

**MINUTES** of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 23<sup>rd</sup> April 2024** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs C Cowburn, R Cole, R Wimberley, R Beardwell, P Cocks, C Hook, M Bunyan, M Kessell, D Hearl, S Farrell & M Pascoe.

**24/056 Apologies for Absence.**

Cllrs A Shaw, M Gregory.

Absent: Cllrs J Baker

**24/057 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**

Cllr Farrell declared a non-registerable interest in Penhale Parking (family member).

Cllr Hearl declared a non-registerable interest in agenda item 9c, Indian Queens Village Hall (Committee Chairman)

**24/058 Presentation- Wildanet on works through the Parish.**

Amanda Pennington from Wildanet gave a presentation regarding the works through the Parish.

Query if a property requires the service how do you go ahead? There will be a big marketing campaign once infrastructure in; possible within the next 6 months for this Parish.

Query, street works, not enough crossing points, it was felt more attention to detail was needed. Query if road is closed access for residents; stated there should be access for residents. Also, an area where you couldn't see from one end to the other, and no traffic lights. Overall, it was felt safety of street works needed to be more mindful of residents.

Amanda Pennington thanked for attending

*Cllr Wimberley took the Chair.*

**24/059 Planning Matters**

**a. Planning Applications.**

- i. PA24/02366 7 Lindsay Fields Fraddon. Installation of 1 new window on the South Elevation - Ground floor.

Proposal by Cllr Bunyan to support the application, seconded Cllr Farrell, carried.

The above was duly **resolved**.

- ii. PA23/04991 Land To The East Of Lindsay Fields Lindsay Fields Fraddon. The proposed development of 28 residential dwellings and associated infrastructure. Re-consultation as amended plan addressing previous objection.

Proposal by Cllr Cocks to support the application and ensure property 18 on the proposed plan doesn't overlook neighbouring property, seconded Cllr Hook, carried.

The above was duly **resolved**.

**b. Decisions and Appeals**

- i. PA24/01082 Homestake Farm Black Cross TR8 4LU. Application for Permission in Principle for the construction of two dwellings (minimum of 2; maximum of 2)- granted.

- ii. PA23/09094 The Garage Pit Lane Higher Fraddon. Application for Permission in Principle for the construction of up to 5 dwellings on previously developed land - refused.

- iii. PA24/01179 Land North East Of White Oaks Cottage Higher Fraddon. Application for Permission in Principle for erection of single detached dwelling - refused.  
Cllr Cole stated in the Levelling-Up Bill all building works has to be in-situ for 10 years before it becomes legal.  
Discussion re application at Black Cross, and Parish Council objected, the Parish Council were under the impression it had an agricultural restriction.

*Cllr Cole as Cornwall Cllr took no part in the decisions on the above planning applications.*

*Cllr Cowburn retook the Chair.*

#### 24/060 Public Session

No public present.

#### 24/061 Minutes of the Ordinary meeting 26<sup>th</sup> March 2024 to be approved and signed.

It was proposed by Cllr Bunyan, seconded by Cllr Hook that the Minutes of the meeting of 26<sup>th</sup> March 2024 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

#### 24/062 Matters Arising

- a. Cllr Baker absence queried- Clerk to double check length of time.

#### 24/063 Report of Cornwall Councillor (Cllr. Cole)

Report circulated prior to the meeting.

Query why police do not attend our meeting but attend St Dennis; this is due to being covered by Newquay rather than St Austell. Cllr Cole explained that our PCSO is local to us whereas in St Austell the PCSOs cover the whole patch. The police are invited to all meetings including the Annual Meeting.

Cllr Cole presented his Parish Newsletter to members.

#### 24/064 Finance

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
DD	ICO- Data Protection renewal registration (2/4/24)		£35.00
DD	PEAC- photocopier hire (7/4/24)	£19.20	£115.20
DD	PCS- photocopier	£4.00	£24.00
BACS	Fire Safety Cornwall Ltd- Risk Assessments	£60.00	£360.00
BACS	Biffa- Bin lift	£25.97	£155.81
BACS	Alliance Uk-Toilet cleaning supplies	£9.27	£55.60
BACS	Cornwall Supplies Cleaning- Toilet cleaning supplies	£22.50	£135.03
BACS	Young People Cornwall- Youth Workers		£3,120.00
BACS	CDA- Indian Queens CCTV Maintenance Contract	£101.70	£610.20
BACS	CALC- Membership	£209.30	£1,548.61
BACS	Duchy Defibrillators- Annual Monitoring Victory Hall & Trevarren	£596.00	£3,576.00
BACS	Kernowek Gardeners Ltd- Grass cutting	£246.00	£1,476.00
BACS	TP Tree Services- Cem Maintenance/Strongman's Field	£200.33	£1,202.00
BACS	Summernote New Memorial Hall- Rent		£50.00

BACS	VisionICT- Email Address Cllr	£3.60	£21.60
BACS	Letterbug- Honorary Service Boards		£165.75
BACS	Aspire Academy- replace grant chq 4785 £200 with Bacs		£0.00
BACS	Aalgaard Renshaw- Internal Audit	£70.00	£420.00
BACS	A Kendall- refund postage, phone etc.		£104.81
BACS	Staff salaries and expenses		£4,508.57
BACS	Glanville's- Handyman supplies	£1.81	£10.84
BACS	J9 Ltd T/a Barriers Direct- Kelliers posts	£127.72	£766.30
BACS	Screwfix- Handyman Supplies	£4.24	£25.47
		<b>£1,701.64</b>	<b>£18,486.79</b>

Proposal to approve payments of £18,486.79 for April by Cllr Bunyan, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Invoices provided and checked by Cllr Bunyan.

