

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 26th September 2023** in the Fraddon Village Hall at 7.15pm.

PRESENT: Cllrs A Shaw, C Cowburn, R Wimberley, D Hearl, R Cole, M Bunyan, R Beardwell.

23/152 Apologies for Absence.

Cllrs P Cocks, M Kessell, M Gregory, C Hook & J Baker.

23/153 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.

No interests or gifts to declare.

23/154 To consider co-option against Casual Vacancy- to consider application, if successful, to receive their Declaration of Acceptance of Office.

Application received from Stacey Wells.

Apologies received and applicant is happy for the application to be considered in her absence.

Proposal by Cllr Bunyan to co-opt Stacey Wells to the Parish Council, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

Declaration of Acceptance passed to Cllr Cowburn for signing before the next meeting, along with Register of Interest.

23/155 Flying Fish- to receive information from representatives regarding parking issues and to consider if a way forward.

Anthony Scott, manager at Flying Fish, stated they have been on site for 17 years and now own the whole site. Flying Fish has been awarded Royal Warrant and employ 100 staff.

It was clarified that the Parish Council would not be able to sell the land due to Covenants. Cllr Cole queried how many parking spaces were needed; they felt 50 or 60. They require a secure space behind, as there is not enough space on the current site.

Discussion took place regarding land behind.

It was agreed for members to site visit.

Mr Scott stated that they could use the existing path to access, and the car park could be a shared facility between Flying Fish and Kelliars users.

Cllr Cole stated it was important to consult with residents.

Proposal by Cllr Shaw to defer to the next meeting after the site visit, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Clerk to sort out a convenient date.

Cllr Wimberley took the Chair.

23/156 Planning Matters

a. **Planning Applications.**

- i. PA23/07081 Fraddon Downs Main Electricity Substation Penhale Fraddon TR8 5BS. Prior Notification for development ancillary to radio equipment housing, emergency generator and ancillary development thereto. Proposal by Cllr Bunyan to support the application, seconded Cllr Shaw, carried. The above was duly **resolved**.
- ii. PA23/07048 Land West Of Homecroft Narrow Lane Penhale. Outline Planning Permission with some matters reserved (appearance, landscaping, layout and scale) for the proposed construction of up to two dwellinghouses' with variation of condition 1 of decision PA22/09182 dated 09.01.2023. Proposal by Cllr Hearl to support the application, seconded Cllr Shaw, carried. The above was duly **resolved**.
- iii. PA23/05466 Summercourt Travel The Old Coach Garage St Austell Street Summercourt. Extension of additional hard surfacing to create additional parking area, timber post and rail fence enclosure and additional storage container. Proposal by Cllr Cowburn to support the application on the proviso it remains as car parking and if no longer needed to revert to green fields to comply with NDP, seconded Cllr Bunyan, carried. The above was duly **resolved**.
- iv. PA23/07433 Land West Of Caroland Trevarren. Reserved Matters application following Outline approval PA21/03535 dated 7th July 2021 for access, appearance, landscaping, layout and scale. Proposal by Cllr Shaw to support the application, seconded Cllr Hearl, carried. The above was duly **resolved**.
- v. PA23/00024/NDP St Nelwyn East and Mitchell Neighbourhood Development Plan. St Newlyn East Parish Council consulting on NDP- noted.

b. **Decisions and Appeals**

- i. PA22/11090 Chez Nous Fraddon St Columb. Outline planning permission with all matters reserved: The Demolition of Existing Bungalow and Outbuildings and the Erection of 9No. 2 Storey Residential Houses- approved.
- ii. PA23/05907 Carvynick Holiday Centre Summercourt. Application for a Lawful Development Certificate for proposed 38 residential dwellings and office and leisure building with access, layout and scale with appearance and landscaping reserved (as approved under decision PA18/04360)-granted.
- iii. PA22/11199 Land Adj To Sunnyside Parka Road St Columb Road. Construction of two storey detached house- approved.
- iv. PA23/07458 Street Record School Lane Summercourt. Street Record School Lane Summercourt- closed, advice given.

Cllr Cole, as Cornwall Cllr, took no part in the decision on the above applications. Cllr Shaw retook the Chair.

23/157 Public Session

Resident raised the Battery Storage Unit, which the applicants recently held a pre-planning consultation event . This has not been submitted as a planning application to date so not able to discuss, as members need to view the application.

23/158 Minutes of the Ordinary meeting 22nd August 2023 to be approved and signed.
It was proposed by Cllr Bunyan, seconded by Cllr Beardwell that the Minutes of the meeting of 22nd August 2023 be approved and signed as a true and correct record by the Chairman, carried.
The above was duly **resolved**.

23/159 Matters Arising

- a. 23/143c- No update on caravan site license for Indian Queens site.
- b. 23/143d- Clerk to write formal letter re garden waste left on Rec Lane.

