

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 28<sup>th</sup> March 2023** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs C Cowburn, M Bunyan, R Wimberley, R Cole, M Kessell, P Cocks, D Hearl, M Gregory & A Shaw.

**ABSENT:** Cllr R Beardwell.

**23/045 Apologies for Absence.**

Cllrs J Baker, H Gill & C Hook.

**23/046 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**

None

**23/047 Police Report**

No report received.

Reported to the police traffic issues at Indian Queens School.

*Cllr Wimberley took the Chair.*

**23/048 Planning Matters**

**a. Planning Applications.**

- i. PA23/01653 Rosewood Parka Road St Columb Road. Change of Use of the old post office which forms part of the property known as Rosewood into a two bed dwelling (re-submission of Application No. PA22/09312).

Proposal by Cllr Hearl to support the application on the proviso Highways are happy with the vehicular access, seconded Cllr Cocks, carried.

The above was duly **resolved**.

**b. Decisions and Appeals**

- i. PA23/00803 Laburnum Cottage The Drang Indian Queens. Change of use of detached annexe into detached single dwelling. Re-submission of PA22/09599- refused.
- ii. PA23/01597 Little Meadows Arbour Toldish Indian Queens. Submission of details to discharge condition numbers 9 and 10 in relation to decision notice PA20/03553 dated 12/12/2022- approved.
- iii. PA23/00179 Land North East Of Old Rose Cottage Higher Fraddon. The erection of a double storey dwelling, a store and the installation of a sewage treatment plant- approved.
- iv. PA22/08579 Unit 3 Warren Road Indian Queens. Erection of a steel-clad insulated structure to undertake the specialist cleaning of manufactured stainless steel tanks, along with the installation of a solar array on the roof of the existing building- approved.
- v. PA23/00159 Marks & Spencer Unit G Kingsley Village Shopping Park Penhale. Advertisement consent for replacement and new signage including illuminated replacement fascia sign, illuminated double-sided internally hanging sign and replacement trolley bay graphics- approved.
- vi. PA23/00158 Marks & Spencer Unit G Kingsley Village Shopping Park Penhale. Proposed installation of plant mechanical services and signage -approved.
- vii. PA23/02077 Gaverigan Indian Queens. EIA Screening Opinion request for proposed development of a battery energy storage system and associated infrastructure – EIA not

required.

*Cllr Cole, as Cornwall Cllr, took no part in the decisions on the above applications.*

*Cllr Cowburn re-took the Chair.*

**23/049 Public Session**

No Public present.

**23/050 Report of Cornwall Councillor (Cllr. Cole)**

Cllr Cole's March report circulated prior to the meeting- noted.

**23/051 Minutes** of the Ordinary meeting 28<sup>th</sup> February 2023 to be approved and signed.

It was proposed by Cllr Shaw, seconded by Cllr Kessell that the Minutes of the meeting of 28<sup>th</sup> February 2023 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**23/052 Matters Arising.**

a. 23/040- Coronation Mugs have arrived and been distributed to the various schools for their events. 2 boxes of mugs to be passed to the Carnival Committee for their event, and Clerk is holding 1 and a half boxes for any requests, as it gets closer to the Coronation any left will also be passed to the Carnival Committee for distribution.

**23/053 Finance**

a. **Accounts:** as presented to be approved for payment.

| Payment | Payee  | Vat     | Grand Total |                |
|---------|--|---------|-------------|----------------|
| BACS    | Dash UK Ltd- Coronation mugs                           | £435.58 | £2,613.48   | paid min23/040 |
| BACS    | Biffa- Bin lift  | £20.78  | £124.66     |                |
| BACS    | Young People Cornwall- Youth Workers                   |         | £1,800.00   |                |
| BACS    | Source for business- water IQ Rec                      |         | £93.30      |                |
| BACS    | Clear-flow- blockage public toilet                     | £18.00  | £108.00     |                |
| BACS    | Source for business- water IQ Cem                      |         | £12.20      |                |
| BACS    | TP Tree Services- Cem Maintenance                      | £135.00 | £810.00     |                |
| BACS    | Glanville's Handyman supplies (Strongmans Field)       | £4.85   | £29.08      |                |
| BACS    | Timbercraft- picnic benches (Strongmans Field)         |         | £540.00     |                |
| BACS    | Broxap- Bins (Strongmans Field)                        | £125.78 | £754.68     |                |
| BACS    | NTJ Services- Labour 2 men 3 days (Strongmans Field)   |         | £900.00     |                |
| BACS    | Online Playgrounds- spring for gate (Strongmans Field) | £9.60   | £57.60      |                |
| BACS    | Stroma- Building Control Youth Club Extension          | £130.00 | £780.00     |                |
| BACS    | 4 Ways Contractors Ltd- Future allotment field cut     | £36.00  | £216.00     |                |
| BACS    | Kernowek Gardeners Ltd- Grass cutting                  | £25.00  | £150.00     |                |
| BACS    | CALC- training (Cllr Shaw)                             | £6.00   | £36.00      |                |
| BACS    | SLCC- Membership                                       |         | £222.42     |                |
| BACS    | Edyveans- Burial receipts & Annual Assembly invite     | £7.80   | £46.80      |                |
| BACS    | Fraddon Village Hall- rent                             |         | £25.00      |                |
| BACS    | A Kendall- refund postage, phone & salver              | £8.33   | £101.71     |                |
| BACS    | A Kendall- refund payroll software                     | £18.60  | £93.60      |                |
| BACS    | Staff salaries and expenses                            |         | £3,886.28   |                |

