

**MINUTES** of the **ORDINARY MEETING** of the St. Ender Parish Council held on **Tuesday 25<sup>th</sup> June 2024** in the Fraddon Village Hall at 7pm.

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**PRESENT:** Cllrs R Wimberley, C Cowburn, R Cole, R Beardwell, P Cocks, D Hearl & M Pascoe.

**24/106 Apologies for Absence.**

Cllrs M Kessell, S Farrell, M Bunyan, M Gregory & C Hook.

Mrs Baker has resigned.

Proposal by Cllr Wimberley a letter of thanks is sent to Mrs Baker, seconded Cllr Cocks, carried.

The above was duly **resolved**.

**24/107 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.**

None.

**24/108 Police Report**

Police report circulated with meeting papers- noted.

**24/109 Planning Matters**

**a. Planning Applications.**

- i. PA24/03520 Parkside The Drang Indian Queens. Proposed Dining & Porch Extensions with First Floor Dormer roof extensions and internal alterations.

Proposal by Cllr Cocks to support the application, seconded Cllr Hearl, carried.

The above was duly **resolved**.

- ii. PA24/04615 Chytane Farm Summercourt. Construction of an agricultural workers dwelling without compliance with condition 2 of decision PA20/07696 dated 07.01.2021.

Proposal by Cllr Cocks to support the application, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

**b. Decisions and Appeals**

- i. PA24/02760 Burthy Farm Summercourt. Application to determine if prior approval is required for change of use of an agricultural barn to a residential dwelling and associated building operations without compliance of condition 2 of decision notice PA21/02734 dated 30.04.2021- approved.

- ii. PA24/03347 Land Adj To Trewheela Farm Summercourt. Retrospective Advertisement Consent for a non-illuminated advertisement sign for Cornwall Farm Machinery (CFM)- approved.

- iii. PA24/03955 Letcherville My Lords Road Fraddon. Submission of details to discharge condition 3, 4 and 5 in relation to Decision notice PA21/10405 dated 15.12.2021- discharge of conditions approved.

*Cllr Cole as Cornwall Cllr took no part in the decisions on the above planning applications.*

**24/110 Public Session**

No public present.

**24/111 Minutes** of the Annual meeting 28<sup>th</sup> May 2024 to be approved and signed.

It was proposed by Cllr Hearl, seconded by Cllr Cowburn that the Minutes of the meeting of 28<sup>th</sup> May 2024 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

**24/112 Matters Arising**

- a. 24/091- Moorland Road Estate gap in hedge- ongoing.
- b. 24/100- Summercourt Fair- ongoing, Cllr Cole to email parties involved.
- c. 24/101- Football Meeting- scheduled 1<sup>st</sup> July.
- d. 24/102- Kings Portrait, currently at Summercourt Memorial Hall, need to wait for a meeting to see if they are happy to display.

**24/113 Report of Cornwall Councillor (Cllr. Cole)**

Cllr Cole stated he would circulate a report later this week, and reported the planning application for a holiday park at St Columb Road had been refused.

**24/114 Finance**

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
DD	PCS- Photocopier	£4.00	£24.00
BACS	EDF- IQ Rec electric	£26.08	£547.77
BACS	Biffa- Bin lift	£25.97	£155.81
BACS	SWPSI Ltd- Phase 1 IQ play repairs	£370.60	£2,223.60
BACS	Playsafety Ltd- Annual Indpections IQ and Thomas PF	£60.00	£360.00
BACS	Clearflow- blockage clearance and investigations	£80.00	£480.00
BACS	Glanville's- Public toilet supplies & Kelliers	£13.07	£78.44
BACS	Kernowek Gardeners- grass cutting (May & June)	£492.00	£2,952.00
BACS	TP Tree Services- Cem Maintenance/Strongman's Field	£200.33	£1,202.00
BACS	Summercourt New Memorial Hall- rent		£60.00
BACS	Fraddon Village Hall- April rent		£25.00
DD	PEAC- Photocopier Hire	£29.20	£175.20
BACS	A Kendall- refund postage, phone etc.		£63.54
BACS	Staff salaries and expenses		£4,621.62
		<b>£1,301.25</b>	<b>£12,968.98</b>

Proposal to approve payments of £12,968.98 for June 2024 by Cllr Hearl, seconded Cllr Cowburn, carried.

The above was duly **resolved**.

Invoices provided and checked by Cllr Hearl.

Budget statement, forecast sheet & bank rec circ. - noted as part of Internal Control.