Budget statement, forecast sheet & ear-marked reserves circ. - noted as part of Internal Control.

- b. CIL- to note £13,364.96 received and placed in ear-marked reserves.

Noted.

*Cllr Hearl left the room.*

- c. Request for grant- Indian Queens Victory Hall.

Letter circ. with meeting papers.

Floor in Gents toilet is spongy; some has already been replaced. The floor is 15 years old, some of the joints were rewelded approx. 4 years ago. Quote for new floor is £9,000.

Proposal by Cllr Cocks to grant the Victory Hall a new floor up to £9,000 from CIL fund, seconded Cllr Farrell, carried.

The above was duly **resolved**.

*Cllr Hearl re-entered the room.*

**24/065 Internal Audit Report- to consider and resolve any actions/recommendations, and note**

Internal Audit report circ. with meeting papers- no recommendations, clear audit.

Proposal by Cllr Cowburn to note, seconded Cllr Hearl , carried.

The above was duly **resolved**.

Clerk thanked.

**24/066 Annual Governance Statement- to receive, consider and approve Annual Governance Statement 2023-24**

Annual Governance Statement circ. with meeting papers.

Statements went through and approved.

Proposal by Cllr Bunyan to approve Annual Governance Statement 2023/24, seconded Cllr Hearl, carried.

The above was duly **resolved**. The Chairman signed the Statement.

**24/067 Annual Accounting Statements- to consider and approve Annual Accounting Statements 2023-24**

Annual Accounting Statement 2023/24 circ. with meeting papers.

Proposal by Cllr Bunyan to approve Annual Accounting Statement 2023/24, seconded Cllr Hook, carried.

The above was duly **resolved**. The Chairman signed the Statement.

To note Exercise of Public Rights will take place 3<sup>rd</sup> June 2024-12<sup>th</sup> July 2024.

**24/068 External Audit- to consider and resolve if any conflict of interest with BDO LLP (External Auditors).**

Proposal by Cllr Bunyan St Enoder Parish Council does not have a conflict of interest with BDO LLP, seconded Cllr Hearl, carried.

The above was duly **resolved**.

**24/069 Play Areas-** To review Play Area Risk Assessment, update on Hags (if available), to consider and resolve as appropriate, and to approve assoc. expenditure (if any).

Indian Queens Rec.- maze has been fitted.

No update from HAGS, therefore still due in May/June.

**24/070 Recreation Ground Lane-**to update on fly tipping from Cllrs and to consider next action (if any).

Cllr Farrell reported that she is unsure whether Cllr Shaw has been, she has contacted him but no response, Cllr Beardwell to visit.

**24/071 Legionella Risk Assessment-** to receive Legionella Risk Assessment, to consider and resolve, to approve assoc. expenditure (if any, if available)

To defer.

**24/072 Fire Risk Assessment-** to receive Fire Risk Assessment for Youth Club Building, Changing Rooms and Public Toilets to consider and resolve any actions (if available).

Fire Risk Assessments circ. with meeting paperwork.

Changing Rooms/Public Toilets: bins have been moved, bin storage compound for consideration.

Proposal by Cllr Cocks to obtain quotes for bin compound, seconded Cllr Hearl, carried.

The above was duly **resolved**.

Youth Club- to consider removing/replacing settee.

Proposal by Cllr Bunyan to remove settee, seconded Cllr Hearl , carried.

The above was duly **resolved**.

**24/073 Affordable Housing-** to consider presentation of 12th March from Affordable Housing Officers and to consider and resolve Parish Councils preferred land (if any).

Cllr Cocks queried whether it is appropriate for the Parish Council to highlight sites?

Cllr Wimberley felt we had already oversubscribed housing targets.

Proposal by Cllr Wimberley not to consider any further land, seconded Cllr Farrell, carried.

The above was duly **resolved**.

*Cllr Farrell took no part in the next agenda item.*

**24/074 Parking issues-** update on situation at Penhale.

Ongoing.

**24/075 Cornish Lithium-** to delegate 2 representatives  
Proposal by Cllr Bunyan to delegate Cllrs Beardwell & Pascoe, seconded Cllr Hook, carried.  
The above was duly **resolved**.

*Cllr Hearl declared an interest and took no part in the discussion.*

**24/076 Party in the Park-** 31st August Indian Queens Rec. to consider and resolve Letter circ. with meeting papers.  
Discussion re football pitch, and worry about how the pitch would be left.  
Proposal by Cllr Beardwell to not allow due to football pitch, seconded Cllr Bunyan, carried.  
The above was duly **resolved**.

**24/077 To seal Exclusive Right of Burial-**to resolve.  
None.

**24/078 CORRESPONDENCE - Cornwall Council & General**

- a. Emails circ. during month- noted.
- b. Email re 20mph throughout Parish consultation now open- this has been forwarded to members and put on the website- noted.  
Discussion took place regarding a Parish Council response it was **agreed** for members to reply individually as everyone had different views.
- c. Youth Club quarterly report January-March 2024- circ. prior to the meeting-noted.

**24/079 Agenda Items for the next Meeting (28<sup>th</sup> May 2024- Annual Meeting).**  
Letter to planning ombudsman.

There being no further business the meeting was closed at 8.30pm.

Chairman.....Date.....