

MINUTES of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 25th April 2023** in the Fraddon Village Hall at 7pm.

PRESENT: Cllrs C Cowburn, M Bunyan, R Wimberley, R Cole, P Cocks, D Hearl, C Hook, A Shaw & R Beardwell.

ABSENT: Cllr M Kessell.

23/061 Apologies for Absence.

Cllrs J Baker, M Gregory & H Gill

23/062 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.

None

23/063 Police Report

No report received as report received for Annual Assembly.

Cllr Wimberley joined the meeting and took the Chair for planning.

23/064 Planning Matters

a. Planning Applications.

- i. PA22/11199 Land Adj To Sunnyside Parka Road St Columb Road St Columb Cornwall TR9 6PG. Construction of two storey detached house.

Proposal by Cllr Cocks to make no comment to the application, seconded Cllr Shaw, carried.

The above was duly **resolved**.

- ii. PA23/01553 5 Carworgie Way St Columb Road St Columb Cornwall TR9 6PS. Single storey cabin built onto and an existing concrete storage shed for use as self contained annexe.

Proposal by Cllr Shaw to support the application and request it is conditioned as an annexe, seconded Cllr Cocks, carried.

The above was duly **resolved**.

- iii. PA23/01348 Land West Of Mayfield Riverside Black Cross Newquay. Single dwelling in the garden of Mayfield Riverside.

Proposal by Cllr Wimberley to object to the application as do not consider infill but development in the open countryside. Does not comply policies 2 and 3 of the NDP seconded Cllr Hearl, carried.

The above was duly **resolved**.

- iv. PA23/02505 Prospect Villa St Columb Road. Variation of Condition 2 (approved plans) of Application No. PA22/08566 dated 28th November 2022 (Proposed extensions and construction of terrace).

Proposal by Cllr Bunyan to support the application, seconded Cllr Hook, carried.

The above was duly **resolved**.

- v. PA23/02254 First Kernow Western House St Austell Street Summercourt. Proposed electrification works to existing Bus Depot and Car parking including 3 GRP buildings and various vehicle charging units.

Proposal by Cllr Hook to support the application, seconded Cllr Shaw, carried.

The above was duly **resolved**.

- vi. PA22/04646- re-consultation, Parish Council has previously objected, as felt the houses should face the road., to make an active street scene and in keeping with the area. Proposal by Cllr Hearl, the Parish Council maintains its objection, seconded Cllr Shaw. The above was duly **resolved**.

b. Decisions and Appeals

- i. PA23/00275 Land South West Of Eric Roberts Contractors Pit Lane Higher Fraddon. Construction of 2 dwellings with detached garages - approved.
- ii. PA23/00497 Barn Conversion North Of Wyndhurst Goss Moor. Demolition of barn and animal shelter, construction of a replacement dwelling house and the installation of a new septic tank without compliance of Condition 2 in relation to Decision Notice PA19/06436 dated 16/12/2019- approved.
- iii. PA23/02771 Street Record Summercourt. OHL sect 37 Exemption Electricity at Work Act 1989- closed advice given.
- iv. PA23/03103 Telecommunications Mast Site ORANGE COR16 Fraddon. Notification under the Electronic Communications Code Regulations 2003 (as amended) to utilise permitted development rights- closed advice given.

Cllr Cole, as Cornwall Cllr, took no part in the decisions on the above applications.

Cllr Cowburn re-took the Chair.

23/065 Public Session

No Public present.

23/066 Report of Cornwall Councillor (Cllr. Cole)

Cllr Cole's April report circulated prior to the meeting- noted.

Cllr Wimberley brought up the lack of Planning Enforcement in the Parish.

Proposal by Cllr Hearl a letter is written to the head of planning regarding the lack of enforcement in the Parish, seconded Cllr Hearl, unanimous.

The above was duly **resolved**.

Parking issues in the Parish discussed.

Proposal by Cllr Wimberley to write a letter to Kevin Brader regarding parking throughout the Parish, seconded Cllr Hearl , unanimous.

The above was duly **resolved**.

23/067 Minutes of the Ordinary meeting 28th March 2023 to be approved and signed.

It was proposed by Cllr Shaw, seconded by Cllr Cocks that the Minutes of the meeting of 28th March 2023 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

23/068 Matters Arising.

