

**MINUTES** of the **FINANCE COMMITTEE MEETING** of the St. Enoder Parish Council held on **Tuesday 12<sup>th</sup> November 2024** in Summercourt Memorial Hall at 8pm

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**PRESENT:** Cllrs M Bunyan, Cocks, Hook, Pascoe & Cole (Committee) Cllr Wimberley (Ex-Officio).  
**APOLOGIES:** Cllr Hearl.

**24/F16 Declarations of Interests & to issue Dispensations**

None.

**24/F17 Minutes**

Proposal by Cllr Cocks to approve the minutes of 8<sup>th</sup> October 2024, seconded Cllr Hook, carried.

It was resolved that the minutes of the Finance Committee meeting of 8<sup>th</sup> October 2024 be **APPROVED** as a true and correct record.

**24/F18 Matters Arising**

None

**24/F19 Clerk's Salary-** to note new rates approved by NALC, payable from 1<sup>st</sup> April 2024.

Clerk presented SCP information from NALC rise of 62p per hour on current SCP back dated to 1<sup>st</sup> April 2024- noted.

**24/F20 To set budget and consider precept for 2024-2025.** (To review and approve annual budget for recommendation & recommendation of precept to Full Council).

Draft budget sheet circulated with meeting papers.

Clerk stated the main increases were youth workers this is an increase of £2080 per annum due to rise in hourly rate from £30 per hour to £35 per hour per youth worker, legionella testing, highway verges along with the normal inflation rises (especially electricity).

Discussion took place regarding increase to budget.

Tax base received from Cornwall Council and circulated to members prior to the meeting. Taxbase is 1560.37 plus 27.11 2<sup>nd</sup> homes, Cornwall Council have a collection rate of 99.1% therefore the total is 1573.19.

Discussion took place regarding youth workers and the increased costs, Clerk to arrange a meeting.

Proposal by Cllr Cocks to recommend to Full Council the budget of £130,330.27 and set the Precept at £125, 804.99 using ear-marked reserves to repay remaining Cemetery Loan for this ear and next year of £4525.28 (loan then repaid) therefore reducing precept, seconded Cllr Hook, carried.

The above was duly **resolved**.

**Recommendation:** Budget is recommended to Full Council at £130,330.27 and Precept is set at 125804.99

Attached as Appendix 1.

**24/F21 To review ear-marked reserves and make recommendations to Full Council.**

Ear-marked reserves circulated with meeting papers.

Election ear-marked reserves will not be enough if an Election is called in the Parish.

Proposal by Cllr Bunyan to note ear-marked reserves set at £76,510.64 with £4525.28 ear-

marked from Community Benefit (Melbur) for loan repayment, to consider reallocating funds to Election in May if Election is called, seconded Cllr Cocks, carried.  
The above was duly **resolved**.

Attached as Appendix 2.