**24/115 Play Areas-** To review Play Area Risk Assessment, update on Hags (if available), to

consider and resolve as appropriate, and to approve assoc. expenditure (if any). Annual Inspections received for both Indian Queens & Thomas Playing Field. Only issue not already identified for repair were the junior swings at Indian Queens, the chain needs shortening by 2cm, the contractor has been informed. The skate park safety sign has been damaged again, so Clerk will order another replacement. The inspections did pick up the issues with both skate parks, the contractor has completed Indian Queens and will go to Thomas Playing Field asap. HAGS have been struggling to get contractors, 5 approached and 4 declined. Due to this delay it has now been agreed to start first week in September to prevent the play area being closed for any part of the summer holidays.

**24/116 Thomas Playing Field Ball Stop Fencing- to receive quote/estimate for installation, to consider and resolve, to approve assoc. expenditure (if any)**

Cllr Wimberley and the Clerk met with Steve Dawes, a local contractor, previously used by the Parish Council. Estimate received for £6310 + VAT, difficult to give a quote due to ground. Another contractor has been approached but they have declined. Proposal by Cllr Cocks to approve, and ask if he is able to offer a guarantee, to ask for risk assessment and method statement and use CIL ear-marked, seconded Cllr Cowburn. The above was duly **resolved**.

**24/117 Legionella Risk Assessment-** to receive Legionella Risk Assessment, to consider and resolve, to approve assoc. expenditure (if any)

Risk Assessments circ. via email prior to the meeting.  
Clerk's briefing note and quotes circ. with meeting papers.  
Members need to consider whether to move the TMV, and the risk this creates with vandalism. It is noted it is much cheaper to move the TMV so the pipe run is less than 2m than to continually having to water test.  
Proposal by Cllr Hearl to move the TMV and use CIL ear-marked for remedial works at £1162.75 + VAT and general reserves for testing at £894.30 per annum, to include in budget for 2025/26, to query if it is possible to place the TMV in a secure cabinet, seconded Cllr Cocks.  
The above was duly **resolved**.

**24/118 Youth Club-** report from Cllr Cowburn on cancelled sessions, to consider and resolve.

Youth Club was cancelled twice in May, one of these sessions was due to a trip. Proposal by Cllr Hearl to request the Clerk is also informed when Youth Club is cancelled and to better communicate with attenders when sessions are cancelled at short notice, seconded Cllr Cowburn, carried.  
The above was duly **resolved**.

**24/119 Lodge Way-** request for double yellow lines due to on street parking, to consider and resolve if this is something the Parish Council would support.

Request received from Highways, and at present there is no budget. Last month the Parish Council supported double yellow lines in Barnfield Crescent, so would also need to consider priority of projects. This is owned by Cornwall Council and developer, Cllr Cole will be meeting with developer.  
Proposal by Cllr Hearl to support yellow lines in this location, seconded Cllr Cowburn, carried.  
The above was duly **resolved**.

**24/120 Second Homes in Parish-** to receive Clerk’s Report on Cornwall Council Finance Meeting and implications to Precept.  
Report circ. with meeting papers- noted.

**24/121 Public Toilets (Indian Queens Rec)-** to receive update from Cllr Hearl and Clerk on issues, to consider quote for repair of broken pipe, and to consider further investigation works to find inspection chamber where there is another issue just before it, to approve assoc. expenditure (if any).  
Cllr Hearl reported the public toilets blocked again, and Clearflow were called to clear. A camera was put down and there are 2 issues. The pipe is broken just inside the gate of the under 5s, and just before the next inspection chamber there is another issue. This inspection chamber is somewhere under the Under 5s astro, and Clearflow have been out twice trying to locate it. They cannot quote for this repair until they can find the inspection chamber.  
Quotes received for repair to pipework and a further investigation day to locate 2<sup>nd</sup> inspection chamber.  
Proposal by Cllr Hearl to approve and use CIL earmarked for repair at £2100 + VAT and use changing rooms & toilets maintenance ear-marked pot for investigation works at £995 + VAT, seconded Cllr Cocks, carried.  
The above was duly **resolved**.

**24/122 Outreach Post Office-** to receive information from Cllr Hook on correspondence from Post Office Ltd, to consider and resolve action, if any.  
Cllr Hook has informed in the Clerk Post Office Ltd are looking to reduce the Outreach to one hour per session, still twice a week. Indian Queens are not alone, they are looking to reduce the service in other Outreach Post Offices throughout Cornwall. It is not viable for him to just do 1 hour, so he is hopeful he can raise this to 1.5 hours per session. He has gone back to Post Office Ltd and waiting their response.  
Proposal by Cllr Cocks to write a letter requesting it stays the same, seconded Cllr Hearl, carried.  
The above was duly **resolved**.

**24/123 To seal Exclusive Right of Burial-**to resolve.  
None.

**24/124 CORRESPONDENCE - Cornwall Council & General**  
a. Emails circ. during month- noted.

**24/125 Agenda Items for the next Meeting (23<sup>rd</sup> July 2024).**  
None

There being no further business the meeting was closed at 7.50pm.

Chairman.....Date.....