by Cllr Hearl to object to the application as two storey but would be minded to support a one storey conversion, seconded Cllr Cocks, carried.

The above was duly **resolved**.

- iv. PA21/03911 Land East Of Electricity Sub Station Summercourt Cornwall TR8 5BS. Erection of an electrical substation with associated works.

Proposal by Cllr Cocks to object to the application until an application is approved for a solar farm and this becomes necessary, seconded Cllr Baker, carried.

The above was duly **resolved**.

*Cllr Hook declared an interest and left the room.*

- v. PA21/03383 Proposed construction of industrial units on land off Toldish Road for the purposes of Use Class B1. Land North East Of Unit 2A and 2B, Toldish Lane, Toldish.

Proposal by Cllr Bunyan to support the application, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

*Cllr Hook re-entered the room.*

*Cllr Cole did not vote on any of the above applications due to being the Cornwall Councillor.*

##### **b. Decisions and Appeals**

- i. PA21/01326 Land South East Of The Orchard Highgate Hill Indian Queens Cornwall TR9 6LY. Erection of 3 detached dwellings with variation of Condition 2 of Decision PA18/07054 dated 17/09/2018- approved.

- ii. PA21/02344 Land South Of Linton Rise Summercourt Cornwall TR8 5AE. Application for Permission in Principle for Construction of up to one dwelling- refused.

- iii. PA21/00454/PREAPP Trenithon Farm Trenithon Lane Summercourt. Pre application advice to demolish existing house and replace with 3 modern houses- closed advice given.
- iv. PA21/01515 1A Pocohontas Crescent Indian Queens TR9 6RA. To remove the garage, utility and porch and replace with extension whilst converting the garage to a useable living space- approved.  
*Cllr Baker re-took the Chair.*

**21/094 Public Session**

Resident stated she was pleased the Council is back to a physical meeting. Resident queried if Councillors were aware what was happening with this building during G7. Members are aware it is being used as a base for the police.

**21/095 To resolve to adopt the General Power of Competence-members to consider criteria and consider to adopt.**

Councillors considered the criteria for adopting the General Power of Competence (qualified clerk & 2/3rds of Councillors elected).

Proposal by Cllr Cole to adopt the General Power of Competence, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

**21/096 Election of Council Committees etc. and representatives to outside bodies.**

List circulated with meeting papers. List went through and amendments made.

Proposal by Cllr Cocks to appoint committees as per the amended list, seconded by Cllr Kessell, carried.

The above was duly **resolved**; attached to these minutes as Appendix 1.

**21/097 To resolve to advertise Casual vacancies and co-opt at future meeting.**

Proposal by Cllr Cole to advertise the 3 Casual Vacancies and co-opt at the July meeting, seconded Cllr Kessell, carried.

The above was duly **resolved**.

**21/098 Report of Cornwall Councillor**

Cllr Cole congratulated on his re-election as Cornwall Councillor.

Cllr Cole reported he has been campaigning through the election, he has a back log which he is working through. He is also covering St Dennis so a bigger area.

Cllr Cole reported traffic calming is in hand and the next project is on the old A30 and along Parka Road.

**21/099 Minutes of the Ordinary meeting of 27<sup>th</sup> April 2021 to be approved and signed.**

It was proposed by Cllr Bunyan, seconded by Cllr Dean that the Minutes of the meeting of 27<sup>th</sup> April 2021 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**21/100 Matters Arising**

21/029- Double yellow lines Penhale; reply has been received not positive; this is ongoing.

21/071- Waiting to see if CC will add a bin onto their collection.

## 21/101 Finance

a. Accounts: as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
BACS	Mr A Inglefield- play inspections		£180.00
BACS	Biffa- Bin lift	£16.05	£96.29
BACS	Duchy Cemeteries- Cem Maintenance		£720.00
BACS	TP Tree services- Cem Maintenance	£55.00	£330.00
BACS	Kernowek Gardeners Ltd- Grass cutting	£225.00	£1,350.00
BACS	Sarah Hicks- Asbestos Survey changing rooms		£190.00
BACS	James Morford- Costs only re plans IQ changing rooms	£10.00	£60.00
BACS	Playsafety Ltd- Annual Inspections of play areas	£50.50	£303.00
BACS	MA Grigg- fencing for IQ Cem	£101.10	£606.62
BACS	Trevithick Supplies- handyman sundries	£1.47	£8.83
BACS	Aalgaard Renshaw- Internal Audit	£70.00	£420.00
BACS	A Kendall- refund postage & phone		£36.83
BACS	Staff salaries and expenses		£2,890.83
	<b>Total</b>	<b>£529.12</b>	<b>£7,192.40</b>

Proposal to approve payments of £7192.40 by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Budget statement circulated.

b. External Audit- to note Annual Accounts submitted for External Audit.