**Recommendation:** Ear-marked reserves set at £76510.64.

There being no further business the meeting was closed at 8.30pm

**Signed :** ..... (Chairman) ..... (Date)

**St Enoder Parish Council**  
**Budget For Precept Year 2025/26**

<i>Appendix 1</i>						
Items	Actual Spend	Actual Spend	Actual Spend	Spend to	Projected Year	Prop Budget
<b>OUTGOINGS</b>	2021/22	2022/23	2023/24	31/10/2024	End 31.3.25	2025/26
<b>INDIAN QUEENS CEMETERY</b>						
Maintenance (Caretaker)	£4,320.00	£3,010.03	£2,916.66	£2,333.34	£3,500.00	£3,500.00
Water	£32.97	£69.20	£75.78	£51.25	£100.00	£100.00
Council Tax/ Admin	£92.00	£32.00	£31.67	£0.00	£400.00	£400.00
Headstone Inspections/Maint.	£0.00	£0.00	£0.00	£0.00	£500.00	£500.00
Maintenance inc skip	£693.00	£314.00	£681.38	£60.00	£800.00	£800.00
PWLB Repayment	£4,525.28	£4,525.28	£4,525.28	£2,262.64	£4,525.28	£2,262.64
Extension grass cutting	£480.00	£540.00	£420.00	£360.00	£720.00	£720.00
<b>SUB-TOTAL</b>	<b>£10,143.25</b>	<b>£8,490.51</b>	<b>£8,650.77</b>	<b>£5,067.23</b>	<b>£10,545.28</b>	<b>£8,282.64</b>
<b>ST ENODER CEMETERY</b>						
Maintenance (Caretaker)	£4,535.00	£3,010.03	£2,916.66	£2,333.34	£3,500.00	£3,500.00
Council Tax/Admin	£711.08	£0.00	£1,022.96	£0.00	£1,000.00	£1,000.00
Headstone Inspections/Maint.	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00
Maintenance	£0.00	£0.00	£0.00	£0.00	£200.00	£200.00
<b>SUB-TOTAL</b>	<b>£5,246.08</b>	<b>£3,010.03</b>	<b>£3,939.62</b>	<b>£2,333.34</b>	<b>£4,700.00</b>	<b>£5,200.00</b>
<b>OLD ST ENODER CEM &amp; CHURCHYARD</b>						
Headstone Inspections/Maint.	£0.00	£0.00	£0.00	£0.00	£150.00	£150.00
Caretaker	£2,165.00	£2,150.00	£2,150.00	£1,565.00	£2,180.00	£2,180.00
Materials	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>SUB-TOTAL</b>	<b>£2,165.00</b>	<b>£2,150.00</b>	<b>£2,150.00</b>	<b>£1,565.00</b>	<b>£2,330.00</b>	<b>£2,330.00</b>
<b>RECREATION GROUND</b>						
Water	£96.66	£604.56	£418.80	£197.66	£600.00	£600.00
Electricity	£171.11	£207.51	£1,079.80	£850.85	£2,000.00	£2,000.00
Maintenance (Changing /Youth/CCTV)	£1,022.73	£293.16	£594.77	£859.10	£1,200.00	£1,500.00
Bin Lift	£1,050.15	£1,238.07	£1,462.10	£978.62	£1,680.00	£2,000.00
Grass Cutting (Cormac)	£820.45	£866.48	£901.00	£0.00	£901.00	£900.00
CCTV Maintenance Contract	£508.50	£508.50	£508.50	£508.50	£508.50	£520.00
Youth Club Worker	£5,550.00	£7,500.00	£7,800.00	£9,360.00	£12,480.00	£14,560.00
Play Inspections & Repairs	£1,996.20	£514.00	£910.00	£0.00	£600.00	£600.00
Legionella Testing						£1,000.00
<b>THOMAS PLAYING FIELD</b>						
Maintenance (Grass/General)(Cormac)	£953.91	£866.49	£901.00	£0.00	£901.00	£900.00
Play Inspections, Repairs	£894.91	£317.07	£0.00	£0.00	£400.00	£500.00
ROSPA Inspections	£252.50	£255.50	£265.50	£300.00	£265.50	£300.00
CCTV Maintenance Contract			£400.00	£400.00	£400.00	£400.00
<b>FRADDON MILLENNIUM GREEN</b>						
Fraddon Millennium Green Grant	£2,200.00	£2,200.00	£2,200.00	£2,200.00	£2,200.00	£2,200.00
Fraddon Millennium Green inspections	£762.50	£270.00	£0.00	£0.00	£0.00	£0.00
Allotments	£180.00	£300.00	£130.00	£0.00	£280.00	£300.00
Footpaths	£1,700.00	£1,760.00	£2,000.00	£0.00	£2,000.00	£2,000.00
Open Spaces	£1,500.00	£1,375.00	£2,630.00	£2,366.19	£3,000.00	£3,000.00
Agency Agreement	£7,000.00	£7,000.00	£8,000.00	£8,000.00	£8,000.00	£11,200.00
Public Seats (clean/Paint/new)	£0.00	£19.95	£185.00	£75.00	£235.00	£250.00
Defibrillator	£800.00	£950.00	£950.00	£1,140.00	£1,140.00	£1,200.00
Noticeboards	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bins	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Plants	£242.35	£385.97	£152.62	£92.82	£400.00	£400.00
Recreation Ground Lane	£145.00	£0.00	£0.00	£0.00	£0.00	£0.00
Weed killing	£500.00	£500.00	£630.00	£650.00	£1,300.00	£1,330.00
<b>SUB-TOTAL</b>	<b>£28,346.97</b>	<b>£27,932.26</b>	<b>£32,119.09</b>	<b>£27,978.74</b>	<b>£40,491.00</b>	<b>£47,660.00</b>
<b>TOTAL PAGE 1</b>	<b>£45,901.30</b>	<b>£41,582.80</b>	<b>£46,859.48</b>	<b>£36,944.31</b>	<b>£58,066.28</b>	<b>£63,472.64</b>

