

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 28<sup>th</sup> February 2023** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs J Baker, M Bunyan, R Wimberley, R Cole, C Hook, M Kessell, P Cocks, A Shaw, R Beardwell & H Gill.

**ABSENT:** Cllr D Hearl.

**23/025 Apologies for Absence.**

Cllrs Cowburn & Gregory

**23/026 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**

None

**23/027 Police Report**

No report received.

Several incidents reported to the police at Indian Queens Recreation Ground. On 14<sup>th</sup> Feb vandalism occurred to the men's football storage container, and on the 17<sup>th</sup> February anti-social behaviour, these youths were identified and spoken to by police.

*Cllr Wimberley took the Chair.*

**23/028 Planning Matters**

**a. Planning Applications.**

i. PA23/01045 Maidenals Cottage New Road Summercourt. Front and first floor extensions. Proposal by Cllr Cocks to clarify the application as concerns raised over accuracy of plans, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

ii. PA23/00820 Land Adjacent To Tregosel Highgate Hill Indian Queens. Proposed siting of one mobile home on an authorised gypsy site.

Proposal by Cllr Wimberly to support the application, seconded Cllr Shaw, carried.

The above was duly **resolved**.

iii. Pre-planning- proposed base station installation upgrade, Cornerstone, Penrose Farm, Indian Queens & Trewheela Farm, Summercourt.

Proposal by Cllr Kessell to support the application, seconded Cllr Hook, carried.

The above was duly **resolved**

**Decisions and Appeals**

i. PA22/11114 23 Fairview Park St Columb Road St Columb. Proposed first floor extension over existing garage and associated works- approved.

ii. PA22/08494 Aviary Brighton Cross Truro. Construction of four additional single-storey holiday units to expand existing holiday accommodation business, along with associated landscaping, vehicular and pedestrian access- approved.

iii. PA23/00317 Land North East Of 1 Chapel Town Chapel Town Summercourt. Non-material amendment in relation to PA22/08600 for proposed detached two storey, four bedroom dwelling with drop kerbs, off road parking spaces, solar panels, lithium battery storage and electric boiler namely 1) Amend external finish to front and rear elevation- approved.

iv. PA23/00175 St Francis Road St Columb Road Newquay TR9 6QG. Demolition of existing

retail unit and three flats and erection of 2 No. two bedroom flats (three person) and 1 No. three bedroom maisonette (4 person) and car parking- approved.

- v. PA23/01159 Chapel Town House Chapel Town Summercourt Newquay Cornwall TR8 5AH. Submission of details to discharge condition 4 in relation to Decision notice PA22/08600 dated 09.01.23- approved.
- vi. PA23/00316 Land North East Of 1 Chapel Town Chapel Town Summercourt. Submission of details to discharge condition 3 in relation to Decision notice PA22/08600 dated 09.01.23- approved.

*Cllr Cole, as Cornwall Cllr, took no part in the decisions on the above applications.*

*Cllr Baker re-took the Chair.*

### **23/029 Public Session**

No Public present.

### **23/030 Report of Cornwall Councillor (Cllr. Cole)**

Cllr Cole's February report will be circulated in the next few days.

### **23/031 Minutes** of the Ordinary meeting 24<sup>th</sup> January 2023 to be approved and signed.

It was proposed by Cllr Shaw, seconded by Cllr Hook that the Minutes of the meeting of 24<sup>th</sup> January 2023 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

### **23/032 Matters Arising.**

None.

### **23/033 Finance**

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
DD	PCS- Photocopier	£3.99	£23.99
BACS	Clearflow- toilet blockage at IQ Rec	£18.00	£108.00
BACS	Biffa- Bin lift	£29.52	£177.12
BACS	A Kendall-refund re fruit trees	£17.76	£549.00
BACS	TP Tree Services- Cem Maintenance	£108.33	£650.00
BACS	Glanville's Handyman supplies	£1.38	£8.34
BACS	Kernowek Gardeners Ltd- Grass cutting	£25.00	£150.00
BACS	VisionICT- email hosting	£54.00	£324.00
BACS	Viking- Admin supplies	£17.17	£103.03
BACS	KNL Analysis & Design Ltd- Stuctural Engineer Youth Club Extension		£450.00
BACS	James Morford- Phase 2 Architectural fees Youth Club Extension	£99.00	£594.00
BACS	B & S Chains- Zip Wire parts	£36.80	£220.80
BACS	A Kendall- refund re Memorial plaque	£8.94	£53.64
BACS	A Kendall - refund re Stongmans Field stakes & ties	£1.99	£31.93
BACS	A Kendall refund re cleaning materials Thomas PF	£9.42	£56.49
BACS	A Kendall- refund postage, phone		£72.20

BACS	Staff salaries and expenses	£4,263.01
DD	PWLB- Loan repayment (21st March)	£2,262.64
<b>Total</b>		<b>£431.30 £10,098.19</b>

Additional invoice received of £160 to repair stone work. Proposal to approve payments of £10,258.19 by Cllr Bunyan, seconded Cllr Cole, carried.

