

MINUTES of the **ORDINARY MEETING** of the St. Enoder Parish Council held on **Tuesday 23rd September 2025** in the Fraddon Village Hall at 7.15pm.

PRESENT: Cllrs R Wimberley, C Cowburn, M Bunyan, S Farrell, D Hearl, C Hook, E Johns, M Kessell.
Jane Roberts (applicant)

25/166 Apologies for Absence.

Cllrs R Cole, P Cocks, M Gregory, G Lobb.
Absent: Cllr Beardwell.

25/167 Declarations of Interest Register both registerable and non-registerable under the Code of Conduct (to declare interests on agenda items), to issue dispensations (if required) & to declare gifts over £50. To consider if any alterations to Register of Interests.
None.

25/168 To consider co-option against Casual Vacancy- to consider application, if successful, to receive their Declaration of Acceptance of Office.
Application received from Jane Roberts considered.
Proposal by Cllr Bunyan to co-opt Mrs Roberts to St Enoder Parish Council, seconded Cllr Johns, carried.
The above was duly **resolved**.
Declaration of Acceptance signed and Cllr Roberts welcomed to the Council.
Register of Interest Form given to Cllr Roberts.

25/169 Police Report.

29 crimes recorded between 21st August and 16th September- noted.

25/170 Planning Matters

a. **Planning Applications..**

- i. **PA25/06369** Carvynick Country Cottages Summercourt. Certificate of lawfulness for existing use: Seeking approval that the commencement of works has begun by way of installation of servicing to the site through laying a water pipe in relation to Decision Notice PA22/02490.
Proposal by Cllr Hearl to note the application, seconded Cllr Bunyan, carried.
The above was duly **resolved**.
Cllr Roberts declared an interest and left the room.
- ii. **PA25/05911** Land South East Of Nirvana Pit Lane Higher Fraddon. Change of use from agricultural land to a dog walking field (sui generis), with erection of perimeter fencing and access gate, creation of parking and turning area, a shelter and bin.
Proposal by Cllr Hook to support the application, seconded Cllr Kessell, carried.
The above was duly **resolved**.
Cllr Roberts re-entered the room and re-joined the meeting.
- iii. **PA25/06704** Blue Anchor Farm Blue Anchor Fraddon. Reserved Matters Application for 2no detached dwellings with associated amenity and parking (details following Outline Consent PA24/08229 dated 16/12/2024).
Proposal by Cllr Cowburn to support the application, seconded Cllr Hook, carried.
The above was duly **resolved**.

b. Decisions and Appeals

- i. PA25/04868 Land West Of Homecroft Narrow Lane Penhale Summercourt. Reserved Matters application for appearance, landscaping, layout, and scale following outline approval PA22/09182 dated 09.01.2023 for the construction two dwelling houses without compliance with condition 1 of decision notice PA23/03904 dated 21.11.2023 -approved.
- ii. PA25/05115 Swallows Barn Summercourt. Certificate of Lawfulness for Proposed Use: commencement of works in relation to Decision Notice PA19/07836 - Convert outbuilding (old laundry house) from store shed in to self contained accommodation to supplement Swallows Barn- granted.
- iii. PA25/03326 Land North Of Pydar Hundred Toldish Lane Toldish Indian Queens. Retrospective application for the retention of an existing building for E(g)(iii) use with associated welfare/office hut, parking and fencing- refused.
- iv. PA25/05923 Former Clock Garage Chapel Town Summercourt. Submission of details to discharge Condition numbers 3, 4 and 9 in respect of Decision Notice PA24/06229 dated 22/01/25- approved.

25/171 Public Session

All public had left by this stage; Chair had invited them to speak during relevant planning application.

25/172 Minutes of the Ordinary meeting 12th August 2025 to be approved and signed.

It was proposed by Cllr Cowburn, seconded by Cllr Farrell that the Minutes of the meeting of 12th August 2025 be approved and signed as a true and correct record by the Chairman, carried.

The above was duly **resolved**.

25/173 Matters Arising

None

25/174 Report from Cornwall Cllr (Cllr Cole)

Circulated prior to the meeting and available on the website- noted.

25/175 Finance

- a. **Accounts:** as presented to be approved for payment.

Payment	Payee	Vat	Grand Total
DD	AngloTech- photocopier	£3.00	£18.00
DD	PEAC- photocopier	£19.20	£115.20
DD	Lloyds- Bank Charges		£10.40
DD	EDF- electricity IQ Rec	£3.83	£80.52
BACS	Biffa- bin lift	£33.20	£199.20
BACS	CDA- CCTV contract Thomas PF	£80.00	£480.00
BACS	Reef- Legionella testing	£1.20	£73.20
BACS	Alliance UK- Public toilet supplies	£9.47	£56.82
BACS	Source for Business- water IQ Rec		£272.46
BACS	Source for Business- water IQ Cem		£19.99
BACS	Screwfix- handyman supplies	£3.33	£19.99
BACS	Pandora Technologies- Mobile speed sign service	£62.85	£377.10
BACS	TP Tree Services- Cem Maintenance/Strongman's Field	£200.33	£1,202.00

BACS	Kernowek Gardeners Ltd- Grass cutting	£476.00	£2,856.00
BACS	Duchy Defibrillators- Annual Maintenance	£164.00	£984.00
BACS	Complete Weed Control- Pavement spraying	£133.00	£798.00
DD	PWLB- Cemetery loan		£2,262.63
BACS	A Kendall- refund postage, phone etc		£65.85
BACS	Staff salaries and expenses		£4,981.40
		£1,189.41	£14,872.76

Proposal to approve payments of £14,872.76 for September 2025 by Cllr Kessell, seconded Cllr Hook, carried.

The above was duly **resolved**.