<b>ADMINISTRATION</b>						
All staff costs (inc) (due to inspections/toil	£38,472.48	£47,717.33	£55,160.60	£32,822.00	£57,000.00	£59,000.00
Website & Email Hosting	£502.00	£555.00	£540.00	£268.00	£600.00	£600.00
Postage	£384.96	£493.47	£521.78	£311.00	£1,000.00	£1,200.00
Phone/Fax/B.Band	£281.38	£288.68	£299.93	£188.48	£300.00	£300.00
Banking Charges	£0.00	£0.00	£0.00	£0.00	£40.00	£150.00
Chairman's Allowance	£350.00	£350.00	£350.00	£0.00	£350.00	£350.00
Members' Mileage	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00
Training	£155.00	£794.37	£191.00	£0.00	£400.00	£400.00
Stationery /software	£350.71	£258.89	£329.87	£159.70	£400.00	£450.00
Annual Audit	£750.00	£750.00	£770.00	£980.00	£980.00	£1,000.00
Hire of Halls	£128.00	£438.00	£411.00	£185.00	£500.00	£500.00
CALC Subs	£1,232.28	£1,262.46	£1,300.19	£1,339.31	£1,339.31	£1,500.00
Soc. of Clerks Subs	£175.00	£426.80	£239.19	£0.00	£250.00	£260.00
Photocopier	£631.96	£695.16	£688.79	£526.22	£750.00	£750.00
Insurance	£4,872.92	£5,076.62	£5,722.33	£5,858.00	£5,858.00	£6,000.00
Sundry	£34.00	£40.00	£40.00	£24.49	£24.49	£60.00
Handyman Supplies inc toilet supplies	£867.16	£1,060.69	£1,083.85	£1,028.49	£1,500.00	£1,700.00
Information commissioner	£35.00	£35.00	£35.00	£35.00	£35.00	£70.00
Post Office room hire	£1,248.00	£1,248.00	£1,248.00	£1,248.00	£1,248.00	£1,300.00
Annual Assembly	£91.66	£284.82	£256.40	£182.74	£182.74	£250.00
<b>SUB-TOTAL ADMIN</b>	<b>£50,562.51</b>	<b>£61,775.29</b>	<b>£69,187.93</b>	<b>£45,156.43</b>	<b>£72,757.54</b>	<b>£75,940.00</b>
<b>TOTAL RUNNING OUTGOINGS</b>	<b>£96,463.81</b>	<b>£103,358.09</b>	<b>£116,047.41</b>	<b>£82,100.74</b>	<b>£130,823.82</b>	<b>£139,412.64</b>
<b>GPC Working Budget</b>	£3,612.01	£3,302.98	£4,273.39	£3,523.00	£5,000.00	£5,000.00
<b>IQ Music Festival Sec 145</b>	£600.00	£600.00	£0.00	£600.00	£600.00	£600.00
<b>GRANTS</b>	£2,150.00	£3,000.00	£2,950.00	£0.00	£3,000.00	£3,000.00
<b>CONTINGENCY</b>	£502.34	£280.51	£558.49	£1,663.00	£1,000.00	£1,000.00
<b>WW2 Project</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Parish Project Fund (for ear-marked)</b>	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>TOTAL OUTGOINGS</b>	<b>£105,328.16</b>	<b>£110,541.58</b>	<b>£123,829.29</b>	<b>£87,886.74</b>	<b>£140,423.82</b>	<b>£149,012.64</b>
<b>INCOME</b>						
LMP/footpaths	£1,513.45	£1,666.40	£1,791.38	£1,879.15	£1,879.15	£1,879.15
Agency Agreement	£3,909.76	£3,909.76	£3,909.76	£4,098.72	£4,098.72	£5,035.38
Cutting Church yard	£265.45	£234.63	£252.41	£264.84	£264.84	£264.84
Cemetery	£2,236.00	£6,886.00	£4,909.00	£1,725.00	£4,000.00	£4,000.00
Allotment Rent	£916.00	£1,120.00	£1,653.50	£1,710.00	£2,000.00	£2,000.00
IQ Recreation Ground	£2.00	£2.00	£3.00	£3.00	£3.00	£3.00
Bank Interest	£19.16	£1,863.96	£5,005.10	£3,588.84	£6,000.00	£5,000.00
CTS Grant	£2,686.91	£1,311.50	£0.00	£0.00	£0.00	£0.00
Grants (General)	£500.00	£500.00	£500.00	£500.00	£500.00	£500.00
<b>TOTAL INCOME</b>	<b>£12,048.73</b>	<b>£17,494.25</b>	<b>£18,024.15</b>	<b>£13,769.55</b>	<b>£18,745.71</b>	<b>£18,682.37</b>
Diff outgoings/income	£93,279.43	£93,047.33	£105,805.14	£74,117.19	£121,678.11	£130,330.27
From Reserves					£7,000.00	£4,525.28
Current precept	£103,203.62	£108,187.12	£109,581.49		£113,301.49	£125,804.99
Band D Council Tax	£73.73	£74.49	£74.42		£76.32	£79.97
Tax base-	1399.7	1452.3	1472.43		1484.49	1560.37
Second Homes						27.11
Total (99.1% collection rate)						1573.19

