

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 27<sup>th</sup> June 2023** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs A Shaw, C Cowburn, M Kessell, R Wimberley, D Hearl, R Cole, M Gregory & R Beardwell.

**23/101 Apologies for Absence.**

Cllrs C Hook, P Cocks, M Bunyan, J Baker & H Gill.

**23/102 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**

No interests or gifts to declare.

**23/103 Police Report**

No report received.

*Cllr Wimberley took the Chair.*

**23/104 Planning Matters**

**a. Planning Applications.**

**i. PA23/04320 The Workshop Road From Black Cross To Trevarren Black Cross.**

Proposed Alterations, Extension and Change of use from Workshop to a Holiday Let.

Proposal by Cllr Cowburn to support the application but request the historic features are recorded and retained in the new build where possible. There is a concern in the Parish there is already a lot of holiday lets and a new home would be more beneficial, seconded Cllr Hearl, carried.

The above was duly **resolved**.

**b. Decisions and Appeals**

**i. PA23/02505 Prospect Villa St Columb Road St Columb. Variation of Condition 2 (approved plans) of Application No. PA22/08566 dated 28th November 2022 (Proposed extensions and construction of terrace)- approved.**

**ii. PA23/01882 Trelawney Indian Queens. Application for a Lawful Development Certificate for the proposed conversion of the existing garage into a habitable bedroom for disabled occupant- approved.**

**iii. PA23/01348 Land West Of Mayfield Riverside Black Cross Newquay Cornwall TR8 4LU. Single dwelling in the garden of Mayfield Riverside- refused.**

**iv. PA23/03650 Land West Of 1-4 Higher Fraddon. Application for Permission in Principle for the construction of one residential dwelling- refused.**

*Cllr Cole, as Cornwall Cllr, took no part in the decision on the above application.*

*Cllr Shaw retook the Chair.*

**23/105 Public Session**

Resident regarding grazing his sheep on new allotment field until they are ready.

Proposal by Cllr Shaw to bring forward agenda item 15, agreed.

**23/106 New Allotments-** to consider and resolve whether to install car park, before marking out plots in September, to consider and resolve whether to allow sheep grazing to keep grass down in the interim, to approve any assoc. expenditure (if any).

Further email from previous tenant circ. prior to meeting, another resident has also phoned to ask if he can graze sheep. Ideally the car park will be installed during the drier weather.

Discussion took place.

Proposal by Cllr Hearl to start the car park and not to allow grazing, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

**23/107 Cornwall Councillor Report (Cllr Cole).**

Report circ. via email prior to the meeting - noted.

Cllr Cole updated members on planning applications incoming.

**23/108 Minutes** of the Ordinary meeting 23<sup>rd</sup> May 2023 to be approved and signed.

It was proposed by Cllr Cole, seconded by Cllr Kessell that the Minutes of the meeting of 23<sup>rd</sup> May 2023 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**23/109 Matters Arising**

a. None

**23/110 Finance**

a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
BACS	Heatershop- Electric radiators for youth club	£208.31	£1,249.87
BACS	EDF- Recreation Ground	£2.18	£45.76
DD	PCS- photocopier	£6.48	£38.90
BACS	Biffa- Bin lift	£25.97	£155.82
BACS	Nick Ferris Skip- IQ Cem	£68.14	£408.83
BACS	4Ways Contractors Ltd- new allotment field cut	£19.00	£114.00
BACS	TP Tree Services- Cem Maintenance/Strongman's Field	£200.33	£1,202.00
BACS	Duchy Defibrillators -Annual monitoring Victory Hall	£38.00	£228.00
BACS	Net World Sports- goals re Indian Queens FC	£246.66	£1,479.94
BACS	Kernowek Gardeners Ltd- grass cutting	£450.00	£2,700.00
BACS	N & S Builders -Youth Club Extension (interim payment)	£4,000.00	£24,000.00
BACS	Source for Business- IQ Cem water		£20.34
BACS	Source for Business- IQ Rec water		£80.14
BACS	Fraddon Village Hall- rent		£25.00
BACS	Trevithick- handyman supplies	£2.25	£13.47
BACS	A Kendall- refund postage, phone & sundries	£18.88	£256.88
BACS	A Kendall- refund for 'No Camping' signs	£5.76	£34.46
BACS	Staff salaries and expenses		£4,594.45

7th July-DD	PEAC- photocopier lease	£29.20	£175.20
	BACS Fraddon Millennium Green- grant		£2,200.00
	BACS Chairman's Allowance		£350.00
		<b>£5,321.16</b>	<b>£39,373.06</b>

Proposal to approve payments of £39,373.06 by Cllr Hearl, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Invoices provided and checked by Cllr Hearl.

Budget statement, forecast sheet & ear-marked reserves circ, - noted as part of Internal Control.

- b. Grant request- to consider request from Indian Queens Foodbank, to resolve as appropriate and approve assoc. expenditure (if any),

Grant request circulated with meeting papers.

Proposal by Cllr Cole, to approve grant of £600 and use grant 'pot' , seconded Cllr Shaw, carried.

The above was duly **resolved**.

The Chairman reported that he was also donating his £350 Chairman's allowance to this worthy cause.