23/160 Cornwall Councillor Report (Cllr Cole).

Report circ. via email prior to the meeting. Attached to file copy.

23/161 Finance

- a. **Accounts:** as presented to be approved for payment.

| Payment | Payee | Vat | Grand Total |
|----------------|---|------------------|--------------------|
| DD | PWLB- Loan repayment | | £2,262.64 |
| BACS | Direct365- Baby changer for public toilets | £26.44 | £158.64 |
| BACS | EDF- Electric Indian Queens Rec | £9.03 | £189.53 |
| BACS | Furniture@Work- Youth Club Furniture | £326.60 | £1,959.60 |
| DD | PCS- photocopier | £4.00 | £24.00 |
| BACS | Biffa- Bin lift | £20.78 | £124.66 |
| BACS | N & S Builders- Youth Club Final Payment | £1,320.00 | £7,920.00 |
| BACS | Devon & Cornwall Security- Burglar Alarm | £137.00 | £822.00 |
| BACS | Trevithick Supplies Ltd- handyman supplies | £5.76 | £34.56 |
| BACS | Hoopers- Church Lane aggregate | £216.16 | £1,296.96 |
| BACS | MA Grigg- Pipes Church Lane | £257.89 | £1,547.32 |
| BACS | South West Hire- Digger & Dumper hire/Church Lane | £278.72 | £1,672.27 |
| BACS | NJT Services- Church Lane Labour | | £3,030.00 |
| BACS | Screwfix- Handyman Supplies | £4.50 | £26.98 |
| BACS | Duchy Defibrillator- Annual monitoring | £152.00 | £912.00 |
| BACS | Fraddon Village Hall- Rent | | £25.00 |
| BACS | BDO- External Audit | £84.00 | £504.00 |
| BACS | Viking- Admin supplies | £9.15 | £54.89 |
| BACS | A Kendall- refund postage, phone & sundries | £12.11 | £146.70 |
| BACS | Staff salaries and expenses | | £4,616.25 |
| BACS | Kernowek Gardeners Ltd- grass cutting | £225.00 | £1,350.00 |
| BACS | TP Tree Services- Cem Maintenance/Strongman's Field | £200.33 | £1,202.00 |
| DD | PEAC- Photocopier Hire | £19.20 | £115.20 |
| | | £3,308.67 | £29,995.20 |

Proposal to approve payments of £29,995.20 by Cllr Hearl, seconded Cllr Bunyan,

carried.

The above was duly **resolved**.

Invoices provided and checked by Cllr Hearl.

Budget statement, forecast sheet & bank reconciliation circ. - noted as part of Internal Control.

- b. External Audit- to receive External Auditors Report and to note Publishing of Audited Accounts & Public Rights took place on 4th September 2023.

External Audit report circulated with meeting papers.

Proposal by Cllr Shaw, to note clear External Audit & Public Rights published on 4th September, seconded Cllr Cowburn, approved.

The above was duly **resolved**.

- 23/162 Play Areas-** To review Play Area Risk Assessment, update on Hags (if available), to consider and resolve as appropriate, and to approve assoc. expenditure (if any).

No new issues on Risk Assessment; repairs have started at Indian Queens Recreation Ground. The zipwire is now fully repaired, other pieces to be repaired soon.

No update from HAGS.

- 23/163 General Purposes Meeting-**to note draft minutes of the meeting 12th September.

Draft minutes circulated with meeting papers.

Proposal by Cllr Shaw to note GPC minutes, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

- 23/164 Mobile speed signs and Community Speedwatch-** residents interested in

Community Speedwatch invited to attend this meeting, and to consider update on poles for signs to resolve as appropriate and to approve expenditure.

No residents present for Speedwatch, to readvertise on Facebook.

Proposal by Cllr Shaw, to defer Speedwatch and readvertise, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

Poles for erecting the speed signs; Cllr Cole has met with Rachael Tatlow, he stated the Parish Council will need to pay Highways to erect poles on their land; she is on holiday at the moment but Cllr Cole will be supplying location plan for costings.

- 23/165 Emergency Plan-**to consider draft plan, as circulated, and to amend/approve and resolve.

Draft Emergency Plan circ. with meeting papers.

Proposal by Cllr Shaw to defer the Emergency Plan to next meeting when more Cllrs available, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- 23/166 Second homes statistics-** update from Cllr Cole on number of dwellings in Parish.

Cllr Cole stated there is info. on the 2021 census, but it is difficult to extract due to not aligned with Parish Boundary. He will provide the information in a short report later in the year.