Appendix 2	C/F	Apr-24	Additions from budget	Spent/transferred upto Mar 2025	Additions through year	New Balance
Elections		£2,745.00	£0.00	£0.00	£0.00	£2,745.00
Parish Project Fund		£17,529.72	£0.00	£6,815.00	£0.00	£10,714.72
Community Events		£1,500.00	£0.00	£0.00	£0.00	£1,500.00
Indian Queens Cemetery Fund		£15,098.61	£0.00	£0.00	£0.00	£15,098.61
Wesley Preschool(Melbur)		£5,000.00	£0.00	£0.00	£0.00	£5,000.00
Kellers Project		£4,953.33	£0.00	£638.58	£0.00	£4,314.75
Indian Queens Under 5s match funding		£5,000.00	£0.00	£5,000.00	£0.00	£0.00
Trevarren Defibrillator		£2,600.00	£0.00	£2,600.00	£0.00	£0.00
Goonbarrn/Trendael Turbine - Community Fund		£5,908.00	£0.00	£0.00	£0.00	£5,908.00
Changing rooms & Toilets maintenance		£5,277.51	£0.00	£995.00	£0.00	£4,282.51
Headstone/ cemetery maintenance(wall)		£195.57	£0.00	£0.00	£0.00	£195.57
Community Grants (Parish)		£430.33	£0.00	£410.00	£0.00	£20.33
Parish Planters		£204.25	£0.00	£0.00	£0.00	£204.25
Indian Queens School Field (Strongman's field)		£251.20	£0.00	£0.00	£0.00	£251.20
Community Grant- Glebe Solar		£7,914.84	£0.00	£0.00	£0.00	£7,914.84
CIL- Cornwall Council		£8,398.03	£0.00	£14,521.75	£13,364.96	£7,241.24
Aura Wind?		£1,042.51	£0.00	£0.00	£0.00	£1,042.51
Melbur Wind Turbine- Community Fund		£10,077.11	£0.00	£0.00	£0.00	£10,077.11
<b>Total of earmarked funds</b>		<b>£94,126.01</b>	<b>£0.00</b>	<b>£30,980.33</b>	<b>£13,364.96</b>	<b>£76,510.64</b>
CIL- Cornwall Council						
Flooring for Victory Hall £8195 min 24/064c						
Toilet pipe repair £2100 min 24/121						
Ballstop Fencing £3440 min 24/137						
Legionella upgrade £786.75 24/117						
CIL earmarked £4685 + £376.25						