- c. To agree grant funding to Fraddon Millennium Green and Indian Queens Under 5s if grant applications successful, to resolve.

Both charities have applied for grants from various funds and request some grant funding from the Parish Council.

Proposal by Cllr Hearl to ear-mark £5000 for Indian Queens Under 5s from Goonabarn and Trendeal Community pot, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Proposal by Cllr Hearl to ear-mark £5000 for Fraddon Millennium Green from Goonabarn and Trendeal Community pot, seconded Cllr Kessell, carried.

The above was duly **resolved**.

- d. Any *urgent* financial.

The handyman has agreed to go on ladder training, as he does need to climb a ladder to view the shackles, which the Clerk has booked, although is not happy to clean equipment at height (viper swing) from a ladder. He has requested a professional henchman ladder @ £524 plus VAT, this ladder is very stable and has removable rubber feet, to protect safety surfacing, also needs security screwdrivers @ £29.99. The Clerk has looked at towers, as approved by GP, but these are very expensive and varied, could members have a look online and advise the Clerk on which one is suitable.

Proposal by Cllr Cowburn to approve purchase of henchman ladder and screwdrivers, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- 23/111 Play Areas-** To review Play Area Risk Assessment and update on HAGS (email enc), to consider and resolve as appropriate, to consider Indian Queens Play Area repair quote (if available) and to approve assoc. expenditure (if any).

Update from HAGS circ. with meeting papers; they require the Parish Council to sign a new maintenance agreement which no longer includes touch-up paint, if the PC does not accept then they will withdraw the agreement. Draft letter prepared by Cllr Cole to reply to HAGS circ. prior to the meeting

Proposal by Cllr Hearl to ask solicitor for advice providing them with all the evidence and approve letter to HAGS, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Quote for repairs at Indian Queens Rec. received, contractor is having issues finding some parts highlighted in the Annual Inspection, but has managed to quote to repair zip wire, with a much stronger brake, tighten top of climber pole, treat corrosion on rocker, fix loose fixings on skate park, repair surface under swings, repair tarmac in MUGA, totalling £1170 plus VAT .

Proposal by Cllr Hearl to approve from GP funds, seconded Cllr Kessell, carried.

The above was duly **resolved**.

Discussion took place regarding cleaning of equipment.

**23/112 Youth Club** -Update on extension, and to approve any assoc. expenditure (if any).

Extension is progressing to timescale, Clerk has met with the builder and agreed locations for external lights. Heaters have been purchased and these are now with the builder.

Decisions need to be made regarding additional bow top fencing to the top side of the building, to prevent pedestrians falling down the bank. Some was removed from the car park side, so this can be re-used, but may need to purchase additional. Builder is waiting on Building Control to determine width of the path from the new fire exit. Scaffolding will be removed next week, so members also need to consider what material to use for the slope at the front of the building, tarmac or paving? Also need to repair the corner of the tarmac in the car park, and mark out for disabled parking.

Proposal by Cllr Cowburn to get a quote from Eric Roberts for tarmac, and to approve additional bow top fencing, seconded Cllr Hearl, carried.

The above was duly **resolved**.

**23/113 General Purposes Committee**- to receive draft minutes for noting and to consider and resolve any recommendations.

Recommendation: Full Council adopt Hire Form for Youth Club Building.

Hire form circ. with meeting papers

Proposal by Cllr Cowburn to note draft minutes and to approve adoption of Hire Form for Youth Club Building, seconded Cllr Shaw, carried.

The above was duly **resolved**.

**23/114 Trevine Meadow, Indian Queens**- complaints received regarding unkempt public areas, to consider and resolve as appropriate, to approve assoc. expenditure (if any).

Photographs of areas displayed. Following a Land Registry search these areas are still in the ownership of the builders, and have never been adopted by Cornwall Council.

Proposal by Cllr Cowburn to request handyman tidies gravel area and grass area add to Kernowek Gardeners contract, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

**23/115 Homechoice Consultation-** to consider and resolve responding to consultation.

Paperwork circ. with meeting papers.

Cllr Cole stated that the local connection was important for affordable housing. Proposal by Cllr Wimberley to delegate Cllr Cole to respond on behalf of the Parish Council highlighting the need for local connection, seconded Cllr Kessell, carried.

The above was duly **resolved**.

**23/116 To seal Exclusive Rights of Burial- to resolve.**

Proposal by Cllr Shaw to seal ERB 249 for Indian Queens Cemetery, seconded Cllr Cole, carried.

The above was duly **resolved**.

**23/117 CORRESPONDENCE - Cornwall Council & General**

a. Emails circ. during month- noted.

b. Email received regarding speeding Newquay Road, to consider and resolve.

The Chairman has spoken to residents who raised the concern. They feel there is not enough signs. Speed bumps discussed; mobile speed visor could be positioned here. Clerk to investigate Community Speedwatch.

Proposal by Cllr Cole to place on next agenda, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

**23/118 Agenda Items for the next Meeting (25<sup>th</sup> July 2023).**

- Mobile speed signs & Community Speed watch
- Flying Fish information
- Church Lane

There being no further business the meeting was closed at 8.20pm.

Chairman.....

Date.....