

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 22nd February 2022** in the Summercourt New Memorial Hall at 7pm.

PRESENT: Cllrs J Baker, M Kessell, M Bunyan, R Cole, R Wimberley, P Cocks, C Cowburn, C Hook & A Shaw.

22/022 Apologies for Absence.

Cllr M Gregory.

Absent: Cllrs Gill & Hearl.

22/023 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50.

None

22/024 Police Report

PCSO Parry in attendance.

Updated members on crime figures from 1st- 22nd February, 23 in total. 1 kidnapping, 2 grievous bodily harm, 2 criminal damage, 4 assaults, 3 possession of cannabis, 1 drunk in charge of motor vehicle, 1 common assault, 1 threatening behaviour, 2 theft, 1 dangerous driving, 1 harassment, 1 driving under the influence of drugs, 1 threatening communication & 2 action fraud.

Toilet issues seem to be resolved, PCSO Parry is aware of those involved. Cllr Shaw reported anti-social behaviour in Indian Queens.

Cllr Baker raised parking on the pavements throughout the Parish. It is causing an obstruction especially for people with wheelchairs, also dangerous for people with young children.

Cllr Cole joined the meeting.

22/025 Public Participation.

No public present.

Cllr Wimberley took the Chair.

22/026 Planning Matters

a. Planning Applications.

i. PA22/00336 Dales Central Motors Ltd Chapel Town Business Park Summercourt Newquay Cornwall TR8 5YA. Non-material amendment (NMA1) for proposed preparation/handover building; namely rotate the siting of the building 90 degrees to PA19/08963.

Already been approved.

ii. PA22/01342 8 Heather Meadow Fraddon Cornwall TR9 6GA. Non material amendment in respect of decision notice PA21/01416 dated 20.04.2021: to use light grey fibre cement weatherboarding to external walls. Proposal by Cllr Bunyan to support the application, seconded Cllr Kessell, carried. The above was duly **resolved**.

iii. PA21/10536 Land South East of Hilltop Barton Lane White Cross TR8 4LW- 5 day notice.

Circulated via email prior to the meeting.

Proposal by Cllr Wimberley to take to Committee for mitigation of the loss of trees, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

Cllr Cole as Cornwall Cllr took no part in the vote for any of the above applications.

b. Decisions and Appeals

- i. PA21/08817 Homestead Farm Road From Black Cross To Trevarren Black Cross Newquay TR8 4LU. To site a Park Home (Moveable) with separate utilities from main property and to access utilities from agricultural building, pre planning consented/approved. The Park home will be accessed from existing entrance from road- withdrawn.
- ii. PA22/00336 Dales Central Motors Ltd Chapel Town Business Park Summercourt Newquay Cornwall. Non-material amendment (NMA1) for proposed preparation/handover building; namely rotate the siting of the building 90 degrees to PA19/08963- approved.

22/027 Minutes of the Ordinary meeting of 25th January 2022 to be approved and signed.

It was proposed by Cllr Bunyan, seconded by Cllr Kessell that the Minutes of the meeting of 25th January 2022 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

22/028 Matters Arising

- a. 22/005c- Tregoning Solar Farm, it was reported they had been on Radio Cornwall; Cllr Cole clarified Protection for Rural England had raised concerns regarding the number of solar farms on agricultural land, and Statkraft have defended their position on Radio Cornwall. Cllr Cole has spoken to Stakraft, and they have confirmed they will be carrying out an EIA on both sites.

22/029 Cornwall Councillor Report (Cllr Cole).

Cllr Cole reported the zebra crossing is currently being installed on St Francis Road, and mid-March the crossing will go in on Chapel Road. On 28th February works to start on Summercourt crossroads, with Beacon Road traffic calming works starting 8th March for 2 weeks.

22/030 Finance

- a. **Accounts:** as presented to be approved for payment.