- a. None

23/069 Finance

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
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DD	PEAC- Photocopier	£19.20	£115.20
DD	PCS- photocopier	£4.00	£24.00
BACS	Biffa- Bin lift	£20.78	£124.66
BACS	Trevithick Supplies Ltd- Handyman supplies re IQ open space	£30.51	£183.05
BACS	CDA- CCTV annual maintenance	£101.70	£610.20
BACS	Kernowek Gardeners Ltd- Grass cutting	£225.00	£1,350.00
BACS	TP Tree Services- Cem Maintenance/Strongman's Field	£200.33	£1,202.00
BACS	CALC-membership	£203.31	£1,503.50
BACS	Edyveans- Annual Assembly Cert	£2.00	£12.00
BACS	Summercourt New Memorial Hall (rent)		£31.00
BACS	Aalgaard Renshaw- Internal Audit	£70.00	£420.00
BACS	Alliance UK- Public Toilet Supplies	£8.27	£49.62
BACS	A Kendall- refund postage, phone & sundries		£81.37
BACS	Staff salaries and expenses		£4,248.26
		£885.10	£9,954.86

Proposal to approve payments of £9954.86 by Cllr Bunyan, seconded Cllr Shaw, carried.
The above was duly **resolved**.

Invoices provided and checked by Cllr Bunyan.

Budget statement, forecast sheet & bank reconciliation, - noted as part of Internal Control.

20/070 Play Areas- To review Play Area Risk Assessment and update on HAGS (if available).

Play Area Risk Assessments no new issues.

No further update from HAGS.

23/071 Internal Audit Report- to consider and resolve any actions/recommendations, and note Cllr Internal Audit Report circulated with meeting papers.

Proposal by Cllr Bunyan, to note clear Internal Audit, seconded Cllr Cole, carried.

The above was duly **resolved**.

Clerk thanked.

23/072 Annual Governance Statement- to consider and approve Annual Governance Statement 2022-23

Annual Governance Statement circulated with meeting papers. Statements considered and agreed.

Proposal by Cllr Shaw , to approve Annual Governance Statement, seconded Cllr Bunyan, unanimous.

The above was duly **resolved**.

23/073 Annual Accounting Statements- to consider and approve Annual Accounting Statements 2022-23

Annual Accounting Statement 2022-23 circulated with meeting papers.

Proposal by Cllr Cocks, to approve Annual Accounting Statement and approve Exercise of Public Rights from 5th June 2023-14th July 2023, seconded Cllr Bunyan, unanimous.

The above was duly **resolved**.

23/074 External Audit- to consider and resolve if any conflict of interest with BDO LLP (External Auditors).

Proposal by Cllr Bunyan St Enoder Parish Council has no conflict of interest with BDO LLP, External Auditors, seconded Cllr Shaw, unanimous.

The above was duly **resolved**.

To note St Enoder Parish Council is part of the 5% sample for a more thorough External Audit.

23/075 New Allotments-to consider and resolve Rules for letting, draft enc.

Draft letting rules circulated with meeting papers.

Rules considered.

Proposal by Cllr Shaw to approve letting rules as circulated, seconded Cllr Hearl, carried.

The above was duly **resolved**.

23/076 Youth Club- update on Building Control, new plans and updated quote, to consider and resolve as appropriate, to approve any associated expenditure (if any).

Updated quote circulated with meeting papers from appointed contractor.

Original quote £55,000, July 2022, new quote is £65,600. This is due to Building Regs requiring an additional fire door in the existing building, 1 hour fire resistance in the existing building, therefore all plasterboard needs removing and replacing along with re plastering. In the extension the exit door needs to open out, therefore existing door cannot be re-used, also market conditions. If the insulation is not up to Building Regs standard, this will also need replacing in the existing, but we will not know until the work has started, so there may be additions to this.

Grant received for build £55,000, plus a 10% contingency on grant of £5,500 therefore a further £5,100 is needed.

Proposal by Cllr Cole to approve additional £5,100 from Parish Council funds and to use 'CIL' pot, if, when work has started, additional insulation is required to delegate approval to the Clerk and also use CIL funds, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Clerk informed members that due to the amount of work now needed to the existing building the builder requires it emptied. There is room in the 'Band Shed' so it will be stored there temporarily.

Youth Workers would like a meeting.

23/077 Cornwall Council Public Space Protection Order, consultation- to consider and resolve.

Consultation circulated with meeting papers.

At present the whole of the Parish is covered by the PSPO.

Proposal by Cllr Bunyan respond St Enoder Parish Council have no suggested changes, seconded Cllr Hook, carried.

The above was duly **resolved**.

23/078 Western Power- Wayleave Agreement for Thomas Playing Field, to consider, resolve and seal (if appropriate).

Following a conversation the Clerk had with Western Power regarding land ownership it became apparent a Wayleave agreement is not in place for their equipment in Thomas Playing Field. Western Power would like to have one in place, and they have offered to back date the payments for 6 years, which is as far as they can go.

Proposal by Cllr Bunyan , to approve Wayleave for Thomas Playing Field and approve sealing the document, seconded Cllr Hearl, carried.

The above was duly **resolved**.

23/079 CORRESPONDENCE - Cornwall Council & General

- a. Emails circ. during month- noted.
- b. Cornwall Hospice Care- thank you letter for donation of £100- noted

23/080 Agenda Items for the next Meeting (23rd May 2023).

None.

There being no further business the meeting was closed at 8.20pm.

Chairman.....

Date.....