- 23/167 Double Parking outside old Post Office, St Columb Road** -to consider, and resolve action (if any).
There is an issue with drivers parking close to the junction and affecting visibility. Proposal by Cllr Shaw to send a letter to Police and Parking Enforcement regarding Penhale and St Columb Road parking issues, seconded Cllr Bunyan, carried.
The above was duly **resolved**.
- 23/168 To consider holding Council meetings in the Youth Club Building**- to consider and resolve as appropriate.
Cllr Shaw declared an interest, Summercourt Village Hall member and took no part in the discussion.
Proposal by Cllr Wimberley not to hold Council Meeting in Youth Club Building, seconded Cllr Bunyan, carried.
The above was duly **resolved**.
- 23/169 Cycling Proficiency**- update from Schools, to consider and resolve, to approve assoc. expenditure (if any).
Both Summercourt Academy and Indian Queens School contacted. No response, to defer.
- 23/170 Request for bin and help with defibrillator for Trevarren**- to consider and resolve, to approve assoc. expenditure (if any).
Defibrillator from Duchy Defibrillators (same as currently installed) including fitting is £2600 + VAT. This includes the first-year monitoring at £190 and a training event.
Proposal by Cllr Shaw, to approve defibrillator and Parish Council to top up shortfall of fundraising, seconded Cllr Beardwell, carried.
The above was duly **resolved**.
Proposal by Cllr Hearl to approve purchase of bin from GP funds, seconded Cllr Cowburn, carried.
The above was duly **resolved**.
- 23/171 Summercourt Fair**- to update on any traffic issues this year and to consider email received regarding next year's fair, to consider facilitating public meeting between residents and Mr Rowlands in June 2024 to prevent miscommunication.
Cllr Shaw thanked the Clerk for research on Fair history and legal matters, the Fair has been a success, apart from some parking issues.
Some complaints regarding vote on Fair at the meeting appeared to make Council not impartial, and also comment regarding public not able to listen to GP, which is not true. The Chairman reminded members they were elected to represent the electorate and all views must be listened to.
Cllr Cole stated that he had also had numerous phone calls regarding fears over the fireworks and monster trucks. Cllr Cole stated that he felt the noise was reduced compared to usual. Fireworks were cancelled, so this wasn't an issue. Due to muddy field the car park needed to close which in turn caused on street parking. There was also limited signage for the car park. Complaints regarding advertising events that did not materialise. It was felt it was disorganised.

Paperwork was slow being provided. It was felt if the road was closed this would prevent parking issues.

The Chairman stated he had had meetings with residents to try and help with complaints, which some are still ongoing.

Certificate presented to St Enoder Parish Council as it was World Funfair Month.

Proposal by Cllr Shaw to facilitating public meeting between residents and Mr Rowlands in June 2024, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

23/172 Solar Farm Joint Meetings- update from Cllr Shaw.

No update as there has been no further meetings. Cllr Wimberley felt the financials were no longer viable for solar farms. Cllr Shaw to update if further meetings are held.

23/173 To consider extra verge cut for this year- 7 cuts have taken place already, as needed to cut every 4 weeks, wet weather in August has not helped, to consider additional cut in October, to approve assoc. expenditure (if any).

This will be an additional £1,000.

Proposal by Cllr Bunyan to approve additional verge cut, seconded Cllr Wimberley, carried.

The above was duly **resolved**.

23/174 To seal Exclusive Right of Burial- to resolve.

Proposal by Cllr Hearl to seal ERB for Indian Queens Cemetery 250 & 251, seconded Cllr Bunyan, carried.

The above was duly **resolved**.

23/175 CORRESPONDENCE - Cornwall Council & General

a. Emails circ. during month- noted.

b. CALC Executive Board 2 vacancies -no volunteers

c. Cornwall Council -Licensing Act Policy Review -noted

d. Youth Club Extension-Final Certificate for building regs issued- noted

e. Youth Football club- taking part in the PirateFM Challenge info

<https://www.cashforkidsgive.co.uk/campaign/sports-challenge-cornwall-2023/fundraisers/indian-queens-junior-fc/-noted>.

Proposed by Cllr Wimberley to respond the Parish Council has already provided grants this year and to remind YFC when grant applications open, seconded Cllr Beardwell, carried.

The above was duly **resolved**.

f. St Columb Doctors Surgery- placed into special measures by CQC

Cllr Hearl reported that the St Petrocs Practice has 6 months to improve or their license is taken away, it is the paperwork side of the practice, no complaints about the Doctors. The issue with not being able to get through on the telephone or being able to book an appointment has not resolved.

Proposal by Cllr Cole to invite a representative from the St Petroc practice to attend next meeting, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

g. Fraddon Biogas- Triannual Report (circ. via email)- noted

23/176 Agenda Items for the next Meeting (24th October 2023).

- Cycling Proficiency
- Paperless meeting
- Public Toilets
- Youth Club Building-old part of the building to bring up to spec.

There being no further business the meeting was closed at 8.48pm.

Chairman.....Date.....