BACS Biffa- Bin lift	£21.87	£131.22
BACS Clearflow- Clearing Rec Lane well	£29.00	£174.00
BACS CIS- Refuse sacks (handyman)	£18.53	£111.19
BACS Kernowek Gardeners Ltd- Grass cutting	£25.00	£150.00
BACS Mr A Inglefield- play inspections		£531.71
BACS Trevithick Supplies- handyman sundries	£4.45	£26.69
BACS Young People Cornwall- Youth Club		£1,650.00
BACS Safety Signs - CCTV signs Rec	£11.02	£66.12
BACS TP Tree Services- Cem Maintenance	£43.00	£258.00

BACS Duchy Cemeteries- Cem Maintenance		£720.00
BACS CALC- Cllr Code of Conduct	£4.00	£24.00
BACS VisionICT- email hosting	£50.40	£302.40
BACS A Kendall- refund postage, phone.		£68.44
BACS Staff salaries and expenses		£3,295.13
BACS Glanvilles- handyman supplies	£15.83	£94.99
Total	£223.10	£7,603.89

Proposal to approve payments of £7603.89 by Cllr Bunyan, seconded Cllr Hook, carried.

The above was duly **resolved**.

Budget statement, ear-marked & bank rec circulated- noted as part of Internal Control. Cllr Kessell checked payment sheet against invoices.

- b. Photocopier Lease due for renewal- to receive quotes, consider and resolve.

Clerk's briefing note circ. with meeting papers.

Current cost is £884 per annum approx. (this financial year). This is a quarterly rental plus a further bill from Lanier for actual printing.

Quotes received:

Lanier (current provider)- £812.16, which includes everything, they have averaged out the printing and included in the cost, set for 5 years, £203.04 per quarter.

PCS- £96 per quarter for lease, plus a quarterly bill for actual printing. Looking at the last Lanier bill for actual printing, and PCS fees this works out at £35 (average quarter). If printing stays the same would be approx. £524 per year, £131 per quarter. The printing charges for black are half Lanier current charges.

Proposal by Cllr Cocks to lease the printer from PCS, on a 5 year lease, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

- 22/031 Play Area-** to note Play Area Risk Assessments. Outstanding issues at Thomas PF. All outstanding repairs at Indian Queens Recreation Ground have been completed, including re-instatement of basket swing.

Thomas Playing Field outstanding issues with HAGS. Also issue with bridge on other climbing frame, this is in hand and replacement piece being sourced. Cllr Cole & Cllr Kessell will be chasing HAGS as the equipment is deteriorating.

- 22/032 Mobile speed signs- update on additional poles and sockets (Cllr Wimberley).**

Quote received from Jason Bullen to supply 2 no 75mm diameter posts 3 meters long with plastic end caps delivered to (Summercourt) ?

Supply only £240 +vat.

Cllr Wimberley to chase as a socket is needed in the ground, that the pole locks into. It was also felt a 4 meter post is needed, as it needs to be 3 meters out of the ground.

- 22/033 Youth Club-** to note response from Young People Cornwall and to nominate member to attend meeting along with Clerk.

Response from Youth Club with list of dates for meeting, struggling to find a date

that all can attend. To agree date.
To agree out of meeting.

22/034 Queens Platinum Jubilee- to note update from the Pageant Master, to consider and resolve as appropriate.

As deferred from last meeting.

Carnival Committee are organising an event for the Sunday, it will be an all day event.

Summencourt Memorial Hall would also like to hold an event, a further meeting is being held on 7th March to agree celebrations.

Carry forward to next meeting.

22/035 Finance Committee- to note report from the meeting and to consider and resolve Recommendations, to resolve when to distribute grants.

Finance Committee draft minutes circulated with meeting papers.

Recommendation: St Enoder Parish Council award grants totalling £2150, residual £850 to be placed in ear-marked reserves for grants throughout the year, as attached list Appendix 1.

Proposal by Cllr Bunyan to approve recommendation as written, seconded Cllr Shaw, carried.

The above was duly **resolved**.

Proposal by Cllr Bunyan to hand out grants at Annual Assembly, seconded Cllr Shaw, carried.

The above was duly **resolved**.

