

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th October 2021** in the Fraddon Village Hall at 7.30pm.

PRESENT: Cllrs J Baker, M Kessell, C Cowburn, R Cole, R Wimberley, C Hook, P Cocks, D Hearl & A Shaw.

The presentation of the 2020 Honorary Service Award took place before the start of the meeting to Mr & Mrs Cavey.

Mr Cavey stated it was a real honour to receive the reward. Once the winter is over they are hoping to start again.

21/197 Apologies for Absence.

Cllrs M Bunyan & M Gregory. Absent Cllrs K Dean & H Gill.

21/198 Declarations of Interest (in agenda items) and to complete forms for the Register both Pecuniary & Non-pecuniary under the Code of Conduct.

None.

21/199 Police Report

No report received.

21/200 Public Participation.

No public present.

Cllr Wimberley took the Chair.

21/201 Planning Matters

a. Planning Applications.

None.

b. Decisions and Appeals

- i. PA21/01545 General Office Atlantic Reach Carworgie Newquay. Prune and maintenance of trees and removal of dead Ash tree- refused.
- ii. PA21/04793 Carvynick Holiday Centre Summercourt Newquay Cornwall TR8 5AF. Full planning application for 10 residential units- approved.
- iii. PA21/05945 Land South Of Ivy Cottage Higher Fraddon. Construction of 7 Dwelling-houses- approved.
- iv. PA21/08435 Lucerne Newquay Road St Columb Road TR9 6PY. Outline planning permission with all matters reserved: Construction of single storey dwelling with associated works- approved.

Cllr Baker re-took the Chair.

21/202 Minutes of the Ordinary meeting of 28th September 2021 to be approved and signed.

It was proposed by Cllr Hearl, seconded by Cllr Hook that the Minutes of the meeting of 28th September 2021 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

21/203 Matters Arising

- a. None.

21/204 Cornwall Councillor Report (Cllr Cole)

Cllr Cole report circulated prior to the meeting.

Cllr Cole reported he will be checking if the older social housing is being allocated to local families.

Cllr Cole highlighted the 20mph speed limit that is going to be run out County wide. Highways scheme will be running again, Cllr Cole reported he will have £46,000 which will need to spread across 3 patches. Summercourt School highway safety measures, from the previous scheme, they have started this week. The flashing signs may be a little delayed.

Footway between Harvenna Heights and the School progressing well.

Consultation on A3058 started on 20th October. Road improvements in Indian Queens are delayed until February half-term.

21/205 Finance

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
BACS	Superior Fix Ltd- Coping stones for St Enoder Old Cem	£406.20	£2,437.20
BACS	Trevithick Supplies- handyman supplies	£4.49	£26.98
BACS	Biffa- Bin lift	£16.05	£96.29
BACS	Williams & Sons- IQ rec hedge cut	£40.00	£240.00
BACS	Lanier- photocopier	£16.70	£100.22
BACS	Edyvean Printers- Cem book & Annual Assembly cert.	£10.20	£61.20
BACS	Mr A Inglefield- play inspections		£195.00
BACS	Indian Queens Victory Hall- rent incl. Post Office		£1,273.00
BACS	VisionICT- Website hosting	£50.00	£300.00
BACS	Kernowek Gardeners Ltd- Grass cutting	£225.00	£1,350.00
BACS	Young People Cornwall- Youth Club		£1,950.00
BACS	Duchy Cemeteries- Cem Maintenance		£720.00
BACS	Online Playgrounds- gates for Indian Queens open space	£296.80	£1,780.80
BACS	Source for Business- IQ Rec		£60.14
BACS	Source for Business- IQ Cem		£16.22
BACS	Team Rubicon- IQ Rec skate park fun day	£130.00	£780.00
BACS	A Kendall- refund postage, phone.		£58.77
BACS	Staff salaries and expenses		£3,065.83
BACS	TP Tree services- Cem Maintenance	£55.00	£330.00
BACS	Complete Weed Control- Japanese Knotweed (allotments)	£36.00	£216.00
	Total	£1,286.44	£15,057.65

Proposal to approve payments of £15,057.65 by Cllr Hearl, seconded Cllr Hook, carried.

The above was duly **resolved**.

Budget statement, ear-marked & bank rec circulated- noted as part of Internal

Control. Cllr Kessell checked payment sheet against invoices.

- b. Cornwall Council- request for grant re. People's Climate Festival.
Cornwall Council requesting funding for towards event on 27th November, requesting £50-£100.
Discussion took place regarding planting trees in the Parish.
Proposal by Cllr Wimberley not to donate, seconded Cllr Cocks, carried.
The above was duly **resolved**.