|      |  |                           |
|------|--|---------------------------|
| DD   | PCS- photocopier   | £24.00                    |
|      | RJ Bray- refund to funeral director who has credited account |                           |
| BACS | twice  | £186.00                   |
|      | <b>Total - March</b>   | <b>£981.32 £13,610.81</b> |

|      |  |                  |
|------|--|------------------|
| Chq  | <b>Payments for 11th April (Annual Assembly)</b> |                  |
| 4774 | Indian Queens Under 5s- Grant                    | £500.00          |
| 4775 | St Enoder Pantomime Society- Grant               | £250.00          |
| 4776 | East Wheal Rose Football Club- Grant             | £200.00          |
| 4777 | Indian Queens Carnival Committee - Grant         | £500.00          |
| 4778 | Cornwall Hospice Care- Donation                  | £100.00          |
| 4779 | Citizens Advice- Donation                        | £200.00          |
|      |  | <b>£1,750.00</b> |

Proposal to approve payments of £15,360.81 by Cllr Bunyan, seconded Cllr Cocks, carried. The above was duly **resolved**.

Invoices provided and checked by Cllr Bunyan.

Budget statement, forecast sheet & ear-marked reserves circ, - noted as part of Internal Control.

**b. Grant applications**, to consider and resolve grant applications from Wesley Playgroup and Fraddon & Penhale Enhancement, to approve assoc. expenditure, if any.

Grant applications circulated with meeting papers.

Proposal by Cllr Wimberley to grant Wesley Pre-school £250 and Fraddon & Penhale Enhancement £300 from grant fund, seconded Cllr Cocks, carried. Cheques 4780 & 4781 issued.

The above was duly **resolved**.

This leaves £1200-grants in ear-marked reserves for distribution 2023-24 financial year.

**c. Youth Football Club-** storage container, as deferred from Finance Committee, to consider, resolve and approve assoc. expenditure, if any.

Quotes from YFC circulated with meeting papers.

Discussion took place regarding the Parish Council purchasing the storage container, and then leasing it to the YFC for £1 per year. This would then mean the Parish Council would own the asset, so if the club ceased to run the asset would not be lost.

Proposal by Cllr Cole to purchase a storage container from Withiel with the correct lock and lease to YFC for £1 per year, to use general reserves, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

**d. Internal Audit-** Audit booked for 6<sup>th</sup> April 2023- noted.

**20/054 Play Areas-** To review Play Area Risk Assessment and update on HAGS (if available).

Play Area Risk Assessments no new issues.

No further update from HAGS.

**23/055 New Allotments-**to consider and resolve preparation of the area.

Cllr Cole explained area, he felt 14 allotments will be accommodated in the field, with a path down the middle and car parking at the entrance.

Proposal by Cllr Wimberley, Cllr Cowburn & Cole to peg car park, and Clerk to obtain quotes for construction of car park, (take off top soil, lay membrane and roll on 803), Clerk delegated to accept cheapest quote, to use general reserves, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

**23/056 Strongman’s Field-** update on progress to date.

Picnic benches and litter bins installed. Community Orchard planted with the assistance of Indian Queens School. Grant claim submitted along with photographs.

Outstanding is bow top fence installation, which has arrived and currently stored at the Handyman’s home.

Cllr Cole reported the trees are still intact.

**23/057 Public Seats-** risk assessments completed repairs needed on several benches due to rotting wood. Timbercraft has inspected and estimate £160 for all repairs, to ratify, due to health & safety.

Proposal by Cllr Cocks, to ratify repairs at £160, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

**23/058 To seal Exclusive Right of Burial-** to resolve.

Proposal by Cllr Hearl to seal ERB 246 for IQ Cem & ERB 199,200 & 201 for St Enoder Cem, seconded Cllr Shaw, carried.

The above was duly **resolved**.

**23/059 CORRESPONDENCE - Cornwall Council & General**

- a. Emails circ. during month- noted.
- b. EDF- confirmation entitled to £150 Alternative Fuel Payment - noted
- c. Free CPR and AED training, venues required- to consider PC hiring Village Halls for sessions  
Proposal by Cllr Hearl to pay for hire in each Village, seconded Cllr Kessell, carried.  
The above was duly **resolved**.
- d. Cornwall Council- Small Business Rate Relief ceasing on St Enoder Cemetery- noted.
- e. Email from Youth Football requesting permission to aerate and fertilise Indian Queens Recreation Ground – agreed, but to inform them of pipes under the field.

**23/060 Agenda Items for the next Meeting (25<sup>th</sup> April 2023).**

None.

There being no further business the meeting was closed at 7.45pm.

Chairman.....

Date.....