Proposal by Cllr Cowburn to note Annual Accounts 2020-21 submitted to PKF Littlejohn for External Audit, seconded Cllr Kessell, carried.

The above was duly **resolved**.

## 21/102 Play Area- to review Play Area Risk Assessments, Annual Inspections circ. via email.

Annual Inspections circ. via email prior to the meeting.

Clerk to send Summercourt Annual Inspection to Hags. Cllr Kessell has been chasing but we are getting nowhere.

Clerk needs to order a new sign for both gates.

Other repairs required at Indian Queens Rec. are for wear and tear.

Proposal by Cllr Bunyan to approve purchase of parts at £250.89 and request Play Inspector installs, to use remaining balance of GP budget from 2020-21 which has been placed in general reserves, seconded Cllr Hearl, carried.

The above was duly **resolved**.

## 21/103 Thomas Play Area -to consider football nets, additional bin and replace rotting picnic bench, to approve assoc. expenditure (if any).

Proposal by Cllr Bunyan to approve all equipment for Thomas Playing Field at an approx. cost of £400, to use remaining balance of GP budget from 2020-21 which has been placed in general reserves, (this will use all 2020-21 budget, but new budget of £5,000 available for this financial year), seconded Cllr Hearl, carried. The above was duly **resolved**.

**21/104 Band Shed- update on meeting and any work needed, to approve any assoc. expenditure (if any).**

Cllr Bunyan felt we now needed to enter the shed as it had been vandalised. Proposal by Cllr Bunyan, to enter the building, giving the Band a time and date seconded Cllr Hearl, carried. The above was duly **resolved**.

**21/105 Cemetery pillar-to consider repair.**

Proposal by Cllr Bunyan to delegate to Clerk up to £500, seconded Cllr Hook, carried. The above was duly **resolved**.

**21/106 Following advice from CALC to consider just holding one meeting a month whilst restrictions in place (Cllr Bunyan).**

Cllr Bunyan reported that due to social distancing and Covid, CALC are recommending to hold as few meetings as possible. Proposal by Cllr Bunyan to hold one meeting a month whilst social distancing is in place on a trial, seconded Cllr Hook, carried with 2 against. The above was duly **resolved**.

**21/107 CORRESPONDENCE - Cornwall Council**

- a. Confirmation on Enforcement case logged- to note only.

**21/108 CORRESPONDENCE – General**

- a. Fraddon Biogas Triannual Report- noted.
- b. Asbestos Report for Changing Rooms.

**21/109 Agenda Items for the next Meeting.**

There being no further business the meeting was closed at 9.25pm.

Chairman.....

Date.....

## *Appendix 1*

### **Committees 2021**

Planning Committee	Full Council
General Purposes Committee	Cllrs Bunyan, Hearl, Cocks, Cole, Kessell, Cowburn, Gregory & Hook.
Finance Committee	Cllrs Baker, Cocks, Hearl, Kessell, Bunyan & Cole.
Internal Audit Member	Finance Committee.
Hon. Service Awards Working Party	Cllrs Cocks, Cole & Cowburn.
Footpaths Officers	Cllrs Dean & Cowburn.
Tree Wardens	Cllrs Dean & Cowburn
C.A.L.C.	Cllr Bunyan
Fraddon Village Hall Committee	Cllr Dean
Summercourt Memorial Hall Committee	Cllr Hook
China Clay Community Network Rep	Cllr Cowburn & Cllr Baker.
Fraddon Millennium Green Trust Nominated Trustee	- Cllr Cole
Rural Transport	- Cllr Wimberley
Newquay/Par Branchline (FoCAL)	- Cllr Wimberley
Imerys Liaison Committee	- Cllr Hearl.
CERC	- Cllr Cole
Planning Rota	Cllrs Bunyan, Hearl, Kessell, Cowburn, Wimberley, Hook, Baker, Dean & Gregory.
Standing Orders & Policies Committee	-Cllrs Cole & Kessell
Staffing Committee	- Cllrs Cocks, Bunyan, Cowburn & Kessell.
Safeguarding Officer-	Clerk
Youth Club Reps-	Cllrs Dean & Cole.
Climate Change Working Group:	Cllr Gregory, Dean Wimberley & Cole.
Victory Hall 100 years-	Cllr Hearl, Baker, Cole