22/036 Honorary Service Award- to consider and resolve 2022 recipient, to consider and resolve when to present.

Proposal by Cllr Cole to report back at Planning Meeting and to ratify at next Full Council, seconded Cllr Baker, carried.

The above was duly **resolved**.

22/037 Shed, Recreation Ground Lane- update on clearing, if any.

Clerk reported the shed is still full. Cllr Cole to phone bandmaster to get it cleared.

22/038 Youth Football Team-requesting Parish Council support to join Sunday Youth Football League, Under 12s (Sunday use of Recreation Ground football pitch).

Proposal by Cllr Cowburn to support the Youth Football Team and permit use of football field on Sundays, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

22/039 Cars parking on pavements- Cllr Baker to report.

Covered under police report.

22/040 Kelliars-update from Cllr Cole on further flytipping/clearing.

Cllr Cole reported residents of the Kelliars are expanding onto Parish Council land. We will need to ascertain exactly where our land ends and theirs starts. Need several Cllrs to visit the Kelliars measure out and place some posts to create a clear boundary.

- 22/041 Indian Queens Field-update regarding landscaping by School.**
Clerk displayed photographs for members.
Cllr Cole stated it wasn't what he was expecting but it gives it a clear boundary, with a bank up to the School fence. Once the area is dry need to pick up large stones/blocks, need either volunteers or contractors. Council then needs to agree where to place benches, trees etc.
- 22/042 Fraddon Village Hall- to consider delegating Cllr as Committee Member.**
Proposal by Cllr Hook, Cllr Baker is delegated as St Enoder Parish Council representative on Fraddon Village Hall Committee, seconded Cllr Kessell, carried.
The above was duly **resolved**.
- 22/043 Website-to consider updating website photographs, to resolve as appropriate.**
Proposal by Cllr Kessell, to renew photographs, seconded Cllr Hook, carried.
The above was duly **resolved**.
Cllr Kessell to bring his tablet to the next meeting.
- 22/044 To seal Exclusive Rights of Burial- to resolve to seal.**
Proposal by Cllr Bunyan to seal ERB 243 for Indian Queens Cemetery, seconded Cllr Cole, carried.
The above was duly **resolved**.
- 22/045 To resolve to exclude press and members of the public due to the confidential nature of the next agenda item, under Admission to Meetings Act 1960.**
None present.
- 22/046 Grass Cutting Tenders-** to receive tenders and award Contracts as appropriate.
Contract 2- Open Cemeteries, as deferred from the last meeting.
Clerk's confidential briefing note circulated with meeting papers explaining VAT status of each applicant and net costs.
Proposal by Cllr Kessell to award contract to TP Tree Services at £8000 per annum incl. VAT, seconded Cllr Bunyan, carried, with 2 against.
The above was duly **resolved**.
- 22/047 Update on staffing matter-** to consider and resolve as appropriate.
Clerk's confidential briefing note circulated with meeting papers.
Issue discussed and resolved as appropriate.
- 22/048 CORRESPONDENCE - Cornwall Council & General**
- a. Various emails for information, circ. on receipt via email during month- noted.
 - b. Email from Lanteglos-by-Fowey Parish Council on Cornwall's Housing Crisis, to consider and resolve.
Proposal by Cllr Wimberley to support the letter, seconded Cllr Shaw, carried.
The above was duly **resolved**.
- 22/049 Agenda Items for the next Meeting (22nd March).**
Lithium Trelavour Project (brief presentation).

There being no further business the meeting was closed at 8.30pm.

Chairman.....

Date.....

Appendix 1

Grant Applications 2022

Local Charities

Amount Awarded (if any)

Indian Queens Under 5s	£600.00
Wesley Pre-school	£400.00
Indian Queens Junior Football Club	£400 .00
Indian Queens Carnival Committee	£500 .00
Mitchell Playing Field	£ 0.00

Cornish Charities

Cornwall Air Ambulance	£250.00
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Total of Grants **£2150.00**

Remaining £850 to be placed in ear-marked for grants throughout the year to 31st March 2023.