The above was duly **resolved**.

Invoices provided and checked by Cllr Bunyan.

Budget statement, forecast sheet & ear-marked reserves circ, - noted as part of Internal Control.

**b. To note-** HMRC VAT refund- VAT claim submitted up to 31<sup>st</sup> Jan 2023 for £9323.73- noted.

**c. LMP 2023-24-** to consider and resolve footpath cutting Agreement.

Agreement for 2023-24 circulated with meeting papers. Verges agreement of £3909.76 also received since the circulation of the agenda.

Proposal by Cllr Cole to approve LMP for 2023-24 at £1791.38 and Agency Agreement of £3909.76 for 2023-24, seconded Cllr Kessell , carried.

The above was duly **resolved**.

**20/034 Play Areas-** To review Play Area Risk Assessment and update on HAGS (if available).

Play Area Risk Assessments fine- verbal update from maintenance operative.

Summercourt Play Area equipment has been cleaned and weeded. The zip wire at Indian Queens needs refurbishing, parts have been purchased under delegated authority with Cllr Hearl, as Chairman of GPC, handyman will fit along with Mr Inglefield.

**23/035 Finance Meeting-** to receive report from meeting of 14th February and consider and approve grant recommendations.

Report circulated with meeting papers.

Cllr Shaw stated he has spoken to Summercourt Hall and they will be looking to readjust their grant application.

**Recommendation:** To award grants totalling £1250 as per list, residual £1750 to be placed in ear-marked reserves for grants throughout the year.

Proposal by Cllr Cole, to approve as written, seconded Cllr Hook, carried.

The above was duly **resolved**.

**23/036 New Allotments-**to consider and resolve preparation of the area.

Cllrs Cowburn & Cole have measured the area.

Cllr Cole reported they have measured the area and are looking to put a track down the middle with a wildlife area near the houses. Cllr Cole stated he would prepare a plan for members to resolve. Clerk reported Williams had been contacted to cut the hedges, but they had already put their equipment away, Cllr Wimberley provided details on other contractors.

To defer to the next meeting.

**23/037 Youth Club Extension-** successful grant application, update on progress, to ratify and resolve.

Grant application of £60,000 was successful.

Clerk has authorised Building Regs. and Mr Morford has prepared and submitted. Some

issues raised by Building Control include needing 1 hour fire resistance to building, rather than the 30mins, main exit door needs to open out rather than in, so we will not be able to reuse the existing door, and also the need for a 2<sup>nd</sup> fire escape door at the rear.

A Structural Engineer has been appointed and structural drawings provided to the builder. N & S Builders to start on the build in April and hopefully finish by August. The grant acceptance form is completed and requires sealing by Council, before submission.

Proposal by Cllr Bunyan to ratify progress to date, to seal Grant Acceptance Contract and approve assoc. expenditure, seconded Cllr Hook, carried.

The above was duly **resolved**.

**23/038 Summercourt Cemetery Wall-** cracking along the wall, spoken to builder who has said it is safe.

Mr Trevarton has inspected the wall, and has stated it is fine, no action needed.

**23/039 Strongman's Field-** successful grant application for Community Orchard, to ratify expenditure on trees and resolve, update on planting date and other installations. Grant of £512.50 for the purchase of 15 fruit trees from The Tree Council, Branching Out Fund, was successful.

Clerk has ordered the trees, stakes and root growth as per application. The trees have increased in price since preparing the grant form and the Clerk has spoken to the grant providers who are happy to fund the additional expenditure. Cllr Cole has contacted Indian Queens School and planting will be scheduled soon, TP Tree Services will be providing wood chip free of charge for the base of the trees. Once planting has taken place, photographs need to be sent to the grant providers, who will then refund the money.

Proposal by Cllr Baker to ratify expenditure and note, seconded Cllr Cole, carried.

The above was duly **resolved**.

**23/040 King Charles III Coronation-** to consider and resolve as appropriate, to approve assoc. expenditure (if any).

Discussion took place.

Proposal by Cllr Bunyan, to give Carnival Committee £500 towards an event, seconded Cllr Hook, carried.

The above was duly **resolved**.

Proposal by Cllr Bunyan to provide Coronation Mugs to children of Summercourt School, Indian Queens School, plus pre-schools plus a contingency for children who are too young to attend, seconded Cllr Gill, carried.

The above was duly **resolved**.

**23/041 Annual Assembly-** to consider and resolve 2023 recipient.

Proposal by Cllr Baker to nominate Julie Sibley, seconded Cllr Cole, carried.

The above was duly **resolved**.

**23/042 To seal Exclusive Right of Burial-** to resolve.

None.

**23/043 CORRESPONDENCE - Cornwall Council & General**

a. Emails circ. during month- noted.

b. Thank you letter from resident re seat in the bus shelter near London Inn- noted.

**23/044 Agenda Items for the next Meeting (28<sup>th</sup> March 2023).**

None.

There being no further business the meeting was closed at 7.50pm.

Chairman.....

Date.....