- 21/206 Play Area-** to note Play Area Risk Assessments.
No new issues to report.

- 21/207 Parking Spaces Mitchell-** to consider asking St Newlyn East Parish Council to transfer asset to them, due to boundary change, to consider cost of legal fees, to resolve and approve assoc. expenditure (if any).
As deferred from Finance Committee.
Proposal by Cllr Hearl to ask St Newlyn East PC if they wish to take over the parking spaces and if they will pay the legal fees, seconded Cllr Cocks, carried.
The above was duly **resolved**.

- 21/208 Cornwall Council –** to consider and resolve sealing contract with Cornwall Council to enable St Enoder PC to receive funding for Community Infrastructure Levy (CIL) for zone 5 Parishes.
Contract received from Cornwall Council to enable St Enoder Parish Council to receive CIL as a zone 5 Parish.
Information received that St Enoder PC is entitled to £502.66 this financial year, payable as soon as Cornwall Council receives the signed contract.
CIL must be used for the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area. The Parish has 5 years to spend, if it fails to spend it, it is returned. CIL funding needs to be reported separately, the report must contain total receipt of CIL and total expenditure, along with a summary of items purchased. Any unspent CIL is carried forward to the next financial year. The report needs to be shown separately with the Annual Return, published on the website, and emailed to Cornwall Council (cil@cornwall.gov.uk)
Proposal by Cllr Cocks to seal contract, seconded Cllr Kessell, carried.
The above was duly **resolved**.

- 21/209 Indian Queens Open Space-** update on works to date and to consider and resolve next action (maintenance of grass, benches, planting etc).
Path installation is currently taking place. Grass cutting, recommendation it is added to TP Tree Services contract. Grant from Cornwall Council not yet received, waiting for form, although have been assured it is on the way.
Cllr Cole stated Harvenna Heights end need someone to repair the Cornish Wall, the School end we need to erect bow top fence. Benches need to be installed in the Spring, he felt tree planting was needed. Need a site visit to
Proposal by Cllr Hearl, to delegate to the Clerk bow top fence and hedge repair, Clerk to bring budget left back to Council for soft landscaping, seconded Cllr Cocks, carried.
The above was duly **resolved**.

21/210 To seal Exclusive Right of Burials

Proposal by Cllr Cole to seal ERB for Indian Queens Cemetery 240-241 & St Enoder Cem 192, seconded Cllr Shaw, carried.

The above was duly **resolved**.

21/211 To resolve to exclude press and members of the public due to the confidential nature of the next agenda item.

None present.

21/212 Finance Committee -to note report and consider and approve recommendations.

Draft Finance minutes circulated with meeting papers.

Recommendations:

Burial fees are increased by 3% rounded up to nearest pound from 1st April 2022.

Playing Field rents remain at £1 peppercorn rent for 2022.

Allotment fees are increased to £50 & £40 respectively in 2022.

Confidential recommendations regarding salaries.

Proposal by Cllr Cowburn to approve recommendations as written, seconded Cllr Shaw, carried.

The above was duly **resolved**.

21/213 Public Toilets- update on job applications received and to consider and resolve next action.

Minute redacted due to confidentiality and staffing matter.

21/214 CORRESPONDENCE - Cornwall Council & General

- a. Various emails for information, circ. on receipt during month- for noting.
- b. Cornwall Council- re Indian Queens Traffic calming – circ. with meeting papers.
- c. Indian Queens Victory Hall- thank you for grant and events info. – circ. with meeting papers.
- d. A3058 consultation- papers circulated at meeting.

Cllr Cole explained the consultation is split into 9 sections; 6-9 covers our Parish. Cllr Cole ran through the various schemes, 30mph to be extended, and a permanent flashing sign to slow traffic. 3 signalised crossings will be installed on the crossroads in Summercourt, railings to be removed in this area. Additional vehicle activated sign near the bus station to slow traffic from that direction. Cllr Wimberley suggested additional lay-bys on A3058, as passing places for tractors. Discussion took place regarding the scheme, it was felt that Brighton crossroads also needs looking at.

Request for Civil Enforcement Officer to attend and go around the Parish, outside of the Co-op particularly bad at the moment, Cllr Cole to request.

Proposal by Cllr Kessell, to support all the schemes, seconded Cllr Shaw, carried.

The above was duly **resolved**.

21/215 Agenda Items for the next Meeting (23rd November).

There being no further business the meeting was closed at 8.20pm.

Chairman.....

Date.....