Clerk highlighted the water bill as it is still high, and has asked Aquasource if it is possible to fit meters to all the buildings to try and ascertain if there is a leak in a building or it is external. A push tap is scheduled to be fitted to the accessible toilets, but no action on the other toilet as currently closed, for Council to consider further on the agenda. Clerk has spoken to representative from South West Water, who has been out today and had a look for any obvious external leak. None could be found but he was going back to the office and escalating the problem, he stated someone else from South West Water would be in touch.

Invoices provided and checked by Cllr Kessell.

Budget statement, forecast sheet, ear-marked reserves circ. - noted as part of Internal Control.

Cllr Hearl declared an interest and left the room.

- b. Grant request- Indian Queens Victory Hall for £600 for flooring.

The ante-room has recently been decorated, there has been issues with damp.

Proposal by Cllr Bunyan to approve £600 and ear-mark £600 from Burthy Solar Farm Community Benefit, to pay across when Indian Queens Victory Hall are ready, seconded Cllr Hook, carried.

The above was duly **resolved**.

Cllr Hearl re-entered the room and re-joined the meeting.

- c. Grant request- Indian Queens Under 5s following new information.

Chairman, Adam Badman present, asked if this needed to be in confidential, Mr Badman confirmed it could be in public session, he is Acting Chairman of Under 5s and started end of July when the previous Chairman resigned, to enable the Under 5s to continue.

During his time there, there has been financial issues, which was before his time, due to being badly managed. Fortunately, there is sufficient cashflow for this month. He has been going through the business with a fine-tooth comb to save money. Adam has spoken to suppliers and saved considerable money on contracts. One member of staff has left, which has helped with the staffing costs, but another is on long term sick. Children attending is increasing, so this is also helping. Adam confirmed they do not need a loan at this current time, but may need financial help next month. He just wanted Council to know he was doing all he could to keep this facility open.

Adam also raised a fund-raising idea of selling advertising space on the fencing (to be considered later on the agenda). Members thanked him for attending and were pleased with the progress to date. Adam advised to keep in contact with Clerk and Cllr Cole.

- d. Any *urgent* financial.

None

- 25/176 Play Areas-** to review Play Area Risk Assessments, to consider and approve any recommendations, to resolve. To receive estimate to repairs to skate ramps following damage at Indian Queens, to consider and resolve.
Clerk has chased contractor but still no update.
Risk assessments have highlighted an issue with the play tunnel at Indian Queens, Clerk has contacted a different contractor to obtain a quote for repair.
- 25/177 Indian Queens Under 5s –** to consider permitting advertising on fencing and metal railings to help with fundraising.
Proposal by Cllr Wimberley to approve in principle to support advertising and to ensure appropriate adverts for a Play Area, seconded Cllr Hearl, carried.
The above was duly **resolved**.
- 25/178 Public Toilets-** update on situation regarding blockage, to consider and resolve next steps, to approve assoc. expenditure (if any).
The Handyman is confident he has cleared the issue, he has re-installed the affected toilet. The toilets are still closed due to the water usage, is Council happy to re-open these toilets?
Proposal by Cllr Cowburn to leave closed for the time being, seconded Cllr Johns, carried.
The above was duly **resolved**.
- 25/179 Devolution of Play Areas from Cornwall Council-** update.
Solicitor has been appointed; contracts signed with Wellers Law Group and returned. Cornwall Council have been given contact details of our solicitor.
Solicitor has been provided with Heads of Terms and advised that Lindsay Fields either needs to have vacant possession or the piece of land where buildings are currently constructed must be removed from Title.
- 25/180 GDPR –** update to Audit Regs WCAG2.2 consider switching to gov.uk and a full Website MOT to ensure compliancy, to consider and resolve quote, to approve assoc. expenditure (if any). To note gov.uk is recommended but not compulsory, org.uk is compliant.
Paperwork circulated regarding new assertion on the AGAR for this year's Audit. Quote obtained from Website provider regarding Website MOT at £145 + VAT. If Council resolves to switch to gov.uk this is initially £125 for the first 2 years, then £65 thereafter. All emails addresses will be affected, £75 migration fee & £15 per mailbox per year (like now). SSL certificate is £50, this is worthwhile even if Council resolves to stay as org.uk.
Proposal by Cllr Hearl, to approve website MOT & SSL Certificate, seconded Cllr Hook, carried.
The above was duly **resolved**.
- 25/181 Staffing Committee- to receive recommendations from Staffing Committee-** to employ additional handyman at 10 hours per week, to consider recommendation to appoint person following interviews, draft minutes enc.
Draft Staffing Committee Meeting minutes circ. with meeting papers.

Cllr Cowburn stated interviews had taken place and recommending Mr Simmonds to be appointed.

Proposal by Cllr Wimberley, to approve Staffing Committee Recommendation to appoint additional Maintenance person, on 10 hours a week and to appoint Mr Simmonds, seconded Cllr Farrell, carried.

The above was duly **resolved**.

25/182 Sea View Terrace- update from Cllr Cole regarding traffic calming.
To defer.

25/183 Cormac Consultation- Traffic Calming Fraddon.
Consultation circulated with meeting papers.
Proposal by Cllr Hearl to respond Penhale to Ridgewell Terrace the 'No Waiting' is restrictive on existing HGV business, to support rest of the scheme, seconded Cllr Hook, carried.
The above was duly **resolved**.

25/184 CORRESPONDENCE - Cornwall Council & General

a. Emails circ. during month- for noting.

25/185 Agenda Items for the next meeting.
The Kelliers, along with Flying Fish offer to help (October).

The Chairman then updated members on the Central Planning Committee meeting the previous day.

There being no further business the meeting was closed at 8.30pm.

Chairman.....Date.....